DESIGN-BUILD REQUEST FOR PROPOSAL

WAREHOUSE 4 ROOF REPLACEMENT
DEFENSE LOGISTICS AGENCY
RICHMOND

PN: D.2010.000671

US ARMY CORPS OF ENGINEERS
NORFOLK DISTRICT

APRIL 8, 2011

DJG No. 2110160

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SECTION 01 10 00
STATEMENT OF WORK

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1.0 PROJECT OBJECTIVES

1.0.1 The project objective is to design and construct facilities for the military that are consistent with the design and construction practices used for civilian sector projects that perform similar functions to the military projects. For example, a Company Operations Facility has the similar function as an office/warehouse in the civilian sector; therefore the design and construction practices for a company operations facility should be consistent with the design and construction of an office/warehouse building.

Comparison of Military Facilities to Civilian Facilities

Military Facility	Civilian Facility
Supply Warehouse	Supply Warehouse

1.0.2 It is the Army's objective that these buildings will have a 25-year useful design life before a possible re-use/re-purpose or renovation requirement, to include normal sustainment, restoration, modernization activities and a 50-year building replacement life. Therefore, the design and construction should provide an appropriate level of quality to ensure the continued use of the facility over that time period with the application of reasonable preventive maintenance and repairs that would be industry-acceptable to a major civilian sector project OWNER. The site infrastructure will have at least a 50-year life expectancy with industry-accepted maintenance and repair cycles.The project site should be developed for efficiency and to convey a sense of unity or connectivity with the adjacent buildings and with the Installation as a whole.

1.0.3 Requirements stated in this contract are minimums. Innovative, creative, and life cycle cost effective solutions, which meet or exceed these requirements are encouraged. Further, the OFFEROR is encouraged to seek solutions that will expedite construction (panelization, pre-engineered, etc.) and shorten the schedule. **The intent of the Government is to emphasize the placement of funds into functional/operational requirements. Materials and methods should reflect this by choosing the most economical Type of Construction allowed by code for this occupancy/project allowing the funding to be reflected in the quality of interior/exterior finishes and systems selected.**

1.1. SECTION ORGANIZATION

This Section is organized under 6 major “paragraphs”.

(1) Paragraph 1 is intended to define the project objectives and to provide a comparison between the military facility(ies) and comparable “civilian” type buildings.

(2) Paragraph 2 describes the scope of the project.

(3) Paragraph 3 provides the functional, operational and facility specific design criteria for the specific facility type(s) included in this contract or task order.

(4) Paragraph 4 lists applicable industry and government design criteria, generally applicable to all facility types, unless otherwise indicated in the Section. It is not intended to be all-inclusive. Other industry and government standards may also be used, where necessary to produce professional designs, unless they conflict with those listed.

(5) Paragraph 5 contains Army Standard Design Criteria, generally applicable to all facility types, unless otherwise indicated in the Section.

(6) Paragraph 6 contains installation and project specific criteria supplementing the other 5 paragraphs.

2.0 SCOPE

2.1 WAREHOUSE ROOF REPLACEMENT

Replace the existing roof system (192,500 square feet) of Warehouse 4 on Defense Supply Center Richmond (DSCR). Perform a complete tear-off of the existing EPDM membrane and flashing. The contractor shall unscrew all fasteners to avoid damaging the existing gypsum boards. Provide an allowance to remove deteriorated gypsum boards (8,500 square feet), and an allowance to remove deteriorated and wet wood decking (8,500 square feet) beneath the gypsum boards. Remove existing frieze boards and provide new frieze boards as identified in Appendix J. Remove the existing downspouts. Where downspouts extend into the warehouse remove the existing drain bowl down to the gypsum sheathing, cap the drain with sheet metal, and caulk all sides. Provide downspouts to drain onto lower roof according to paragraph 6. Make all interior drain leaders structurally stable. Replace all deteriorated gypsum and wood decking to match the existing; install all necessary wood blocking, flashing, rigid insulation and a 60 mil minimum fully adhered PVC single ply membrane roofing system to create an R-38 roof assembly.

All new materials shall be free of asbestos.

The installation of the new PVC roof system shall be performed in conformance with Defense Logistics Agency (DLA) Energy Policy. The final design shall comply with all applicable construction standards and codes and shall meet the approval of the DSCR Installation Manager.

Provide roof drains as required by drain calculations per IBC 2009 and UFC 3-110-03. Provide roof drain calculations, prepared by a registered professional engineer, to the contracting officer for review and approval.

The warehouse will be occupied and operational during the demolition of the existing roofing system and the installation of the new PVC membrane roofing system. Provide protection from falling dust and debris inside the warehouse and provide one covered entry. Coordinate the location of the covered entry with the contracting officer. Remove the covered entry at the end of the project.

Base Bid: All work associated with the scope described above.

Alternate Design/Build Item One: Remove and replace clerestory window caulk, remove broken and cracked glazing, repair loose frames, and clean, prime and paint clerestory frames. See Appendix-DD for scope of repairs.

Alternate Design/Build Item Two: Install an insulated Kalwall glazing system, or approved equal, behind the existing clerestory windows. See Appendix-EE for insulated glazing system specification.

Alternate Design/Build Item Three: Both Item One and Item Two, listed above.

Alternate Design/Build Item Four: Remove existing clerestory windows complete and provide an insulated Kalwall glazing system, or approved equal. See Appendix-EE for insulated glazing system specification. The contractor shall provide all the necessary approvals from the State Historical Preservation Office (SHIPO) for the new glazing system.

2.2. SITE:

Provide all site improvements necessary to support the new building facilities. Refer to Paragraph 6.

Approximate area available 4,420.00 acres

2.3. GOVERNMENT-FURNISHED GOVERNMENT-INSTALLED EQUIPMENT (GFGI)

Coordinate with Government on GFGI item requirements and provide suitable structural support, brackets for projectors/VCRs/TVs, all utility connections and space with required clearances for all GFGI items. Fire extinguishers are GF/GI personal property, while fire extinguisher brackets and cabinets are Contractor furnished and installed CF/CI. All Computers and related hardware, copiers, faxes, printers, video projectors, VCRs and TVs are GFGI.

The following are also GFGI items: There are no GFGI equipment in this project.

2.4. FURNITURE REQUIREMENTS

Provide furniture design for all spaces listed in Chapter 3 and including any existing furniture and equipment to be re-used. Coordinate with the user to define requirements for furniture systems, movable furniture, storage systems, equipment, any existing items to be reused, etc. Early coordination of furniture design is required for a complete and usable facility.

The procurement and installation of furniture is NOT included in this contract. Furniture will be provided and installed under a separate furniture vendor/installer contract. The general contractor shall accommodate that effort with allowance for entry of the furniture vendor/installer onto this project site at the appropriate time to permit completion of the furniture installation for a complete and usable facility to coincide with the Beneficial Occupancy Date (BOD) of this project. The furniture vendor/installer contract will include all electrical pre-wiring and the whips for final connection to the building electrical systems however; the general contractor shall make the final connections to the building electrical systems under this contract. Furthermore, the general contractor shall provide all Information/Technology (IT) wiring (i.e. LAN, phone, etc.) up to and including the face plate of all freestanding and/or systems furniture desk tops as applicable, the services to install the cable and face plates in the furniture, the coordination with the furniture vendor/installer to accomplish the installation at the appropriate time, and all the final IT connections to the building systems under this contract.

The Government reserves the right to change the method for procurement of and installation of furniture to Contractor Furnished/Contractor Installed (CF/CI). CF/CI furniture will require competitive open market procurement by the Contractor using the Furniture, Fixtures and Equipment (FF&E) package.

2.5. NOT USED

3.0 SUPPLY WAREHOUSE

3.1. General Requirements

There is no standard facility type for this structure so the general requirements are located in Paragraph 6.0.

3.2 Functional and Area Requirements

See Paragraph 6 for these requirements.

4.0 APPLICABLE CRITERIA

Unless a specific document version or date is indicated, use criteria from the most current references, including any applicable addenda, unless otherwise stated in the contract or task order, as of the date of the Contractor's latest accepted proposal or date of issue of the contract or task order solicitation, whichever is later. In the event of conflict between References and/or Applicable Military Criteria, apply the most stringent requirement, unless otherwise specifically noted in the contract or task order.

4.1. INDUSTRY CRITERIA

Applicable design and construction criteria references are listed in Table 1 below. This list is not intended to include all criteria that may apply or to restrict design and construction to only those references listed. See also Paragraph 3 for additional facility-specific applicable criteria.

Table 1: Industry Criteria

Air Conditioning and Refrigeration Institute (ARI)	
ARI 310/380	Packaged Terminal Air-Conditioners and Heat Pumps
ARI 440	Room Fan-Coil and Unit Ventilator
ANSI/ARI 430-99	Central Station Air Handling Units
ARI 445	Room Air-Induction Units
ARI 880	Air Terminals
Air Movement and Control Association (AMCA)	
AMCA 210	Laboratory Methods of Testing Fans for Rating
American Architectural Manufacturers Association (AAMA)	
AAMA 605	Voluntary Specification Performance Requirements and Test Procedures for High Performance Organic Coatings on Aluminum Extrusions and Panels
AAMA 607.1	Voluntary Guide Specifications and Inspection Methods for Clear Anodic Finishes for Architectural Aluminum
AAMA 1503	Voluntary Test Method for Thermal Transmittance and Condensation Resistance of Windows, Doors, and Glazed Wall Sections
American Association of State Highway and Transportation Officials (AASHTO)	
	Roadside Design Guide [guardrails, roadside safety devices]

	Standard Specifications for Transportation Materials and Methods of Sampling and Testing [Road Construction Materials]
	Standard Specifications for Structural Supports for Highway Signs, Luminaires and Traffic Signals
	Guide for Design of Pavement Structures, Volumes 1 and 2 [pavement design guide]
	A Policy of Geometric Design of Highways and Streets
American Bearing Manufacturers Association (AFBMA)	
AFBMA Std. 9	Load Ratings and Fatigue Life for Ball Bearings
AFBMA Std. 11	Load Ratings and Fatigue Life for Roller Bearings
American Boiler Manufacturers Association (ABMA)	
ABMA ISEI	Industry Standards and Engineering Information
American Concrete Institute	
ACI 302.2R	Guide for Concrete Slabs that Receive Moisture-Sensitive Flooring Materials
ACI 318	Building Code Requirements for Structural Concrete
ACI SP-66	ACI Detailing Manual
ACI 530	Building Code Requirements for Masonry Structures
ADA Standards for Accessible Design	
See US Access Board	ADA and ABA Accessibility Guidelines for Buildings and Facilities, Chapters 3-10.
American Institute of Steel Construction (AISC)	
	Manual of Steel Construction – 13th Edition (or latest version)
American Iron and Steel Institute	
AISI S100	North American Specification for the Design of Cold-Formed Steel Structural Members

American National Standards Institute 11 (ANSI)	
ANSI Z21.10.1	Gas Water Heaters Vol. 1, Storage water Heaters with Input Ratings of 75,000 Btu per Hour or less
ANSI Z124.3	American National Standard for Plastic Lavatories
ANSI Z124.6	Plastic Sinks
ANSI Z21.45	Flexible Connectors of Other Than All-Metal Construction for Gas Appliances
ANSI/IEEE C2-2007	National Electrical Safety Code
ANSI/AF&PA NDS-2001	National Design Specification for Wood Construction
American Society of Civil Engineers (ASCE)	
ASCE 7	Minimum Design Loads for Buildings and Other Structures
ASCE 37	Design and Construction of Sanitary and Storm Sewers, Manuals and Reports on Engineering Practice [sanitary sewer and storm drain design criteria]
ASCE/SEI 31-03	Seismic Evaluation of Existing Buildings [Existing Building Alteration/Renovation]
ASCE/SEI 41-06	Seismic Rehabilitation of Existing Buildings [Existing Building Alteration/Renovation]
American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE)	
ASHRAE 90.1	ANSI/ASHRAE/IESNA 90.1, Energy Standard for Buildings Except Low-Rise Residential Buildings
ASHRAE Guideline 0	The Commissioning Process
ASHRAE Guideline 1.1	The HVAC Commissioning Process
ASHRAE Handbooks	Fundamentals, HVAC Applications, Systems and Equipment, Refrigeration (Applicable, except as otherwise specified)
ASHRAE Standard 15	Safety Standard for Refrigeration Systems
ASHRAE Standard 62.1	Ventilation for Acceptable Indoor Air Quality

ASHRAE Standard 55	Thermal Environmental Conditions for Human Occupancy (Design portion is applicable, except where precluded by other project requirements.)
American Society of Mechanical Engineers International (ASME)	
ASME BPVC SEC VII	Boiler and Pressure Vessel Code: Section VII Recommended Guidelines for the Care of Power Boilers
ASME A17.1	Safety Code for Elevators and Escalators
ASME B 31 (Series)	Piping Codes
American Water Works Association (AWWA)	
	Standards [standards for water line materials and construction]
American Welding Society	
	Welding Handbook
	Welding Codes and Specifications (as applicable to application, see International Building Code for example)
Architectural Woodwork Institute (AWI)	
Latest Version	AWI Quality Standards
Associated Air Balance Council (AABC)	
AABC MN-1	National Standards for Testing and Balancing Heating, Ventilating, and Air Conditioning Systems
	AABC Associated Air Balance Council Testing and Balance Procedures
ASTM International	
ASTM C1060-90(1997)	Standard Practice for Thermographic Inspection of Insulation Installations in Envelope Cavities of Frame Buildings
ASTM E 779 (2003)	Standard Test Method for Determining Air Leakage Rate by Fan Pressurization
ASTM E1827-96(2002)	Standard Test Methods for Determining Airtightness of Buildings Using an Orifice Blower Door

Builders Hardware Manufacturers Association (BHMA)	
ANSI/BHMA	The Various BHMA American National Standards
Building Industry Consulting Service International	
	Telecommunications Distribution Methods Manual (TDMM)
	Customer-Owned Outside Plant Design Manual (CO-OSP)
Code of Federal Regulations (CFR)	
49 CFR 192	Transportation of Natural and Other Gas by Pipeline: Minimum Federal Safety Standards
10 CFR 430	Energy Conservation Program for Consumer Products
Consumer Electronics Association	
CEA 709.1B	Control Network Protocol Specification
CEA 709.3	Free-Topology Twisted-Pair Channel Specification
CEA 852	Tunneling Component Network Protocols Over Internet Protocol Channels
Electronic Industries Association (EIA)	
ANSI/EIA/TIA 568	Structured Cabling Series
ANSI/EIA/TIA 569	Commercial Building Standard for Telecommunications Pathways and Spaces (includes ADDENDA)
ANSI/TIA/EIA-606	Administrative Standard for the Telecommunications Infrastructure of Commercial Buildings
J-STD EIA/TIA 607	Commercial Building Grounding and Bonding Requirements for Telecommunications
Federal Highway Administration (FHWA)	
	Manual on Uniform Traffic Control Devices for Streets and Highways [signage and pavement markings for streets and highways]
FHWA-NHI-01-021	Hydraulic Engineering Circular No. 22, Second Edition, URBAN DRAINAGE DESIGN MANUAL

Illuminating Engineering Society of North America (IESNA)	
IESNA RP-1	Office Lighting
IESNA RP-8	Roadway Lighting
IESNA Lighting Handbook	Reference and Application
Institute of Electrical and Electronics Engineers Inc. (IEEE)	
	Standard for Use of the International System of Units (SI): the Modern Metric System
Standard 1100	Recommended Practice for Powering and Grounding Sensitive Electronic Equipment
International Code Council (ICC)	
IBC	International Building Code Note: All references in the International Building Code to the International Electrical Code shall be considered to be references to NFPA 70. All references in the International Building Code to the International Fuel Gas Code shall be considered to be references to NFPA 54 and NFPA 58. All references in the International Building Code to the International Fire Code and Chapter 9 shall be considered to be references to Unified Facilities Criteria (UFC) 3-600-01.
IMC	International Mechanical Code – Note: For all references to “HEATING AND COOLING LOAD CALCULATIONS”, follow ASHRAE 90.1 Note: For all references to “VENTILATION”, follow ASHRAE 62.1
IRC	International Residential Code
IPC	International Plumbing Code
IEC	Energy Conservation Code (IEC) –Applicable only to the extent specifically referenced herein. Refer to Paragraph 5, ENERGY CONSERVATION requirements.
IGC	International Gas Code - not applicable. Follow NFPA 54, National Fuel Gas Code and NFPA 58, Liquified Petroleum Gas Code.

International Organization for Standardization (ISO)	
ISO 6781:1983	Qualitative detection of thermal irregularities in building envelopes – infrared method
LonMark International (LonMark)	
LonMark Interoperability Guidelines	(available at www.lonmark.org), including: Application Layer Guidelines, Layer 1-6 Guidelines, and External Interface File (XIF) Reference Guide
LonMark Resource Files	(available at www.lonmark.org), including Standard Network Variable Type (SNVT) definitions
Metal Building Manufacturers Association (MBMA)	
	Metal Building Systems Manual
Midwest Insulation Contractors Association (MICA)	
	National Commercial and Industrial Insulation Standards Manual
National Association of Corrosion Engineers International (NACE)	
NACE RP0169	Control of External Corrosion on Underground or Submerged Metallic Piping Systems
NACE RP0185	Extruded, Polyolefin Resin Coating Systems with Adhesives for Underground or Submerged Pipe
NACE RP0285	Corrosion Control of Underground Storage Tank Systems by Cathodic Protection
NACE RP0286	Electrical Isolation of Cathodically Protected Pipelines
National Electrical Manufacturers Association (NEMA)	
National Environmental Balancing Bureau (NEBB)	
	Procedural Standards Procedural Standards for Testing Adjusting Balancing of Environmental Systems
National Fire Protection Association (NFPA)	
NFPA 10	Standard for Portable Fire Extinguishers
NFPA 13	Installation of Sprinkler Systems

NFPA 13R	Residential Occupancies up to and Including Four Stories in Height Sprinkler Systems
NFPA 14	Standard for the Installation of Standpipes and Hose Systems
NFPA 20	Installation of Centrifugal Fire Pumps
NFPA 24 NFPA 25	Standard for the Installation of Private Fire Service Mains and Their Appurtenances [underground fire protection system design] Inspection, Testing And Maintenance Of Water-Based Fire Protection Systems
NFPA 30	Flammable and Combustible Liquids Code
NFPA 30A	Motor Fuel Dispensing Facilities and Repair Garages
NFPA 31	Installation of Oil Burning Equipment
NFPA 54	National Fuel Gas Code
NFPA 58	Liquefied Petroleum Gas Code
NFPA 70	National Electrical Code
NFPA 72	National Fire Alarm Code
NFPA 76	Fire Protection of Telecommunications Facilities
NFPA 80	Standard for Fire Doors and Fire Windows
NFPA 90a	Installation of Air Conditioning and Ventilating Systems
NFPA 96	Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations
NFPA 101	Life Safety Code
NFPA 780	Standard for the Installation of Lightning Protection Systems
National Roofing Contractor’s Association (NRCA)	
	Roofing and Waterproofing Manual
National Sanitation Foundation, International	

NSF/ANSI Std. 2, 3, 4, 5, 6, 7, 8, 12, 13, 18, 20, 21, 25, 29, 35, 36, 37, 51, 52, 59, 169	Food Equipment Standards
ANSI/UL Std. 73, 197, 471, 621, 763	Food Equipment Standards
CSA Std. C22.2 No. 109, 120, 195	Food Equipment Standards
Occupational Safety and Health Administration (OSHA)	
Title 29, Part 1926	OSHA Construction Industry Standards, Title 29, Code of Federal Regulations, Part 1926, Safety and Health Regulations for Construction
Plumbing and Drainage Institute (PDI)	
PDI G 101	Testing and Rating Procedure for Grease Interceptors with Appendix of Sizing and Installation Data
PDI WH201	Water Hammer Arrestors
Precast Concrete Institute	
PCI Design Handbook	Precast and Prestressed Concrete
Sheet Metal and Air Conditioning Contractor's National Association (SMACNA)	
SMACNA HVAC Duct Construction Standards	HVAC Duct Construction Standards - Metal and Flexible
SMACNA Architectural Manual	Architectural Sheet Metal Manual
SMACNA HVAC TAB	HVAC Systems - Testing, Adjusting and Balancing
State/Local Regulations	
	State Department of Transportation Standard Specifications for Highway and Bridge Construction
	Sedimentation and Erosion Control Design Requirements
	Environmental Control Requirements
	Storm Water Management Requirements

Steel Door Institute (SDI)	
ANSI A250.8/SDI 100	Standard Steel Doors and Frames
Steel Deck Institute	
	SDI Diaphragm Design Manual
Steel Joist Institute	
	Catalog of Standard Specifications and Load Tables for Steel Joists and Joist Girders
Underwriters Laboratories (UL)	
UL 96A	Installation Requirements for Lightning Protection Systems
UL 300	Standard for Safety for Fire Testing of Fire Extinguishing Systems for Protection of Restaurant Cooking Areas
UNITED STATES ACCESS BOARD: U.S. ARCHITECTURAL AND TRANSPORTATION BARRIERS COMPLIANCE BOARD	
ADA and ABA Accessibility Guidelines for Buildings and Facilities	ABA Accessibility Standard for DoD Facilities Derived from the ADA and ABA Accessibility Guidelines: Specifically includes: ABA Chapters 1 and 2 and Chapters 3 through 10. Use this reference in lieu of IBC Chapter 11. Excluded are: (a) Facilities, or portions of facilities, on a military installation that are designed and constructed for use exclusively by able-bodied military personnel (See Paragraph 3 for any reference to this exclusion). (b) Reserve and National Guard facilities, or portions of such facilities, owned by or under the control of the Department of Defense, that are designed and constructed for use exclusively by able-bodied military personnel. (See paragraph 3 for any reference to this exclusion).
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	FDA National Food Code
U.S. GREEN BUILDING COUNCIL (USGBC)	
LEED-NC	Green Building Rating System for New Construction & Major Renovations
	Application Guide for Multiple Buildings and On-Campus Building

	Projects

4.2. MILITARY CRITERIA

The project shall conform to the following criteria. Certain design impacts and features due to these criteria are noted for the benefit of the offeror. However, all requirements of the referenced criteria will be applicable, whether noted or not, unless otherwise specified herein.

4.2.1. Energy Policy Act of 2005 (Public Law 109-58) (applies only to the extent specifically implemented in the contract, which may or may not directly cite or reference EPACT)

4.2.2. Executive Order 12770: Metric Usage In Federal Government

(a) Metric design and construction is required except when it increases construction cost. Offeror to determine most cost efficient system of measurement to be used for the project.

4.2.3. TB MED 530: Occupational and Environmental Health Food Sanitation

4.2.4. Unified Facilities Criteria (UFC) 3-410-01FA: Heating, Ventilating, and Air Conditioning - applicable only to the extent specified in paragraph 5, herein.

4.2.5. Deleted.

4.2.6. UFC 3-600-01 Design: Fire Protection Engineering for Facilities. Use the latest edition of the IBC in coordination with this UFC. Use Chapters 3, 6, 7, 33 and UFC 3-600-01. If any conflict occurs between these Chapters and UFC 3-600-01, the requirements of UFC 3-600-01 take precedence. Use UFC 3-600-01 in lieu of IBC Chapters 4, 8,9,10.

4.2.7. UFC 4-010-01 DoD Minimum Antiterrorism Standards for Buildings

4.2.8. UFC 4-023-03 Design of Buildings to Resist Progressive Collapse (Use most recent version, regardless of references thereto in other publications)

(a) Note the option to use tie force method or alternate path design for Occupancy Category II.

4.2.9. UFC 4-021-01 Design and O&M: Mass Notification Systems

4.2.10. Technical Criteria for Installation Information Infrastructure Architecture (I3A)

(a) Email: DetrickISECI3Aguide@conus.army.mil

4.2.11. U.S. Army Information Systems Engineering Command (USAISEC) TG for the Integration of SECRET Internet Protocol (IP) Router Network (SIPRNET). See Paragraph 3 for applicability to specific facility type. May not apply to every facility. This is mandatory criteria for those facilities with SIPRNET.

4.2.11.1. Draft Guide Specification for Section 27 05 28 PROTECTIVE DISTRIBUTION SYSTEM (PDS) FOR SIPRNET COMMUNICATIONS SYSTEMS, found at https://rfpwizard.cecer.army.mil/HTML/docs/Refs/SECTION_270528-v3.pdf

5.0 GENERAL TECHNICAL REQUIREMENTS

This paragraph contains technical requirements with general applicability to Army facilities. See also Paragraph 3 for facility type-specific operational, functional and technical requirements. Residential or similar grade finishes and materials are not acceptable for inclusion in these buildings, unless otherwise specifically allowed.

5.1. SITE PLANNING AND DESIGN

5.1.1. STANDARDS AND CODES: The site planning and design shall conform to APPLICABLE CRITERIA and to paragraph 6, PROJECT SPECIFIC REQUIREMENTS.

5.1.2. SITE PLANNING OBJECTIVES: Group buildings in configurations that create a sense of community and promote pedestrian use. See paragraph 3 for additional site planning requirements relating to building functions.

5.1.2.1. Provide enclosures and or visual screening devices for Outdoor Utility such as dumpsters, emergency generators, transformers, heating, ventilation, and air conditioning units from streetscape and courtyard views to limit visual impact. Enclosures shall be compatible with the building they serve and accessible by vehicle. The location of dumpsters can have a significant visual impact and should be addressed as part of an overall building design and incorporated in site planning.

5.1.2.2. Where included in the project, dumpster pads shall be concrete (minimum of 8 inches thick on 4 inch base course, unless site conditions dictate more conservative requirements) and directly accessible by way of a paved service drive or parking lot with adequate overhead clearance for collection vehicles. Provide space at dumpster areas for recycling receptacles. Coordinate with Installation on recycling receptacle types, sizes and access requirements and provide space at dumpster areas to accommodate them.

5.1.2.3. Vehicular Circulation. Apply design vehicle templates provided by the American Association of State Highway and Transportation Officials (AASHTO) to the site design. The passenger car class includes passenger cars and light trucks, such as vans and pick-ups. The passenger car template is equivalent to the non-organizational – privately owned vehicle (POV). The truck class template includes single-unit trucks, recreation vehicles, buses, truck tractor-semi-trailer combinations, and trucks or truck tractors with semi-trailers in combination with full trailers. Provide vehicle clearances required to meet traffic safety for emergency vehicles, service vehicles, and moving vans. Provide required traffic control signage Site entrances and site drive aisles shall maximize spacing between drives, incorporate right-angle turns, and limit points of conflict between traffic. Design Services Drives to restrict access to unauthorized vehicles by removable bollards, gates, or other barriers to meet Anti-Terrorism/Force Protection (ATFP) requirements. Orient service drives to building entrances other than the primary pedestrian entry at the front of the building.

5.1.2.4. Provide Emergency Vehicle Access around the facility and shall be in accordance with AT/FP requirements. Maintain a 33-foot clear zone buffer for emergency vehicles, designed to prevent other vehicles from entering the AT/FP standoff to the building.

5.1.2.5. Clear and grub all trees and vegetation necessary for construction; but, save as many trees as possible. Protect trees to be saved during the construction process from equipment.

5.1.2.6. Stormwater Management. Employ design and construction strategies (Best Management Practices) that reduce stormwater runoff, reduce discharges of polluted water offsite and maintain or restore predevelopment hydrology with respect to temperature, rate, volume and duration of flow to the maximum extent practicable. See paragraph 6, PROJECT SPECIFIC requirements for additional information.

5.1.3. EXTERIOR SIGNAGE: Provide exterior signage in accordance with Appendix H, Exterior Signage. Provide exterior NO SMOKING signage that conveys building and grounds smoking policy.

5.1.4. EXISTING UTILITIES: Base utilities maps and capacities for this site are included as part of this RFP. See paragraph 6 for more detailed information.

5.2. SITE ENGINEERING

5.2.1. STANDARDS AND CODES: The site engineering shall conform to APPLICABLE CRITERIA.

5.2.2. SOILS:

5.2.2.1. A report has been prepared to characterize the subsurface conditions at the project site and is **appended to these specifications.** The report provides a general overview of the soil and geologic conditions with detailed descriptions at discrete boring locations. The Contractor's team shall include a licensed geotechnical engineer to interpret the report and develop earthwork and foundation recommendations and design parameters in which to base the contractor's design. If any additional subsurface investigation or laboratory analysis is required to better characterize the site or develop the final design, the Contractor shall perform it under the direction of a licensed geotechnical engineer. There will be no separate payment for the cost of additional tests. If differences between the Contractor's additional subsurface investigation and the government provided soils report or the reasonably expected conditions require material revisions in the design, an equitable adjustment may be made, in accordance with the provisions of the Differing Site Conditions clause. The basis for the adjustment would be the design and construction appropriate for the conditions described in the Government furnished report or the reasonably expected conditions, in comparison with any changes required by material differences in the actual conditions encountered, in accordance with the terms of contract clause Differing Site Conditions.

5.2.2.2. The contractor's licensed geotechnical engineer shall prepare a final geotechnical evaluation report, to be submitted along with the first foundation design submittal, as described in Section 01 33 16, *Design After Award*.

5.2.3. VEHICLE PAVEMENTS: (as applicable to the project)

5.2.3.1. Design procedures and materials shall conform to one of the following: 1) the USACE Pavement Transportation Computer Assisted Structural Engineering (PCASE) program, 2) American Association of State Highway and Transportation Officials (AASHTO) or, 3) the applicable state Department of Transportation standards in which the project is located. See paragraph 5.2.2.2 and Section 01 33 16 for required information for the Contractor's geotechnical evaluation report. The minimum flexible pavement section shall consist of 2 inches of asphalt and 6 inches of base or as required by the pavement design, whichever is greater, unless specifically identified by the Government to be a gravel road. Design roads and parking areas for a life expectance of 25 years with normal maintenance. Parking area for tactical vehicles (as applicable to the project) shall be Portland Cement Concrete (PCC) rigid pavement design. For concrete pavements, submit joint layout plan for review and concurrence. Design pavements for military tracked vehicles (as applicable to the project) IAW USACE PCASE. Traffic estimates for each roadway area will be as shown on the drawings or listed in Section 01 10 00 Paragraph 6.4.4. Pavement markings and traffic signage shall comply with the Installation requirements and with the Manual on Uniform Traffic Control Devices.

5.2.3.2. Parking Requirements.

(a) All handicap POV parking lots (where applicable in the facility specific requirements) shall meet the ADA and ABA Accessibility Guidelines for accessible parking spaces.

(b) Design POV parking spaces for the type of vehicles anticipated, but shall be a minimum of 9 ft by 18 ft for POVs, except for two wheel vehicles.

5.2.3.3. Sidewalks. Design the network of walks throughout the complex (where applicable) to facilitate pedestrian traffic among facilities, and minimize the need to use vehicles. Incorporate sidewalks to enhance the appearance of the site development, while creating a sense of entry at the primary patron entrances to the buildings. Minimum sidewalk requirements are in Paragraph 3, where applicable and/or paragraph 6 and/or site plans, where applicable..

5.2.4. CATHODIC PROTECTION: Provide cathodic protection systems for all underground metallic systems and metallic fittings/portions of non-metallic, underground systems, both inside and outside the building 5 foot line that are subject to corrosion. Coordinate final solutions with the installation to insure an approach that is consistent with installation cathodic protection programs.

5.2.5. UTILITIES: See paragraph 6.4.6 for specific information on ownership of utilities and utility requirements. Meter all utilities (gas, water, and electric, as applicable) to each facility. For Government owned utilities, install meters that are wireless data transmission capable as well as have a continuous manual reading option. All meters will be capable of at least hourly data logging and transmission and provide consumption data for gas, water, and

electricity. Gas and electric meters will also provide demand readings based on consumption over a maximum of any 15 minute period. Configure all meters to transmit at least daily even if no receiver for the data is currently available at the time of project acceptance. For privatized utilities, coordinate with the privatization utility(ies) for the proper meter base and meter installation.

5.2.6. PERMITS: The CONTRACTOR shall be responsible for obtaining all permits (local, state and federal) required for design and construction of all site features and utilities.

5.2.7. IRRIGATION. Landscape irrigation systems, if provided, shall comply with the following:

5.2.7.1. Irrigation Potable Water Use Reduction. Reduce irrigation potable water use by 100 percent using LEED credit WE1.1 baseline (no potable water used for irrigation), except where precluded by other project requirements.

5.2.8. EPA WATERSENSE PRODUCTS AND CONTRACTORS. Except where precluded by other project requirements, use EPA WaterSense labeled products and irrigation contractors that are certified through a WaterSense labeled program where available.

5.3. ARCHITECTURE AND INTERIOR DESIGN:

This element will be evaluated per APPLICABLE CRITERIA under the quality focus.

5.3.1. STANDARDS AND CODES: The architecture and interior design shall conform to APPLICABLE CRITERIA.

5.3.2. GENERAL: Overall architectural goal is to provide a functional, quality, visually appealing facility that is a source of pride for the installation and delivered within the available budget and schedule.

5.3.3. COMPUTATION OF AREAS: See APPENDIX Q for how to compute gross and net areas of the facility(ies).

5.3.4. BUILDING EXTERIOR: Design buildings to enhance or compliment the visual environment of the Installation. Where appropriate, reflect a human scale to the facility. Building entrance should be architecturally defined and easily seen. When practical, exterior materials, roof forms, and detailing shall be compatible with the surrounding development and adjacent buildings on the Installation and follow locally established architectural themes. Use durable materials that are easy to maintain. Exterior colors shall conform to the Installation requirements. See paragraph 6.

5.3.4.1. Building Numbers: Permanently attach exterior signage on two faces of each building indicating the assigned building number or address. Building number signage details and locations shall conform to Appendix H, Exterior Signage.

5.3.5. BUILDING INTERIOR

5.3.5.1. Space Configuration: Arrange spaces in an efficient and functional manner in accordance with area adjacency matrices.

5.3.5.2. Surfaces: Appearance retention is the top priority for building and furniture related finishes. Provide low maintenance, easily cleaned room finishes that are commercially standard for the facility occupancy specified, unless noted otherwise.

5.3.5.3. Color: The color, texture and pattern selections for the finishes of the building shall provide an aesthetically pleasing, comfortable, easily maintainable and functional environment for the occupants. Coordinate the building colors and finishes for a cohesive design. Select colors appropriate for the building type. Use color, texture and pattern to path or way find through the building. Trendy colors that will become dated shall be limited to non-permanent finishes such as carpet and paint. Select finisheswith regards to aesthetics, maintenance, durability, life safety and image. Limit the number of similar colors for each material. Use medium range colors for ceramic and porcelain tile groutto help hide soiling. Plastic laminate and solid surface materials shall have patterns that are mottled, flecked or speckled. Coordinate finish colors of fire extinguisher cabinets, receptacle bodies and plates, fire alarms / warning lights, emergency lighting, and other miscellaneous items with the building interior. Match color of equipment items on ceilings (speakers, smoke detectors, grills, etc.) the ceiling color.

5.3.5.4. Circulation: Circulation schemes must support easy way finding within the building.

5.3.5.5. Signage: Provide interior signage for overall way finding and life safety requirements. A comprehensive interior plan shall be from one manufacturer. Include the following sign types: (1) Lobby Directory, (2) Directional Signs; (3) Room Identification Signs; (4) Building Service Signs; (5) Regulatory Signs; (6) Official and Unofficial Signs (7) Visual Communication Boards (8) NO SMOKING signage that conveys building smoking policy. Use of emblems or logos may also be incorporated into the signage plan.

5.3.5.6. Window Treatment: Provide interior window treatments with adjustable control in all exterior window locations for control of day light coming in windows or privacy at night. Maintain uniformity of treatment color and material to the maximum extent possible within a building.

5.3.5.7. Casework: Unless, otherwise specified, all casework for Cabinetry and cases shall be “custom grade”, as described in the AWI Quality Standards.

5.3.6. COMPREHENSIVE INTERIOR DESIGN

5.3.6.1. Comprehensive Interior Design includes the integration of a Structural Interior Design (SID) and a Furniture, Fixtures and Equipment (FF&E) design and package. SID requires the design, selection and coordination of interior finish materials that are integral to or attached to the building structure. Completion of a SID involves the selection and specification of applied finishes for the building’s interior features including, but not limited to, walls, floors, ceilings, trims, doors, windows, window treatments, built-in furnishings and installed equipment, lighting, and signage. The SID package includes finish schedules, finish samples and any supporting interior elevations, details or plans necessary to communicate the building finish design and build out. The SID also provides basic space planning for the anticipated FF&E requirements in conjunction with the functional layout of the building and design issues such as life safety, privacy, acoustics, lighting, ventilation, and accessibility. See Section 01 33 16 for SID design procedures.

5.3.6.2. The FF&E design and package includes the design, selection, color coordination and of the required furnishing items necessary to meet the functional, operational, sustainability, and aesthetic needs of the facility coordinated with the interior finish materials in the SID. The FF&E package includes the specification, procurement documentation, placement plans, ordering and finish information on all freestanding furnishings and accessories, and a cost estimate. Coordinate the selection of furniture style, function and configuration with the defined requirements. Examples of FF&E items include, but are not limited to workstations, seating, files, tables, beds, wardrobes, draperies and accessories as well as marker boards, tack boards, and presentation screens. Criteria for furniture selection include function and ergonomics, maintenance, durability, sustainability, comfort and cost. See Section 01 33 16 for FFE design procedures.

5.4. STRUCTURAL DESIGN

5.4.1. STANDARDS AND CODES: The structural design shall conform to APPLICABLE CRITERIA.

5.4.2. GENERAL: The structural system must be compatible with the intended functions and components that allows for future flexibility and reconfigurations of the interior space. Do not locate columns, for instance, in rooms requiring visibility, circulation or open space, including, but not limited to entries, hallways, common areas, classrooms, etc. Select an economical structural system based upon facility size, projected load requirements and local availability of materials and labor. Base the structural design on accurate, site specific geotechnical information and anticipated loads for the building types and geographical location. Consider climate conditions, high humidity, industrial atmosphere, saltwater exposure, or other adverse conditions when selecting the type of cement and admixtures used in concrete, the concrete cover on reinforcing steel, the coatings on structural members, expansion joints, the level of corrosion protection, and the structural systems. Analyze, design and detail each building as a complete structural system. Design structural elements to preclude damage to finishes, partitions and other frangible, non-structural elements to prevent impaired operability of moveable components; and to prevent cladding leakage and roof ponding. Limit deflections of structural members to the allowable of the applicable material standard, e.g., ACI, AISC, Brick Industry Association, etc. When modular units or other pre-fabricated construction is used or combined with stick-built construction, fully coordinate and integrate the overall structural design between the two different or interfacing construction types. If the state that the project is located in requires separate, specific licensing for structural engineers (for instance, such as in Florida, California and others), then the structural engineer designer of record must be registered in that state.

5.4.3. LOADS: See paragraph 3 for facility specific (if applicable) and paragraph 6 for site and project specific structural loading criteria. Unless otherwise specified in paragraph 6, use Exposure Category C for wind. If not specified, use Category C unless the Designer of Record can satisfactorily justify another Exposure Category in its design analysis based on the facility Master Plan. Submit such exceptions for approval as early as possible and prior to the Interim Design Submittal in Section “Design After Award”. Design the ancillary building items, e.g. doors, window jambs and connections, overhead architectural features, systems and equipment bracing, ducting, piping, etc. for gravity, seismic, lateral loads and for the requirements of UFC 4-010-01, DOD Minimum Antiterrorism Standards for Buildings. Ensure and document that the design of glazed items includes, but is not limited to, the following items under the design loads prescribed in UFC 4-010-01:

(a) Supporting members of glazed elements, e.g. window jamb, sill, header

(b) Connections of glazed element to supporting members, e.g. window to header

(c) Connections of supporting members to each other, e.g. header to jamb

(d) Connections of supporting members to structural system, e.g. jamb to foundation.

5.4.4. TERMITE TREATMENT: (Except Alaska) Provide termite prevention treatment in accordance with Installation and local building code requirements, using licensed chemicals and licensed applicator firm.

5.5. THERMAL PERFORMANCE

5.5.1. STANDARDS AND CODES: Building construction and thermal insulation for mechanical systems shall conform to APPLICABLE CRITERIA.

5.5.2. BUILDING ENVELOPE SEALING PERFORMANCE REQUIREMENT. Design and construct the building envelope for office buildings, office portions of mixed office and open space (e.g., company operations facilities), dining, barracks and instructional/training facilities with a continuous air barrier to control air leakage into, or out of, the conditioned space. Clearly identify all air barrier components of each envelope assembly on construction documents and detail the joints, interconnections and penetrations of the air barrier components. Clearly identify the boundary limits of the building air barriers, and of the zone or zones to be tested for building air tightness on the drawings. The use of painted interior walls is not an acceptable air barrier method.

5.5.2.1. Trace a continuous plane of air-tightness throughout the building envelope and make flexible and seal all moving joints.

5.5.2.2. The air barrier material(s) must have an air permeance not to exceed 0.004 cfm / sf at 0.3” wg (0.02 L/s.m2 @ 75 Pa) when tested in accordance with ASTM E 2178

5.5.2.3. Join and seal the air barrier material of each assembly in a flexible manner to the air barrier material of adjacent assemblies, allowing for the relative movement of these assemblies and components.

5.5.2.4. Support the air barrier so as to withstand the maximum positive and negative air pressure to be placed on the building without displacement, or damage, and transfer the load to the structure.

5.5.2.5. Seal all penetrations of the air barrier. If any unavoidable penetrations of the air barrier by electrical boxes, plumbing fixture boxes, and other assemblies are not airtight, make them airtight by sealing the assembly and the interface between the assembly and the air barrier or by extending the air barrier over the assembly.

5.5.2.6. The air barrier must be durable to last the anticipated service life of the assembly.

5.5.2.7. Do not install lighting fixtures with ventilation holes through the air barrier

5.5.2.8. Provide a motorized damper in the closed position and connected to the fire alarm system to open on call and fail in the open position for any fixed open louvers at elevator shafts. Coordinate the motorized elevator hoistway vent damper(s) with the Fire Protection System design in paragraph 5.10. Ensure that the damper(s) is accessible to facilitate regular inspection and maintenance.

5.5.2.9. Damper and control to close all ventilation or make-up air intakes and exhausts, , etc., when leakage can occur during inactive periods. Atrium smoke exhaust and intakes shall only open when activated per IBC and other applicable Fire Code requirements.

5.5.2.10. Compartmentalize garages under buildings by providing air-tight vestibules at building access points.

5.5.2.11. Compartmentalize spaces under negative pressure such as boiler rooms and provide make-up air for combustion.

5.5.2.12. Performance Criteria and Substantiation: Submit the qualifications and experience of the testing entity for approval. Demonstrate performance of the continuous air barrier for the opaque building envelope by the following tests:

(a) Develop an Air Barrier Quality Control plan to assure that a competent air barrier inspector/specialist inspects the critical components prior to them being concealed. At a minimum, three onsite inspections are required during construction to assure the completeness of the construction and design.

(b) Test the completed building and demonstrate that the air leakage rate of the building envelope does not exceed 0.25cfm/ft2 at a pressure differential of 0.3" w.g.(75 Pa) in accordance with ASTM's E 779 (2003) or E-1827-96 (2002). Accomplish tests using both pressurization and depressurization.. Divide the volume of air leakage in cfm @ 0.3" w.g. (L/s @ 75 Pa) by the area of the pressure boundary of the building, including roof or ceiling, walls and floor to produce the air leakage rate in cfm/ft2 @ 0.3" w.g. (L/s.m2 @ 75 Pa). Do not test the building until verifying that the continuous air barrier is in place and installed without failures in accordance with installation instructions so that repairs to the continuous air barrier, if needed to comply with the required air leakage rate, can be done in a timely manner.

(c) Test the completed building using Infrared Thermography testing. Use infrared cameras with a resolution of 0.1deg C or better. Perform testing on the building envelope in accordance with ISO 6781:1983 and ASTM C1060-90(1997). Determine air leakage pathways using ASTM E 1186-03 Standard Practices for Air Leakage Site Detection in Building Envelopes and Air Barrier Systems, and perform corrective work as necessary to achieve the whole building air leakage rate specified in (a) above.

(d) Notify the Government at least three working days prior to the tests to provide the Government the opportunity to witness the tests. Provide the Government written test results confirming the results of all tests.

5.6. PLUMBING

5.6.1. STANDARDS AND CODES: The plumbing system shall conform to APPLICABLE CRITERIA.

5.6.2. PRECAUTIONS FOR EXPANSIVE SOILS: Where expansive soils are present, include design features for underslab piping systems and underground piping serving chillers, cooling towers, etc, to control forces resulting from soil heave. Some possible solutions include, but are not necessarily limited to, features such as flexible expansion joints, slip joints, horizontal offsets with ball joints, or multiple bell and spigot gasketed fittings. For structurally supported slabs, suspend piping from the structure with adequate space provided below the pipe for the anticipated soil movement.

5.6.3. HOT WATER SYSTEMS: For Hot Water heating and supply, provide a minimum temp of 140 Deg F in the storage tank and a maximum of 110 Deg F at the fixture, unless specific appliances or equipment specifically require higher temperature water supply.

5.6.4. SIZING HOT WATER SYSTEMS: Unless otherwise specified or directed in paragraph 3, design in accordance with ASHRAE Handbook Series (appropriate Chapters), ASHRAE Standard 90.1, and the energy conservation requirements of the contract. Size and place equipment so that it is easily accessible and removable for repair or replacement.

5.6.5. JANITOR CLOSETS: In janitor spaces/room/closets, provide at minimum, a service sink with heavy duty shelf and wall hung mop and broom rack(s).

5.6.6. FLOOR DRAINS: As a minimum, provide floor drains in mechanical rooms and areas, janitor spaces/rooms/closets and any other area that requires drainage from fixtures or equipment, drain downs, condensate, as necessary.

5.6.7. URINALS: Urinals shall be vitreous china, wall-mounted, wall outlet, non-water using, with integral drain line connection, and with sealed replaceable cartridge or integral liquid seal trap. Either type shall use a biodegradable liquid to provide the seal and maintain a sanitary and odor-free environment. Install, test and maintain in accordance with manufacturer's recommendations. Slope the sanitary sewer branch line for non-water use urinals a minimum of 1/4 inch per foot. Do not use copper tube or pipe for drain lines that connect to the urinal. Manufacturer shall provide an operating manual and on-site training to installation operations personnel for the proper care and maintenance of the urinal. For complexes, non-water using urinals are not required for barracks type spaces.

5.6.8. BUILDING WATER USE REDUCTION. Reduce building potable water use in each building 30 percent using IPC fixture performance requirements baseline.

5.6.9. Do not use engineered vent or Sovent® type drainage systems.

5.6.10. Where the seasonal design temperature of the cold water entering a building is below the seasonal design dew point of the indoor ambient air, and where condensate drip will cause damage or create a hazard, insulate plumbing piping with a vapor barrier type of insulation to prevent condensation. Do not locate water or drainage piping over electrical wiring or equipment unless adequate protection against water (including condensation) damage is provided. Insulation alone is not adequate protection against condensation. Follow ASHRAE Fundamentals Chapter 23, Insulation for Mechanical Systems, IMC paragraph 1107 and International Energy Conservation Code for pipe insulation requirements.

5.6.11. Cover all drain, waste and vent piping to prevent mortar or other debris from being flushed down and blocking pipes during such construction activities.

5.7. ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

5.7.1. STANDARDS AND CODES: The electrical systems for all facilities shall conform to APPLICABLE CRITERIA.

5.7.2. MATERIALS AND EQUIPMENT: Materials, equipment and devices shall, as a minimum, meet the requirements of Underwriters Laboratories (UL) where UL standards are established for those items. Wiring for branch circuits shall be copper. Motors larger than one-half horsepower shall be three phase. All electrical systems shall be pre-wired and fully operational unless otherwise indicated. Wall mounted electrical devices (power receptacles, communication outlets and CATV outlets) shall have matching colors, mounting heights and faceplates.

5.7.3. POWER SERVICE: Primary service from the base electrical distribution system to the pad-mounted transformer and secondary service from the transformer to the building service electrical equipment room shall be underground. See paragraph 6 for additional site electrical requirements.

5.7.3.1. Spare Capacity: Provide 10% space for future circuit breakers in all panelboards serving residential areas of buildings and 15% spaces in all other panelboards.

5.7.4. TELECOMMUNICATION SERVICE: Connect the project's facilities to the Installation telecommunications (voice and data) system through the outside plant (OSP) telecommunications underground infrastructure cabling system per the I3A Criteria. Connect to the OSP cabling system from each facility main cross connect located in the telecommunications room.

5.7.5. LIGHTING: Comply with the recommendations of the Illumination Engineering Society of North America (IESNA), the National Energy Policy Act and Energy Star requirements for lighting products..

5.7.5.1. Interior Lighting:

(a) Reflective Surfaces: Coordinate interior architectural space surfaces and colors with the lighting systems to provide the most energy-efficient workable combinations.

(b) High Efficiency Fluorescent Lighting: Utilize NEMA premium electronic ballasts and energy efficient fluorescent lamps with a Correlated Color Temperature (CCT) of 4100K. Linear fluorescent and compact fluorescent fixtures shall have a Color Rendering Index of (CRI) of 87 or higher. Fluorescent lamps shall be the low mercury type qualifying as non-hazardous waste upon disposal. Do not use surface mounted fixtures on acoustical tile ceilings. Provide an un-switched fixture with emergency ballast shall be provided at each entrance to the building.

(c) Solid State Lighting: Fixtures shall provide lighting with a minimum Correlated Color Temperature (CCT) of 4100K and shall have a Color Rendering Index of (CRI) of 75 or higher. Verify performance of the light producing solid state components by a test report in compliance with the requirements of IESNA LM 80. Verify performance of the solid state light fixtures by a test report in compliance with the requirements of IESNA LM 79. Provide lab results by a NVLAP certified laboratory. The light producing solid state components and drivers shall have a life expectancy of 50,000 operating hours while maintaining at least 70% of original illumination level. Provide a complete five year warranty for fixtures.

(d) Metal Halide Lighting (where applicable): Metal Halide lamp fixtures in the range of 150-500 Watts shall be pulse start type and have a minimum efficiency rating of 88%.

(e) Lighting Controls: ANSI/ASHRAE/IESNA 90.1 has specific lighting controls requirements. Provide a high level of lighting system control by individual occupants or by specific groups in multi-occupant spaces (classrooms, conference rooms) to promote the productivity, comfort and well being of the building occupants. In office spaces, the preferred lighting should be a 30 FC ambient lighting level with occupancy sensor controlled task lighting in the work spaces to provide a composite lighting level of 50 FC on the working surfaces. Consider incorporating daylighting techniques for the benefit of reducing lighting energy requirements while improving the quality of the indoor spaces. If daylight strategies are used, additional coordination is required with the architect and mechanical engineer. Additionally, incorporate electric lighting controls to take advantage of the potential energy savings.

(f) Exterior Lighting: See paragraph 6.9 for site specific information, if any, on exterior lighting systems. Minimize light pollution and light trespass by not over lighting and use cut-off type exterior luminaries.

5.7.6. TELECOMMUNICATION SYSTEM: Building telecommunications cabling systems (BCS) and OSP telecommunications cabling system shall conform to APPLICABLE CRITERIA, including but not limited to I3A Technical Criteria. An acceptable BCS encompasses, but is not limited to, copper and fiber optic (FO) entrance cable, termination equipment, copper and fiber backbone cable, copper and fiber horizontal distribution cable, workstation outlets, racks, cable management, patch panels, cable tray, cable ladder, conduits, grounding, and labeling.. Items included under OSP infrastructure encompass, but are not limited to, manhole and duct infrastructure, copper cable, fiber optic cable, cross connects, terminations, cable vaults, and copper and FO entrance cable.

5.7.6.1. Design, install, label and test all telecommunications systems in accordance with the I3A Criteria and ANSI/TIA/EIA 568, 569, and 606 standards. A Building Industry Consulting Services International (BICSI) Registered Communications Distribution Designer (RCDD) with at least 2 yrs related experience shall develop and stamp telecommunications design, and prepare the test plan. See paragraph 5.8.2.5 for design of environmental systems for Telecommunications Rooms.

5.7.6.2. The installers assigned to the installation of the telecommunications system or any of its components shall be regularly and professionally engaged in the business of the application, installation and testing of the specified telecommunications systems and equipment. Key personnel; i.e., supervisors and lead installers assigned to the installation of this system or any of its components shall be BICSI Registered Cabling Installers, Technician Level. Submit documentation of current BICSI certification for each of the key personnel. In lieu of BICSI certification, supervisors and installers shall have a minimum of 5 years experience in the installation of the specified copper and fiber optic cable and components. They shall have factory or factory approved certification from each equipment manufacturer indicating that they are qualified to install and test the provided products.

5.7.6.3. Perform a comprehensive end to end test of all circuits to include all copper and fiber optic cables upon completion of the BCS and prior to acceptance of the facility. Provide adequate advanced notification to the COR to allow COR and Installation personnel attendance The BCS circuits include but are not limited to all copper and fiber optic(FO) entrance cables, termination equipment, copper and fiber backbone cable, copper and fiber horizontal distribution cable, and workstation outlets. Test in accordance with ANSI/EIA/TIA 568 standards. Use test instrumentation that meets or exceeds the standard. Submit the official test report to include test procedures, parameters tested, values, discrepancies and corrective actions in electronic format. Test and accomplish all

necessary corrective actions to ensure that the government receives a fully operational, standards based, code compliant telecommunications system.

5.7.7. LIGHTNING PROTECTION SYSTEM: Provide a lightning protection system where recommended by the Lightning Risk Assessment of NFPA 780, Annex L.

5.8. HEATING, VENTILATING, AND AIR CONDITIONING

5.8.1. STANDARDS AND CODES: The HVAC system shall conform to APPLICABLE CRITERIA.

5.8.2. DESIGN CONDITIONS.

5.8.2.1. Outdoor and indoor design conditions shall be in accordance with UFC 3-410-01FA. Outdoor air and exhaust ventilation requirements for indoor air quality shall be in accordance with ASHRAE 62.1. All Buildings with minimum LEED Silver requirement (or better) will earn LEED Credit EQ 7.1, Thermal Comfort-Design., except where precluded by other project requirements. Where the contract specifies indoor design temperature , airflow, humidity conditions, etc., use those parameters.

5.8.2.2. High Humidity Areas: Design HVAC systems in geographical areas meeting the definition for high humidity in UFC 3-410-01FA to comply with the special criteria therein for humid areas.

5.8.2.3. Cooling equipment may be oversized by up to 15 percent to account for recovery from night setforward. Heating equipment may be oversized by up to 30 percent to account for recovery from night setback. Design single zone systems and multi-zone systems to maintain an indoor design condition of 50% relative humidity for cooling only. For heating only where the indoor relative humidity is expected to fall below 20% for extended periods, add humidification to increase the indoor relative humidity to 30%. Provide ventilation air from a separate dedicated air handling unit (DOAU) for facilities using multiple single zone fan-coil type HVAC systems. Do not condition outside air through fan coil units. Avoid the use of direct expansion cooling coils in air handling units with constant running fans that handle outside air.

5.8.2.4. Locate all equipment so that service, adjustment and replacement of controls or internal components are readily accessible for easy maintenance.

5.8.2.5. Environmental Requirements for Telecommunications Rooms and Telecommunications Equipment Rooms, (including SIPRNET ROOMS, where applicable for specific facility type). Comply with ANSI/EIA/TIA 569 (including applicable Addenda**)**. Maintain environmental conditions at the Class 1 and 2 Recommended Operating Environment. Before being introduced into the room, filter and pre-condition outside air to remove particles with the minimum MERV filtration quality shown in the ASHRAE HVAC Applications, Chapter 17. Maintain rooms under positive pressure relative to surrounding spaces. Design computer room air conditioning units specifically for telecommunications room applications. Build and test units in accordance with the requirements of ANSI/ASHRAE Standard 127. A complete air handling system shall provide ventilation, air filtration, cooling and dehumidification, humidification (as determined during the design phase), and heating. The system shall be independent of other facility HVAC systems and shall be required year round.

5.8.2.6. Fire dampers: dynamic type with a dynamic rating suitable for the maximum air velocity and pressure differential to which the damper is subjected. Test each fire damper with the air handling and distribution system running.

5.8.3. BUILDING AUTOMATION SYSTEM. Provide a Building Automation System consisting of a building control network as specified.

The building control network shall be a single complete non-proprietary Direct Digital Control (DDC) system for control of the heating, ventilating and air conditioning (HVAC) systems as specified herein. The building control network shall be an Open implementation of LONWORKS® technology using ANSI/EIA 709.1B as the only communications protocol and use only LonMark Standard Network Variable Types (SNVTs), as defined in the LonMark® Resource Files, for communication between DDC Hardware devices to allow multi-vendor interoperability.

5.8.3.1. The building automation system shall be open in that it is designed and installed such that the Government or its agents are able to perform repair, replacement, upgrades, and expansions of the system without further dependence on the original Contractor. This includes, but is not limited to the following:

(a) Install hardware such that individual control equipment can be replaced by similar control equipment from other equipment manufacturers with no loss of system functionality.

(b) Necessary documentation (including rights to documentation and data), configuration information, configuration tools, programs, drivers, and other software shall be licensed to and otherwise remain with the Government such that the Government or its agents are able to perform repair, replacement, upgrades, and expansions of the system without subsequent or future dependence on the Contractor.

5.8.3.2. All DDC Hardware shall:

(a) Be connected to a TP/FT-10 ANSI/EIA 709.3 control network.

(b) Communicate over the control network via ANSI/EIA 709.1B exclusively.

(c) Communicate with other DDC hardware using only SNVTs

(d) Conform to the LonMark® Interoperability Guidelines.

(e) Be locally powered; link power (over the control network) is not acceptable.

(f) Be fully configurable via standard or user-defined configuration parameter types (SCPT or UCPT), standard network variable type (SNVT) network configuration inputs (*nci*), or hardware settings on the controller itself to support the application. All settings and parameters used by the application shall be configurable via standard or user-defined configuration parameter types (SCPT or UCPT), standard network variable type (SNVT) network configuration inputs (*nci*), or hardware settings on the controller itself

(g) Provide input and output SNVTs required to support monitoring and control (including but not limited to scheduling, alarming, trending and overrides) of the application. Required SNVTs include but are not limited to: SNVT outputs for all hardware I/O, SNVT outputs for all setpoints and SNVT inputs for override of setpoints.

(h) To the greatest extent practical, not rely on the control network to perform the application..

5.8.3.3. Controllers shall be Application Specific Controllers whenever an ASC suitable for the application exists. When an ASC suitable for the application does not exist use programmable controllers or multiple application specific controllers.

5.8.3.4. Application Specific Controllers shall be LonMark Certified whenever a LonMark Certified ASC suitable for the application exists. For example, VAV controllers must be LonMark certified.

5.8.3.5. Application Specific Controllers (ASCs) shall be configurable via an LNS plug-in whenever t an ASC with an LNS plug-in suitable for the application exists.

5.8.3.6. Each scheduled system shall accept a network variable of type SNVT_occupancy and shall use this network variable to determine the occupancy mode. If the system has not received a value to this network variable for more than 60 minutes it shall default to a configured occupancy schedule.

5.8.3.7. Gateways may be used provided that each gateway communicates with and performs protocol translation for control hardware controlling one and only one package unit.

5.8.3.8. Not Used

5.8.3.9. Not Used

5.8.3.10. Provide the following to the Government for review prior to acceptance of the system:

- The latest version of all software and user manuals required to program, configure and operate the system.
- Points Schedule drawing that shows every DDC Hardware device. The Points Schedule shall contain the following information as a minimum:
    - Device address and NodeID.
    - Input and Output SNVTs including SNVT Name, Type and Description.
    - Hardware I/O, including Type (AI, AO, BI, BO) and Description.

- Alarm information including alarm limits and SNVT information.
- Supervisory control information including SNVTs for trending and overrides.
- Configuration parameters (for devices without LNS plug-ins) Example Points Schedules are available at https://eko.usace.army.mil/fa/besc/

- Riser diagram of the network showing all network cabling and hardware. Label hardware with ANSI.CEA-709.1 addresses.
- Control System Schematic diagram and Sequence of Operation for each HVAC system.
- Operation and Maintenance Instructions including procedures for system start-up, operation and shut-down, a routine maintenance checklist, and a qualified service organization list.
- LONWORKS® Network Services (LNS®) database for the completed system.
- Quality Control (QC) checklist (below) completed by the Contractor's Chief Quality Control (QC) Representative

Table 5-1: QC Checklist

5.8.3.11. Perform a Performance Verification Test (PVT) under Government supervision prior to system acceptance. During the PVT demonstrate that the system performs as specified, including but not limited to demonstrating that the system is Open and correctly performs the Sequences of Operation.

5.8.3.12. Provide a 1 year unconditional warranty on the installed system and on all service call work. The warranty shall include labor and material necessary to restore the equipment involved in the initial service call to a fully operable condition.

5.8.3.13. Provide training at the project site on the installed building system Upon completion of this training each student, using appropriate documentation, should be able to start the system, operate the system, recover the system after a failure, perform routine maintenance and describe the specific hardware, architecture and operation of the system.

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5.8.4. TESTING, ADJUSTING AND BALANCING. Test and balance air and hydronic systems, using a firm certified for testing and balancing by the Associated Air Balance Council (AABC), National Environmental Balancing Bureau (NEBB), or the Testing Adjusting, and Balancing Bureau (TABB). The prime contractor shall hire the TAB firm directly, not through a subcontractor. Perform TAB in accordance with the requirements of the standard under which the TAB Firm's qualifications are approved, i.e., AABC MN-1, NEBB TABES, or SMACNA HVACTAB unless otherwise specified herein. All recommendations and suggested practices contained in the TAB Standard shall be considered mandatory. Use the provisions of the TAB Standard, including checklists, report forms, etc., as nearly as practicable to satisfy the Contract requirements. Use the TAB Standard for all aspects of TAB, including qualifications for the TAB Firm and Specialist and calibration of TAB instruments. Where the instrument manufacturer calibration recommendations are more stringent than those listed in the TAB Standard, adhere to the manufacturer's recommendations. All quality assurance provisions of the TAB Standard such as performance guarantees shall be part of this contract. For systems or system components not covered in the TAB Standard, the TAB Specialist shall develop TAB procedures. Where new procedures, requirements, etc., applicable to the Contract requirements have been published or adopted by the body responsible for the TAB Standard used (AABC, NEBB, or TABB), the requirements and recommendations contained in these procedures and requirements are mandatory.

5.8.5. COMMISSIONING: Commission all HVAC systems and equipment, including controls, and all systems requiring commissioning for LEED Enhanced commissioning, in accordance with ASHRAE Guideline 1.1, ASHRAE Guideline 0 and LEED. Do not use the sampling techniques discussed in ASHRAE Guideline 1.1 and in ASHRAE Guideline 0. Commission 100% of the HVAC controls and equipment. Hire the Commissioning Authority (CA), certified as a CA by AABC, NEBB, or TABB, as described in Guideline 1.1. The CA will be an independent subcontractor and not an employee of the Contractor nor an employee or subcontractor of any other subcontractor on this project, including the design professionals (i.e., the DOR or their firm(s)). The CA will communicate and report directly to the Government in execution of commissioning activities. The Contracting Officer’s Representative will act as the Owner’s representative in performance of duties spelled out under OWNER in Annex F of ASHRAE Guideline 0. All buildings with Minimum LEED Silver (or better) requirement will earn LEED Credit EA3 Enhanced Commissioning.

5.9. ENERGY CONSERVATION

5.9.1. The building including the building envelope, HVAC systems, service water heating, power, and lighting systems shall meet the Mandatory Provisions and the Prescriptive Path requirements of ASHRAE 90.1. Substantiation requirements are defined in Section 01 33 16, Design After Award.

5.9.2. Design all building systems and elements to meet the minimum requirements of ANSI/ASHRAE/IESNA 90.1. Design the buildings, including the building envelope, HVAC systems, service water heating, power, and lighting systems to achieve an energy consumption that is at least 40% below the consumption of a baseline building meeting the minimum requirements of ANSI/ASHRAE/IESNA Standard 90.1. Energy calculation methodologies and substantiation requirements are defined in Section 01 33 16, Design After Award.

5.9.3. Purchase Energy Star products, except use FEMP designated products where FEMP is applicable to the type product. The term “Energy Star product” means a product that is rated for energy efficiency under an Energy Star program. The term “FEMP designated product” means a product that is designated under the Federal Energy Management Program of the Department of Energy as being among the highest 25 percent of equivalent products for energy efficiency. When selecting integral sized electric motors, choose NEMA PREMIUM type motors that conform to NEMA MG 1, minimum Class F insulation system. Motors with efficiencies lower than the NEMA PREMIUM standard may only be used in unique applications that require a high constant torque speed ratio (e.g., inverter duty or vector duty type motors that conform to NEMA MG 1, Part 30 or Part 31).

5.9.4. Solar Hot Water Heating. Provide at least 30% of the domestic hot water requirements through solar heating methodologies, unless the results of a Life Cycle Cost Analysis (LCCA) developed utilizing the Building Life Cycle Cost Program (BLCC) which demonstrates that the solar hot water system is not life cycle cost effective in comparison with other hot water heating systems. The type of system will be established during the contract or task order competition and award phase, including submission of an LCCA for government evaluation to justify non-selection of solar hot water heating. The LCCA uses a study period of 25 years and the Appendix K utility cost information. The LCCA shall include life cycle cost comparisons to a baseline system to provide domestic hot water without solar components, analyzing at least two different methodologies for providing solar hot water to compare against the baseline system.

5.9.5. Process Water Conservation. When potable water is used to improve a building’s energy efficiency, employ lifecycle cost effective water conservation measures, except where precluded by other project requirements.

5.9.6. Renewable Energy Features. The Government’s goal is to implement on-site renewable energy generation for Government use when lifecycle cost effective. See Paragraph 6, PROJECT SPECIFIC REQUIREMENTS for renewable energy requirements for this project.

5.10. FIRE PROTECTION

5.10.1. STANDARDS AND CODES Provide the fire protection system conforming to APPLICABLE CRITERIA.

5.10.2. Inspect and test all fire suppression equipment and systems, fire pumps, fire alarm and detection systems and mass notification systems in accordance with the applicable NFPA standards. The fire protection engineer of record shall witness final tests. The fire protection engineer of record shall certify that the equipment and systems are fully operational and meet the contract requirements. Two weeks prior to each final test, the contractor shall notify, in writing, the installation fire department and the installation public work representative of the test and invite them to witness the test.

5.10.3. Fire Extinguisher Cabinets: Provide fire extinguisher cabinets and locations for hanging portable fire extinguishers in accordance with NFPA 10 Standard for Portable Fire Extinguishers. The Government will furnish and install portable fire extinguishers, which are personal property, not real property installed equipment.

5.10.4. Fire alarm and detection system: Required fire alarm and detection systems shall be the addressable type. Fire alarm initiating devices, such as smoke detectors, heat detectors and manual pull stations shall be addressable. When the system is in alarm condition, the system shall annunciate the type and location of each alarm initiating device. Sprinkler water flow alarms shall be zoned by building and by floor. Supervisory alarm initiating devices, such as valve supervisory switches, fire pump running alarm, low-air pressure on dry sprinkler system, etc. shall be zoned by type and by room location.

5.10.5. Roof Access: Paragraph 2-9 of UFC 3-600-01 Fire Protection for Facilities will be modified in the next update to that UFC. Pending revision, comply with roof access and stairway requirements in accordance with the International Building Code. Where roof access is required by the IBC or other criteria, comply with UFC 4-010-01, Anti-Terrorist Force Protection, Standard 14. "Roof Access".

5.10.6. Fire Protection Engineer Qualifications: In accordance with UFC 3-600-01, FIRE PROTECTION ENGINEERING FOR FACILITIES**,** the fire protection engineer of record shall be a registered professional engineer (P.E.) who has passed the fire protection engineering written examination administered by the National Council of Examiners for Engineering and Surveys (NCEES), or a registered P.E. in a related engineering discipline with a minimum of 5 years experience, dedicated to fire protection engineering that can be verified with documentation.

5.11. SUSTAINABLE DESIGN

5.11.1. STANDARDS AND CODES: Sustainable design shall conform to APPLICABLE CRITERIA. See paragraph 6, PROJECT-SPECIFIC REQUIREMENTS for which version of LEED applies to this project. The LEED-NC Application Guide for Multiple Buildings and On-Campus Building Projects (AGMBC) applies to all projects. Averaging may be used for LEED compliance as permitted by the AGMBC but is restricted to only those buildings included in this project. Each building must individually comply with the requirements of paragraphs ENERGY CONSERVATION and BUILDING WATER USE REDUCTION.

5.11.2. LEED RATING, REGISTRATION, VALIDATION AND CERTIFICATION: See Paragraph PROJECT-SPECIFIC REQUIREMENTS for project minimum LEED rating/achievement level, for facilities that are exempt from the minimum LEED rating, for LEED registration and LEED certification requirements and for other project-specific information and requirements.

5.11.2.1. Innovation and Design Credits. LEED Innovation and Design (ID) credits are acceptable only if they are supported by formal written approval by GBCI (either published in USGBC Innovation and Design Credit Catalog or accompanied by a formal ruling from GBCI). LEED ID credits that require any Owner actions or commitments are acceptable only when Owner commitment is indicated in paragraph PROJECT-SPECIFIC REQUIREMENTS or Appendix LEED Project Credit Guidance

5.11.3. OPTIMIZE ENERGY PERFORMANCE. : Project must earn, as a minimum, the points associated with compliance with paragraph ENERGY CONSERVATION. LEED documentation differs from documentation requirements for paragraph ENERGY CONSERVATION and both must be provided. For LEED-NC v2.2 projects you may substitute ASHRAE 90.1 2007 Appendix G in its entirety for ASHRAE 90.1 2004 in accordance with USGBC Credit Interpretation Ruling dated 4/23/2008.

5.11.4. COMMISSIONING. See paragraph 5.8.5 COMMISSIONING for commissioning requirements. USACE templates for the required Basis of Design document and Commissioning Plan documents are available at http://en.sas.usace.army.mil (click on Engineering Criteria) and may be used at Contractor’s option.

5.11.5. DAYLIGHTING. Except where precluded by other project requirements, do the following in at least 75 percent of all spaces occupied for critical visual tasks: achieve a 2 percent glazing factor (calculated in accordance with LEED credit EQ8.1) OR earn LEED Daylighting credit, provide appropriate glare control and provide either automatic dimming controls or occupant-accessible manual lighting controls.

5.11.6. LOW-EMITTING MATERIALS. Except where precluded by other project requirements, use materials with low pollutant emissions, including but not limited to composite wood products, adhesives, sealants, interior paints and finishes, carpet systems and furnishings,

5.11.7. CONSTRUCTION INDOOR AIR QUALITY MANAGEMENT. Except where precluded by other project requirements, earn LEED credit EQ 3.1 Construction IAQ Management Plan, During Construction and credit EQ 3.2 Construction IAQ Management Plan, Before Occupancy.

5.11.8. RECYCLED CONTENT. In addition to complying with section RECYCLED/RECOVERED MATERIALS, earn LEED credit MR4.1, Recycled Content, 10 percent except where precluded by other project requirements.

5.11.9. BIOBASED AND ENVIRONMENTALLY PREFERABLE PRODUCTS. Except where precluded by other project requirements, use materials with biobased content, materials with rapidly renewable content, FSC certified

wood products and products that have a lesser or reduced effect on human health and the environment over their lifecycle to the maximum extent practicable.

5.11.10. FEDERAL BIOBASED PRODUCTS PREFERRED PROCUREMENT PROGRAM (FB4P). The Farm Security and Rural Investment Act (FSRIA) of 2002 required the U.S. Department of Agriculture (USDA) to create procurement preferences for biobased products that are applicable to all federal procurement (to designate products for biobased content). For all designated products that are used in this project, meet USDA biobased content rules for them except use of a designated product with USDA biobased content is not required if the biobased product (a) is not available within a reasonable time, (b) fails to meet performance standard or (c) is available only at an unreasonable price. For biobased content product designations, see http://www.biopreferred.gov/ProposedAndFinalItemDesignations.aspx.

5.12. CONSTRUCTION AND DEMOLITION (C&D) WASTE MANAGEMENT: Achievement of 50% diversion, by weight, of all non-hazardous C&D waste debris is required. Reuse of excess soils, recycling of vegetation, alternative daily cover, and wood to energy are not considered diversion in this context, however the Contractor must tracked and report it. A waste management plan and waste diversion reports are required, as detailed in Section 01 57 20.00 10, ENVIRONMENTAL PROTECTION.

5.13. SECURITY (ANTI-TERRORISM STANDARDS): Unless otherwise specified in Project Specific Requirements, only the minimum protective measures as specified by the current Department of Defense Minimum Antiterrorism Standards for Buildings, UFC 4-010-01, are required for this project. The element of those standards that has the most significant impact on project planning is providing protection against explosives effects. That protection can either be achieved using conventional construction (including specific window requirements) in conjunction with establishing relatively large standoff distances to parking, roadways, and installation perimeters or through building hardening, which will allow lesser standoff distances. Even with the latter, the minimum standoff distances cannot be encroached upon. These setbacks will establish the maximum buildable area. All standards in Appendix B of UFC 4-010-01 must be followed and as many of the recommendations in Appendix C that can reasonably be accommodated should be included. The facility requirements listed in these specifications assume that the minimum standoff distances can be met, permitting conventional construction. Lesser standoff distances (with specific minimums) are not desired, however can be provided, but will require structural hardening for the building. See Project Specific Requirements for project specific siting constraints. The following list highlights the major points but the detailed requirements as presented in Appendix B of UFC 4-010-01 must be followed.

(a) Standoff distance from roads, parking and installation perimeter; and/or structural blast mitigation

(b) Blast resistant windows and skylights, including glazing, frames, anchors, and supports

(c) Progressive collapse resistance for all facilities 3 stories or higher. Unless determined otherwise by the Installation and noted in paragraphs 3 or 6, the building shall be considered to have areas of uncontrolled public access when designing for progressive collapse.

(d) Mass notification system (shall also conform to UFC 4-021-01, Mass Notification Systems)

(e) For facilities with mailrooms (see paragraph 3 for applicability) – mailrooms have separate HVAC systems and are sealed from rest of building

6.0 PROJECT SPECIFIC REQUIREMENTS

6.1. GENERAL

The requirements of this paragraph augment the requirements indicated in Paragraphs 3 through 5.

6.2. APPROVED DEVIATIONS

The following are approved deviations from the requirements stated in Paragraphs 3 through 5 that only apply to this project.

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6.3. SITE PLANNING AND DESIGN

6.3.1. General:

There are no site planning requirements for this project.

6.3.2. Site Structures and Amenities

There are no site structures and amenities requirements for this project. See Appendix-EE for the requirements of construction project and safety signs.

6.3.3. Site Functional Requirements:

6.3.3.1. Stormwater Management (SWM) Systems.

There are no stormwater management system requirements for this project.

6.3.3.2. Erosion and Sediment Control

There are no erosion and sediment control requirements for this project.

6.3.3.3. Vehicular Circulation.

There are no vehicular circulation requirements for this project.

6.4. SITE ENGINEERING

6.4.1. Existing Topographical Conditions

There are no topographical condition requirements for this project.

6.4.2. Existing Geotechnical conditions: See Appendix A for a preliminary geotechnical report.

Since this is a reroofing project only a geotechnical report has not been completed and is not included in Appendix A.

6.4.3. Fire Flow Tests See Appendix D for results of fire flow tests to use for basis of design for fire flow and domestic water supply requirements.

There are no fire flow test requirements for this project.

6.4.4. Pavement Engineering and Traffic Estimates:

There are no pavement engineering requirements for this project.

6.4.5. Traffic Signage and Pavement Markings

There are no traffic signage requirements for this project.

6.4.6. Base Utility Information

There are no base utility requirements for this project. The Utilities Supervisor is Glenn Cooper, phone (804) 279-3996.

There is no additional Site Base Electrical Utility Information.

There is no additional Site Base Water Utility Information.

There is no additional Site Base Sewer Utility Information.

There is no additional Site Base Gas Utility Information.

There is no additional Site Base Cable TV Utility Information.

6.4.7. Cut and Fill

There are no cut and fill requirements for this project.

6.4.8. Borrow Material

There are no borrow material requirements for this project.

6.4.9. Haul Routes and Staging Areas

All vehicles will be required to enter through the North gate on Strathmore Road off of Chippenham Parkway, Route 150. Make a right turn at 2nd Street, through the security gate and make a right turn on "G" Road. Follow "G" Road until you come to Warehouse #4.

6.4.10. Clearing and Grubbing:

There are no clearing and grubbing requirements for this project.

6.4.11. Landscaping:

There are no landscaping requirements for this project.

6.4.12. Turf:

There are no turf requirements for this project.

6.5. ARCHITECTURE

6.5.1. General: To the maximum extent possible within the contract cost limitation, the buildings shall conform to the look and feel of the architectural style and shall use the same colors as adjacent facilities as expressed herein . The Government will evaluate the extent to which the proposal is compatible with the architectural theme expressed in the RFP during the contract or task order competition. The first priority in order of importance is that the design provides comparable building mass, size, height, and configuration compared to the architectural theme expressed herein. The second priority is that design is providing compatible exterior skin appearance based upon façade, architectural character (period or style), exterior detailing, matching nearby and installation material/color pallets, as described herein.

6.5.2. **Design**

6.5.2.1. Appendix F is provided “For Information Only”, to establish the desired site and architectural themes for the area. Appendix F identifies the desired project look and feel based on Defense Supply Center Richmond (DSCR)**’s** Installation Architectural Theme from existing and proposed adjacent building forms; i.e. building exterior skin, roof lines, delineation of entrances, proportions of fenestration in relation to elevations, shade and shadow effects, materials, textures, exterior color schemes, and organizational layout.

6.5.2.2. The design should address Defense Supply Center Richmond (DSCR)’s identified preferences. Implement these preferences considering the following:

(a) Achievable within the Construction Contract Cost Limitation (CCL)

(b) Meets Milestones within Maximum Performance Duration.

(c) Achieves Full Scope indentified in this Solicitation

(d) Best Life-Cycle Cost Design

(e) Meets the Specified Sustainable Design and LEED requirements

(f) Complies with Energy Conservation Requirements Specified in this RFP.

6.5.2.3. Priority #1. Visual Compatibility: Facility Massing (Size, Height, Spacing, Architectural Theme, etc.) Exterior Aesthetic Considerations: The buildings massing, exterior functional aesthetics, and character shall create a comprehensive and harmonious blend of design features that are sympathetic to the style and context of the Installation. The Installation’s intent for this area is:

The roof design shall be a fully adhered PVC membrane roof system.

6.5.2.4. Priority #2. Architectural Compatibility: Exterior Design Elements (Materials, Style, Construction Details, etc.) Roofs, Exterior Skin, and Windows & Door Fenestrations should promote a visually appealing compatibility with the desired character while not sacrificing the integrity and technical competency of building systems.

6.5.2.5. See Appendix F for exterior colors that apply to Architectural character at Defense Supply Center Richmond (DSCR). The manufacturers and materials referenced are intended to establish color only, and are not intended to limit manufacturers and material selections.

6.5.2.6. Additional architectural requirements:

(a) Install fall protection anchor points on all roofs with a slope greater than 2:12

a. GENERAL REQUIREMENTS: Design must be in accordance with the requirements of the applicable references listed in Part 4 in addition to the requirements and specifications contained in this RFP. The design and technical criteria contained and cited in this RFP establish minimum standards for design and construction quality.

b. ARCHITECTURAL DESIGN

1. Low slope roofs shall be sloped to roof drains, gutters or conductor heads and downspouts.

c. SHEATHING AND ROOF DECK REPLACEMENT: The Design Build Contractor and the Government Project Manager shall verify soundness of gypsum sheathing and wood roof deck.

- Gypsum Sheathing: No new work shall proceed until gypsum sheathing is verified as sound or deteriorated sheathing is replaced. Remove existing deteriorated gypsum sheathing and verify that moisture damage has not continued to the wood roof deck. If wood roof deck is deteriorated or damaged proceed as indicated in the Wood Roof Deck subsection below. If roof deck is sound, provide 1/2” gypsum sheathing to match existing. Fasten sheathing to roof deck per manufacturer’s guidelines. Clean and prepare existing gypsum sheathing as required to apply roof insulation and PVC roofing. Provide a unit price to remove and replace in kind deteriorated 1/2" gypsum boards (8,500 square feet). An additional unit price shall be provided to remove and replace in kind deteriorated 1/2" gypsum sheathing. This unit price shall be used to modify the contract up or down based upon the actual quantity replaced in the field.

- Wood Roof Deck: When deteriorated gypsum sheathing is detected, no new work shall proceed until wood roof deck is verified as sound by the contracting officer or deteriorated wood roof deck is replaced. Remove existing deteriorated wood roof and provide 2” nominal tongue and groove wood deck to match existing. The wood decking shall be double spanned over the existing purlins. Clean and prepare existing wood roof deck as required to apply new gypsum sheathing, insulation and PVC roofing. Provide a unit price to remove and replace in kind deteriorated 2" wood decking (8,500 square feet). An additional unit price shall be provided to remove and replace in kind deteriorated 2" wood decking. This unit price shall be used to modify the contract up or down based upon the actual quantity replaced in the field.

d. ROOF INSULATION: Provide polyisocyanurate board , ASTM C 1289, Type II, insulation at a thickness to obtain a complete roofing assembly of R-38.

- Provide factory preformed saddles, crickets, tapered edge strips, and other insulation shapes where required for sloping to roof drainage.

- Fasteners: Factory-coated steel fasteners and metal or plastic plates meeting corrosion-resistance provisions, designed for fastening roof insulation to substrate, and provided by roofing system manufacturer.

- Due to the roof insulation thickness, all roof penetrations shall be adjusted as necessary to meet code requirements and manufacturer requirements for a fully warrantable roofing system.

e. ROOFING: (See Appendix AA) General Requirements: Provide a fully adhered Polyvinyl-Chloride (PVC) roof system. The roofing system shall meet the requirements of UFC 3-110-03. The roof system is required to be provided with manufacturer’s standard warranty and shall be Underwriters Laboratory (UL 580 Class 90) rated or Factory Mutual Global (FM) I-90 rated. Roof slope shall be a minimum ¼” per foot. Metal splash-blocks in accordance with SMACNA figure 1-36, with corrugations, shall be provided at each downspout discharging onto the roof surface. Based on existing 1990 drawings the slope of the roofing shall be provided with the slope of the existing structural system or with tapered insulation at the high bay area. Tapered insulation shall be used to direct water to roof drains and around equipment. All roof penetrations shall match the roof construction and be discretely located. The installer shall be certified by the roof system manufacturer.

- Wind Uplift Resistance: Provide a membrane roofing system that is identical to systems that have been successfully tested by a qualified testing and inspecting agency to resist uplift pressure calculated according to ASCE 7-05.

i. Corner Uplift Pressure: 90 psf

ii. Perimeter Uplift Pressure: 60 psf

iii. Field-of-Roof Uplift Pressure: 60 psf

- PVC Sheet: ASTM D 4434, Type III, fabric reinforced, 60 mils, nominal. Install roofing membrane over area to receive roofing according to roofing system manufacturer's written instructions. Unroll roofing membrane and allow to relax before installing. Accurately align roofing membranes and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps. Mechanically fasten roofing membrane securely at terminations, penetrations, and perimeter of roofing. At the fire separation walls the membrane shall continue up and over the wall and be terminated under the metal wall cap. Apply roofing membrane with side laps shingled with slope of roof deck where possible.

- Seams: Low VOC cleaners and primers shall be used to limit the fumes into the facilities. Clean seam areas, overlap roofing membrane and hot-air weld side and end laps of roofing membrane according to manufacturer's written instructions to ensure a watertight seam installation. Test lap edges with probe to verify seam weld continuity. Apply lap sealant to seal cut edges of roofing membrane.

- Flexible Walkway Pads: Install walkway pads in locations indicated. Heat weld to substrate according to roofing system manufacturer's written instructions.

- Flashing: Manufacturer's flashing of the same material, type, reinforcement, thickness, and color as sheet membrane. At clerestory windows cut back the existing flashing to the windows and install a new piece of metal counterflashing and attach it to the window frame with a caulk joint at the top. Provide un-reinforced flashing material for all pipe penetrations.

- Rough Carpentry: Use preservative treated lumber by pressure process: AWPA U1; Category UC3B for exterior construction not in contact with the ground. Do not use material that is warped. Treat: Wood cants, nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing. Provide fasteners with hot-dip zinc coating complying with ASTM A 153/A 153M for preservative treated lumber.

- Warranties: Furnish the roof manufacturer's 20-year no dollar limit roof system materials and installation workmanship warranty, including insulation, flashing, components, trim, and accessories necessary for watertight roof system construction. The roof system installer shall warrant for a period not less than five years that the roof system, as installed, is free from defects.

f. STORM DRAINAGE: Cast-Iron, Small-Sump, General-Purpose Roof Drains: ASME A112.6.4, Cast iron body material, underdeck clamp, sump receiver plate, cast iron dome.

g. FLASHING AND SHEET METAL: (See Appendix BB) All materials for flashing and sheet metal trim; including, downspouts, fascias, soffit, and trim shall be prefinished metal to match base standard color "Manor Brown"; comply with SMACNA Architectural Sheet Metal Manual, latest edition; and shall be provided with the manufacturers standard finish warranty. All new flashing shall be free of asbestos. Downspouts shall be extended 2'-0" minimum onto the lower roof. Trim and flashing shall be at least 24 gauge 55% Aluminum-Zinc alloy coated sheet steel in compliance with ASTM A 792 with a factory applied, oven baked, polyvinylidene fluoride resin finish, with no exposed fasteners. At clerestory windows cut back the existing flashing to the windows and install a new piece of metal counterflashing and attach it to the window frame with a caulk joint at the top. Increase the width of the fascia to accommodate the increase in roof insulation. Soffits shall be flush panels. Continuous wood backing shall support fascia. Metal trim and flashing shall be produced in the maximum practical lengths but in no case less than ten feet long. Trim shall be flat with no oil canning or waves. All exposed flashing must match the base standard color "Manor Brown".

h. EXTERIOR FINISH CARPENTRY: Frieze board: Provide Eastern white pine, eastern spruce, or white woods; D Select (Quality); Northeastern Lumber Manufacturer's Association or National Lumber Grade Authority. Maximum Moisture Content: 19 percent. Face Surface: Surfaced (smooth). Prime all surfaces and cuts. Notch bottom edge with a drip groove.

i. LADDERS: Prepare, prime and paint the existing metal ladders, typical of three. Provide an allowance to repoint loose bricks at the connection points of the ladder or as identified by the contracting office (20 square feet).

j. CLERESTORY WINDOWS: The center of the bays have single pane clerestory windows on the North and South side of the warehouse to provide natural light into the middle of each bay. Cut back the existing flashing to the windows and install a new piece of metal counterflashing and attach it to the window frame with a caulk joint at the top. These clerestory windows are in various states of disrepair. Based on the attached Asbestos and Lead Survey (see Appendix CC) all of the window caulk contains asbestos and all paint samples taken contained lead. The window caulk shall be removed and replaced. Remove and dispose of lead containing coatings and coat entire window frame with lead block primer. All work shall be performed in accordance with the lead construction standard, 29 CFR 1926.62

Each bay of warehouse 4 has a set of clerestory windows on the North and South side of the building. Each clerestory window set is comprised of sixteen individual steel framed window systems. The individual windows systems have two rows of six lites. To identify the damaged lites which need replaced a spreadsheet was created (see Appendix DD) identifying the Bay, the North or South side of the warehouse, the frame (1 through 16), the top or bottom row of lites (T for Top and B for Bottom), and which lite is damaged (1 through 6). The lites identified with an asterisk have a pipe penetrating through the lite frame. These lites shall have a 20 gauge pre-finished steel plate with a continously welded sleeve installed into the frame around the pipe and all sides caulked tight. D/B contractor shall provide written notice to the Contracting Officer 48 hours in advance of any system shut down in order to install steel plate and sleeves.

k. PAINT: All paint used shall be listed on the "Approved product list" of the Master Painters Institute, (MPI). Application criteria shall be as recommended by the MPI guide specifications for the substrate to be painted and the environmental conditions existing at the project site. All work shall be performed in accordance with lead construction standard, 29 CFR 1926.62.

l. SEALANT: Sealants shall be compatible and as recommended by the manufacturer for the items being sealed. Sealant at masonry shall be a one or two part urethane and shall match the color of the mortar. Sealant at window frames shall be a one or two part urethane and shall match the color of the frames. Compatible primers and backer rods shall be used with sealant. Sealant shall be an elastomeric type conforming to ASTM C 920, Type S or M, Grade NS, Class 25 (exterior), Use NT. For joints in horizontal surfaces, provide ASTM C 920, Type S or M, Grade P, Class 25, Use T.

- Primers: Nonstaining, quick-drying type and consistency recommended by the sealant manufacturer.

- Bond Breakers: Type and consistency as recommended by the sealant manufacturer.

- Backstops: Glass fiber roving or neoprene, butyl, polyurethane or polyethylene foam, free from oil or other staining elements are recommended by the sealant manufacturer. Backstop material shall be compatible with the sealant.

m. DELIVERY AND STORAGE: Materials shall be delivered to jobsite in the manufacturer's original unopened packages. Materials shall be stored in clean, dry areas. A maximum of one day's supply of materials may be stored on the roof when distributed so as not to exceed the roof live load limit. These materials shall be kept dry and clean until application.

6.5.3. Programmable Electronic Key Card Access Systems:

Programmable key card system is not required for this project.

6.5.4. INTERIOR DESIGN

Not Applicable to this project.

Interior building signage requirements:

Not Applicable to this project.

6.6. STRUCTURAL DESIGN

No further requirements.

6.7. THERMAL PERFORMANCE

6.7.1 STANDARDS AND CODES: Building construction shall conform to APPLICABLE CRITERIA.

6.7.2 Thermal Characteristics. Building construction shall conform to the current version of ASHRAE 90.1. All buildings shall be classified as non-residential. "R" and "U" values shall be calculated in accordance with ASHRAE methods.

6.7.3 Thermal Insulation. Thermal insulation shall have a flame-spread rating of 25 or less and a smoke-development rating of 50 or less, exclusive of the vapor barrier, when tested in accordance with ASTM E84.

6.7.4 R-Value. Provide the following minimum R-value unless otherwise indicated:

- Ceiling/Roof Assembly R-38

6.7.5 Infiltration. To limit air infiltration, building will be sealed with an air infiltration barrier, installed in accordance with the manufacturer's recommendations. The building envelope shall be caulked, gasketed, weather-

stripped or otherwise sealed around clearstory windows, between walls and roof, at utility penetrations through walls and roofs, and at any other exterior envelope joint which may be a source of air leakage. These steps shall constitute tight building construction.

6.8. PLUMBING

6.8.1 STANDARDS AND CODES: The roof drainage system shall conform to APPLICABLE CRITERIA. The roof drainage shall tie into the existing storm drainage system.

6.8.2 ROOF DRAINAGE: The new roof drainage system shall be designed in accordance with UFC 3-420-01, “PLUMBING SYSTEMS” and tie into the existing storm drainage system.

6.8.3 INSULATION: All interior roof-drainage piping shall be insulated in accordance with UFC 3-420-01.

6.9. SITE ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

No further requirements for this project.

6.10. FACILITY ELECTRICAL AND TELECOMMUNICATIONS SYSTEMS

The Lightning Protection System that is stated in Section 01 10 00 Paragraph 5.7.7 is not required for this project.

No further requirements for this project.

6.11. HEATING, VENTILATING, AND AIR CONDITIONING

No further requirements for this project.

6.12. ENERGY CONSERVATION

6.12.1. General

Federal agencies are required by the Energy Policy Act of 2005 (P.L. 109-58), Executive Order 13423, Energy Independence and Security Act of 2007, and Federal Acquisition Regulation (FAR) Section 23.203 to incorporate the performance criteria used for ENERGY STAR®-qualified and FEMP-designated products into procurement contracts for energy consuming products and systems. Criteria for ENERGY STAR Qualified products can be viewed at: **HYPERLINK "http://www.energystar.gov/index.cfm?fuseaction=find_a_product"**http://www.energystar.gov/index.cfm?fuseaction=find_a_product**.**

6.12.2. Inclusion of Renewable Energy Features. The following renewable energy features have been determined lifecycle cost effective, are included in the project budget and shall be provided:

No further requirements for this project.

6.13. FIRE PROTECTION

No further requirements for this project.

6.14. SUSTAINABLE DESIGN

6.14.1. LEED Rating Tool Version. This project shall be executed using LEED-NC Version 3.

6.14.2. LEED Minimum Rating. This project includes no facilities that are required to achieve a specific LEED achievement level. Project shall achieve and document all points required by other portions of the RFP and all points that are feasible, but there is no minimum required LEED achievement level.

6.14.3. Credit Validation: LEED registration, compiling of documentation at LEED OnLine and use of the LEED Letter Templates is not required. Contractor has the option to register the project, compiling of documentation at LEED OnLine and use the LEED Letter Templates. In this case, payment of registration fees and administration/team management of the online project will be by the Contractor.

6.14.4. Commissioning: See Appendix M for Owner's Project Requirements document(s).

6.14.5. LEED Credits Coordination. The following information is provided relative to Sustainable Sites and other credits.

MR Credit 2 Construction Waste Management.

The Installation does not have an on-post recycling facility available for Contractor's use.

Regional Priority Credits (Version 3 only)

The project zip code is 23297.

See LEED Multiple Contractor Responsibilities Table(s) for additional information.

6.14.6. LEED Credit Preferences, Guidance and Resources. See Appendix L LEED Project Credit Guidance for supplemental information relating to individual credits.

6.14.7. Multiple Contractor Combined Project. When site work and building(s) are accomplished by separate contractors, it is a Multiple Contractor Combined Project for purposes of LEED scoring and documentation. This project is part of a Multiple Contractor Combined Project that includes site work and building(s) accomplished by separate contractors. See Appendix LEED Requirements for Multiple Contractor Combined Projects and Appendix LEED Multiple Contractor Responsibilities Table(s) for special requirements for this project.

6.14.8. Additional Information

No further requirements for this project.

6.15. ENVIRONMENTAL

No further requirements for this project.

6.16. PERMITS

The contractor shall obtain all required licenses and permits.

6.17. DEMOLITION

There is Asbestos Containing Materials (ACM) on the roof; identified in the Appendix-CC. The Design-Build Contractor shall include all necessary costs for the abating, disposal and clearance testing of all identified ACM on the warehouse roof. Provide asbestos abatement specification written by an asbestos project designer for approval by the contracting office. The siding on the clerestory walls on Bay-F and Bay-G (approximately 1,000 square feet) is non-friable asbestos cement siding (See Appendix-J and Appendix-CC). With the presence of lead paint all work shall be performed in accordance with lead construction standard, 29 CFR 1926.62.

Perform a complete tear-off of the existing (192,500 square foot) EPDM membrane. According to existing drawings provided by the owner, the EPDM membrane is attached to existing 1/2" high pressure fiberboard, which shall be removed. At the high center bay remove the tapered extruded polystyrene insulation which is mechanically fastened to the existing roof deck. The contractor shall unscrew all fasteners to avoid damaging the existing gypsum boards, below the fiberboard, attached to the existing wood roof deck. Provide an allowance to remove and replace in kind deteriorated 1/2" gypsum boards (8,500 square feet), and an allowance to remove and replace in kind deteriorated and wet 2" wood decking (8,500 square feet). No new work shall proceed until the gypsum sheathing and wood roof deck are verified as sound or deteriorated sheathing and wood roof deck are replaced.

The contractor shall provide protection from falling dust and debris inside the warehouse and provide one covered entryway.

The contractor shall not remove the roofing of an area larger than can be re-roofed in one day. Remove abandoned equipment curbs and penetrations. Install decking to match the existing.

Immediately remove all debris from roof surface. Demolished roof system may not be stored on the roof surface. Proceed with installation only after unsatisfactory conditions have been corrected.

6.18. ADDITIONAL FACILITIES

No further requirements for this project.

End of Section 01 10 00

SECTION 01 32 01.00 10
PROJECT SCHEDULE

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

- U.S. ARMY CORPS OF ENGINEERS (USACE) ER 1-1-11 (1995) Progress, Schedules, and Network Analysis Systems http://www.usace.army.mil/publications/eng-regs/er1-1-11/entire.pdf

1.2. QUALIFICATIONS

Designate an authorized representative who shall be responsible for the preparation of the schedule and all required updating (statusing) and preparation of reports. The authorized representative shall be experienced in scheduling projects similar in nature to this project and shall be experienced in the use of the scheduling software that meets the requirements of this specification.

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

3.1.1. Submit a project schedule as specified herein for approval showing the sequence in which the Contractor proposes to perform the work and dates on which the Contractor contemplates starting and completing all schedule activities. The scheduling of the entire project, including the design and construction sequences is required. Contractor management personnel shall actively participate in its development. Designers, subcontractors and suppliers working on the project shall also contribute in developing an accurate project schedule. The schedule must be a forward planning as well as a project monitoring tool. The approved project schedule shall be used to measure the progress of the work and to aid in evaluating requests for excusable time extensions. The schedule shall be cost loaded and activity coded as specified herein. The schedule will provide the basis for all progress payments. If the Contractor fails to submit any schedule within the time prescribed, the Contracting Officer may withhold approval of progress payments until the Contractor submits the required schedule

3.1.2. Status the schedule on at least a monthly basis, as specified herein. If in the opinion of the Contracting Officer, the Contractor falls behind the approved schedule, the Contractor shall take steps necessary to improve its progress including those that may be required by the Contracting Officer, without additional cost to the Government. In this circumstance, the Contracting Officer may require the Contractor to increase the number of shifts, overtime operations, days of work, and/or the amount of construction plant, and to submit for approval any supplementary schedule or schedules as the Contracting Officer deems necessary to demonstrate how the approved rate of progress will be regained. See paragraph 3.7.4.

3.1.3. Failure of the Contractor to comply with the requirements of the Contracting Officer shall be grounds for a determination by the Contracting Officer that the Contractor is not prosecuting the work with sufficient diligence to ensure completion within the time specified in the contract. Upon making this determination, the Contracting Officer may terminate the Contractor's right to proceed with the work, or any separable part of it, in accordance with the default terms of the contract.

3.2. BASIS FOR PAYMENT AND COST LOADING

The schedule shall be the basis for determining contract earnings during each update period and therefore the amount of each progress payment. Lack of an approved schedule update or qualified scheduling personnel will result in an inability of the Contracting Officer to evaluate contract earned value for the purposes of payment. Failure of the Contractor to provide all information, as specified herein will result in the disapproval of the preliminary, initial and subsequent schedule updates. In the event schedule revisions are directed by the Contracting Officer and those revisions have not been included in subsequent revisions or updates, the Contracting Officer may hold retainage up to the maximum allowed by contract, each payment period, until such revisions to the project schedule have been made. Activity cost loading shall be reasonable as determined by the Contracting Officer. The aggregate value of all activities coded to a contract CLIN as specified herein shall equal the value of the CLIN on the Schedule.

3.3. PROJECT SCHEDULE DETAILED REQUIREMENTS

The computer software system utilized to produce and update the project schedule shall be capable of meeting all requirements of this specification. Failure of the Contractor to meet the requirements of this specification will result in the disapproval of the schedule. Scheduling software that meets the activity coding structure defined in the Standard Data Exchange Format (SDEF) in ER-1-1-11(1995) referenced herein are Primavera Project Planner (P3) by Primavera, and Open Plan by Deltek.

3.3.1. Use of the Critical Path Method

Use the Critical Path Method (CPM) of network calculation to generate the project schedule. Prepare the project schedule using the Precedence Diagram Method (PDM).

3.3.2. Level of Detail Required

Develop the project schedule to an appropriate level of detail. Failure to develop the project schedule to an appropriate level of detail, as determined by the Contracting Officer, will result in its disapproval. The Contracting Officer will consider, but is not limited to, the following characteristics and requirements to determine appropriate level of detail:

3.3.2.1. Activity Durations

Reasonable activity durations are those that allow the progress of ongoing activities to be accurately determined between update periods. Less than 2 percent of all non-procurement activities shall have Original Durations (OD) greater than 20 work days or 30 calendar days. Procurement activities are defined herein.

3.3.2.2. Design and Permit Activities

Include design and permit activities, including necessary conferences and follow-up actions and design package submission activities. Include the design schedule in the project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific contract period. This shall be at a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. Include review and correction periods associated with each item.

3.3.2.3. Procurement Activities

Include activities associated with the submittal, approval, procurement, fabrication and delivery of long lead materials, equipment, fabricated assemblies and supplies. Long lead procurement activities are those with an anticipated procurement sequence of over 90 calendar days. A typical procurement sequence includes the string of activities: submit, approve/review, procure, fabricate, and deliver.

3.3.2.4. Mandatory Tasks

Include and properly schedule the following tasks (See also the Sample Preliminary Submittal Register Input Form):

3.3.2.4.1. Submission, review and acceptance of design packages, including BIM

3.3.2.4.2. Submission of mechanical/electrical/information systems layout drawings

3.3.2.4.3. Submission and approval of O & M manuals

3.3.2.4.4. Submission and approval of as-built drawings

3.3.2.4.5. Submission and approval of 1354 data and installed equipment lists

3.3.2.4.6. Submission and approval of testing and air balance (TAB)

3.3.2.4.7. Submission of TAB specialist design review report

3.3.2.4.8. Submission and approval of fire protection specialist

3.3.2.4.9. Submission and approval of testing and balancing of HVAC plus commissioning plans and data. Develop the schedule logic associated with testing and commissioning of mechanical systems to a level of detail consistent with the contract commissioning requirements.

3.3.2.4.10. Air and water balancing

3.3.2.4.11. HVAC commissioning

3.3.2.4.12. Controls testing plan submission

3.3.2.4.13. Controls testing

3.3.2.4.14. Performance Verification testing

3.3.2.4.15. Other systems testing, if required

3.3.2.4.16. Contractor's pre-final inspection

3.3.2.4.17. Correction of punch list from Contractor's pre-final inspection

3.3.2.4.18. Government's pre-final inspection

3.3.2.4.19. Correction of punch list from Government's pre-final inspection

3.3.2.4.20. Final Inspection

3.3.2.5. Government Activities. Show Government and other agency activities that could impact progress. These activities include but are not limited to: approvals, design reviews, review conferences, release for construction of design package(s), environmental permit approvals by State regulators, inspections, utility tie-ins, Government Furnished Property/Equipment (GFP) and Notice to Proceed for phasing requirements, if any.

3.3.2.6. Activity Responsibility Coding (RESP)

Assign Responsibility Code for all activities to the Prime Contractor, Subcontractor or Government agency responsible for performing the activity. Activities coded with a Government Responsibility code include, but are not limited to: Government approvals, Government design reviews, environmental permit approvals by State regulators, Government Furnished Equipment (GFE) and Notice to Proceed (NTP) for phasing requirements. Code all activities not coded with a Government Responsibility Code to the Prime Contractor or Subcontractor responsible to perform the work. Activities shall not have more than one Responsibility Code. Examples of acceptable activity code values are: DOR (for the designer of record); ELEC (for the electrical subcontractor); MECH (for the mechanical subcontractor); and GOVT (for USACE). Unacceptable code values are abbreviations of the names of subcontractors.

3.3.2.7. Activity Work Area Coding (AREA)

Assign Work Area code to activities based upon the work area in which the activity occurs. Define work areas based on resource constraints or space constraints that would preclude a resource, such as a particular trade or craft work crew from working in more than one work area at a time due to restraints on resources or space. Examples of Work Area Coding include different areas within a floor of a building, different floors within a building, and different buildings within a complex of buildings. Activities shall not have more than one Work Area Code. Not all activities are required to be Work Area coded. A lack of Work Area coding will indicate the activity is not resource or space constrained.

3.3.2.8. Contract Changes/Requests for Equitable Adjustment (REA) Coding (MODF)

Assign Activity code to any activity or sequence of activities added to the schedule as a result of a Contract Modification, when approved by Contracting Officer, with a Contract Changes/REA Code. Key all Code values to

the Government's modification numbering system. Any activity or sequence of activities added to the schedule as a result of alleged constructive changes made by the Government may be added to a copy of the current schedule, subject to the approval of the Contracting Officer. Assign Activity codes for these activities with a Contract Changes/REA Code. Key the code values to the Contractor's numbering system. Approval to add these activities does not necessarily mean the Government accepts responsibility and therefore liability for such activities and any associated impacts to the schedule, but rather the Government recognizes such activities are appropriately added to the schedule for the purposes of maintaining a realistic and meaningful schedule. Such activities shall not be Responsibility Coded to the Government unless approved. An activity shall not have more than one Contract Changes/REA Code

3.3.2.9. Contract Line Item (CLIN) Coding (BIDI)

Code all activities to the CLIN on the Contract Line Item Schedule to which the activity belongs. An activity shall not contain more than one CLIN Item Code. CLIN Item code all activities, even when an activity is not cost loaded.

3.3.2.10. Phase of Work Coding (PHAS)

Assign Phase of Work Code to all activities, based upon the phase of work in which the activity occurs. Code activities to either a Design Phase or a Construction Phase. Code fast track design and construction phases proposed by the Contractor to allow filtering and organizing the schedule by fast track design and construction packages. If the contract specifies construction phasing with separately defined performance periods, identify a Construction Phase Code to allow filtering and organizing the schedule accordingly. Each activity shall have only one Phase of Work code.

3.3.2.11. Category of Work Coding (CATW)

Assign Category of Work code to all Activities based upon the category of work which the activity belongs. Category of Work Code must include, but is not limited to: Design, Design Submittal, design reviews, review conferences, Construction Submittal, Approvals (if any), Acceptance, Procurement, Fabrication, Delivery, Weather Sensitive Installation, Non-Weather Sensitive Installation, Start Up, Test, and Turnover. Assign a Category of Work code to each activity. Each activity shall have only one Category of Work Code.

3.3.2.12. Definable Features of Work Coding (FOW1, FOW2, FOW3)

Assign a Definable Feature of Work Code to appropriate activities based on the definable feature of work to which the activity belongs. Definable Feature of Work is defined in Specification Section 01 45 04.00 10, Contractor Quality Control. An activity shall not have more than one Definable Feature of Work Code. Not all activities are required to be Definable Feature of Work Coded.

3.3.3. Scheduled Project Completion and Activity Calendars

The schedule interval shall extend from NTP date to the required contract completion date. The contract completion activity (End Project) shall finish based on the required contract duration, as adjusted for any approved contract time extensions. The first scheduled work period shall be the day after NTP is acknowledged by the Contractor. Schedule activities on a calendar to which the activity logically belongs. Activities may be assigned to a 7 day calendar when the contract assigns calendar day durations for the activity such as a Government Acceptance activity. If the Contractor intends to perform physical work less than seven days per week, schedule the associated activities on a calendar with non-work periods identified including weekends and holidays. Assign the Category of Work Code - Weather Sensitive Installation to those activities that are weather sensitive. Original durations must account for anticipated normal adverse weather. The Government will interpret all work periods not identified as non-work periods on each calendar as meaning the Contractor intends to perform work during those periods.

3.3.3.1. Project Start Date

The schedule shall start no earlier than the date on which the NTP was acknowledged. Include as the first activity in the project schedule an activity called "Start Project" or "NTP". The "Start Project" activity shall have an "ES" constraint date equal to the date that the NTP was acknowledged, with a zero day duration.

3.3.3.2. Schedule Constraints and Open Ended Logic

Constrain completion of the last activity in the schedule by the contract completion date. Schedule calculations shall result in negative float when the calculated early finish date of the last activity is later than the contract completion date. Include as the last activity in the project schedule an activity called "End Project". The "End Project" activity shall have an "LF" constraint date equal to the contract completion date for the project, and with a zero day duration or by using the “project must finish by” date in the scheduling software. The schedule shall have no constrained dates other than those specified in the contract. The use of artificial float constraints such as “zero fee float” or “zero total float” are typically prohibited. There shall only be 2 open ended activities: Start Project (or NTP) with no predecessor logic and End Project with no successor logic.

3.3.3.3. Early Project Completion

In the event the Preliminary or Initial project schedule calculates an early completion date of the last activity prior to the contract completion date, the Contractor shall identify those activities that it intends to accelerate and/or those activities that are scheduled in parallel to support the Contractor's "early" completion. The last activity shall have a late finish constraint equal to the contract completion date and the schedule will calculate positive float. The Government will not approve an early completion schedule with zero float on the longest path. The Government is under no obligation to accelerate activities for which it is responsible to support a proposed early contract completion.

3.3.4. Interim Completion Dates

Constrain contractually specified interim completion dates to show negative float when the calculated early finish date of the last activity in that phase is later than the specified interim completion date.

3.3.4.1. Start Phase

Include as the first activity for a project phase an activity called "Start Phase X" where "X" refers to the phase of work. The “Start Phase X" activity shall have an "ES" constraint date equal to the date on which the NTP was acknowledged, and a zero day duration.

3.3.4.2. End Phase

Include as the last activity for a project phase an activity called "End Phase X" where "X" refers to the phase of work. The "End Phase X" activity shall have an "LF" constraint date equal to the specified completion date for that phase and a zero day duration.

3.3.4.3. Phase “X” Hammock

Include a hammock type activity for each project phase called "Phase X" where "X" refers to the phase of work. The "Phase X" hammock activity shall be logically tied to the earliest and latest activities in the phase.

3.3.5. Default Progress Data Disallowed

Do not automatically update Actual Start and Finish dates with default mechanisms that may be included in the scheduling software. Activity Actual Start (AS) and Actual Finish (AF) dates assigned during the updating process shall match those dates provided from Contractor Quality Control Reports. Failure of the Contractor to document the AS and AF dates on the Daily Quality Control report for every in-progress or completed activity, and failure to ensure that the data contained on the Daily Quality Control reports is the sole basis for schedule updating shall result in the disapproval of the Contractor's updated schedule and the inability of the Contracting Officer to evaluate Contractor progress for payment purposes. Updating of the percent complete and the remaining duration of any activity shall be independent functions. Disable program features which calculate one of these parameters from the other.

3.3.6. Out-of-Sequence Progress

Activities that have progressed before all preceding logic has been satisfied (Out-of-Sequence Progress) will be allowed only on a case-by-case basis subject to approval by the Contracting Officer. Propose logic corrections to eliminate all out of sequence progress or justify not changing the sequencing for approval prior to submitting an

updated project schedule. Correct out of sequence progress that continues for more than two update cycles by logic revision, as approved by the Contracting Officer.

3.3.7. Negative Lags and Start to Finish Relationships

Lag durations contained in the project schedule shall not have a negative value. Do not use Start to Finish relationships (SF).

3.3.8. Calculation Mode

Schedule calculations shall retain the logic between predecessors and successors even when the successor activity starts and the predecessor activity has not finished. Software features that in effect sever the tie between predecessor and successor activities when the successor has started and the predecessor logic is not satisfied ("progress override") will not be allowed.

3.3.9. Milestones

Include milestone activities for each significant project event including but not limited to: milestone activities for each fast track design package released for construction; design complete; foundation/substructure construction complete; superstructure construction complete; building dry-in or enclosure complete to allow the initiation of finish activities; permanent power complete; and building systems commissioning complete.

3.4. PROJECT SCHEDULE SUBMISSIONS

Provide the submissions as described below. The data CD, reports, and network diagrams required for each submission are contained in paragraph SUBMISSION REQUIREMENTS.

3.4.1. Preliminary Project Schedule Submission

Submit the Preliminary Project Schedule, defining the Contractor's planned operations for the first 90 calendar days for approval within 15 calendar days after the NTP is acknowledged. The approved Preliminary Project Schedule will be used for payment purposes not to exceed 90 calendar days after NTP. Completely cost load the Preliminary Project Schedule to balance the contract award CLINS shown on the Price Schedule. Detail it for the first 90 calendar days. It may be summary in nature for the remaining performance period. It must be early start and late finish constrained and logically tied as previously specified. The Preliminary Project Schedule forms the basis for the Initial Project Schedule specified herein and must include all of the required Plan and Program preparations, submissions and approvals identified in the contract (for example, Quality Control Plan, Safety Plan, and Environmental Protection Plan) as well as design activities, the planned submissions of all early design packages, permitting activities, design review conference activities and other non-construction activities intended to occur within the first 90 calendar days. Schedule any construction activities planned for the first 90 calendar days after NTP. Constrain planned construction activities by Government acceptance of the associated design package(s) and all other specified Program and Plan approvals. Activity code any activities that are summary in nature after the first 90 calendar days with Responsibility Code (RESP) and Feature of Work code (FOW1, FOW2, FOW3)

3.4.2. Initial Project Schedule Submission

Submit the Initial Project Schedule for approval within 42 calendar days after NTP. The schedule shall demonstrate a reasonable and realistic sequence of activities which represent all work through the entire contract performance period. The Initial Schedule shall be at a reasonable level of detail as determined by the Contracting Officer. Include detailed design and permitting activities, including but not limited to identification of individual design packages, design submission, reviews and conferences; permit submissions and any required Government actions; and long lead procurement activities required prior to design completion. The Initial Project Schedule shall include the entire construction sequence and all fast track construction activities, with as much detail as is known at the time but, as a minimum, shall include all construction start and completion milestone activities, and detailed construction activities through the dry-in milestone, including all activity coding and cost loading. Include the remaining construction, including cost loading, but it may be scheduled summary in nature. As the design proceeds and design packages are developed, fully detail the remaining construction activities concurrent with the monthly schedule updating process. Constrain construction activities by Government acceptance of associated

designs. When the design is complete, incorporate into the then approved schedule update all remaining detailed construction activities that are planned to occur after the dry-in milestone.

3.4.3. Design Package Schedule Submission:

With each design package submitted to the Government, submit a frag-net schedule extracted from the then current Preliminary, Initial or Updated schedule which covers the activities associated with that Design Package including construction, procurement and permitting activities.

3.4.4. Periodic Schedule Updates

Based on the result of the meeting specified in PERIODIC SCHEDULE UPDATE MEETINGS, submit periodic schedule updates. These submissions shall enable the Contracting Officer to assess Contractor's progress. If the Contractor fails or refuses to furnish the information and project schedule data, which in the judgment of the Contracting Officer or authorized representative is necessary for verifying the Contractor's progress, the Contractor shall be deemed not to have provided an estimate upon which progress payment may be made. Update the schedule to include detailed lower WBS activities procurement and construction activities as the design progresses, but not later than the submission of the final, un-reviewed design submission for each separate design package. The Contracting Officer may require submission of detailed schedule activities for any distinct construction that is started prior to submission of a final design submission, if such activity is authorized.

3.4.5. Standard Activity Coding Dictionary

Use the activity coding structure defined in the Standard Data Exchange Format (SDEF) in ER 1-1-11, Appendix A. This exact structure is mandatory, even if some fields are not used. A template SDEF compatible schedule backup file (sdef.prx) is available on the QCS website: www.rmssupport.com. The SDEF format is as follows:

Field	Activity Code	Length	Description
1	WRKP	3	Workers per Day
2	RESP	4	Responsible Party (e.g. GC, subcontractor, USACE)
3	AREA	4	Area of Work
4	MODF	6	Modification or REA number
5	BIDI	6	Bid Item (CLIN)
6	PHAS	2	Phase of Work
7	CATW	1	Category of Work
8	FOW1	10	Feature of Work (used up to 10 characters in length)
9	FOW2	10	Feature of Work (used up to 20 characters in length)
10	FOW3	10	Feature of Work (used up to 30 characters in length)

3.5. SUBMISSION REQUIREMENTS

Submit the following items for the Preliminary Schedule, Initial Schedule, and every Periodic Schedule Update throughout the life of the project:

3.5.1. Data CD’s

Provide two sets of data CD’s containing the project schedule in the backup format. Each CD shall also contain all previous update backup files. File medium shall be CD. Label each CD, indicating the type of schedule (Preliminary, Initial, Update), full contract number, Data Date and file names. Each schedule shall have a unique file name as determined by the Contractor.

3.5.2. Narrative Report

Provide a Narrative Report with the Preliminary, Initial, and each Periodic Update of the project schedule, as the basis of the progress payment request. The Narrative Report shall include: a description of activities along the 2 most critical paths where the total float is less than or equal to 20 work days, a description of current and anticipated problem areas or delaying factors and their impact, and an explanation of corrective actions taken or required to be taken. The narrative report is expected to communicate to the Government, the Contractor's thorough analysis of the schedule output and its plans to compensate for any problems, either current or potential, which are revealed through its analysis. Identify and explain why any activities that, based their calculated late dates, should have either started or finished during the update period but did not.

3.5.3. Approved Changes Verification

Include only those project schedule changes in the schedule submission that have been previously approved by the Contracting Officer. The Narrative Report shall specifically reference, on an activity by activity basis, all changes made since the previous period and relate each change to documented, approved schedule changes.

3.5.4. Schedule Reports

The format, filtering, organizing and sorting for each schedule report shall be as directed by the Contracting Officer. Typically reports shall contain: Activity Numbers, Activity Description, Original Duration, Remaining Duration, Early Start Date, Early Finish Date, Late Start Date, Late Finish Date Total Float, Actual Start Date, Actual Finish Date, and Percent Complete. The following lists typical reports that will be requested. One or all of these reports may be requested for each schedule submission.

3.5.4.1. Activity Report

A list of all activities sorted according to activity number.

3.5.4.2. Logic Report

A list of detailed predecessor and successor activities for every activity in ascending order sorted by activity number.

3.5.4.3. Total Float Report

A list of all incomplete activities sorted in ascending order of total float. List activities which have the same amount of total float in ascending order of Early Start Dates. Do not show completed activities on this report.

3.5.4.4. Earnings Report by CLIN

A compilation of the Contractor's Total Earnings on the project from the NTP to the data date. This report shall reflect the earnings of specific activities based on the agreements made in the schedule update meeting defined herein. Provided that the Contractor has provided a complete schedule update, this report shall serve as the basis of determining progress payments. Group activities by CLIN Item number and sort by activity number. This report shall: sum all activities coded to a particular CLIN and provide a CLIN Item percent earned value; and complete and sum CLIN items to provide a total project percent complete. The printed report shall contain, for each activity: the Activity Number, Activity Description, Original Budgeted Amount, Quantity to Date, Percent Complete (based on cost), and Earnings to Date.

3.5.5. Network Diagram

The network diagram is required for the Preliminary, Initial and Periodic Updates. Depict and display the order and interdependence of activities and the sequence in which the work is to be accomplished. The Contracting Officer will use, but is not limited to, the following conditions to review compliance with this paragraph:

3.5.5.1. Continuous Flow

Show a continuous flow from left to right with no arrows from right to left. Show the activity number, description, duration, and estimated earned value on the diagram.

3.5.5.2. Project Milestone Dates

Show dates on the diagram for start of project, any contract required interim completion dates, and contract completion dates.

3.5.5.3. Critical Path

Clearly show the critical path.

3.5.5.4. Banding

Organize activities as directed to assist in the understanding of the activity sequence. Typically, this flow will group activities by category of work, work area and/or responsibility.

3.5.5.5. S-Curves

Earnings curves showing projected early and late earnings and earnings to date.

3.6. PERIODIC SCHEDULE UPDATE MEETINGS

Conduct periodic schedule update meetings for the purposes of reviewing the Contractor’s proposed out of sequence corrections, determining causes for delay, correcting logic, maintaining schedule accuracy and determining earned value. Meetings shall occur at least monthly within five days of the proposed schedule data date and after the Contractor has updated the schedule with Government concurrence respecting actual start dates, actual finish dates, remaining durations and percent complete for each activity it intend to status. Match the acutal start and finish dates with the dates exported, as described in paragraph 3.3.5. Provide a computer with the scheduling software loaded and a projector during the meeting which allows all meeting participants to view the proposed schedule update during the meeting. The meeting and resultant approvable schedule update shall be a condition precedent to a formal submission of the update as described in SUBMISSION REQUIREMENTS and to the submission of an invoice for payment. The meeting will be a working interactive exchange which will allow the Government and the Contractor the opportunity review the updated schedule on a real time and interactive basis. The Contractor’s authorized scheduling representative will organize, sort, filter and schedule the update as requested by the Government. The meeting will last no longer than 8 hours. A rough draft of the proposed activity logic corrections and narrative report shall be provided to the Government 48 hours in advance of the meeting. The Contractor's Project Manager and Authorized Scheduler shall attend the meeting with the Authorized Representative of the Contracting Officer.

3.6.1. Update Submission Following Progress Meeting

Submit a complete update of the project schedule containing all approved progress, revisions, and adjustments, pursuant to paragraph SUBMISSION REQUIREMENTS not later than 4 working days after the periodic schedule update meeting, reflecting only those changes made during the previous update meeting.

3.6.2. Staus of Activities

Update statusing information, including Actual Start Dates (AS), Actual Finish Dates (AF), Remaining Durations (RD) and Percent Complete shall be subject to the approval of the Government prior to the meeting. As a minimum, address the following items on an activity by activity basis during each progress meeting:

3.6.2.1. Actual Start and Finish Dates

Accurately status the AS and/or AF dates for each activity currently in-progress or completed since the last update The Government may allow an AF date to be assigned with the percent complete less than 100% to account for the value of work remaining but not restraining successor activities. Only assign AS dates when actual progress occurs on an activity.

3.6.2.2. Remaining Duration

Update the estimated RD for all incomplete activities independent of Percent Complete. Remaining durations may exceed the activity OD or may exceed the activity's prior update RD if the Government considers the current OD or RD to be understated based on current progress, insufficient work crews actually manning the job, unrealistic OD or deficiencies that must be corrected that restrain successor activities.

3.6.2.3. Percent Complete

Update the percent complete for each activity started, based on the realistic assessment of earned value. Activities which are complete but for remaining minor punch list work and which do not restrain the initiation of successor activities may be statused 100 percent complete. To allow for proper schedule management, cost load the correction of punch list from Government pre-final inspection activity(ies) not less than 1% of the total contract value, which activity(ies) may be declared 100 percent complete upon completion and correction of all punch list work identified during Government pre-final inspection(s).

3.6.2.4. Logic Changes

Specifically identify and discuss all logic changes pertaining to NTP on change orders, change orders to be incorporated into the schedule, contractor proposed changes in work sequence, corrections to schedule logic for out-of-sequence progress, and other changes that have been made pursuant to contract provisions. The Government will only approve logic revisions for the purpose of keeping the schedule valid in terms of its usefulness in calculating a realistic completion date, correcting erroneous logic ties, and accurately sequencing the work.

3.6.2.5. Other Changes

Other changes required due to delays in completion of any activity or group of activities include: 1) delays beyond the Contractor's control, such as strikes and unusual weather. 2) delays encountered due to submittals, Government Activities, deliveries or work stoppages which make re-planning the work necessary. 3) Changes required to correct a schedule that does not represent the actual or planned prosecution and progress of the work.

3.7. REQUESTS FOR TIME EXTENSIONS

In the event the Contractor believes it is entitled to an extension of the contract performance period, completion date, or any interim milestone date, furnish the following for a determination by the Contracting Officer: justification, project schedule data, and supporting evidence as the Contracting Officer may deem necessary. Submission of proof of excusable delay, based on revised activity logic, duration, and costs (updated to the specific date that the delay occurred) is a condition precedent to any approvals by the Government. In response to each Request For Proposal issued by the Government, the Contractor shall submit a schedule impact analysis demonstrating whether or not the change contemplated by the Government impacts the critical path.

3.7.1. Justification of Delay

The project schedule shall clearly display that the Contractor has used, in full, all the float time available for the work involved with its request. The Contracting Officer's determination as to the number of allowable days of contract extension shall be based upon the project schedule updates in effect for the time period in question, and other factual information.

Actual delays that are found to be caused by the Contractor's own actions, which result in a calculated schedule delay, will not be a cause for an extension to the performance period, completion date, or any interim milestone date.

3.7.2. Submission Requirements

Submit a justification for each request for a change in the contract completion date of less than 2 weeks based upon the most recent schedule update at the time of the NTP or constructive direction issued for the change. Such a request shall be in accordance with the requirements of other appropriate Contract Clauses and shall include, as a minimum:

3.7.2.1. A list of affected activities, with their associated project schedule activity number.

3.7.2.2. A brief explanation of the causes of the change

3.7.2.3. An analysis of the overall impact of the changes proposed.

3.7.2.4. A sub-network of the affected area

Identify activities impacted in each justification for change by a unique activity code contained in the required data file.

3.7.3. Additional Submission Requirements

The Contracting Officer may request an interim update with revised activities for any requested time extension of over 2 weeks. Provide this disk within 4 days of the Contracting Officer's request.

3.7.4. If Progress Falls Behind the Approved Project Schedule

3.7.4.1. Should progress fall behind the approved schedule (more than 20 work days of negative float) due to Contractor generated problems, promptly provide a supplemental recovery or completion schedule that illustrates its efforts to regain time to assure a completion by the required contract completion date.

3.7.4.2. The supplemental recovery or completion schedule will not replace the original, approved schedule as the official contract schedule. Continue to update the original, approved schedule on at least a monthly basis. In addition, the Contractor and the Contracting Officer will monitor the supplemental recovery or completion schedule on at least a bi-weekly basis to determine its effect on regaining the rate of progress to assure project completion by the contractually required completion date.

3.7.4.3. Do not artificially improve progress by simply revising the schedule logic, modifying or adding constraints, or shortening future work activity durations. Resource and manpower load the supplemental recovery schedule or completion schedule with crew size and productivity for each remaining activity, indicating overtime, weekend work, and/or double shifts needed to regain the schedule, in accordance with FAR 52.236.15, without additional cost to the Government. Indicate assumptions made and the basis for any logic, constraint, or duration changes used in the creation of the supplemental recovery or completion schedule in a narrative submitted for the Contracting Officer’s approval. Any additional resources or manpower must be evident at the work site. Do not modify the official contract schedule to include these assumptions.

3.7.4.4. Failure to perform work and maintain progress in accordance with the supplemental recovery or completion schedule may result in an interim and final unsatisfactory performance rating and/or may result in corrective action by the Contracting Officer in accordance with FAR 52.236-15.

3.8. DIRECTED CHANGES

If the NTP is issued for changes prior to settlement of price and/or time, submit proposed schedule revisions to the Contracting Officer within 2 weeks of the NTP being issued. The Contracting Officer will approve proposed revisions to the schedule prior to inclusion of those changes within the project schedule. If the Contractor fails to submit the proposed revisions, the Contracting Officer may furnish the Contractor with suggested revisions to the project schedule. The Contractor shall include these revisions in the project schedule until revisions are submitted and final changes and impacts have been negotiated. If the Contractor has any objections to the revisions furnished by the Contracting Officer, advise the Contracting Officer within 2 weeks of receipt of the revisions. Regardless of the objections, the Contractor shall continue to update the schedule with the Contracting Officer's revisions until a mutual agreement in the revisions is reached. If the Contractor fails to submit alternative revisions within 2 weeks of

receipt of the Contracting Officer's proposed revisions, the Contractor will be deemed to have concurred with the Contracting Officer's proposed revisions. The proposed revisions will then be the basis for an equitable adjustment for performance of the work.

3.9. WEEKLY PROGRESS MEETINGS

3.9.1. The Government and the Contractor shall meet weekly (or as otherwise mutually agreed to) between the meetings described in paragraph PERIODIC SCHEDULE UPDATE MEETINGS for the purpose of jointly reviewing the actual progress of the project as compared to the as planned progress and to review planned activities for the upcoming two weeks. The then current and approved schedule update shall be used for the purposes of this meeting and for the production and review of reports. The Contractor’s Project Manager and the Authorized Representative of the Contracting Officer shall attend. The weekly progress meeting will address the status of RFI’s, RFP’s and Submittals.

3.9.2. Provide a bar chart produced by the scheduling software, organized by Total Float and Sorted by Early Start Date, and a two week “look-ahead” schedule by filtering all schedule activities to show only current ongoing activities and activities schedule to start during the upcoming two weeks, organized by Work Area Code (AREA) and sorted by Early Start Date.

3.9.3. The Government and the Contractor shall jointly review the reports. If it appears that activities on the longest path(s) which are currently driving the calculated completion date (driving activities), are not progressing satisfactorily and therefore could jeopardize timely project completion, corrective action must be taken immediately. Corrective action includes but is not limited to: increasing the number of work crews; increasing the number of work shifts; increasing the number of hours worked per shift; and determining if Government responsibility coded activities require Government corrective action.

3.10. OWNERSHIP OF FLOAT

Float available in the schedule, at any time, shall not be considered for the exclusive use of either the Government or the Contractor.

3.11. TRANSFER OF SCHEDULE DATA INTO RMS/QCS

Download and upload the schedule data into the Resident Management System (RMS) prior to RMS databases being transferred to the Government and is considered to be additional supporting data in a form and detail required by the Contracting Officer pursuant to FAR 52.232-5 - Payments under Fixed-Price Construction Contracts. The receipt of a proper payment request pursuant to FAR 52.232-27 - Prompt Payment for Construction Contracts is contingent upon the Government receiving both acceptable and approvable hard copies and electronic export from QCS of the application for progress payment.

End of Section 01 32 01.00 10

SECTION 01 33 00
SUBMITTAL PROCEDURES

1.0 GENERAL

1.1. DEFINITIONS

1.2. NOT USED

1.3. SUBMITTAL CLASSIFICATION

1.4. APPROVED OR CONCURRED WITH SUBMITTALS

1.5. DISAPPROVED SUBMITTALS

1.6. WITHHOLDING OF PAYMENT

1.7. GENERAL

1.8. SUBMITTAL REGISTER

1.9. SCHEDULING

1.10. TRANSMITTAL FORM (ENG FORM 4025)

1.11. SUBMITTAL PROCEDURES

1.12. CONTROL OF SUBMITTALS

1.13. GOVERNMENT APPROVED SUBMITTALS

1.14. INFORMATION ONLY SUBMITTALS

1.15. STAMPS

1.0 GENERAL

1.1. DEFINITIONS

1.1.1. Submittal

Contract Clauses "FAR 52.236-5, Material and Workmanship," paragraph (b) and "FAR 52.236-21, Specifications and Drawings for Construction," paragraphs (d), (e), and (f) apply to all "submittals."

1.1.2. Submittal Descriptions (SD)

Submittals requirements are specified in the technical sections. Submittals are identified by SD numbers and titles as follows.

SD-01 Preconstruction Submittals

- Certificates of insurance.
- Surety bonds.
- List of proposed subcontractors.
- List of proposed products.
- Construction Progress Schedule.
- Submittal register.
- Schedule of prices.
- Accident Prevention Plan.
- Work plan.
- Quality control plan.
- Environmental protection plan.

SD-02 Shop Drawings

- Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.
- Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the Contractor for integrating the product or system into the project.
- Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

- Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials or equipment for some portion of the work.
- Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

- Physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.
- Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project.
- Field samples and mock-ups constructed on the project site establish standards by which the ensuring work can be judged. Includes assemblies or portions of assemblies that are to be incorporated into the project and those which will be removed at conclusion of the work.

SD-05 Design Data

- Calculations, mix designs, analyses or other data pertaining to a part of work.
- Design submittals, design substantiation submittals and extensions of design submittals.

SD-06 Test Reports

- Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. (Testing must

have been within three years of date of contract award for the project.)

- Report which includes findings of a test required to be performed by the Contractor on an actual portion of the work or prototype prepared for the project before shipment to job site.
- Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.
- Investigation reports.
- Daily checklists.
- Final acceptance test and operational test procedure.

SD-07 Certificates

- Statements printed on the manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements. Must be dated after award of project contract and clearly name the project.
- Document required of Contractor, or of a supplier, installer or subcontractor through Contractor, the purpose of which is to further quality of orderly progression of a portion of the work by documenting procedures, acceptability of methods or personnel qualifications.
- Confined space entry permits.
- Text of posted operating instructions.

SD-08 Manufacturer's Instructions

- Preprinted material describing installation of a product, system or material, including special notices and Material Safety Data sheets concerning impedances, hazards and safety precautions.

SD-09 Manufacturer's Field Reports

- Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
- Factory test reports.

SD-10 Operation and Maintenance Data

- Data that is furnished by the manufacturer, or the system provider, to the equipment operating and maintenance personnel. This data is needed by operating and maintenance personnel for the safe and efficient operation, maintenance and repair of the item.

SD-11 Closeout Submittals

- Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

1.1.3. Approving Authority

Office authorized to approve submittal.

1.1.4. Work

As used in this section, on- and off-site construction required by contract documents, including labor necessary to produce submittals, construction, materials, products, equipment, and systems incorporated or to be incorporated in such construction.

1.2. NOT USED

1.3. SUBMITTAL CLASSIFICATION

Submittals are classified as follows:

1.3.1. Designer of Record Approved (DA)

1.3.1.1. Designer of Record (DOR) approval is required for all extensions of design, critical materials, equipment whose compatibility with the entire system must be checked, and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". Provide the Government the number of copies designated hereinafter of all DOR approved submittals, after the DOR has taken appropriate action. The DOR shall ensure that submittals conform to the Solicitation, the Accepted Proposal and the completed design, however see below for those submittals proposing a deviation to the contract or a substitution of a material, system, or piece of equipment that was identified by manufacturer, brand name or model description in the accepted contract proposal.

1.3.1.2. The DOR shall ensure that the submittals comply with all applicable Buy American Act and Trade Agreement Act clauses in the contract. The DOR may confer with the Contracting Officer's Representative for advice and interpretation of those clauses, as necessary.

1.3.1.3. The Government may, but is not required to, review any or all DOR approved submittals for conformance to the solicitation, accepted proposal and the completed design. Except for submittals designated as deviating from the Solicitation, the Accepted Proposal or completed design, the Contractor may proceed with acquisition and installation upon DOR approval. Government Approved (GA)

1.3.2. Government Approved (GA)

Government approval is required for any item specifically designated as requiring Government approval in the Solicitation, for internal and external color finish selections and other items as designated by the Contracting Officer. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction," they are considered to be "shop drawings."

1.3.3. Government Conformance Review of Design (CR)

The Government will review all intermediate and final design submittals for conformance with the technical requirements of the solicitation. Section 01 33 16 **DESIGN AFTER AWARD** covers the design submittal and review process in detail. Review will be only for conformance with the applicable codes, standards and contract requirements. Design data includes the design documents described in Section 01 33 16 **DESIGN AFTER AWARD**. Generally, design submittals should be identified as SD-05 Design Data submittals.

1.3.4. Designer of Record Approved/Government Conformance Review (DA/CR)

1.3.4.1. Deviations to the Accepted Design. Designer of Record approval and the Government’s concurrence are required for any proposed deviation from the accepted design which still complies with the contract (the Solicitation and Accepted Proposal) before the Contractor is authorized to proceed with material acquisition or installation. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings.” If necessary to facilitate the project schedule, the Contractor and the DOR may discuss a submittal proposing a deviation with the Contracting Officer's Representative prior to officially submitting it to the Government. However, the Government reserves the right to review the submittal before providing an opinion, if it deems it necessary. In any case, the Government will not formally agree to or provide a preliminary opinion on any deviation without the DOR's approval or recommended approval. The Government reserves the right to non-concur with any deviation from the design, which may impact furniture, furnishings, equipment selections or operations decisions that were made, based on the reviewed and concurred design.

1.3.4.2. Substitutions. Unless prohibited or provided for otherwise elsewhere in the Contract, where the accepted contract proposal named products, systems, materials or equipment by manufacturer, brand name and/or by model number or other specific identification, and the Contractor desires to substitute manufacturer or model after award, submit a requested substitution for Government concurrence. Include substantiation, identifying information and the DOR’s approval, as meeting the contract requirements and that it is equal in function, performance, quality and salient features to that in the accepted contract proposal.

1.3.5. Designer of Record Approved/Government Approved (DA/GA)

Any proposed deviation to the solicitation and/or the accepted proposal constitutes a change to the contract. In addition to the above stated requirements for proposed deviations to the accepted design, both Designer of Record and Government Approval and, where applicable, a contract modification are required before the Contractor is

authorized to proceed with material acquisition or installation for any proposed deviation to the contract. Within the terms of the Contract Clause entitled "Specifications and Drawings for Construction", they are considered to be "shop drawings". The Government reserves the right to accept or reject any such proposed deviation at its discretion.

1.3.6. Information Only

All submittals not requiring Designer of Record or Government approval will be for information only. Provide the Government “For Information Only” copies of all submittals not requiring Government approval or concurrence, after the Designer of Record has taken the appropriate action.

1.4. APPROVED OR CONCURRED WITH SUBMITTALS

Do not construe the Contracting Officer's approval of or concurrence with submittals as a complete check, but only that design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal. Approval or concurrence will not relieve the Contractor of the responsibility for any error which may exist, as the Contractor under the Contractor Quality Control (CQC) requirements of this contract is responsible for design, dimensions, all design extensions, such as the design of adequate connections and details, etc., and the satisfactory construction of all work. The Government won’t consider re-submittals for the purpose of substituting previously approved materials or equipment unless accompanied by an explanation of why a substitution is necessary.

1.5. DISAPPROVED SUBMITTALS

Make all corrections required by the Contracting Officer, obtain the Designer of Record's approval when applicable, and promptly furnish a corrected submittal in the form and number of copies specified for the initial submittal. Resubmit any "information only" submittal found to contain errors or unapproved deviations from the Solicitation or Accepted Proposal as one requiring "approval" action, requiring both Designer of Record and Government approval. If the Contractor considers any correction indicated on the submittals to constitute a change to the contract, provide prompt notice in accordance with the Contract Clause "Changes" to the Contracting Officer.

1.6. WITHHOLDING OF PAYMENT

No payment for materials incorporated in the work will be made if all required Designer of Record or required Government approvals have not been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.7. GENERAL

Make submittals as required by the specifications. The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections. Units of weights and measures used on all submittals shall be the same as those used in the contract drawings. Each submittal shall be complete and in sufficient detail to allow ready determination of compliance with contract requirements. Prior to submittal, the Contractor’s Quality Control (CQC) System Manager and the Designer of Record, if applicable, shall check, approve, sign, and stamp all items, indicating action taken. Clearly idenify proposed deviations from the contract requirements. Include items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals. Schedule and make submittals requiring Government approval prior to the acquisition of the material or equipment covered thereby. Pick up and dispose of samples remaining upon completion of the work in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.8. SUBMITTAL REGISTER (GA)

Develop a complete list of submittals, including each separate design package submittal. Submit the initial submittal register within 15 days after Notice to Proceed, including, as a minimum, the design packages and other initial submittals required elsewhere in the contract. The Designer of Record shall identify required submittals in the

specifications, and use the list to prepare the Submittal Register, utilizing the government-provided software, QCS (see Section 01 45 01.10), to create the ENG Form 4288. Appendix Ris a preliminary submittal register input form for use with the Quality Management System and the Resident Office Management System (QCS and RMS). The Government will provide the Contractor the actual Excel Spreadsheet version of this sample input form after award to modify and to use for input into QCS. The Excel Spreadsheet is not totally inputable into QCS, so additional keystroke input will be necessary. The sample input form is not all-inclusive. In addition, additional submittals may be required by other parts of the contract. After award, the parties will meet to discuss contract specific (or task order specific for a task order contract) distribution for the submittals all-inclusive and additional submittals may be required by other parts of the contract. Develop and complete the submittal register as the design is completed. Submit it to the Contracting Officer with the un-reviewed final design package submission or as soon as the design specifications are completed, if before the final design submission. When applicable, if the Contractor elects to fast track design and construction, using multiple design package submissions,update the submittal register to reflect the submittals associated with each design submission, clearly denoting all revisions to the previous submission. The submittal register serves as a scheduling document for submittals and for control of submittal actions throughout the contract period. Coordinate the submit dates and need dates used in the submittal register with dates in the Contractor prepared progress schedule. Submit montly updates to the submittal register showing the Contractor action codes and actual dates with Government action codes and actual dates or until all submittals have been satisfactorily completed. Revise and submit the submittal register when revising the progress schedule.

1.9. SCHEDULING

Schedule submittals covering component items forming a system or items that are interrelated to be coordinated and submitted concurrently. Schedule certifications to be submitted with the pertinent drawings. Allow adequate time (a minimum of 15 calendar days exclusive of mailing time) and show on the register for those items requiring Government approval or concurrence. No delay damages or time extensions will be allowed for time lost in late submittals by the Contractor.

1.10. TRANSMITTAL FORM (ENG FORM 4025)

Use the transmittal form (ENG Form 4025) for submitting submittals in accordance with the instructions on the reverse side of the form. These forms will be furnished to the Contractor or are included in the QCS software if the Contractor is required to use QCS for this contract. Use a separate transmittal form for each specification section Complete this form by filling out all the heading blank spaces and identify each item submitted. Exercise special care to ensure proper listing of the specification paragraph and/or sheet number of the contract drawings pertinent to the data submitted for each item.

1.11. SUBMITTAL PROCEDURES

Make submittals as follows:

1.11.1. Procedures

The Government will further discuss detailed submittal procedures with the Contractor at the Post-Award Conference.

1.11.2. Deviations

For submittals which include proposed deviations requested by the Contractor, check the column "variation" of ENG Form 4025. Set forth in writing the reason for any deviations and annotate such deviations on the submittal. The Government reserves the right to rescind inadvertent approval of submittals containing unnoted deviations.

1.12. CONTROL OF SUBMITTALS

Carefully control his procurement operations to ensure that each individual submittal is made on or before the scheduled submittal date shown on the approved "Submittal Register."

1.13. GOVERNMENT APPROVED OR CONCURRED WITH SUBMITTALS

Upon completion of review of submittals requiring Government approval or concurrence, the Government will stamp and date the submittals as approved or concurred.. The Government will retain two (2) copies of the submittal and return five (5) copy(ies) of the submittal.

1.14. INFORMATION ONLY SUBMITTALS

Normally submittals for information only will not be returned. Approval of the Contracting Officer is not required on information only submittals. The Government reserves the right to require the Contractor to resubmit any item found not to comply with the contract. This does not relieve the Contractor from the obligation to furnish material conforming to the plans and specifications; will not prevent the Contracting Officer from requiring removal and replacement of nonconforming material incorporated in the work; and does not relieve the Contractor of the requirement to furnish samples for testing by the Government laboratory or for check testing by the Government in those instances where the technical specifications so prescribe. The Government will retain four (4) copies of information only submittals.

1.15. STAMPS

Use stamps similar to the following on the submittal data to certify that the submittal meets contract requirements:

CONTRACTOR

(FIRM NAME)

_____ Approved

_____ Approved with corrections as noted on submittal data and/or attached sheet(s)

Signature: _____

Title: _____

Date: _____

For design-build construction, both the Contractor Quality Control System Manager and the Designer of Record shall stamp and sign to certify that the submittal meets contract requirements.

SECTION 01 33 16
DESIGN AFTER AWARD

1.0 GENERAL INFORMATION

1.1. INTRODUCTION

1.2. DESIGNER OF RECORD

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. PRE-WORK ACTIVIES & CONFERENCES

3.1.1. Design Quality Control Plan

3.1.2. Post Award Conference

3.1.3. Partnering & Project Progress Processes

3.1.4. Initial Design Conference

3.1.5. Pre-Construction Conference

3.2. STAGES OF DESIGN SUBMITTALS AND OVER THE SHOULDER PROGRESS REVIEWS

3.2.1. Site/Utilities

3.2.2. Interim Design Submittals

3.2.3. Over-the-Shoulder Progress Reviews

3.2.4. Final Design Submissions

3.2.5. Design Complete Submittals

3.2.6. Holiday Periods for Government Review or Actions

3.2.7. Late Submittals and Reviews

3.3. DESIGN CONFIGURATION MANAGEMENT

3.3.1. Procedures

3.3.2. Tracking Design Review Comments

3.3.3. Design and Code Checklists

3.4. INTERIM DESIGN REVIEWS AND CONFERENCES

3.4.1. General

3.4.2. Procedures

3.4.3. Conference Documentation

ATTACHMENT G DESIGN SUBMITTAL DIRECTORY AND SUBDIRECTORY FILE ARRANGEMENT

1.0 GENERAL INFORMATION

1.1. INTRODUCTION

1.1.1. The information contained in this section applies to the design required after award. After award, the Contractor will develop the accepted proposal into the completed design, as described herein.

1.1.2. The Contractor may elect to fast track the design and construction that is, proceed with construction of parts of the sitework and facilities prior to completion of the overall design. To facilitate fast tracking, the Contractor may elect to divide the design into no more than six (6) design packages per major facility type and no more than three (3) design packages for site and associated work. Designate how it will package the design, consistent with its overall plan for permitting (where applicable) and construction of the project. See Sections 01 33 00 SUBMITTAL PROCEDURES and 01 32 01.00 10 PROJECT SCHEDULE for requirements for identifying and scheduling the design packaging plan in the submittal register and project schedule. See also Sections 01 10 00 STATEMENT OF WORK and 01 57 20.00 10 ENVIRONMENTAL PROTECTION for any specified permit requirements. If early procurement of long-lead item construction materials or installed equipment, prior to completion of the associated design package, is necessary to facilitate the project schedule, also identify those long-lead items and how it will assure design integrity of the associated design package to meet the contract requirements (The Contract consists of the Solicitation requirements and the accepted proposal). Once the Government is satisfied that the long-lead items meet the contract requirements, the Contracting Officer will allow the Contractor to procure the items at its own risk.

1.1.3. The Contractor may proceed with the construction work included in a separate design package after the Government has reviewed the final (100%) design submission for that package, review comments have been addressed and resolved to the Government's satisfaction and the Contracting Officer (or the Administrative Contracting Officer) has agreed that the design package may be released for construction.

1.1.4. INTEGRATED DESIGN. To the maximum extent permitted for this project, use a collaborative, integrated design process for all stages of project delivery with comprehensive performance goals for siting, energy, water, materials and indoor environmental quality and ensures incorporation of these goals. Consider all stages of the building lifecycle, including deconstruction.

1.2. DESIGNER OF RECORD

Identify, for approval, the Designer of Record (“DOR”) that will be responsible for each area of design. One DOR may be responsible for more than one area. Listed, Professional Registered, DOR(s) shall account for all areas of design disciplines. The DOR’s shall stamp, sign, and date each design drawing and other design deliverables under their responsible discipline at each design submittal stage (see contract clause Registration of Designers). If the deliverables are not ready for release for construction, identify them as "preliminary" or "not for release for construction" or by using some other appropriate designation. The DOR(s) shall also be responsible for maintaining the integrity of the design and for compliance with the contract requirements through construction and documentation of the as-built condition by coordination, review and approval of extensions of design, material, equipment and other construction submittals, review and approval or disapproval of requested deviations to the accepted design or to the contract, coordination with the Government of the above activities, and by performing other typical professional designer responsibilities.

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. PRE-WORK ACTIVITIES & CONFERENCES

3.1.1. Design Quality Control Plan

Submit for Government acceptance, a Design Quality Control Plan in accordance with Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL before design may proceed.

3.1.2. Post Award Conference

3.1.2.1. The government will conduct a post award contract administration conference at the project site, as soon as possible after contract award. This will be coordinated with issuance of the contract notice to proceed (NTP). The Contractor and major sub-contractor representatives shall participate. All designers need not attend this first meeting. Government representatives will include COE project delivery team members, facility users, facility command representatives, and installation representatives. The Government will provide an agenda, meeting goals, meeting place, and meeting time to participants prior to the meeting.

3.1.2.2. The post award conference shall include determination and introduction of contact persons, their authorities, contract administration requirements, discussion of expected project progress processes, and coordination of subsequent meetings for quality control (see Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL), Partnering (see below and SCR: Partnering), and the initial design conference (see below).

3.1.2.3. The government will introduce COE project delivery team members, facility users, facility command representatives, and installation representatives. The DB Contractor shall introduce major subcontractors, and other needed staff. Expectations and duties of each person shall be defined for all participants. A meeting roster shall be developed and distributed by the government with complete contact information including name, office, project role, phone, mailing and physical address, and email address.

3.1.3. Partnering & Project Progress Processes

3.1.3.1. The initial Partnering conference may be scheduled and conducted at any time with or following the post award conference. The Government proposes to form a partnership with the DB Contractor to develop a cohesive building team. This partnership will involve the COE project delivery team members, facility users, facility command representatives, installation representatives, Designers of Record, major subcontractors, contractor quality control staff, and contractor construction management staff. This partnership will strive to develop a cooperative management team drawing on the strengths of each team member in an effort to achieve a quality project within budget and on schedule. This partnership will be bilateral in membership and participation will be totally voluntary. All costs, excluding labor and travel expenses, shall be shared equally between the Government and the Contractor. The Contractor and Government shall be responsible for their own labor and travel costs. Normally, partnering meetings will be held at or in the vicinity of the project installation.

3.1.3.2. As part of the partnering process, the Government and Contractor shall develop, establish, and agree to comprehensive design development processes including conduct of conferences, expectations of design development at conferences, fast-tracking, design acceptance, Structural Interior Design (SID)/ Furniture, Fixtures & Equipment (FF&E) design approval, project closeout, etc. The government will explain contract requirements and the DB Contractor shall review their proposed project schedule and suggest ways to streamline processes.

3.1.4. Initial Design Conference

The initial design conference may be scheduled and conducted at the project installation any time after the post award conference, although it is recommended that the partnering process be initiated with or before the initial design conference. Any design work conducted after award and prior to this conference should be limited to site and is discouraged for other items. All Designers of Record shall participate in the conference. The purpose of the meeting is to introduce everyone and to make sure any needs the contractor has are assigned and due dates established as well as who will get the information. See also Attachment F, BUILDING INFORMATION MODELING REQUIREMENTS for discussion concerning the BIM Implementation Plan demonstration at this meeting. The DB Contractor shall conduct the initial design conference.

3.1.5. Pre-Construction Conference

Before starting construction activities, the Contractor and Government will jointly conduct a pre-construction administrative conference to discuss any outstanding requirements and to review local installation requirements for start of construction. It is possible there will be multiple Pre-Construction Conferences based on the content of the design packages selected by the Contractor. The Government will provide minutes of this meeting to all participants.

3.2. STAGES OF DESIGN SUBMITTALS AND OVER THE SHOULDER PROGRESS REVIEWS

The stages of design submittals described below define Government expectations with respect to process and content. The Contractor shall determine how to best plan and execute the design and review process for this project, within the parameters listed below. As a minimum, the Government expects to see at least one interim design submittal, at least one final design submittal before construction of a design package may proceed and at least one Design Complete submittal that documents the accepted design. The Contractor may sub-divide the design into separate packages for each stage of design and may proceed with construction of a package after the Government accepts the final design for that package. See discussion on waivers to submission of one or more intermediate design packages where the parties partner during the design process. See also Attachment F, BUILDING INFORMATION MODELING REQUIREMENTS for discussion concerning BIM and the various stages of design submittals and over-the-shoulder progress reviews**.**

3.2.1. Site/Utilities

To facilitate fast-track design-construction activities the contractor may submit a final (100%) site and utility design as the first design submittal or it may elect to submit interim and final site and utility design submittals as explained below. Following review, resolution, and incorporation of all Government comments, and submittal of a satisfactory set of site/utility design documents, after completing all other pre-construction requirements in this contract and after the pre-construction meeting, the Government will allow the Contractor to proceed with site development activities, including demolition where applicable, within the parameters set forth in the accepted design submittal. For the first site and utility design submission, whether an interim or final, the submittal review, comment, and resolution times from this specification apply, except that the Contractor shall allow the Government a 14 calendar day review period, exclusive of mailing time. No on-site construction activities shall begin prior to written Government clearance to proceed.

3.2.2. Interim Design Submittals

The Contractor may submit either a single interim design for review, representing a complete package with all design disciplines, or split the interim design into smaller, individual design packages as it deems necessary for fast-track construction purposes. As required in Section 01 32 01.00 10 PROJECT SCHEDULE, the Contractor shall schedule its design and construction packaging plan to meet the contract completion period. This submission is the Government's primary opportunity to review the design for conformance to the solicitation and to the accepted contract proposal and to the Building Codes at a point where required revisions may be still made, while minimizing lost design effort to keep the design on track with the contract requirements. The requirements for the interim design review submittals and review conferences are described hereinafter. This is not necessarily a hold point for the design process; the Contractor may designate the interim design submittal(s) as a snapshot and proceed with design development at its own risk. See below for a waiver, where the parties establish an effective over-the-shoulder progress review procedure through the partnering process that would eliminate the need for or expedite a formal intermediate design review on one or more individual design packages.

3.2.3. Over-the-Shoulder Progress Reviews

To facilitate a streamlined design-build process, the Government and the Contractor may agree to one-on-one reviewer or small group reviews, electronically, on-line (if available within the Contractor's standard design practices) or at the Contractor's design offices or other agreed location, when practicable to the parties. The Government and Contractor will coordinate such reviews to minimize or eliminate disruptions to the design process. Any data required for these reviews shall normally be provided in electronic format, rather than in hard copy. If the Government and Contractor establish and implement an effective, mutually agreeable partnering procedure for regular (e.g., weekly) over-the shoulder review procedures that allow the Government reviewers the opportunity to keep fully informed of the progress, contents, design intent, design documentation, etc. of the design package, the Government will agree to waive or to expedite the formal intermediate design review period for that package. The Contractor shall still be required to submit the required intermediate design documentation, however the parties may agree to how that material will be provided, in lieu of a formal consolidated submission of the package. It should be noted that Government funding is extremely limited for non-local travel by design reviewers, so the maximum use of virtual teaming methods must be used. Some possible examples include electronic file sharing, interactive software with on-line or telephonic conferencing, televideo conferencing, etc. The Government must still perform its Code and Contract conformance reviews, so the Contractor is encouraged to partner with the reviewers to find ways to facilitate this process and to facilitate meeting or bettering the design-build schedule. The Contractor shall maintain a fully functional configuration management system as described herein to track design revisions, regardless of whether or not there is a need for a formal intermediate design review. The formal intermediate

review procedures shall form the contractual basis for the official schedule, in the event that the partnering process determines that the formal intermediate review process to be best suited for efficient project execution. However, the Government pledges to support and promote the partnering process to work with the Contractor to find ways to better the design schedule.

3.2.4. Final Design Submissions

This submittal is required for each design package prior to Government acceptance of that design package for construction. The requirements for the final design submittal review conferences and the Government's acceptance for start of construction are described herein after.

3.2.5. Design Complete Submittals

After the final design submission and review conference for a design package, revise the design package to incorporate the comments generated and resolved in the final review conferences, perform and document a back-check review and submit the final, design complete documents, which shall represent released for construction documents. The requirements for the design complete submittals are described hereinafter.

3.2.6. Holiday Periods for Government Review or Actions

Do not schedule meetings, Government reviews or responses during the last two weeks of December or other designated Government Holidays (including Friday after Thanksgiving). Exclude such dates and periods from any durations specified herein for Government actions.

3.2.7. Late Submittals and Reviews

If the Contractor cannot meet its scheduled submittal date for a design package, it must revise the proposed submittal date and notify the government in writing, at least one (1) week prior to the submittal, in order to accommodate the Government reviewers' other scheduled activities. If a design submittal is over one (1) day late in accordance with the latest revised design schedule, or if notification of a proposed design schedule change is less than seven (7) days from the anticipated design submission receipt date, the Government review period may be extended up to seven (7) days due to reviewers' schedule conflicts. If the Government is late in meeting its review commitment and the delay increases the Contractor's cost or delays completion of the project, the Suspension of Work and Defaults clauses provide the respective remedy or relief for the delay.

3.3. DESIGN CONFIGURATION MANAGEMENT

3.3.1. Procedures

Develop and maintain effective, acceptable design configuration management (DCM) procedures to control and track all revisions to the design documents after the Interim Design Submission through submission of the As-Built documents. During the design process, this will facilitate and help streamline the design and review schedule. After the final design is accepted, this process provides control of and documents revisions to the accepted design (See Special Contract Requirement: Deviating From the Accepted Design). The system shall include appropriate authorities and concurrences to authorize revisions, including documentation as to why the revision must be made. Include the DCM procedures in the Design Quality Control Plan. The DCM data shall be available to the Government reviewers at all times. The Contractor may use its own internal system with interactive Government concurrences, where necessary or may use the Government's "DrChecks Design Review and Checking System" (see below and Attachment C).

3.3.2. Tracking Design Review Comments

Although the Contractor may use its own internal system for overall design configuration management, the Government and the Contractor shall use the DrChecks Design Review and Checking System to initiate, respond to, resolve and track Government design compliance review comments. This system may be useful for other data which needs to be interactive or otherwise available for shared use and retrieval. See Attachment C for details on how to establish an account and set-up the DrChecks system for use on the project.

3.3.3. Design and Code Checklists

Develop and complete various discipline-specific checklists to be used during the design and quality control of each submittal. Submit these completed checklists with each design submittal, as applicable, as part of the project documentation. See Section 01 45 04.00 10 Contractor Quality Control, Attachment D for a Sample Fire Protection and Life Safety Code review checklist and Attachment E for LEED SUBMITTALS.

3.4. INTERIM DESIGN REVIEWS AND CONFERENCES

3.4.1. General

At least one interim design submittal, review and review conference is required for each design package (except that, per paragraph 3.2.1, the Contractor may skip the interim design submission and proceed directly to final design on the sitework and utilities package). The DB Contractor may include additional interim design conferences or over-the-shoulder reviews, as needed, to assure continued government concurrence with the design work. Include the interim submittal review periods and conferences in the project schedule and indicate what part of the design work is at what percentage of completion. The required interim design conferences shall be held when interim design requirements are reached as described below. See also Paragraph: **Over-the-Shoulder Progress Reviews** for a waiver to the formal interim design review.

3.4.2. Procedures

After receipt of an Interim Design submission, allow the Government fourteen (14) calendar days after receipt of the submission to review and comment on the interim design submittal. For smaller design packages, especially those that involve only one or a few separate design disciplines, the parties may agree on a shorter review period or alternative review methods (e.g., over-the–shoulder or electronic file sharing), through the partnering process. For each interim design review submittal, the COR will furnish, to the Contractor, a single consolidated, validated listing of all comments from the various design sections and from other concerned agencies involved in the review process using the DrChecks Design Review and Checking System. The review will be for conformance with the technical requirements of the solicitation and the Contractor's RFP proposal. If the Contractor disagrees technically with any comment or comments and does not intend to comply with the comment, he/she must clearly outline, with ample justification, the reasons for noncompliance within five (5) days after receipt of these comments in order that the comment can be resolved. Furnish disposition of all comments, in writing, through DrChecks. The Contractor is cautioned that if it believes the action required by any comment exceeds the requirements of this contract, that it should take no action and notify the COR in writing immediately. The Interim Review conference will be held for each design submittal at the installation. Bring the personnel that developed the design submittal to the review conference. The conference will take place the week after the receipt of the comments by the Contractor. For smaller fast-track packages that involve only a few reviewers, the parties may agree to alternative conferencing methods, such as teleconferencing, or televideo, where available, as determined through Partnering.

3.4.3. Conference Documentation

3.4.3.1. In order to facilitate and accelerate the Government code and contract conformance reviews, identify, track resolution of and maintain all comments and action items generated during the design process and make this available to the designers and reviewers prior to the Interim and subsequent design reviews.

3.4.3.2. The DB Contractor shall prepare meeting minutes and enter final resolution of all comments into DrChecks. Copies of comments, annotated with comment action agreed on, will be made available to all parties before the conference adjourns. Unresolved problems will be resolved by immediate follow-on action at the end of conferences. Incorporate valid comments. The Government reserves the right to reject design document submittals if comments are significant. Participants shall determine if any comments are critical enough to require further design development prior to government concurrence. Participants shall also determine how to proceed in order to obtain government concurrence with the design work presented.

3.5. INTERIM DESIGN REQUIREMENTS

Interim design deliverables shall include drawings, specifications, and design analysis for the part of design that the Contractor considers ready for review.

3.5.1. Drawings

Include comments from any previous design conferences incorporated into the documents to provide an interim design for the “part” submitted.

3.5.2. Design Analyses

3.5.2.1. The designers of record shall prepare and present design analyses with calculations necessary to substantiate and support all design documents submitted. Address design substantiation required by the applicable codes and references and pay particular attention to the following listed items:

3.5.2.2. For parts including sitework, include site specific civil calculations.

3.5.2.3. For parts including structural work, include structural calculations.

(a) Identify all loads to be used for design.

(b) Describe the method of providing lateral stability for the structural system to meet seismic and wind load requirements. Include sufficient calculations to verify the adequacy of the method.

(c) Provide calculations for all principal roof, floor, and foundation members and bracing and secondary members.

(d) Provide complete seismic analyses for all building structural, mechanical, electrical, architectural, and building features as dictated by the seismic zone for which the facility is being constructed.

(e) Computer generated calculations must identify the program name, source, and version. Provide input data, including loads, loading diagrams, node diagrams, and adequate documentation to illustrate the design. The schematic models used for input must show, as a minimum, nodes/joints, element/members, materials/properties, and all loadings, induced settlements/deflections, etc., and a list of load combinations. Include an output listing for maximum/minimum stresses/forces and deflections for each element and the reactions for each loading case and combination.

(f) See also the Security (Anti-Terrorism) requirements below for members subject to Anti-Terrorist Force Protection (ATFP) and Progressive Collapse requirements.

(g) Fully coordinate and integrate the overall structural design between two different or interfacing construction types, such as modular and stick-built or multistory, stacked modular construction. Provide substantiation of structural, consolidation/settlement analysis, etc., as applicable, through the interfaces.

3.5.2.4. For Security (Anti-Terrorism): Provide a design narrative and calculations where applicable, demonstrating compliance with each of the 22 standards in UFC 4-010-01, which includes Design of Buildings to Resist Progressive Collapse (use the most recent version of UFC 4-023-03, regardless of references to any specific version in UFC 4-010-01). Where sufficient standoff distance is not being provided, show calculations for blast resistance of the structural system and building envelope. Show complete calculations for members subjected to ATFP loads, e.g., support members of glazed items (jambs, headers, sills) connections of windows to support members and connections of support members to the rest of the structure. For 3 story and higher buildings, provide calculations to demonstrate compliance with progressive collapse requirements.

3.5.2.5. For parts including architectural work, include building floor area analysis.

3.5.2.6. For parts including mechanical work, include HVAC analysis and calculations. Include complete design calculations for mechanical systems. Include computations for sizing equipment, compressed air systems, air duct design, and U-factors for ceilings, roofs and exterior walls and floors. Contractor shall employ commercially available energy analysis techniques to determine the energy performance of all passive systems and features. Use of hourly energy load computer simulation is required (see paragraph 3.5.5.2 for list of acceptable software). Based on the results of calculations, provide a complete list of the materials and equipment proposed with the manufacturer's published cataloged product installation specifications and roughing-in data.

3.5.2.7. For parts including life safety, include building code analysis and sprinkler and other suppression systems. Notwithstanding the requirements of the Codes, address the following:

(a) A registered fire protection engineer (FPE) must perform all fire protection analyses. Provide the fire protection engineer’s qualifications. See Section 01 10 00, paragraph 5 for qualifications.

(b) Provide all references used in the design including Government design documents and industry standards used to generate the fire protection analysis.

(c) Provide classification of each building in accordance with fire zone, building floor areas and height and number of stories.

(d) Provide discussion and description of required fire protection requirements including extinguishing equipment, detection equipment, alarm equipment and water supply. Alarm and detection equipment shall interface to requirements of Electronic Systems.

(e) Provide hydraulic calculations based on water flow test for each sprinkler system to insure that flow and pressure requirements can be met with current water supply. Include copies of Contractor's water flow testing done to certify the available water source.

3.5.2.8. For parts including plumbing systems:

(a) List all references used in the design.

(b) Provide justification and brief description of the types of plumbing fixtures, piping materials and equipment proposed for use.

(c) Detail calculations for systems such as sizing of domestic hot water heater and piping; natural gas piping; LP gas piping and tanks, fuel oil piping and tanks, etc., as applicable.

(d) When the geotechnical report indicates expansive soils are present, indicate in the first piping design submittal how piping systems will be protected against damage or backfall/backflow due to soil heave (from penetration of slab to the 5 foot building line).

3.5.2.9. For elevator systems:

(a) List all criteria codes, documents and design conditions used.

(b) List any required permits and registrations for construction of items of special mechanical systems and equipment.

3.5.2.10. For parts including electrical work, include lighting calculations to determine maintained foot-candle levels, electrical load analysis and calculations, electrical short circuit and protective device coordination analysis and calculations and arc fault calculations.

3.5.2.11. For parts including telecommunications voice/data (including SIPRNET, where applicable), include analysis for determining the number and placement of outlets

3.5.2.12. For Cathodic Protection Systems, provide the following stamped report by the licensed corrosion engineer or NACE specialist with the first design submission. The designer must be qualified to engage in the practice of corrosion control of buried or submerged metallic surfaces. He/she must be accredited or certified by the National Association of Corrosion Engineers (NACE) as a NACE Accredited Corrosion Specialist or a NACE certified Cathodic Protection Specialist, or must be a registered professional engineer with a minimum of five years experience in corrosion control and cathodic protection, Clearly describe structures, systems or components in soil or water to be protected. Describe methods proposed for protection of each.

3.5.2.13. Air Barrier System: Provide a narrative of the design and installation requirements for the Air Barrier system. As part of the design quality control process an air barrier consultant shall review drawing details to assure that details of critical Air Barrier components are properly detailed and incorporated during the design drawings and process (i.e. window flashing details, penetration in air barrier details, door flashing details, roofing/ceiling barrier interface details and etc.). Furnish the Government written review details and results.

3.5.3. Geotechnical Investigations and Reports:

3.5.3.1. The contractor’s licensed geotechnical engineer shall prepare a final geotechnical evaluation report, to be submitted along with the first foundation design submittal. Make this information available as early as possible during the over-the-shoulder progress review process. Summarize the subsurface conditions and provide recommendations for the design of appropriate utilities, foundations, floor slabs, retaining walls, embankments, and pavements. Include compaction requirements for fill and backfill under buildings, sidewalks, other structures and open areas. Recommend foundation systems to be used, allowable bearing pressures for footings, lateral load

resistance capacities for foundation systems, elevations for footings, grade beams, slabs, etc. Provide an assessment of post-construction settlement potential including total and differential. Provide recommendations regarding lateral earth pressures (active, at-rest, passive) to be used in the design of retaining walls. Include the recommended spectral accelerations and Site Class for seismic design along with an evaluation of any seismic hazards and recommendations for mitigation, if required. Include calculations to support the recommendations for bearing capacity, settlement, and pavement sections. Include supporting documentation for all recommended design parameters such as Site Class, shear strength, earth pressure coefficients, friction factors, subgrade modulus, California Bearing Ratio (CBR), etc. Provide earthwork recommendations, expected frost penetration, expected groundwater levels, recommendations for dewatering and groundwater control and the possible presence of any surface or subsurface features that may affect the construction of the project such as sinkholes, boulders, shallow rock, old fill, old structures, soft areas, or unusual soil conditions. Include pH tests, salinity tests, resistivity measurements, etc., required to design corrosion control and grounding systems. Include the raw field data. Arrange a meeting with the Government subsequent to completion and evaluation of the site specific geotechnical exploration to outline any differences encountered that are inconsistent with the Government provided preliminary soils information. Clearly outline differences which require changes in the foundation type, or pavement and earthwork requirements from that possible and contemplated using the Government furnished preliminary soils investigation, which result in a change to the design or construction. Any equitable adjustment is subject to the provisions of the contract's Differing Site Conditions Clause.

3.5.3.2. Vehicle Pavements: The Contractor's geotechnical report shall contain flexible and rigid pavement designs, as applicable for the project, including design CBR and modulus of subgrade reaction and the required compaction effort for subgrades and pavement layers. Provide Information on the types of base course materials available in the area and design strengths.

3.5.3.3. The Contractor and the professional geotechnical engineer consultant shall certify in writing that the design of the project has been developed consistent with the Contractor's final geotechnical report. The certification shall be stamped by the consulting professional geotechnical engineer and shall be submitted with the first design submission. If revisions are made to the initial design submission, a new certification shall be provided with the final design submission.

3.5.4. LEED Documentation:

Assign a LEED Accredited Professional, responsible to track LEED planning, performance and documentation for each LEED credit through construction closeout. Incorporate LEED credits in the plans, specifications and design analyses. Develop LEED supporting documentation as a separable portion of the Design Analysis and provide with each required design submittal. Include the LEED Project checklist for each non-exempt facility (one checklist may be provided for multiple facilities in accordance with the LEED-NC Application Guide for Multiple Buildings and On-Campus Building Projects and the LEED SUBMITTALS (Attachment E, herein) with each submittal. Final design submittal for each portion of the work must include all required design documentation relating to that portion of work (example - all site credit design documents with final site design). Submittal requirements are as indicated in Attachment E, LEED SUBMITTALS. Submit all documentation indicated on Attachment E as due at final design at final design submittal (for fast-track projects with multiple final design submittals, this shall be at the last scheduled final design submittal). All project documentation related to LEED shall conform to USGBC requirements for both content and format, including audit requirements and be separate from other design analyses. Maintain and update the LEED documentation throughout project progress to construction closeout and shall compile product data, receipts, calculations and other data necessary to substantiate and support all credits claimed. The Government may audit any or all individual credits. Audit documentation is not required to be submitted unless requested. These requirements apply to all projects. If the project requires the Contractor to obtain USGBC certification, the Contractor shall also be responsible for obtaining USGBC certification and shall provide written evidence of certification with the construction closeout LEED documentation submittal. Install the USGBC building plaque at the location indicated by the Government upon receipt. If Contractor obtains USGBC interim design review, submit the USGBC review to the Government within 30 days of receipt for information only.

3.5.4.1. LEED Documentation for Technology Solution Set. If the Solicitation provides a Prescriptive Technology Solution Set, use of the Technology Solution set has no effect on LEED documentation requirements. Provide all required LEED documentation, including energy analysis, in accordance with LEED requirements when using the Technology Solution Set.

3.5.5. Energy Conservation:

3.5.5.1. Refer to Section 01 10 00, Paragraph 5. Interim and Final Design submittals shall demonstrate that each building including the building envelope, HVAC systems, service water heating, power, and lighting systems meet the Mandatory Provisions and the Prescriptive Path requirements of ASHRAE 90.1. Use Compliance Documentation forms available from ASHRAE and included in the ASHRAE 90.1 User's Manual for this purpose. The Architectural Section of the Design Analysis shall include completed forms titled "Building Envelope Compliance Documentation Parts I and II". The Heating Ventilating and Air Conditioning (HVAC) Section of the Design Analysis shall include a completed form titled "HVAC Simplified Approach Option - Part I" if this approach is allowed by the Standard. Otherwise, the HVAC Section of the Design Analysis shall include completed forms titled "HVAC Mandatory Provisions - Part II" and "HVAC Prescriptive Requirements - Part III". The Plumbing Section of the Design Analysis shall include a completed form titled "Service Water Heating Compliance Documentation". The Electrical Section of the Design Analysis shall include an explanatory statement on how the requirements of ASHRAE 90.1 Chapter 8 Power were met. The Electrical Section of the Design Analysis shall also include a completed form titled "Lighting Compliance Documentation".

3.5.5.2. Interim and Final Design submittals which address energy consuming systems, (heating, cooling, service hot water, lighting, power, etc.) must also include calculations in a separate Energy Conservation Section of the Design Analysis which demonstrate and document (a) the baseline energy consumption for the facility or facilities under contract, that would meet the requirements of ANSI/ASHRAE/IESNA Standard 90.1 and (b) the energy consumption of the facility or facilities under contract utilizing the materials and methods required by this construction contract. Use the USGBC Energy and Atmosphere (EA) Credit 1 compliance template / form or an equivalently detailed form for documenting compliance with the energy reduction requirements. This template / form is titled PERFORMANCE RATING METHOD and is available when the project is registered for LEED. The calculation methodology used for this documentation and analysis shall follow the guidelines set forth in Appendix G of ASHRAE 90.1, with two exceptions: a) receptacle and process loads may be omitted from the calculation; and b) the definition of the terms in the formula for Percentage Improvement found in paragraph G1.2 are modified as follows: Baseline Building Performance shall mean the annual energy consumption calculated for a building design intended for use as a baseline for rating above standard design meeting the minimum requirements of the energy standard, and Proposed Building Performance shall mean annual energy consumption calculated for the proposed building design intended for construction. This calculation shall address all energy consuming systems in a single integrated methodology. Include laboratory fume hoods and kitchen ventilation loads in the energy calculation. They are not considered process loads. Individual calculations for heating, cooling, power, lighting, power, etc. systems will not be acceptable. The following building simulation software is acceptable for use in calculating building energy consumption: Hourly Analysis Program (HAP) by Carrier Corp., TRACE 700 by Trane Corp., DOE-2 by US Department of Energy, EnergyPlus by DOD/DOE.

3.5.6. Specifications

Specifications may be any one of the major, well known master guide specification sources (use only one source) such as MASTERSPEC from the American Institute of Architects, SPECTEXT from Construction Specification Institute or Unified Facility Guide Specifications (UFGS using MASTERFORMAT 2004 numbering system), etc. (including specifications from these sources). Manufacturers' product specifications, utilizing CSI's Manu-Spec, three part format may be used in conjunction with the selected specifications. The designers of record shall edit and expand the appropriate Specifications to insure that all project design requirements, current code requirements, and regulatory requirements are met. Specifications shall clearly identify, where appropriate, specific products chosen to meet the contract requirements (i.e., manufacturers' brand names and model numbers or similar product information).

3.5.7. Building Rendering

Present and provide a draft color computer, artist, or hand drawn rendering with the conceptual design submittal of the building exterior. Perspective renderings shall include a slightly overhead view of the entire building to encompass elevations and the roof configuration of the building. After Government review and acceptance, provide a final rendering, including the following:

Three (3) 18" x 24" color prints, framed and matted behind glass with project title underneath the print.

One (1) Image file (high resolution) in JPG format on CD for those in the submittal distribution list.

3.5.8. Interim Building Design Contents

The following list represents what the Government considers should be included in the overall completed design for a facility or project. It is not intended to limit the contractor from providing different or additional information as needed to support the design presented, including the require design analyses discussed above. As the Contractor develops individual design packages and submits them for Interim review, include as much of the applicable information for an individual design package as is developed at the Interim design level for review purposes. These pieces shall be developed as the design progresses toward the design complete stage.

3.5.8.1. Lawn and Landscaping Irrigation System

3.5.8.2. Landscape, Planting and Turfing

3.5.8.3. Architectural

(a) Design Narrative

(b) Architectural Floor Plans, Typical Wall and Roof Sections, Elevations

(c) Finish schedule

(d) All required equipment

(e) Special graphics requirements

(f) Door and Window Schedules

(g) Hardware sets using BHMA designations

(h) Composite floor plan showing all pre-wired workstations

(i) Structural Interior Design (SID) package: See ATTACHMENT A for specific requirements

(j) Furniture, Fixtures & Equipment (FF&E) design package: See ATTACHMENT B for specific requirements

(k) Air Barrier Design: Details of all Air Barrier components, (i.e. window flashing details, penetrations in air barrier details, door flashing details, roofing/ceiling barrier interface details and etc.)

3.5.8.4. Structural Systems. Include:

(a) Drawings showing principal members for roof and floor framing plans as applicable

(b) Foundation plan showing main foundation elements where applicable

(c) Typical sections for roof, floor, and foundation conditions

3.5.8.5. Plumbing Systems

(a) Show locations and general arrangement of plumbing fixtures and major equipment

(b) Plan and isometric riser diagrams of all areas including hot water, cold water, waste and vent piping. Include natural gas (and meter as required), (natural gas and meter as required), (LP gas), (fuel oil) and other specialty systems as applicable.

(c) Include equipment and fixture connection schedules with descriptions, capacities, locations, connection sizes and other information as required

3.5.8.6. HVAC Systems

(a) Mechanical Floor Plans: The floor plans shall show all principle architectural features of the building which will affect the mechanical design. The floor plans shall also show the following:

(1) Room designations.

(2) Mechanical legend and applicable notes.

(3) Location and size of all ductwork and piping.

(4) Location and capacity of all terminal units (i.e., registers, diffusers, grilles, hydronic baseboards).

(5) Pre-Fabricated Paint Spray Booth (where applicable to project scope)

(6) Paint Preparation Area (where applicable to project scope)

(7) Exhaust fans and specialized exhaust systems.

(8) Thermostat location.

(9) Location of heating/cooling plant (i.e., boiler, chiller, cooling tower, etc).

(10) Location of all air handling equipment.

(11) Air balancing information.

(12) Flue size and location.

(13) Piping diagram for forced hot water system (if used).

(b) Equipment Schedule: Provide complete equipment schedules. Include:

(1) Capacity

(2) Electrical characteristics

(3) Efficiency (if applicable)

(4) Manufacturer's name

(5) Optional features to be provided

(6) Physical size

(7) Minimum maintenance clearances

(a) Details: Provide construction details, sections, elevations, etc., only where required for clarification of methods and materials of design.

(b) HVAC Controls: Submit complete HVAC controls equipment schedules, sequences of operation, wiring and logic diagrams, Input/Output Tables, equipment schedules, and all associated information. See the Statement of Work for additional specific requirements.

3.5.8.7. Fire Protection and Life Safety.

(a) Provide plan for each floor of each building that presents a compendium of the total fire protection features being incorporated into the design. Include the following types of information:

(1) The location and rating of any fire-resistive construction such as occupancy separations, area separations, exterior walls, shaft enclosures, corridors, stair enclosures, exit passageways, etc.

(2) The location and coverage of any fire detection systems

(3) The location and coverage of any fire suppression systems (sprinkler risers, standpipes, etc.)

(4) The location of any other major fire protection equipment

(5) Indicate any hazardous areas and their classification

(6) Schedule describing the internal systems with the following information: fire hazard and occupancy classifications, building construction type, GPM/square foot sprinkler density, area of operation and other as required

(b) Working plans and all other materials submitted shall meet NFPA 13 requirements, with respect to required minimum level of detail.

3.5.8.8. Elevators. Provide:

(a) Description of the proposed control system

(b) Description, approximate capacity and location of any special mechanical equipment for elevators.

3.5.8.9. Electrical Systems.

(a) Electrical Floor Plan(s): Show all principle architectural features of the building which will affect the electrical design. Show the following:

(1) Room designations.

(2) Electrical legend and applicable notes.

(3) Lighting fixtures, properly identified.

(4) Switches for control of lighting.

(5) Receptacles.

(6) Location and designation of panelboards. Clearly indicate type of mounting required (flush or surface) and reflect accordingly in specifications.

(7) Service entrance (conduit and main disconnect).

(8) Location, designation and rating of motors and/or equipment which requires electrical service. Show method of termination and/or connection to motors and/or equipment. Show necessary junction boxes, disconnects, controllers (approximate only), conduit stubs, and receptacles required to serve the motor and/or equipment.

(b) Building Riser Diagram(s) (from pad-mounted transformer to unit load center panelboard): Indicate the types and sizes of electrical equipment and wiring. Include grounding and metering requirements.

(c) Load Center Panelboard Schedule(s): Indicate the following information:

(1) Panelboard Characteristics (Panel Designation, Voltage, Phase, Wires, Main Breaker Rating and Mounting.

(2) Branch Circuit Designations.

(3) Load Designations.

(4) Circuit Breaker Characteristics. (Number of Poles, Trip Rating, AIC Rating)

(5) Branch Circuit Connected Loads (AMPS).

(6) Special Features

(d) Lighting Fixture Schedule(s): Indicate the following information:

(1) Fixture Designation.

(2) General Fixture Description.

(3) Number and Type of Lamp(s).

(4) Type of Mounting.

(5) Special Features.

(e) Details: Provide construction details, sections, elevations, etc. only where required for clarification of methods and materials of design.

3.5.8.10. Electronic Systems including the following responsibilities:

(a) Fire Detection and Alarm System. Design shall include layout drawings for all devices and a riser diagram showing the control panel, annunciator panel, all zones, radio transmitter and interfaces to other systems (HVAC, sprinkler, etc.)

(b) Fire Suppression System Control. Specify all components of the Fire Suppression (FS) System in the FS section of the specifications. Clearly describe how the system will operate and interact with other systems such as the fire alarm system. Include a riser diagram on the drawings showing principal components and interconnections with other systems. Include FS system components on drawing legend. Designate all components shown on floor plans “FS system components” (as opposed to “Fire Alarm components”). Show location of FS control panels, HVAC control devices, sensors, and 120V power panel connections on floor plans. Indicate zoning of areas by numbers (1, 2, 3) and detectors sub-zoned for cross zoning by letter designations (A and B). Differentiate between ceiling mounted and under floor detectors with distinct symbols and indicate sub-zone of each.

(c) Public Address System

(d) Special Grounding Systems. Completely reflect all design requirements in the specifications and drawings. Specifications shall require field tests (in the construction phase), witnessed by the Government, to determine the effectiveness of the grounding system. Include drawings showing existing construction, if any.

(e) Cathodic Protection.

(f) Intrusion Detection, Card Access System

(g) Central Control and Monitoring System

(h) Mass Notification System

(i) Electrical Power Distribution Systems

3.5.8.11. Separate detailed Telecommunications drawings for Information Systems including the following responsibilities:

(a) Telecommunications Cabling

(b) Supporting Infrastructure

(c) Outside Plant (OSP) Cabling - Campus or Site Plans - Exterior Pathways and Inter-Building Backbones

(d) Include a layout of the voice/data outlets (including voice only wall & pay phones) on telecommunication floor plan drawing, location of SIPRNET data outlets (where applicable), and a legend and symbol definition to indicate height above finished floor. Show size of conduit and cable type and size on Riser Diagram. Do not show conduit runs between backboard and outlets on the floor plans. Show underground distribution conduit and cable with sizing from point of presence to entrance facility of building.

(e) Layout of complete building per floor - Serving Zone Boundaries, Backbone Systems, and Horizontal Pathways including Serving Zones Drawings - Drop Locations and Cable ID's

(f) Communication Equipment Rooms - Plan Views - Tech and AMEP/Elevations - Racks and Walls. Elevations with a detailed look at all telecomm rooms. Indicate technology layout (racks, ladder-racks, etc.), mechanical/electrical layout, rack elevation and backboard elevation. They may also be an enlargement of a congested area of T1 or T2 series drawing.

3.6. FINAL DESIGN REVIEWS AND CONFERENCES

A final design review and review conference will be held upon completion of final design at the project installation, or – where equipment is available - by video teleconference or a combination thereof, for any design package to receive Government acceptance to allow release of the design package for construction. For smaller separate design packages, the parties may agree on alternative reviews and conferences (e.g., conference calls and electronic file sharing, etc.) through the Partnering process. Include the final design conference in the project schedule and shall indicate what part of the design work is at 100% completion. The final design conference will be held after the Government has had seven (7) calendar days after receipt of the submission to review the final design package and supporting data. For smaller packages, especially those involving only one or a few design disciplines the parties may agree on a shorter period.

3.7. FINAL DESIGN REQUIREMENTS

Final design deliverables for a design package shall consist of 100% complete drawings, specifications, submittal register and design analyses for Government review and acceptance. The 100% design submission shall consist of drawings, specifications, updated design analyses and any permits required by the contract for each package submitted. In order to expedite the final design review, prior to the conference, ensure that the design configuration management data and all review comment resolutions are up-to-date. Include the 100% SID and 100% FF&E binders for government approval. The Contractor shall have performed independent technical reviews (ITR's) and back-checks of previous comment resolutions, as required by Section 01 45 04.00 10 CONTRACTOR QUALITY CONTROL, including providing documentation thereof. Use DrChecks or other acceptable comment tracking system during the ITR and submit the results with each final design package

3.7.1. Drawings

3.7.1.1. Submit drawings complete with all contract requirements incorporated into the documents to provide a 100% design for each package submitted.

3.7.1.2. Prepare all drawings with the Computer-Aided Design and Drafting (CADD)/Computer-Aided Design (CAD) system, organized and easily referenced electronically, presenting complete construction information.

3.7.1.3. Drawings shall be complete. The Contractor is encouraged to utilize graphics, views, notes, and details which make the drawings easier to review or to construct but is also encouraged to keep such materials to those that are necessary.

3.7.1.4. Provide detail drawings that illustrate conformance with the contract. Include room finish schedules, corresponding color/finish/special items schedules, and exterior finish schedules that agree with the submitted SID binders.

3.7.1.5. The design documents shall be in compliance with the latest version of the A/E/C CAD Standard, available at https://cadbim.usace.army.mil/CAD. Use the approved vertical Corps of Engineers title blocks and borders on all drawings with the appropriate firm name included within the title block area.

3.7.1.6. CAD System and Building Information Modeling (BIM) (NOTE: If this is a Single Award or Multiple Award, Indefinite Delivery/Indefinite Quantity Contract, this information will be provided for each task order.)

All CAD files shall be fully compatible with AutoCAD 2000 or higher. Save all design CAD files as AutoCAD 2000 or higher files. All submitted BIM Models and associated Facility Data shall be fully compatible with Autodesk Revit 9.0 or higher file formats.

(a) CAD Data Final File Format: During the design development capture geo-referenced coordinates of all changes made to the existing site (facility footprint, utility line installations and alterations, roads, parking areas, etc) as a result of this contract. There is no mandatory methodology for how the geo-referenced coordinates will be captured, however, Engineering and Construction Bulletin No. 2006-15, Subject: Standardizing Computer Aided Design (CAD) and Geographic Information Systems (GIS) Deliverables for all Military Design and Construction Projects identifies the format for final as-built drawings and data sets to be delivered to the government. Close-out requirements at the as-built stage; require final geo-referenced GIS Database of the new facility along with all exterior modifications. The Government will incorporate this data set into the Installation's GIS Masterplan or Enterprise GIS System. See also, Section 01 78 02.00 10 Closeout Submittals.

(b) Electronic Drawing Files: In addition to the native CAD design files, provide separate electronic drawing files (in editable CAD format and Adobe Acrobat PDF version 7.0 or higher) for each project drawing.

(c) Each file (both CAD and PDF) shall represent one complete drawing from the drawing set, including the date, submittal phase, and border. Each drawing file shall be completely independent of any data in any other file, including fonts and shapes not included with the basic CAD software program utilized. Fonts that are not included as part of the default CAD software package installation or recognized as an allowable font by the A/E/C CAD Standard are not acceptable in delivered CAD files. All displayed graphic elements on all levels of the drawing files shall be part of the project drawing image. The drawing files shall not contain any graphic element that is not part of the drawing image.

(d) Deliver BIM Model and associated Facility Data files in their native format. At a minimum, BIM files shall address major architecture design elements, major structural components, mechanical systems and electrical/communication distribution and elements as defined in Attachment F. See Attachment F for additional BIM requirements.

(e) Drawing Index: Provide an index of drawings sheet in CAD as part of the drawing set, and an electronic list in Microsoft Excel of all drawings on the CD. Include the electronic file name, the sheet reference number, the sheet number, and the sheet title, containing the data for each drawing.

(f) Hard Copies: Plot submitted hard copy drawings directly from the "electronic drawing files" and copy for quantities and sizes indicated in the distribution list at the end of this specification section. The Designers of Record shall stamp, sign and date original hard copy sheets as Released For Construction, and provide copies for distribution from this set.

3.7.2. Design Analyses

3.7.2.1. The designers of record shall update, finalize and present design analyses with calculations necessary to substantiate and support all design documents submitted.

3.7.2.2. The responsible DOR shall stamp, sign and date the design analysis. Identify the software used where, applicable (name, version, vendor). Generally, provide design analyses, individually, in an original (file copy) and one copy for the assigned government reviewer.

3.7.2.3. All disciplines review the LEED design analysis in conjunction with their discipline-specific design analysis; include a copy of the separable LEED design analysis in all design analysis submittals.

3.7.2.4. Do not combine multi-disciplined volumes of design-analysis, unless multiple copies are provided to facilitate multiple reviewers (one copy per each separate design analysis included in a volume).

3.7.3. Specifications

Specifications shall be 100% complete and in final form.

3.7.4. Submittal Register

Prepare and update the Submittal Register and submit it with the 100% design specifications (see Specification Section 01 33 00, SUBMITTAL PROCEDURES) with each design package. Include the required submittals for each specification section in a design package in the submittal register.

3.7.5. Preparation of DD Form 1354 (Transfer of Real Property)

This form itemizes the types, quantities and costs of various equipment and systems that comprise the project, for the purpose of transferring the new construction project from the Corps Construction Division to the Installation's inventory of real property. The Government will furnish the DB Contractor's design manager a DD Form 1354 checklist to use to produce a draft Form 1354. Submit the completed checklist and prepared draft Form DD 1354 with the 100% design in the Design Analysis. The Corps will use these documents to complete the final DD 1354 upon completion of construction.

3.7.6. Acceptance and Release for Construction

3.7.6.1. At the conclusion of the Final Design Review (after resolutions to the comments have been agreed upon between DOR and Government reviewers), the Contracting Officer or the ACO will accept the Final Design Submission for the design package in writing and allow construction to start for that design package. The Government may withhold acceptance until all major corrections have been made or if the final design submission requires so many corrections, even though minor, that it isn't considered acceptably complete.

3.7.6.2. Government review and acceptance of design submittals is for contract conformance only and shall not relieve the Contractor from responsibility to fully adhere to the requirements of the contract, including the Contractor’s accepted contract proposal, or limit the Contractor’s responsibility of design as prescribed under Special Contract Requirement: “Responsibility of the Contractor for Design” or limit the Government’s rights under the terms of the contract. The Government reserves the right to rescind inadvertent acceptance of design submittals containing contract deviations not separately and expressly identified in the submittal for Government consideration and approval.

3.8. DESIGN COMPLETE CONSTRUCTION DOCUMENT REQUIREMENTS

After the Final Design Submission and Review Conference and after Government acceptance of the Final Design submission, revise the design documents for the design package to incorporate the comments generated and resolved in the final review conference, perform and document a back-check review and submit the final, design complete documents. Label the final design complete documents “FOR CONSTRUCTION” or use similar language. In addition to the final drawings and specifications, the following deliverables are required for distribution and field use. The deliverable includes all documentation and supporting design analysis in final form, as well as the final review comments, disposition and the back-check. As part of the quality assurance process, the Government may perform a back-check of the released for construction documentation. Promptly correct any errors or omissions found during the Government back-check. The Government may withhold retainage from progress payments for work or materials associated with a final design package until this submittal has been received and the Government determines that it is complete.

3.9. SUBMITTAL DISTRIBUTION, MEDIA AND QUANTITIES

3.9.1. Submittal Distribution and Quantities

General: The documents which the Contractor shall submit to the Government for each submittal are listed and generally described in preceding paragraphs in this Section. Provide copies of each design submittal and design substantiation as follows (NOTE: If this is a Single Award or Multiple Award, Indefinite Delivery/Indefinite Quantity Contract, this information will be provided for each task order):

Activity and Address	Drawing Size (Full Size) **24x36** Full Sets/ *Partial Sets	Design Analyses & Specs Full Sets/ *Partial Sets	Drawing Size (Half Size) **12x18** Full Sets/ *Partial Sets	Non-BIM Data CD-ROM or DVD as Necessary (PDF& **.dwg**)	Furniture Submittal (Per Attachment B)	Structural Interior Design Submittal	BIM Data DVD (Per Attach F)
Commander, U.S.Army Engineer District **USACE Norfolk District**	1/1	3/3	3/3	2	1	0	0
Commander, U.S.Army Engineer District, Center of Standardization **Not Applicable**	0/0	0/0	0/0	0	N/A	0	0
Installation	1/1	5/5	5/5	2	2	0	0
U.S.Army Corps of Engineers Construction Area Office	2/2	3/3	5/5	2	1	0	0
Information Systems Engineering Command (ISEC)	0/0	0/0	0/0	1	N/A	N/A	1
Huntsville Engineer & Support Center, Central Furnishings Program	N/A	N/A	N/A	N/A	1 Interim/Refer to attachment B for the final submission Qty	N/A	N/A
Other Offices	3/3	5/5	5/5	5	N/A	0	0

***NOTE: For partial sets of drawings, specifications and design analyses, see paragraph 3.9.3.3, below.**

****NOTE: When specified below in 3.9.2, furnish Installation copies of Drawings as paper copies, in lieu of the option to provide secure web-based submittals.**

3.9.2. Web based Design Submittals

Except for full or half-sized drawings for Installation personnel, as designated in the Table above, Web based design submittals will be acceptable as an alternative to the paper copies listed in the Table above, provided a single hard-copy PDF based record set is provided to the Contracting Officer for record purposes. Where the contract requires the Contractor to submit documents to permitting authorities, still provide those authorities paper copies (or in an alternate format where required by the authority). Web based design submittal information shall be provided with adequate security and availability to allow unlimited access those specifically authorized to Government reviewers while preventing unauthorized access or modification. File sizes must be of manageable size for reviewers to quickly download or open on their computers. As a minimum, drawings shall be full scale on American National Standards Institute (ANSI) D sheets (34" x 22"). In addition to the optional website, provide the BIM data submission on DVD to each activity and address noted above in paragraph 3.9.1 for each BIM submission required in Attachment F.

3.9.3. Mailing of Design Submittals

3.9.3.1. Mail all design submittals to the Government during design and construction, using an overnight mailing service. The Government will furnish the Contractor addresses where each copy shall be mailed to after award of the contract (or individual task order if this is an indefinite delivery/indefinite quantity, task order contract). Mail the submittals to two (2) different addresses. Assemble drawing sheets, specs, design analyses, etc. into individual sets; do not combine duplicate pages from individual sets so that the government has to assemble a set.

3.9.3.2. Each design submittal shall have a transmittal letter accompanying it indicating the date, design percentage, type of submittal, list of items submitted, transmittal number and point of contact with telephone number.

3.9.3.3. Provide partial sets of drawings, specifications, design analyses, etc., as designated in the Table in paragraph 3.9.1, to those reviewers who only need to review their applicable portions of the design, such as the various utilities. The details of which office receives what portion of the design documentation will be worked out after award.

3.10. AS-BUILT DOCUMENTS

Provide as-built drawings and specifications in accordance with Section 01 78 02.00 10, CLOSEOUT SUBMITTALS. Update LEED design phase documentation during construction as needed to reflect construction changes and advancing project completion status (example - Commissioning Plan updates during construction phase) and include updated LEED documentation in construction closeout submittal.

ATTACHMENT A
STRUCTURAL INTERIOR DESIGN (SID) REQUIREMENTS

1.0 GENERAL INFORMATION

Structural Interior Design includes all building related elements and components generally part of the building itself, such as wall finishes, ceilings finishes, floor coverings, marker/bulletin boards, blinds, signage and built in casework. Develop the SID in conjunction with the furniture footprint.

2.0 STRUCURAL INTERIOR DESIGN (SID) REQUIREMENTS FOR THE INTERIM AND FINAL DESIGN SUBMITTALS

2.1. FORMAT AND SCHEDULE

Prepare and submit for approval an interior and exterior building finishes scheme for an interim design submittal. The DOR shall meet with and discuss the finish schemes with the appropriate Government officials prior to preparation of the schemes to be presented. Present original sets of the schemes to reviewers at an interim design conference.

At the conclusion of the interim phase, after resolutions to the comments have been agreed upon between DOR and Government reviewers, the Contractor may proceed to final design with the interior finishes scheme presented.

The SID information and samples are to be submitted in 8 ½" x 11" format using three ring binders with pockets on the inside of the cover. When there are numerous pages with thick samples, use more than one binder. Large D-ring binders are preferred to O-ring binders. Use page protectors that are strong enough to keep pages from tearing out. Anchor large or heavy samples with mechanical fasteners, Velcro, or double-faced foam tape rather than rubber cement or glue. Fold out items must have a maximum spread of 25 ½". Provide cover and spine inserts sheets identifying the document as "Structural Interior Design" package. Include the project title and location, project number, Contractor/A/E name and phone number(s), submittal stage and date.

Design submittal requirements include, but are not limited to:

2.1.1. Narrative of the Structural Interior Design Objectives

The SID shall include a narrative that discusses the building related finishes. Include topics that relate to base standards, life safety, sustainable design issues, aesthetics, durability and maintainability, discuss the development and features as they relate to the occupants requirements and the building design.

2.1.2. Interior Color Boards

Identify and key each item item on the color boards to the contract documents to provide a clear indication of how and where each item will be used. Arrange finish samples to the maximum extent possible by room type in order to illustrate room color coordination. Label all samples on the color boards with the manufacturer's name, patterns and colors name and number. Key or code samples to match key code system used on contract drawings.

Material and finish samples shall indicate true pattern, color and texture. Provide photographs or colored photocopies of materials or fabrics to show large overall patterns in conjunction with actual samples to show the actual colors. Finish samples must be large enough to show a complete pattern or design where practical.

Color boards shall include but not be limited to original color samples of the following:

All walls finishes and ceiling finishes, including corner guards, acrylic wainscoting and wall guards/chair rail finishes

All tile information, including tile grout color and tile patterns.

- All flooring finishes, including patterns.
- All door, door frame finishes and door hardware finishes
- All signage, wall base, toilet partitions, locker finishes and operable/folding partitions and trim

- All millwork materials and finishes (cabinets, counter tops, etc.)
- All window frame finishes and window treatments (sills, blinds, etc.)

Color board samples shall reflect all actual finish textures, patterns and colors required as specified. Patterned samples shall be of sufficient size to adequately show pattern and its repeat if a repeat occurs.

2.1.3. Exterior Color Boards

Prepare exterior finishes color boards in similar format as the interior finishes color boards, for presentation to the reviewers during an interim design conference. Provide original color samples of all exterior finishes including but not limited to the following:

- All Roof Finishes
- All Brick and Cast Stone Samples
- All Exterior Insulation and Finish Samples
- All Glass Color Samples
- All Exterior Metals Finishes
- All Window & Door Frame Finishes
- All Specialty Item Finishes, including trim

Identify each item on the exterior finishes color boards and key to the building elevations to provide a clear indication of how and where each item will be used.

2.2. STRUCTURAL INTERIOR DESIGN DOCUMENTS

2.2.1. General

Structural interior design related drawings must indicate the placement of extents of SID material, finishes and colors and must be sufficiently detailed to define all interior work. The following is a list of minimum requirements:

2.2.2. Finish Color Schedule

Provide finish color schedule(s) in the contract documents. Provide a finish code, material type, manufacturer, series, and color designations. Key the finish code to the color board samples and drawings.

2.2.3. Interior Finish Plans

Indicate wall and floor patterns and color placement, material transitions and extents of interior finishes.

2.2.4. Furniture Footprint Plans

Provide furniture footprint plans showing the outline of all freestanding and systems furniture for coordination of all other disciplines.

2.2.5. Interior Signage

Include interior signage plans or schedules showing location and quantities of all interior signage. Key each interior sign to a quantitative list indicating size, quantity of each type and signage text.

2.2.6. Interior Elevations, Sections and Details

Indicate material, color and finish placement.

ATTACHMENT B
FURNITURE, FIXTURES & EQUIPMENT (FF&E) REQUIREMENTS

1.0 FF&E REQUIREMENTS FOR THE INTERIM AND FINAL DESIGN SUBMITTALS

1.1. FORMAT AND SCHEDULE

Prepare and submit for approval a comprehensive FF&E scheme for an interim design submittal. The Contractor's interior designer, NOT A FURNITURE DEALER, shall develop the design. FF&E is the selection, layout, specification and documentation of furniture and includes but is not limited to workstations, seating, tables, storage and shelving, filing, trash receptacles, clocks, framed artwork, artificial plants, and other accessories. Contract documentation is required to facilitate pricing, procurement and installation. The FF&E package is based on the furniture footprint developed in the Structural Interior Design (SID) portion of the interior design. Develop the FF&E package concurrently with the building design to ensure that there is coordination between the electrical outlets, switches, J-boxes, communication outlets and connections, and lighting as appropriate. In addition, coordinate layout with other building features such as architectural elements, thermostats, location of TV's, GF/GI equipment (for example computers, printers, copiers, shredders, faxes), etc. Locate furniture in front of windows only if the top of the item falls below the window and unless otherwise noted, do not attach furniture including furniture systems to the building. If project has SIPRNET and/or NIPRNET, coordinate furniture layout with SIPRNET and NIPRNET separation requirements. Verify that access required by DOIM for SIPRNET box and conduit is provided. The DOR shall interview appropriate Government personnel to determine FF&E requirements for furniture and furnishings prior to preparation of the scheme to be presented. Determine FFE items and quantities by, but not limited to: (1) the number of personnel to occupy the building, (2) job functions and related furniture/office equipment to support the job function, (3) room functions, (4) rank and grade. Present original sets of the scheme to reviewers at an interim design conference upon completion of the interim architectural submittal or three months prior to the submittal of the final FF&E package (whichever comes first).

Design may proceed to final with the FF&E scheme presented at the conclusion of the interim phase, after resolutions to the comments have been agreed upon between DOR and Government reviewers.

Provide six copies of the electronic versions of all documents upon completion of the final architectural submittal or ten months prior to the contract completion date (whichever comes first), to ensure adequate time for furniture acquisition. Provide unbound, electronic drawings in CAD and BIM. Provide all files needed to v,/iew complete drawings. Submit all text documents in Microsoft Word or Excel..

Submit four copies of the final and complete FF&E information and samples in 8 ½" x 11" format using three ring binders with pockets on the inside of the cover upon completion of the final architectural submittal or ten months prior to the contract completion date (whichever comes first). Use more than one binder when there are numerous pages with thick samples. Large D-ring binders are preferred to O-ring binders. Use page protectors that are strong enough to keep pages from tearing out for upholstery and finish boards. Anchor large or heavy samples with mechanical fasteners, Velcro, or double-faced foam tape rather than rubber cement or glue. Fold out items must have a maximum spread of 25 ½". Provide cover and spine inserts sheets identifying the document as "Furniture, Fixtures & Equipment" package and include the project title and location, project number, Contractor/A/E name and phone number(s), submittal stage and date.

Provide electronic copies of all documents upon completion of the final architectural submittal or ten months prior to the contract completion date (whichever comes first), to ensure adequate time for furniture acquisition. Provide six compact disks with all drawings files needed to view the complete drawings unbound and in the latest version AutoCAD. Provide six additional compact disks of all text documents in Microsoft Word or Excel.

Design submittal requirements include, but are not limited to:

1.1.1. Narrative of Interior Design Objectives

Provide a narrative description of the furniture, to include functional, safety and ergonomic considerations, durability, sustainability, aesthetics, and compatibility with the building design.

1.1.2. Furniture Order Form

Prepare one Furnishings Order Form for each item specified in the design. This form identifies all information required to order each individual item. In addition to the project name and location, project number, and submittal phase, the order form must include:

(a) Furniture item illustration and code

(b) Furniture item name

(c) Job name, location, and date

(d) General Services Administration (GSA) FSC Group, part, and section

(e) GSA Contract Number, Special Item Number (SIN), and contract expiration date

(f) Manufacturer, Product name and Product model number or National Stock Number (NSN)

(g) Finish name and number (code to finish samples)

(h) Fabric name and number, minimum Wyzenbeek Abrasion Test double rubs (code to fabric samples)

(i) Dimensions

(j) Item location by room number and room name

(k) Quantity per room

(l) Total quantity

(m) Special instructions for procurement ordering and/or installation (if applicable)

(n) Written Product Description: include a non-proprietary paragraph listing the salient features of the item to include but not limited to:

(1) required features and characteristics

(2) ergonomic requirements

(3) functional requirements

(4) testing requirements

(5) furniture style

(6) construction materials

(7) minimum warranty

The following is an example for “m” features and characteristics, ergonomic requirements and functional requirements:

Chair Description:

(1) Mid-Back Ergonomic Task Chair

(2) Pneumatic Gaslift; Five Star Base

(3) Mesh Back; Upholstered Seat

(4) Height and Width Adjustable Task Arms:

a. Arm Height: 6”- 11” (+-1/2”)

b. Arm Width: 2”– 4” adjustment

(5) Height Adjustable Lumbar Support

(6) Adjustable Seat Height 16”-21” (+- 1”)

(7) Sliding Seat Depth Adjustment 15”-18” (+-1”)

(8) Standard Hard Casters (for carpeted areas)

(9) Overall Measurements:

a. Overall width: 25” - 27”

b. Overall depth: 25”– 28”

(10) Must have a minimum of the following adjustments (In addition to the above):

a. 360 Degree Swivel

b. Knee-Tilt with Tilt Tension

c. Back angle

d. Forward Tilt

e. Forward Tilt and Upright Tilt Lock

For projects with systems furniture, also provide a written description of the following minimum requirements:

(1) Type furniture systems (panel, stacking panels, spine wall, desk based system, or a combination)

(2) Minimum noise reduction coefficient (NRC)

(3) Minimum sound transfer coefficient (STC)

(4) Minimum flame spread and smoke development

(5) UL testing for task lighting and electrical system

(6) Panel widths and heights and their locations (this may be done on the drawings)Worksurface types and sizes (this may be done on the drawings)

(7) Worksurface edge type

(8) Varying panel/cover finish materials and locations (locations may be shown on the drawings)

(9) Storage requirements

(10) Keyboard requirements

(11) Lock and keying requirements

(12) Accessory components (examples: tack boards, marker boards, paper management)

(13) Electrical and communication raceway requirement; type, capacity and location (base, beltline, below and/or above beltline)

(14) Locations of communication cables (base, beltline, below and/or above beltline, top channel)

(15) Types of electrical outlets

(16) Types of communication jacks; provided and installed by others

(17) Locations of electrical outlets and communication jacks (this may be done on the drawings)

(18) Type of cable (examples: Cat. 5, Cat. 6, fiber optic; UTP or STP, etc.) system needs to support; provided and installed by others

1.1.3. Manufacturer & Alternate Manufacturer List

Provide a table consisting of all the major furniture items in the order forms and two alternate manufacturers for each item. ALTERNATE MANUFACTURER ITEMS MUST BE SELECTED FROM GSA SCHEDULE AND MEET ALL THE SALIENT FEATURES OF THE ORIGINALLY SPECIFIED ITEM. Provide manufacturer name, address, telephone number, product series and product name for each item and the two alternate items. Major furniture items include, but are not limited to, casegoods, furniture systems, seating, and tables. Organize matrix by item code and item name.

1.1.4. FF&E Procurement List

Provide a table that lists all FF&E furniture, mission unique equipment and building Contractor Furnished/Contractor Installed (CF/CI) items. Give each item a code and name and designate whether item will be procured as part of the FF&E furniture, mission unique equipment or the building construction contract. Use the item code to key all FF&E documents including location plans, color boards, data sheets, cost estimate, etc. Divide the FF&E package into different sections based on this listing, applies to order forms and cost estimates.

1.1.5. Points of Contact (POCs)

Provide a comprehensive list of POCs needed to implement the FF&E package. This would include but not be limited to appropriate project team members, using activity contacts, interior design representatives, construction contractors and installers involved in the project. In addition to name, address, phone, fax and email, include each contact's job function. Divide the FF&E package into different sections based on this listing, applies to order forms and cost estimates.

1.1.6. Color Boards

Provide color boards for all finishes and fabrics for all FF&E items. Finishes to be included but not limited to paint, laminate, wood finish, fabric, etc.

1.1.7. Itemized Furniture Cost Estimate

Provide an itemized cost estimate of furnishings keyed to the plans and specifications of products included in the package. This cost estimate should be based on GSA price schedules. The cost estimate must include separate line items for general contingency, installation, electrical hook-up for systems furniture or other furniture requiring hardwiring by a licensed electrician, freight charges and any other related costs. Installation and freight quotes from vendors should be used in lieu of a percentage allowance when available. Include a written statement that the pricing is based on GSA schedules. An estimate developed by a furniture dealership may be provided as support information for the estimate, but must be separate from the contractor provided estimate.

1.2. INTERIOR DESIGN DOCUMENTS

1.2.1. Overall Furniture and Area Plans

Provide floor Plans showing locations and quantities of all freestanding, and workstation furniture proposed for each floor of the building. Key each room to a large scale Furniture Placement Plan showing the furniture configuration, of all furniture. Provide enlarged area plans with a key plan identifying the area in which the building is located. Key all the items on the drawings by furniture item code. Do not provide manufacturer specific information such as product names and numbers on drawings, Drawings shall be non-proprietary. This is typical for FFE on all plans, including those mentioned below.

1.2.2. Workstation Plans

Show each typical workstation configuration in plan view. In addition, provide either elevations or an isometric view. Drawings shall illustrate panels and all major components for each typical workstation configuration. Identify workstations using the same numbering system as shown on the project drawings. Key components to a legend on each sheet which identifies and describes the components along with dimensions. Provide the plan, elevations and isometric of each typical workstation together on the same drawing sheet.

1.2.3. Panel Plans

Show panel locations and critical dimensions from finished face of walls, columns, panels including clearances and aisle widths. Key panel assemblies to a legend which shall include width, height, configuration of frames, panel fabric and finishes (if there are different selections existing within a project), powered or non-powered panel and wall mount locations.

1.2.4. Desk Plans

Provide typical free standing desk configurations in plan view. In addition, provide either elevation or an isometric view and identify components to clearly represent each desk configuration.

1.2.5. Reflected Ceiling Plans

Provide typical plans showing ceiling finishes and heights, lighting fixtures, heating ventilation and air conditioning supply and return, and sprinkler head placement for coordination of furniture.

1.2.6. Electrical and Telecommunication Plans

Show power provisions including type and locations of feeder components, activated outlets and other electrical componentsShow locations and quantities of outlets for workstations. Clearly identify different outlets, i.e. electrical, LAN and telecommunication receptacles indicating each type proposed. Show wiring configuration, (circuiting, switching, internal and external connections) and provide as applicable.

1.2.7. Artwork Placement Plans

Provide an Artwork Placement Plan to show location of artwork, assign an artwork item code to each piece of artwork. As an alternative, artwork can be located on the Furniture Plans. Provide a schedule that identifies each piece by room name and number. Provide installation instructions; include mounting height.

1.2.8. Window Drapery Plans

Provide Interior Window Drapery Plans. Key each drapery treatment to a schedule showing color, pattern, material, drapery size and type, draw direction, location and quantities.

1.3. FURNITURE SELECTION

1.3.1. Select furniture from the GSA Schedules. Specify furniture available open market when an item is not available on the GSA Schedules. Provide justification fort items not available on the GSA Schedules.

1.3.2. To the greatest extent possible when specifying furniture work within a manufacturer's family of furniture for selections, example: Steelcase, Turnstone, Brayton International, Metro, and Vecta are all Steelcase companies. Each alternate should also be specified from a manufacturer's family of furniture, example: first set of alternates would be specified from Knoll's family of furniture and the second from Herman Miller family of furniture. It may be necessary to make some selections from other than a manufacturer's family of furniture if costs are not reasonable for particular items, some items are not available or appropriate for the facility or the items are not on GSA Schedule. If this occurs, consider specifying product from an open line that is accessible by numerous dealerships. Select office furniture including case goods, tables, storage, seating, etc. that is compatible in style, finish and color. Select furniture that complies with ANSI/BIFMA and from manufacturer's standard product line as shown in the most recent published price list and/or amendment and not custom product.

1.4. CONSTRUCTION

1.4.1. Provide knee space at workstations and tables that is not obstructed by panels/legs that interfere with knee space of seated person and specificy modesty panels at walls to be of a height or be hinged to allow access to building wall electrical outlets and communication jacks. Provide desks, storage and tables with leveling devices to compensate for uneven floors.

1.4.2. Unless otherwise noted, specify workstations and storage of steel construction. Provide high pressure laminate worksurface tops constructed to prevent warpage (thermallyfused worksurfaces are not acceptable). Provide user friendly features such as radius edges. Do not use sharp edges and exposed connections and ensure the underside of desks, tables and worksurfaces are completely and smoothly finished. Provide abutting worksurfaces that mate closely and are of equal heights when used in side-by-side configurations in order to provide a continuous and level worksurface.

1.4.3. Drawers shall stay securely closed when in the closed position and protect wires from damage during drawer operation. Include a safety catch to prevent accidental removal when fully open

1.4.4. Unless otherwise noted, provide lockable desks and workstations, filing cabinets and storage. Key all locks within a one person office the same; key all one person offices within a building differently. If an office or open office area has more than one workstation, key all the workstations differently, but key all locks within an individual workstation the same. Use tempered glass glazing when glazing is required. Use light-emitting diode (LED)/solid state lighting where task lighting is required in furniture.

1.5. FINISHES AND UPHOLSTERY

1.5.1. Specify neutral colors for casegoods, furniture systems, storage and tables. Specify desk worksurfaces and table tops that are not too light or too dark in color and have a pattern to help hide soiling. Accent colors are allowed in break and lounge areas. Keep placement of furniture systems panel fabric accent colors to a minimum. All finishes shall be cleanable with ordinary household cleaning solutions.

1.5.2. Use manufacturer's standard fabrics; including textile manufacturers fabrics that have been graded into the furniture manufactures fabric grades and are available through their GSA Schedule. Customers Own Material (COM) can be used in headquarter buildings in command suites with executive furniture. Coordinate specific locations with Corps of Engineers Interior Designer.

1.5.3. Specify seating upholstery that meets Wyzenbeek Abrasion Test, 55,000 minimum rubs. Specify a soil retardant finish for woven fabrics if Crypton or vinyl upholstery is not provided for seating in dining areas. Use manufacturer's standard fabrics. This includes textile manufacturers fabrics that have been graded into the furniture manufactures fabric grades and are available through their GSA Schedule. Specify upholstery and finish colors and patterns that help hide soiling. Specify finishes that can be cleaned with ordinary household cleaning solutions.

1.6. ACCESSORIES

1.6.1. Specify all accessories required for completely finished furniture installation. Provide filing cabinets and storage for office supplies. Provide tack surfaces at workstations with overhead storage. Provide tackable surfaces at workstations with overhead storage.

1.6.2. Not Used.

1.6.3. Workstations are to be equipped with stable keyboard trays that have height adjustability, tilting capability, including negative tilt, have a mouse pad at same height as the keyboard tray that can accommodate both left and right handed users, and retractable under worksurface.

1.7. MISSION UNIQUE EQUIPMENT

Funding for FF&E furniture items and mission unique equipment (MUE) items are from two different sources. Separate the designs and procurement documentation for FFE items and MUE. MUE includes, but is not limited to, items such as commerical appliances, fitness equipment, IT equipment and supporting carts. The User will purchase and install mission unique equipment items, unless otherwise noted. Identify locations of known MUE items such as commercial appliances, etc. for space planning purposes.

1.8. SUSTAINABILITY

1.8.1. For all designs provided regardless of facility type, make every effort to implement all aspects of sustainability to the greatest extent possible for all the selections made in the FF&E package. This includes but is not limited to the selection of products that consider: **Material Chemistry and Safety of Inputs** (What chemicals are used in the construction of the selections?); **Recyclability** (Do the selections contain recycled content?); **Disassembly** (Can the selections be disassembled at the end of their useful life to recycle their materials?).

1.8.2. Make selections to the greatest extent possible of products that possess current McDonough Braungart Design Chemistry (MBDC) certification or other "third-party" certified Cradle to Cradle program, Forest Stewardship Council (FSC) certification, GREENGAURD certification or similar "third-party" certified products consisting of low-emitting materials.

1.9. FURNITURE SYSTEMS

1.9.1. General.

Where appropriate, design furniture systems in open office areas. Coordinate style and color of furniture systems with other storage, seating, etc. in open office areas. Minimize the number of workstation typicals and the parts and pieces required for the design to assist in future reconfiguration and inventorying.

1.9.2. Connector Systems.

Specify a connector system that allows removal of a single panel or spine wall within a typical workstation configuration without requiring disassembly of the workstation or removal of adjacent panels. Specify connector system with tight connections and continuous visual seals. When Acoustical panels are used, provide connector system with continuous acoustical seals. Specify concealed clips, screws, and other construction elements, where possible.

1.9.3. Panels and Spine Walls

Specify panels and spine walls with hinged or removable covers that permit easy access to the raceway when required but are securely mounted and cannot be accidentally dislodged under normal conditions. Panels shall be capable of structurally supporting more than 1 fully loaded component per panel per side. Raceways are to be an integral part of the panel and must be able to support lay-in cabling and have a large capacity for electrical and IT. Do not thread cables through the frame.

1.9.4. Electrical And Information/Technology (IT)

Design furniture with electrical systems that meets requirements of UL 1286 when powered panels are required and UL approved task lights that meet requirements of NFPA 70. Dependent on user requirements and Section 01 10 00, paragraph 3 requirements, it is recommended that workstation electrical and IT wiring entry come from the building walls to eliminate the use of power poles and access at the floor. Design electrical and IT systems that are easily accessed in the spine wall and panels without having to move return panels and components. Electrical and IT management will be easily accessible by removable wall covers which can be removed while workstation components are still attached. Specify connector system that has continuation of electrical and IT wiring within workstations and workstation to workstation.

1.9.5. Pedestals

Specify pedestals that are interchangeable from left to right, and right to left, and retain pedestal locking system capability.

1.10. EXECUTIVE FURNITURE

1.10.1. Design for executive furniture in command areas, coordinate specific locations with Corps of Engineers Interior Designer. Use upgraded furniture, upholsteries and finishes in command suites. This includes but is not limited to wood casegoods, seating and tables. Select executive furniture casegoods from a single manufacturer and style line, to include workstations, credenzas, filing, and storage, etc.

1.10.2. Specify furniture with wood veneer finish with mitered solid wood edge of same wood type. Other executive office furniture such as seating, tables, executive conference room furniture, etc. shall be compatible in style, finish and color with executive furniture casegoods.

1.11. SEATING

1.11.1. General

Specify appropriate chair casters and glides for the floor finish where the seating is located. All task seating shall support up to a minimum of 250 lbs.

1.11.2. Desk and Guest Seating

Select ergonomic desk chairs with casters, waterfall front, swivel, tilt, variable back lock, adjustable back height or adjustable lumbar support, pneumatic seat height adjustment, and padded, contoured upholstered seat and back. Desk and guest chair backs may be other than upholstered such as mesh fabric if it is ergonomically designed, forms to back and is comfortable. Depending on scale of desk chair provide seat pan forward and back adjustment to increase or decrease depth of seat pan. All desk chairs shall have an adjustable seat height range of 4 1/2", range to include 16 1/2-20". Select guest chairs that are compatible in style, finish and color with the desk chairs.

1.11.3. Conference Room Seating

At tables, select ergonomic conference seating with casters, non-upholstered arms, waterfall front, swivel, tilt, pneumatic seat height adjustment, and padded, contoured seat and back, unless otherwise noted. Select arm height and/or design that allows seating to be moved up closely to the table top. Conference chair backs may be other than upholstered such as mesh fabric if it is ergonomically designed, forms to back and is comfortable. Perimeter conference chairs shall be compatible in style, finish and color with conference seating at the tables.

1.11.4. Lounge, Waiting and Reception Area Seating

Select seating with arms and cushioned, upholstered seat and back. In heavy use areas, arms shall be easily cleaned such as non-upholstered arms or upholstered arms with wood arm caps unless otherwise noted.

1.11.5. Break Room Seating

Select stackable seating that is easily cleaned. Seating shall be appropriate for table and counter heights as applicable with non-upholstered arms if arms are required. Chairs shall have metal legs and composite materials for seats.

1.12. FILING AND STORAGE.

Select storage and shelving units that meet customer’s functional load requirements for stored items. Specify counterweights for filing cabinets when required by the manufacturer for stability. File drawers shall allow only one drawer to be opened at a time. Provide heavy duty storage and shelving if information is not available.

1.13. TRAINING TABLES.

raining tables shall be reconfigurable, moveable and storable; lighter weight folding with dollies or castered as necessary. Plastic laminate self edges are unacceptable. Specify power and data requirements and dollies as required.

1.14. FURNITURE WARRANTIES.

Specify manufacturer's performance guarantees or warranties that include parts, labor and transportation as follows:

Furniture System, unless otherwise noted – 10 year minimum
Furniture System Task Lights – 2 year minimum, excluding bulbs
Furniture System Fabric – 3 year minimum
Wood Desks - 10 year minimum

Metal Desks – 12 year minimum
Seating, unless otherwise noted - 10 year minimum
Seating Mechanisms and Pneumatic Cylinders - 10 years
Seating Fabric - 3 years minimum
Wood Filing and Storage - 10 year minimum

Tables, unless otherwise noted - 10 year minimum
Table Mechanisms – 5 year minimum
Table Ganging Device - 1 year minimum
Items not listed above - 1 year minimum

ATTACHMENT C
TRACKING COMMENTS IN DRCHECKS

1.0 General

The Government and DB Contractor shall set up the project in Dr Checks. Throughout the design process, the parties shall enter, track, and back-check comments using the DrChecks system. Government and Contractor reviewers enter design review comments into DrChecks. Designers of Record shall annotate comments timely and specifically to indicate for the review conference exactly what action will be taken or why the action is not required. After the design review conference and prior to the next design submittal for the package, the DOR's will annotate those comments that require DOR action, design revision, etc. to show how and where it has been addressed in the design documents, This shall be part of the required design configuration management plan. Comments considered critical by the conference participants shall be flagged as such.

2.0 DrChecks Review Comments

The Contractor and the Government shall monitor DrChecks to assure all comments are annotated and resolved prior to the next submittal. Print and include the DrChecks comments and responses and included in the design analysis for record in the next design submittal for that package.

2.1. Upon review of comments prior to the design review conference, the DOR(s) shall identify whether they concur, non-concur, mark it "for information only" or mark it "check and resolve". Indicate exactly what action will be taken or why the action is not required.

2.2. Conference participants (reviewers) will expect coordination between Design Analysis calculations and the submitted design. Reviewers will also focus on the design submittal's satisfaction of the contract requirements.

2.3. After the conference, the DOR(s) shall formally respond to each applicable comment in DrChecks a second time prior to the next submittal, clearly indicating what action was taken and what drawing/spec/design analysis changed. Designers of Record are encouraged to directly contact reviewers to discuss and agree to the formal comment responses rather than relying only on DrChecks and review meetings to discuss comments. With the next submittal, reviewers will back-check answers to the comments against the new submittal, in addition to reviewing additional design work.

2.4. Clearly annotate in DrChecks those comments that, in the DB Contractor's opinion, require effort outside the scope of the contract. Do not proceed with work outside the contract until a modification to the contract is properly executed, if one is necessary.

3.0 DrChecks Initial Account Set-Up

To initialize an office's use of DrChecks, choose a contact person within the office to call the DrChecks Help Desk at 800-428-HELP, M-F, 8AM-5PM, Central time. This POC will be given an office password to distribute to others in the office. Individuals can then go to the hyperlink at http://www.projnet.org and register as a first time user. Upon registration, each user will be given a personal password to the DrChecks system.

3.1. Once the office and individuals are registered, the COE's project manager or lead reviewer will assign the individuals and/or offices to the specific project for review. At this point, persons assigned can make comments, annotate comments, and close comments, depending on their particular assignment.

4.0 DrChecks Reviewer Role

The Contractor is the technical reviewer and the Government is the compliance reviewer of the DB's design documents. Each reviewer enters their own comments into the Dr Checks system. To enter comments:

4.1. Log into DrChecks.

4.2. Click on the appropriate project.

4.3. Click on the appropriate review conference. An Add comment screen will appear.

4.4. Select or fill out the appropriate sections (particularly comment discipline and type of document for sorting) of the comment form and enter the comment in the space provided.

4.5. Click the Add Comment button. The comment will be added to the database and a fresh screen will appear for the next comment you have.

4.6. Once comments are all entered, exit DrChecks by choosing “My Account” and then Logout.

5.0 DrChecks Comment Evaluation (Step 1 of 2)

The role of the DOR(s) is to evaluate and respond to the comments entered by the Government’s and DB Contractor’s reviewers. To respond to comments:

5.1. Log into DrChecks.

5.2. Click on the appropriate project.

5.3. Under “Evaluate” click on the number under “Pending”.

5.4. Locate the comments that require your evaluation. (Note: If you know the comment number you can use the Quick Pick window on your home page in DrChecks; enter the number and click on go.)

5.5. Select the appropriate evaluation radio button (concur, non-concur, for information only, or check and resolve) and respond with a brief explanation in the Discussion field. An explanation other than to say “concur” is not necessary for “Concur”, but may be useful for the Design Configuration Management purposes.

5.6. Click on the Add button. The evaluation will be added to the database and a fresh screen will appear with the next comment.

5.7. Once evaluations are all entered, exit DrChecks by choosing “My Account” and then Logout.

6.0 DrChecks Comment Evaluation (Step 2 of 2)

This is where the DOR(s) respond to each applicable comment in DrChecks after the design review conference, prior to the next submittal, clearly indicating what action was taken and what drawing/spec/design analysis changed. Respond to the previous comments, following the same steps as above, adding the narrative in the discussion field.

7.0 DrChecks Back-Check

At the following design conference, (where applicable) or at some other agreed time, Government and Contractor reviewers will back-check comment annotations against newly presented documents to verify that the designers' responses are acceptable and that all revisions have been completed. Reviewers shall either enter additional back-check comments, if necessary, or close those where actions are complete.

7.1. Log into DrChecks.

7.2. Click on the appropriate project.

7.3. Under “My Backcheck” click on the number under “Pending”.

7.4. If you agree with the designer’s response select “Close Comment” and add a closing response if desired.

7.5. If you do not agree with the designer’s response or the submittal does not reflect the response given, select “Issue Open”, enter additional information.

7.6. Click on the Add button. The back-check will be added to the database and a fresh screen will appear with the next comment.

7.7. Once back-checks are all entered, exit DrChecks by choosing “My Account” and then Logout. The design is completed and final when there are no pending comments to be evaluated and there are no pending or open comments under back-check.

ATTACHMENT D
SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW

Instructions: Use the information outlined in this document to provide the minimum requirement for development of Fire Protection and Life Safety Code submittals for all building projects. Additional and supplemental information may be used to further develop the code review. Insert N/A after criteria, which may be “not applicable”.

1.0 SAMPLE FIRE PROTECTION AND LIFE SAFETY CODE REVIEW

1.1. Project Name (insert name and location)

1.2. Applicable Codes and Standards

1.2.1. Unified Facilities Criteria (UFC): 3-600-01, Design: Fire Protection Engineering For Facilities

1.2.2. International Building Code (IBC) for fire resistance requirements, allowable floor area, building height limitations and building separation distance requirements, except as modified by UFC 3-600-01.

1.2.3. National Fire Protection Association (NFPA) 101 Life Safety Code (latest edition), for building egress and life safety and applicable criteria in UFC 3-600-01.

1.2.4. ADA and ABA Accessiblity Guidelines. For Buildings and Facilities See Section 01 10 00, Paragraph 3 for facility specific criteria.

1.3. Occupancy Classification
IBC chapters 3 and 4

1.4. Construction Type
IBC chapter 6

1.5. Area Limitations
IBC chapter 5, table 503

1.6. Allowable Floor Areas
IBC section 503, 505

1.7. Allowable area increases
IBC section 506, 507

1.8. Maximum Height of Buildings
IBC section 504

1.9. Fire-resistive substitution

1.10. Occupancy Separations
IBC table 302.3.2

1.11. Fire Resistive Requirements

1.11.1. Exterior Walls - [_____] hour rating, IBC table 601, 602

1.11.2. Interior Bearing walls - [_____] hour rating

1.11.3. Structural frame - [_____] hour rating

1.11.4. Permanent partitions - [_____] hour rating

1.11.5. Shaft enclosures - [_____] hour rating

1.11.6. Floors & Floor-Ceilings - [_____] hour rating

1.11.7. Roofs and Roof Ceilings - [_____] hour rating

1.12. Automatic Sprinklers and others used to determine the need for automatic Extinguishing Equipment, Extinguishing Systems, Foam Systems, Standpipe

1.12.1. UFC 3-600-01, chapters 4 and 6 systems, wet chemical systems, etc. State which systems are required and to what criteria they will be designed.

1.12.2. UFC 3-600-01, Appendix B Occupancy Classification. Note the classification for each room. This may be accomplished by classifying the entire building and noting exceptions for rooms that differ (E.g. The entire building is Light Hazard except boiler room and storage rooms which are [_____], etc.)

1.12.3. UFC 3-600-01, Chapter 3 Sprinkler Design Density, Sprinkler Design Area, Water Demand for Hose Streams (supply pressure and source requirements).

1.12.4. UFC 3-600-01, Chapter 4 Coverage per sprinkler head. Extended coverage sprinkler heads are not permitted.

1.12.5. Available Water Supply. Provide the results of the water flow tests showing the available water supply static pressure and residual pressure at flow. Based on this data and the estimated flow and pressure required for the sprinkler system, determine the need for a fire pump.

1.12.6. NFPA 13, Para. 8.16.4.6.1. Provide backflow preventer valves as required by the local municipality, authority, or water purveyor. Provide a test valve located downstream of the backflow preventer for flow testing the backflow preventer at full system demand flow. Route the discharge to an appropriate location outside the building.

1.13. Kitchen Cooking Exhaust Equipment

Describe when kitchen cooking exhaust equipment is provided for the project. Type of extinguishing systems for the equipment should be provided. per NFPA 96. Show all interlocks with manual release switches, fuel shutoff valves, electrical shunt trips, exhaust fans, and building alarms.

1.14. Portable Fire Extinguishers, fire classification and travel distance. per NFPA 10

1.15. Enclosure Protection and Penetration Requirements. - Opening Protectives and Through Penetrations

1.15.1. IBC Section712, 715 and Table 715.3. Mechanical rooms, exit stairways, storage rooms, janitor [_____] hour rating. IBC Table 302.1.1

1.15.2. Fire Blocks, Draft Stops, Through Penetrations and Opening Protectives

1.16. Fire Dampers. Describe where fire dampers and smoke dampers are to be used (IBC Section 716 and NFPA 90A}. State whether isolation smoke dampers are required at the air handler.

1.17. Detection Alarm and Communication. UFC 3-600-01, (Chapter 5); NFPA 101 para. 3.4 (chapters 12-42); NFPA 72

1.18. Mass Notification. Describe building/facility mass notification system (UFC 4-021-01) type and type of base-wide mass notification/communication system. State whether the visible notification appliances will be combined with the fire alarm system or kept separate. (Note: Navy has taken position to combine visible notification appliances with fire alarm).

1.19. Interior Finishes (classification). NFPA 101.10.2.3 and NFPA 101.7.1.4

1.20. Means of Egress

1.20.1. Separation of Means of Egress, NFPA 101 chapters 7 and 12-42; NFPA101.7.1.3

1.20.2. Occupant Load, NFPA101.7.3.1 and chapters 12-42.

1.20.3. Egress Capacity (stairs, corridors, ramps and doors) NFPA101.7.3.3

1.20.4. Number of Means of Egress, NFPA101.7.4 and chapters 12-42.

1.20.5. Dead end limits and Common Path of Travel, NFPA 101.7.5.1.6 and chapters 12-42.

1.20.6. Accessible Means of Egress (for accessible buildings), NFPA101.7.5.4

1.20.7. Measurement of Travel Distance to Exits, NFPA101.7.6 and chapters 12-42.

1.20.8. Discharge from Exits, NFPA101.7.7.2

1.20.9. Illumination of Means of Egress, NFPA101.7.8

1.20.10. Emergency Lighting, NFPA101.7.9

1.20.11. Marking of Means of Egress, NFPA101.7.10

1.21. Elevators, UFC 3-600-01, Chapter 6; IBC and ASME A17.1 - 2000,(Safety Code for Elevators and Escalators)

1.22. Accessibility Requirements, ADA and ABA Accessibility Guidelines for Buildings and Facilities

1.23. Certification of Fire Protection and Life Safety Code Requirements. (Note: Edit the Fire team membership if necessary). Preparers of this document certify the accuracy and completeness of the Fire Protection and Life Safety features for this project in accordance with the attached completed form(s).

1.24. Designer of Record. Certification of Fire protection and Life Safety Code Requirements. (Note: Edit the Fire team members if necessary). Preparers of this document certify the accuracy and completeness of the Fire Protection and Life Safety features of this project.

Fire Protection Engineer of Record:

_____

Signature and Stamp

Date

OR

Architect of Record:

_____

Signature and Stamp

Date

Mechanical Engineer of Record:

_____

Signature and Stamp

Date

Electrical Engineer of Record:

_____

Signature/Date

ATTACHMENT E
LEED SUBMITTALS

LEED Credit Paragraph	Contractor Check Here if Credit is Claimed	**LEED-NC v3 Submittals (OCT09)**		Provide for Credit Audit Only		Date Submitted (to be filled in by Contractor)	Government Reviewer's Use
PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
GENERAL							
	GENERAL - All calculations shall be in accordance with LEED 2009 Reference Guide.						
	GENERAL: Obtain excel version of this spreadsheet at http://en.sas.usace.army.mil/enWeb, "Engineering Criteria".						
	GENERAL - For all credits, narrative/comments may be added to describe special circumstances or considerations regarding the project's credit approach.						
	GENERAL - Include all required LEED drawings indicated below in contract drawings with applicable discipline drawings, labeled For Reference Only.						
	NOTE: Each submittal indicated with "**" differs from LEED certified project submittals by either having a different due date or being an added submittal not required by GBCI.						
	NOTE: Projects seeking LEED certification need only submit to GBCI whatever documentation is acceptable to GBCI (for example, licensed professional certifications). This checklist identifies what must be submitted to the Government for internal review purposes. Government review of LEED documentation in no way supercedes or modifies the requirements and rulings of of GBCI for purposes of compliance with project requirement to obtain LEED certifiaction.						
	GENERAL - Audit documentation may include but is not limited to what is indicated in this table.						
			Closeout		List of all Final Design submittals revised after final design to reflect actual closeout conditions. Revised Final Design submittals. - OR - Statement confirming that no changes have been made since final design that effect final design submittal documents.		Proj Engr (PE)
CATEGORY 1 - SUSTAINABLE SITES							
SSPR1		Construction Activity Pollution Prevention (PREREQUISITE)	**Final Design		List of drawings and specifications that address the erosion control, particulate/dust control and sedimentation control measures to be implemented.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			**Final Design		Narrative that indicates which compliance path was used (NPDES or Local standards) and describes the measures to be implemented on the project. If a local standard was followed, provide specific information to demonstrate that the local standard is equal to or more stringent than the NPDES program.		CIV
SS1		Site Selection	Final Design		Statement confirming that project does not meet any of the prohibited criteria.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design	X	LEED Site plan drawing that shows all proposed development, line depicting boundary of all bodies of water and/or wetlands within 100 feet of project boundary and a line depicting 5' elevation above 100 year flood line that falls within project boundary. Not required if neither condition applies.		CIV
SS2		Development Density & Community Connectivity	Final Design		Option 1: LEED Site vicinity plan showing project site and surrounding development. Show density boundary or note drawing scale.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Table indicating, for project site and all surrounding sites within density radius (keyed to site vicinity plan), site area and building area. Project development density calculation. Density radius calculation. Development density calculation within density radius.		CIV
			Final Design		Option 2: LEED Site vicinity plan showing project site, the 1/2 mile community radius, pedestrian walkways and the locations of the residential development(s) and Basic Services surrounding the project site.		CIV
			Final Design		Option 2: List (including business name and type) of all Basic Services facilities within the 1/2 mile radius, keyed to site vicinity plan.		CIV
SS3		Brownfield Redevelopment	Final Design		Narrative describing contamination and the remediation activities included in project. Include statement indicating how site was determined to be a brownfield.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS4.1		Alternative Transportation: Public Transportation Access	Final Design		Statement indicating which option for compliance applies. State whether public transportation is existing or proposed and, if proposed, cite source of this information.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: LEED Site vicinity plan showing project site, mass transit stops and pedestrian path to them with path distance noted.		CIV
			Final Design		Option 2: LEED Site vicinity plan showing project site, bus stops and pedestrian path to them with path distance noted.		CIV
SS4.2		Alternative Transportation: Bicycle Storage & Changing Rooms	Final Design		FTE calculation. Bicycle storage spaces calculation. Shower/changing facilities calculation.		CIV
			Final Design		List of drawings that show the location(s) of bicycle storage areas. Statement indicating distance from building entrance.		CIV
			Final Design		List of drawings that show the location(s) of shower/changing facilities and, if located outside the buiding, statement indicating distance from building entrance.		ARC

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SS4.3		Alternative Transportation: Low Emitting & Fuel Efficient Vehicles	Final Design		Statement indicating which option for compliance applies. FTE calculation. Statement indicating total parking capacity of site.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Low-emission & fuel-efficient vehicle calculation.		CIV
			Final Design		Option 1: List of drawings and specification references that show location and number of preferred parking spaces for low-emission & fuel-efficient vehicles and signage.		CIV
			Final Design		Option 1: Statement indicating quantity, make, model and manufacturer of low-emission & fuel-efficient vehicles to be provided. Statement confirming vehicles are zero-emission or indicating ACEEE vehicle scores.		CIV
			Final Design		Option 2: Low-emission & fuel-efficient vehicle parking calculation.		CIV
			Final Design		Option 2: List of drawings and specification references that show location and number of preferred parking spaces and signage.		CIV
			Final Design		Option 3: Low-emission & fuel-efficient vehicle refueling station calculation.		CIV
			Final Design		Option 3: List of drawings and specifications indicating location and number of refueling stations, fuel type and fueling capacity for each station for an 8-hour period.		CIV
			Closeout	X	Option 3: Construction product submittals indicating what was provided and confirming compliance with respect to fuel type and fueling capacity for each station for an 8-hour period.		CIV
SS4.4		Alternative Transportation: Parking Capacity	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Preferred parking calculation including number of spaces required, total provided, preferred spaces provided and percentage.		CIV
			Final Design		Option 2: FTE calculation. Preferred parking calculation including number of spaces provided, preferred spaces provided and percentage.		CIV
			Final Design		Options 1 and 2: List of drawings and specification references that show location and number of preferred parking spaces and signage.		CIV
			Final Design		Option 3: Narrative indicating number of spaces required and provided and describing infrastructure and support programs with description of project features to support them.		CIV
SS5.1		Site Development: Protect or Restore Habitat	**Final Design		Option 1: List of drawing and specification references that convey site disturbance limits.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			**Final Design		Option 2: LEED site plan drawing that delineates boundaries of each preserved and restored habitat area with area (sf) noted for each.		CIV
			**Final Design		Option 2: Percentage calculation of restored/preserved habitat to total site area. List of drawings and specification references that convey restoration planting requirements.		CIV
SS5.2		Site Development: Maximize Open Space	Final Design		Option 2: LEED site plan drawing delineating boundary of vegetated open space adjacent to building with areas of building footprint and designated open space noted.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS6.1		Stormwater Design: Quantity Control	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Option 1: Indicate pre-development and post-development runoff rate(cfs) and runoff quantity (cf) -OR - Narrative describing site conditions, measures and controls to be implemented to prevent excessive stream velocities and erosion.		CIV
			Final Design		Option 2: Indicate pre-development and post-development runoff rate(cfs) and runoff quantity (cf). Indicate percent reduction in each.		CIV
SS6.2		Stormwater Design: Quality Control	Final Design		For non-structural controls, list all BMPs used and, for each, describe the function of the BMP and indicate the percent annual rainfall treated. List all structural controls and, for each, describe the pollutant removal and indicate the percent annual rainfall treated.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
SS7.1		Heat Island Effect: Non-Roof	**Final Design		LEED site plan drawing indicating locations and quantities of each paving type, including areas of shaded pavement. Percentage calculation indicating percentage of reflective/shaded/open grid area.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV

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SS7.2		Heat Island Effect: Roof	Final Design		Option 1: Percentage calculation indicating percentage of SRI compliant roof area. List of drawings and specification references that convey SRI requirements and roof slopes.		ARC
			Final Design		Option 1: List of specified roof materials indicating, for each, type, manufacturer, product name and identification if known, SRI value and roof slope.		ARC
			**Closeout		Option 1: List of installed roof materials indicating, for each, manufacturer, product name and identification, SRI value and roof slope.		PE
			Closeout	X	Option 1: Manufacturer published product data or certification confirming SRI		PE
			Final Design		Option 2: Percentage calculation indicating percentage of vegetated roof area.		ARC
			Final Design		Option 3: Combined reflective and green roof calculation.		ARC
			Final Design		Option 3: List of specified roof materials indicating, for each, type, manufacturer, product name and identification if known, SRI value and roof slope.		ARC
			**Closeout		Option 3: List of installed roof materials indicating, for each, manufacturer, product name and identification, SRI value and roof slope.		PE
			Closeout	X	Option 3: Manufacturer published product data or certification confirming SRI		PE
SS8		Light Pollution Reduction	Final Design		Interior Lighting: List of drawings and specification references that convey interior lighting requirements (location and type of all installed interior lighting, location of non-opaque exterior envelope surfaces, allowing confirmation that maximum candela value from interiorfixtures does not intersect non-opaque building envelope surfaces). - OR - List of drawings and specification references that show automatic lighting controls compliance with credit requirement.		ELEC
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		ELEC
			Final Design		Exterior Lighting: List of drawings and specification references that convey exterior lighting requirements (location and type of all site lighting and building façade/landscape lighting).		ELEC
			Final Design		Exterior Site Lighting Power Density (LPD): Tabulation for exterior site lighting indicating, for each location identification or description, units of measure, area or distance of the location, actual LPD using units consistent with ASHRAE 90.1, and the ASHRAE allowable LPD for that type of location. Percentage calculation of actual versus allowable LPD for all site lighting.		ELEC
			Final Design		Exterior Building Facade/Landscape Lighting Power Density (LPD): Tabulation for exterior building facade/landscape lighting indicating, for each location identification or description, units of measure, area or distance of the location, actual LPD using units consistent with ASHRAE 90.1, and the ASHRAE allowable LPD for that type of location. Percentage calculation of actual versus allowable LPD for all building facade/landscape lighting.		ELEC
			Final Design		Exterior Lighting IESNA Zone: Indicate which IESNA zone is applicable to the project.		ELEC
			Final Design		Exterior Lighting Site Lumen table indicating, for each fixture type, quantity installed, initial lamp lumens per luminaire, initial lamp lumens above 90 degrees from Nadir, total lamp lumens and total lamp lumens above 90 degrees. Percentage of site lamp lumens above 90 degrees from nadir to total lamp lumens.		ELEC
			Final Design		Exterior Lighting Narrative describing analysis used for addressing requirements for light trespass at site boundary and beyond.		ELEC
CATEGORY 2 – WATER EFFICIENCY							
WEPR1		Water Use Reduction: 20% Reduction	Final Design		Statement confirming which occupancy breakdown applies (default or special). For special occupancy breakdown, indicate source and explanation for ratio.		MEC
			Final Design		Occupancy calculation including male/female numbers for FTEs, visitors, students, customers, residential and other type occupants/users		MEC
			Final Design		Statement indicating percent of male restrooms with urinals. Statement indicating annual days of operation.		MEC

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			Final Design		Baseline flush fixture calculation spreadsheet indicating, for each fixture type, gender, flush rate, daily uses per person for each occupant type identified in occupancy calculation and annual baseline flush fixture water usage.		MEC
			Final Design		Design case flush fixture calculation spreadsheet indicating, for each fixture type, gender, fixture manufacturer, fixture model number, flush rate, percent of occupants using this fixture type, daily uses per person for each occupant type identified in occupancy calculation and annual design case flush fixture water usage.		MEC
			Closeout	X	Manufacturer published product data or certification confirming fixture water usage.		PE
WE1.1		Water Efficient Landscaping: Reduce by 50%	Final Design		Statement indicating which option for compliance applies.		CIV
			**Final Design		Delineation and labeling of "LEED Project site boundary" on site plan.		CIV
			Final Design		Calculation indicating, for baseline and design case, total water applied, total potable water applied, total non-potable water applied. Design case percent potable water reduction. If nonpotable water is used, indicate source of nonpotable water.		CIV
			Final Design		List of landscape plan drawings.		CIV
			Final Design		Narrative describing landscaping and irrigation design strategies, including water use calculation methodology used to determine savings and, if non-potable water is used, specific information about source and available quantity.		CIV
WE1.2		Water Efficient Landscaping: No Potable Water Use or No Irrigation	Same as WE1.1		Same as WE1.1		CIV
WE2		Innovative Wastewater Technologies	Final Design		Statement confirming which option for compliance applies.		MEC
			Final Design		Statement confirming which occupancy breakdown applies (default or special). For special occupancy breakdown, indicate source and explanation for ratio.		MEC
			Final Design		Occupancy calculation including male/female numbers for FTEs, visitors, students, customers, residential and other type occupants/users		MEC
			Final Design		Statement indicating percent of male restrooms with urinals. Statement indicating annual days of operation.		MEC
			Final Design		Baseline flush fixture calculation spreadsheet indicating, for each fixture type, gender, flush rate, daily uses per person for each occupant type identified in occupancy calculation and annual baseline flush fixture water usage.		MEC
			Final Design		Design case flush fixture calculation spreadsheet indicating, for each fixture type, gender, fixture manufacturer, fixture model number, flush rate, percent of occupants using this fixture type, daily uses per person for each occupant type identified in occupancy calculation and annual design case flush fixture water usage.		MEC
			Final Design		Option 1: If onsite non-potable water is used, identify source(s), indicate annual quantity from each source and indicate total annual quantity from all onsite non-potable water sources.		MEC
			Final Design		Option 1: Summary calculation indicating baseline annual water consumption, design case annual water consumption, non-potable annual water consumption and total percentage annual water savings.		MEC
			Final Design		Option 2: Statement confirming on-site treatment of all generated wastewater to tertiary standards and all treated wastewater is either infiltrated or used on-site.		MEC
			Final Design		Option 2: List of drawing and specification references that convey design of on-site wastewater treatment features.		CIV
			Final Design		Option 2: On-site water treatment quantity calculation indicating all on-site wastewater source(s), annual quantity treated, annual quantity infiltrated and annual quantity re-used on site from each source and totals for annual quantity treated, annual quantity infiltrated and annual quantity re-used on site from all sources.		CIV
			Final Design		Option 2: Wastewater summary calculation indicating design case annual flush fixture water usage, annual on-site water treatment and percentage sewage convyance reduction.		MEC
			Final Design		Narrative describing project strategy for reduction of potable water use for sewage conveyance, including specific information on reclaimed water usage and treated wastewater usage.		MEC
WE3		Water Use Reduction: 30% - 40% Reduction	Same as WEPR1		Same as WEPR1		MEC
CATEGORY 3 – ENERGY AND ATMOSPHERE							

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EAPR1		Fundamental Commissioning of the Building Energy Systems (PREREQUISITE)	**Final Design		**Owner's Project Requirements document		ALL
			**Final Design		**Basis of Design document for commissioned systems		MEC, ELEC
			**Final Design		**Commissioning Plan		MEC, ELEC
			Closeout		Statement confirming all commissioning requirements have been incorporated into construction documents.		PE
			Closeout		Commissioning Report		PE
EAPR2		Minimum Energy Performance (PREREQUISITE)	Final Design		Statement listing the mandatory provisions of ASHRAE 90.1 that project meets relative to compliance with this prerequisite and indicating which compliance path was used.		MEC ELEC ARC
			Final Design		Statement indicating which compliance path option applies.		MEC
			Final Design		Option 1: Statement confirming simulation software capabilities and confirming assumptions and methodology.		MEC
			Final Design		Option 1: General information including simulation program, principal heating source, percent new construction and renovation, weather file, climate zone and Energy Star Target Finder score.		MEC
			Final Design		Option 1: Space summary listing, for each building use, the conditioned area, unconditioned area and total area and include total area for each category		MEC
			Final Design		Option 1: List of all simulation output advisory message data and show difference between baseline and proposed design		MEC
			Final Design		Option 1: Comparison summary for energy model inputs including description of baseline and design case energy model inputs, showing both by element type		MEC
			Final Design		Option 1: Energy type summary lising, for each energy type, utility rate description, units of energy and units of demand		MEC
			Final Design		Option 1: Statement indicating whether project uses on-site renewable energy. If yes, list all sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, statement describing how exceptional calculation measure cost savings is determined		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, for each exceptional calculation method indicate energy types and, for each energy type, annual energy savings, annual cost savings, and brief descriptive narrative		MEC
			Final Design		Option 1: Baseline performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand for all four orientations. For each orientation indicate total annual energy use for each orientation and total annual process energy use.		MEC
			Final Design		Option 1: Baseline energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Proposed Design performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand, baseline annual and peak energy demand and percent savings. Indicate total annual energy use and total annual process energy use for both proposed design and baseline and percent savings.		MEC
			Final Design		Option 1: Proposed Design energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Energy cost and consumption by energy type report indicating, for each energy type, proposed design and baseline annual use and annual cost, percent savings annual use and annual cost. Indicate for renewable energy annual energy generated and annual cost. Indicate exceptional calculations annual energy savings and annual cost savings. Indicate building total annual energy use, annual energy cost for proposed design and baseline and indicate percent savings annual energy use and annual energy cost.		MEC

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			Final Design		Option 1: Compliance summaries from energy simulation software. If software does not produce compliance summaries provide output summaries and example input summaries for baseline and proposed design supporting data in the tables. Output summaries must include simulated energy consumption by end use and total energy use and cost by energy type. Example input summaries should represent most common systems and must include occupancy, use pattern, assumed envelope component sizes and descriptive features and assumed mechanical equipment types and descriptive features		MEC
			Final Design		Option 1: Energy rate tariff from project energy providers (only if not using LEED Reference Guide default rates)		MEC
EAPR3		Fundamental Refrigerant Management (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies.		MEC
			Final Design		Option 2: Narrative describing phase out plan, including specific information on phase out dates and refrigerant quantities.		MEC
EA1		Optimize Energy Performance	Final Design		Statement indicating which compliance path option applies.		MEC
			Final Design		Option 1: Statement confirming simulation software capabilities and confirming assumptions and methodology.		MEC
			Final Design		Option 1: General information including simulation program, principal heating source, percent new construction and renovation, weather file, climate zone and Energy Star Target Finder score.		MEC
			Final Design		Option 1: Space summary listing, for each building use, the conditioned area, unconditioned area and total area and include total area for each category		MEC
			Final Design		Option 1: List of all simulation output advisory message data and show difference between baseline and proposed design		MEC
			Final Design		Option 1: Comparison summary for energy model inputs including description of baseline and design case energy model inputs, showing both by element type		MEC
			Final Design		Option 1: Energy type summary lising, for each energy type, utility rate description, units of energy and units of demand		MEC
			Final Design		Option 1: Statement indicating whether project uses on-site renewable energy. If yes, list all sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, statement describing how exceptional calculation measure cost savings is determined		MEC
			Final Design		Option 1: If analysis includes exceptional calculation methods, for each exceptional calculation method indicate energy types and, for each energy type, annual energy savings, annual cost savings, and brief descriptive narrative		MEC
			Final Design		Option 1: Baseline performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand for all four orientations. For each orientation indicate total annual energy use for each orientation and total annual process energy use.		MEC
			Final Design		Option 1: Baseline energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Proposed Design performance rating compliance report table indicating, for each energy end use, whether it is a process load, energy type, annual and peak energy demand, baseline annual and peak energy demand and percent savings. Indicate total annual energy use and total annual process energy use for both proposed design and baseline and percent savings.		MEC
			Final Design		Option 1: Proposed Design energy cost table indicating, for each energy type, annual cost for all four orientations and building total energy cost.		MEC
			Final Design		Option 1: Energy cost and consumption by energy type report indicating, for each energy type, proposed design and baseline annual use and annual cost, percent savings annual use and annual cost. Indicate for renewable energy annual energy generated and annual cost. Indicate exceptional calculations annual energy savings and annual cost savings. Indicate building total annual energy use, annual energy cost for proposed design and baseline and indicate percent savings annual energy use and annual energy cost.		MEC

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			Final Design		Option 1: Compliance summaries from energy simulation software. If software does not produce compliance summaries provide output summaries and example input summaries for baseline and proposed design supporting data in the tables. Output summaries must include simulated energy consumption by end use and total energy use and cost by energy type. Example input summaries should represent most common systems and must include occupancy, use pattern, assumed envelope component sizes and descriptive features and assumed mechanical equipment types and descriptive features		MEC
			Final Design		Option 1: Energy rate tariff from project energy providers (only if not using LEED Reference Guide default rates)		MEC
EA2.1		On-Site Renewable Energy	Final Design		Statement indicating which compliance path option applies.		ELEC
			Final Design		List all on-site renewable energy sources and indicate, for each source, backup energy type, annual energy generated, rated capacity and renewable energy cost. Indicate total annual energy use (all sources), total annual energy cost (all sources) and percent renewable energy cost.		ELEC MEC
			Final Design		Option 1: Indicate, for renewable energy,proposed design total annual energy generated and annual cost.		ELEC MEC
			Final Design		Option 2: Indicate CBECS building type and building gross area. Provide the following CBECS data: median annual electrical intensity, median annual non-electrical fuel intensity, average electric energy cost, average non-electric fuel cost, annual electric energy use and cost, annual non-electric fuel use and cost.		ELEC MEC
			Final Design		Option 2: Narrative describing renewable systems and explaining calculation method used to estimate annual energy generated, including factors influencing performance.		ELEC MEC
EA2.2		On-Site Renewable Energy	Same as EA2.1		Same as EA2.1		ELEC MEC
EA2.3		On-Site Renewable Energy	Same as EA2.1		Same as EA2.1		ELEC MEC
EA3		Enhanced Commissioning	**Final Design		**Owner's Project Requirements document (OPR)		ALL
			**Final Design		**Basis of Design document for commissioned systems (BOD)		ELEC MEC
			**Final Design		**Commissioning Plan		ELEC MEC
			Closeout		Statement confirming all commissioning requirements have been incorporated into construction documents.		PE
			Closeout		**Commissioning Report		PE
			**Final Design		Statement by CxA confirming Commissioning Design Review		
			Closeout		Statement by CxA confirming review of Contractor submittals for compliance with OPR and BOD		PE
			Closeout		**Systems Manual		PE
			Closeout		Statement by CxA confirming completion of O&M staff and occupant training		PE
			Closeout		**Scope of work for post-occupancy review of building operation, including plan for resolution of outstanding issues		PE
			**Predesign		Statement confirming CxA qualifications and contractual relationships relative to work on this project, demonstrating that CxA is an independent third party.		MEC
EA4		Enhanced Refrigerant Management	Final Design		Refrigerant impact calculation table with all building data and calculation values as shown in LEED 2009 Reference Guide Example Calculations		MEC
			Final Design		Narrative describing any special circumstances or explanatory remarks		
			Closeout	X	Cut sheets highlighting refrigerant data for all HVAC components.		PE
EA5		Measurement & Verification	Closeout		Statement indicating which compliance path option applies.		PE
			Closeout		Measurement and Verification Plan including Corrective Action Plan		PE
			Closeout		**Scope of work for post-occupancy implementation of M&V plan including corrective action plan.		PE
EA6		Green Power	Closeout		Statement indicating which compliance path option applies.		PE
			Closeout		Option 1: Indicate proposed design total annual electric energy usage		PE
			Closeout		Option 2: Indicate actual total annual electric energy usage		PE
			Closeout		Option 3: Calculation indicating building type, total gross area, median electrical intensity and annual electric energy use		PE

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PAR		**FEATURE**	**DUE AT**		**REQUIRED DOCUMENTATION**	**DATE**	**REV**
			Closeout		Green power provider summary table indicating, for each purchase type, provider name, annual quantity green power purchased and contract term. Indicate total annual green power use and indicate percent green power		PE
			Closeout		Narrative describing how Green Power or Green Tags are purchased		PE
CATEGORY 4 – MATERIALS AND RESOURCES							
MRPR1		Storage & Collection of Recyclables (PREREQUISITE)	Final Design		Statement confirming that recycling area will accommodate recycling of plastic, metal, paper, cardboard and glass. Narrative indicating any other materials addressed and coordination with pickup.		ARC
MR1.1		Building Reuse: Maintain 55% of Existing Walls, Floors & Roof	**Final Design		If project includes a building addition, confirm that area of building addition does not exceed 2x the area of the existing building.		ARC
			**Final Design		Spreadsheet listing, for each building structural/envelope element, the existing area and reused area. Total percent reused.		ARC
MR1.2		Building Reuse: Maintain 75% of Existing Walls, Floors & Roof	Same as MR1.1		Same as MR1.1		ARC
MR1.3		Building Reuse: Maintain 95% of Existing Walls, Floors & Roof	Same as MR1.1		Same as MR1.1		ARC
MR1.4		Building Reuse: Maintain 50% of Interior Non-Structural Elements	**Final Design		If project includes a building addition, confirm that area of building addition does not exceed 2x the area of the existing building.		ARC
			**Final Design		Spreadsheet listing, for each building interior non-structural element, the existing area and reused area. Total percent reused.		ARC
MR2.1		Construction Waste Management: Divert 50% From Disposal	**Preconstruction		Waste Management Plan		PE
			**Construction Quarterly and Closeout		Spreadsheet calculations indicating material description, disposal/diversion location (or recycling hauler), weight, total waste generated, total waste diverted, diversion percentage		PE
			**Construction Quarterly and Closeout		Receipts/tickets for all items on spreadsheet		PE
MR2.2		Construction Waste Management: Divert 75% From Disposal	Same as MR2.1		Same as MR2.1		PE
MR3.1		Materials Reuse: 5%	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each reused/salvaged material, material description, source or vendor, cost. Total reused/salvaged materials percentage.		PE
MR3.2		Materials Reuse: 10%	Same as MR3.1		Same as MR3.1		PE
MR4.1		Recycled Content: 10% (post-consumer + 1/2 pre-consumer)	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each recycled content material, material name/description, manufacturer, cost, post-consumer recycled content percent, pre-consumer recycled content percent, source of recycled content data. Total post-consumer content materials cost, total pre-consumer content materials cost, total combined recycled content materials cost, recycled content materials percentage.		PE
			Final Design or NLT Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Manufacturer published product data or certification, confirming recycled content percentages in spreadsheet		PE
MR4.2		Recycled Content: 20% (post-consumer + 1/2 pre-consumer)	Same as MR4.1		Same as MR4.1		PE
MR5.1		Regional Materials:10% Extracted, Processed & Manufactured Regionally	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each regional material, material name/description, manufacturer, cost, percent compliant, harvest distance, manufacture distance, source of manufacture and harvest location data. Total regional materials cost, regional materials percentage.		PE
			Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Manufacturer published product data or certification confirming regional material percentages in spreadsheet		PE

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MR5.2		Regional Materials:20% Extracted, Processed & Manufactured Regionally	Same as MR5.1		Same as MR5.1		PE
MR6		Rapidly Renewable Materials	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each rapidly renewable material, material name/description, manufacturer, cost, rapidly renewable content percent, rapidly renewable product value. Total rapidly renewable product value, rapidly renewable materials percentage.		PE
			Final Design		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		ARC
			Closeout	X	Manufacturer published product data or certification confirming rapidly renewable material percentages in spreadsheet		PE
MR7		Certified Wood	Closeout		Statement indicating total materials value and whether default or actual.		PE
			Closeout		Spreadsheet calculations indicating, for each certified wood material, material name/description, vendor, cost, wood component percent, certified wood percent of wood component, FSC chain of custody certificate number. Total certified wood product value, certified wood materials percentage.		PE
			Final Design or NLT Preconstruction		**Purchasing Plan consisting of spreadsheet indicated above, filled in with estimated quantities to show strategy for achieving goal.		PE
			Closeout	X	Vendor invoices, FSC chain of custody certificates and anufacturer published product data or certification confirming all certified wood materials percentages in spreadsheet.		PE
INDOOR ENVIRONMENTAL QUALITY							
EQPR1		Minimum IAQ Performance (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies, stating applicable criteria/requirement, and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design, including specifics about fresh air intake volumes and special considerations.		MEC
EQPR2		Environmental Tobacco Smoke (ETS) Control (PREREQUISITE)	Final Design		Statement indicating which option for compliance applies, stating applicable criteria/requirement, and confirming that project has been designed to meet the applicable requirements.		ARC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements (signage, exhaust system, room separation details, etc).		ARC
EQ1		Outdoor Air Delivery Monitoring	Final Design		Statement indicating which option for compliance applies and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design and CO2 monitoring system, including specifics about monitors, operational parameters and setpoints.		MEC
			Closeout	X	Cut sheets for CO2 monitoring system.		PE
EQ2		Increased Ventilation	Final Design		Statement indicating which option for compliance applies and confirming that project has been designed to meet the applicable requirements.		MEC
			Final Design		Narrative describing the project's ventilation design, including specifics about zone fresh air intake volumes and demonstrating compliance.		MEC
			Final Design		Option 2: Narrative describing design method used for determining natural ventilation design, including calculation methodology/model results and demonstrating compliance.		MEC
			Final Design		List of drawing and specification references that convey conformance to applicable requirements.		MEC
EQ3.1		Construction IAQ Management Plan: During Construction	**Preconstruction		Construction IAQ Management Plan		PE
			Closeout		Statement confirming whether air handling units were operated during construction		PE
			Closeout		Dated jobsite photos showing examples of IAQ management plan practices being implemented. Label photos to indicate which practice they demonstrate. Minimum one photo of each practice at each building.		PE

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			Closeout		Spreadsheet indicating, for each filter installed during construction, the manufacturer, model number, MERV rating, location installed, and if it was replaced immediately prior to occupancy.		PE
EQ3.2		Construction IAQ Management Plan: Before Occupancy	**Preconstruction		Construction IAQ Management Plan		PE
			Closeout		Statement indicating which option for compliance applies and confirming that required activities have occurred that meet the applicable requirements.		PE
			Closeout		Option 1a: Narrative describing the project's flushout process, including specifics about temperature, airflow and duration, special considerations (if any) and demonstrating compliance.		PE
			Closeout		Option 1b: Narrative describing the project's pre-occupancy and post-occupancy flushout processes, including specifics about temperature, airflow and duration, special considerations (if any) and demonstrating compliance.		PE
			Closeout		Option 2: Narrative describing the project's IAQ testing process, including specifics about contaminants tested for, locations, remaining work at time of test, retest parameters and special considerations (if any).		PE
			Closeout		Option 2: IAQ testing report demonstrating compliance.		PE
EQ4.1		Low Emitting Materials: Adhesives & Sealants	Closeout		Spreadsheet indicating, for each applicable indoor adhesive, sealant and sealant primer used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data.		PE
			Closeout		Spreadsheet indicating, for each applicable indoor aerosol adhesive, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data - OR - Statement confirming no indoor aerosol adhesives were used for the project.		PE
			Closeout	X	Manufacturer published product data or certification confirming material VOCs in spreadsheet		PE
EQ4.2		Low Emitting Materials: Paints & Coatings	Closeout		Spreadsheet indicating, for each applicable indoor paint and coating used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data.		PE
			Closeout		Spreadsheet indicating, for each applicable indoor anti-corrosive/anti-rust paint and coating used, the manufacturer, product name/model number, VOC content, LEED VOC limit, and source of VOC data - OR - Statement confirming no indoor anti-corrosive/anti-rust paints were used for the project .		PE
			Closeout	X	Manufacturer published product data or certification confirming material VOCs in spreadsheet		PE
EQ4.3		Low Emitting Materials: Flooring Systems	Closeout		Spreadsheet indicating, for each indoor flooring system used, the manufacturer, product name/model number, if it meets LEED requirement (yes/no) and source of LEED compliance data.		PE
			Closeout		Spreadsheet indicating, for each indoor carpet cushion used, the manufacturer, product name/model number, if it meets LEED requirement (yes/no) and source of LEED compliance data - OR - Statement confirming no indoor carpet cushion was used for the project.		PE
			Closeout	X	Manufacturer published product data or certification confirming material compliance label in spreadsheet		PE
EQ4.4		Low Emitting Materials: Composite Wood & Agrifiber Products	Closeout		Spreadsheet indicating, for each indoor composite wood and agrifiber product used, the manufacturer, product name/model number, if it contains added urea formaldehyde (yes/no) and source of LEED compliance data.		PE
			Closeout	X	Manufacturer published product data or certification confirming material urea formaldehyde in spreadsheet		PE
EQ5		Indoor Chemical & Pollutant Source Control	Closeout		Spreadsheet indicating, for each permanent entryway system used, the manufacturer, product name/model number and description of system.		PE
			Final Design		List of drawing and specification references that convey locations and installation methods for entryway systems.		ARC
			Final Design		Spreadsheet indicating, for each chemical use area, the room number, room name, description of room separation features (walls, floor/ceilings, openings) and pressure differential from surrounding spaces with doors closed - OR - Statement confirming that project includes no chemical use areas and that no hazardous cleaning materials are needed for building maintenance.		ARC MEC
			Final Design		If project includes chemical use areas: List of drawing and specification references that convey locations of chemical use areas, room separation features and exhaust system.		ARC MEC

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			Final Design		If project includes places where water and chemical concentrate mixing occurs: List of drawing and specification references that convey provisions for containment of hazardous liquid wastes OR - Statement confirming that project includes no places where water and chemical concentrate mixing occurs.		ARC MEC
			Closeout		If project includes chemical use areas: Spreadsheet indicating, for AHUs/mechanical ventilation equipment serving occupied areas, the manufacturer, model number, MERV rating, location installed, and if it was replaced immediately prior to occupancy (yes/no) - OR - Statement confirming that project does not use mechanical equipment for ventilation of occupied areas.		PE
EQ6.1		Controllability of Systems: Lighting	Final Design		Calculation indicating total number of individual workstations, number of workstations with individual lighting controls and the percentage of workstations with individual lighting controls.		ELEC
			Final Design		For each shared multi-occupant space, provide a brief description of lighting controls.		ELEC
			Final Design		Narrative describing lighting control strategy, including type and location of individual controls and type and location of controls in shared multi-occupant spaces.		ELEC
EQ6.2		Controllability of Systems: Thermal Comfort	Final Design		Calculation indicating total number of individual workstations, number of workstations with individual thermal comfort controls and the percentage of workstations with individual thermal comfort controls.		MEC
			Final Design		For each shared multi-occupant space, provide a brief description of thermal comfort controls.		MEC
			Final Design		Narrative describing thermal comfort control strategy, including type and location of individual and shared multi-occupant controls.		MEC
EQ7.1		Thermal Comfort: Design	Final Design		Design criteria spreadsheet indicating, for spring, summer, fall and winter, maximum indoor space design temperature, minimum indoor space design temperature and maximum indoor space design humidity.		MEC
			Final Design		Narrative describing method used to establish thermal comfort control conditions and how systems design addresses the design criteria, including compliance with the referenced standard.		MEC
EQ7.2		Thermal Comfort: Verification	Final Design		Narrative describing the scope of work for the thermal comfort survey, including corrective action plan development		MEC
			Final Design		List of drawing and specification references that convey permanent monitoring system.		MEC
EQ8.1		Daylight & Views: Daylight 75% of Spaces	Final Design		Option 2: Table indicating all regularly occupied spaces with space area and space area with compliant daylight zone. Sum of regularly occupied areas and regularly occupied areas withcompliant daylight zone. Percentage calculation of areas withcompliant daylight zone to total regularly occupied areas.		ARC
			Final Design		Option 1: Simulation model method, software and output data		ELEC
			Final Design		Option 1: Table indicating all regularly occupied spaces with space area, space area with minimum 25 footcandles daylighting illumination, and method of providing glare control. Sum of regularly occupied areas and regularly occupied areas with 25 fc daylighting. Percentage calculation of areas with 25 fc daylighting to total regularly occupied areas.		ELEC
			Final Design		For all occupied spaces excluded from the calculation, provide narrative indicating reasons for excluding the space.		ARC
			Final Design		List of drawing and specification references that convey exterior glazed opening head and sill heights, glazing performance properties and glare control/sunlight redirection devices.		ARC
			Closeout	X	Manufacturer published product data or certification confirming glazing Tvis in spreadsheet		PE
EQ8.2		Daylight & Views: Views for 90% of Spaces	Final Design		Table indicating all regularly occupied spaces with space area and space area with access to views. Sum of regularly occupied areas and regularly occupied areas with access to views. Percentage calculation of areas with views to total regularly occupied areas.		ARC
			Final Design		For all occupied spaces excluded from the calculation, provide narrative indicating reasons for excluding the space.		ARC
			Final Design		LEED Floor plan drawings showing line of sight diagramming of views areas in each regularly occupied space. List of drawing/specification references that convey exterior glazed opening head and sill heights.		ARC
INNOVATION & DESIGN PROCESS							

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IDc1.1		Innovation in Design	Final Design		Narrative decribing intent, requirement for credit, project approach to the credit. List of drawings and specification references that convey implementation of credit. All other documentation that validates claimed credit.		
IDc1.2		Innovation in Design	Final Design				
IDc1.3		Innovation in Design	Final Design				
IDc1.4		Innovation in Design	Final Design				
IDc2		LEED Accredited Professional	Final Design		Narrative indicating name of LEED AP, company name of LEED AP, description of LEED AP's role and responsiblilities in the project.		ARC

ATTACHMENT F
Version 02-03-2010

BUILDING INFORMATION MODELING REQUIREMENTS

1.0 Section 1 - Submittal Format

1.1. Design Deliverables. Develop all designs using Building Information Modeling (BIM) and Computer Aided Design (CAD) software. Design submittal drawings shall be 24x36 size, suitable for half-size scaled reproduction.

2.0 Section 2 – Design Requirements

2.1. BIM Model and Facility Data. Contractor shall use BIM application(s) and software(s) to develop project designs. "Facility Data" is defined as associated intelligent attribute data. The "Model" is defined as 3D graphics that includes Facility Data and output as described in the paragraph 'Output' below. Contractors will use the Model to produce accurate Construction Documents. All submitted BIM Models and associated Facility Data shall be fully compatible with Autodesk Revit 9.0 or higher

2.1.1. Reference. Refer to ERDC TR-06-10, "U.S. Army Corps of Engineers Building Information Modeling Road Map" from the CAD/BIM Technology Center website for more information on the USACE BIM implementation goals.

2.2. Drawings. Deliver CAD files used for the creation of the Construction Documents Drawings per requirements in Section 01 33 16, the criteria of the USACE USACE Norfolk District District, and as noted herein. Specification of a CAD file format for these Drawings does not limit which BIM application(s) or software(s) may be used for project development and execution.

2.2.1. IFC Support. The Contractor's selected BIM application(s) and software(s) must support the IFC (Industry Foundation Class - see www.iai-tech.org). Submit any deviations from or additions to the IFC property sets for any new spaces, systems, and equipment for Government approval.

2.2.2. Submittal Requirements. BIM submittals shall conform to the requirements of Sections 3 and 4 below.

2.2.3. BIM Project Execution Plan.

2.2.3.1. Develop a BIM Project Execution Plan ("Plan" or "PxP") documenting the BIM and analysis technologies selected for the Project Model (integrated with the AEC CAD Standard) from concept development through As-Builts as a design, production, coordination, construction, and documentation tool and the collaborative process by which it shall be executed. See Section 7 for additional guidance on developing the Plan.

2.2.4. BIM Requirements.

2.2.4.1. Facility Data. Develop the Facility Data consisting of a set of intelligent elements for the Model (e.g., doors, air handlers, electrical panels). This Facility Data shall include all material definitions and attributes that are necessary for the Project facility design and construction. Additional data in support of Section 6 Contractor Electives is encouraged.

2.2.4.2. Model Content. The Model and Facility Data shall include, at a minimum, the requirements of Section 4 below.

2.2.4.3. Model Granularity. Models may vary in level of detail for individual elements within a model, but at a minimum must include all features that would be included on a quarter inch (1/4" = 1'0") scaled drawing (e.g. at least 1/16th, 1/8th and 1/4th), or appropriately scaled civil drawings.

2.2.4.4. Output. Submitted CAD drawings (e.g., plans, elevations, sections, schedules, details, etc.) shall be derived (commonly known as extractions, views or sheets) and maintained from the submitted Model and Facility Data.

2.3. Quality Control. Implement quality control (QC) parameters for the Model, including:

2.3.1. Model Standards Checks. QC validation used to ensure that the Project Facility Data set has no undefined, incorrectly defined or duplicated elements. Report non-compliant elements and corrective action plan to correct non-compliant elements. Provide the government with detailed justification and request government approval for any non-compliant element which the contractor proposes to be allowed to remain in the Model.

2.3.2. CAD Standards Checks. QC checking performed to ensure that the fonts, dimensions, line styles, levels and other construction document formatting issues are followed per the A/E/C CADD Standard.

2.3.3. Other Parameters. Develop such other QC parameters as Contractor deems appropriate for the Project and provide to the Government for concurrence.

2.4. Design and Construction Reviews. Perform design and construction reviews at each submittal stage under Section 3 to test the Model, including:

2.4.1. Visual Checks. Check to ensure the design intent has been followed and that there are no unintended elements in the Model.

2.4.2. Interference Management Checks. Locate conflicting spatial data in the Model where two elements are occupying the same space. Log hard interferences (e.g., mechanical vs. structural or mechanical vs. mechanical overlaps in the same location) and soft interferences, (e.g., conflicts regarding equipment clearance, service access, fireproofing, insulation) in a written report and resolve.

2.4.3. IFC Coordination View. Provide an IFC Coordination View in IFC Express format for all deliverables. Provide exported property set data for all IFC supported named building elements.

2.4.4. Other Parameters. Develop such other Review parameters as the Contractor deems appropriate for the Project and provide to the Government for concurrence.

3.0 Section 3 – Design Stage Submittal Requirements

3.1. General Submittal Requirements.

3.1.1. Provide submittals in compliance with BIM Project Execution Plan deliverables at stages as described hereinafter.

3.1.2. At each Stage in Paragraphs 3.3 through 3.6, provide a Contractor-certified written report confirming that consistency checks as identified in Paragraphs 2.3 and 2.4 have been completed. This report shall be discussed as part of the review process and shall address cross-discipline interferences, if any.

3.1.3. At each Stage in Paragraphs 3.3 through 3.6, provide the Government with:

- The Model, Facility Data, and CAD Data files.

- A 3-D interactive review format of the Model in Bentley Navigator, Autodesk Navisworks, Adobe 3D PDF 7.0 (or later), Google Earth KMZ or other format per Plan requirements. The file format for reviews can change between submittals.

- A list of all submitted files. The list should include a description, directory, and file name for each file submitted. For all CAD sheets, include the sheet title and sheet number. Identify files that have been produced from the submitted Model and Facility Data.

3.1.4. The Government shall confirm acceptability of all submittals identified in Section 3 in coordination with the USACE USACE Norfolk District BIM Manager

3.2. Initial Design Conference Submittal.

3.2.1. Submit a digital copy of the Plan where, in addition to Paragraph 3.1.4, the USACE USACE Norfolk District District BIM Manager will confirm acceptability of the Plan or advise as to additional processes or activities necessary to be incorporated.

3.2.2. Within thirty (30) days after the approval of the Plan, conduct a demonstration to review the Plan for clarification, and to verify the functionality of Model technology workflow and processes. If modifications are required, the Contractor shall complete the modifications and resubmit the Plan and perform subsequent demonstration for Government acceptance. There will be no payment for design or construction until the Plan is acceptable to the Government. The Government may also withhold payment for design and construction for unacceptable performance in executing the approved Plan.

3.3. Interim Design Submittals.

3.3.1. BIM and CAD Data. The Model shall include the requirements identified in Paragraph 2.2.4 as applicable to the Interim Design package(s).

3.4. Final Design Submissions and Design Complete Submittals.

3.4.1. BIM and CAD Data. The Model shall include the requirements identified in Paragraph 2.2.4. Acceptance according to Paragraph 3.1.4 is required before commencement of construction, as described in Paragraph 3.7.6 of Section 01 33 16.

3.5. Submittals – Over-The-Shoulder Progress Reviews. Periodic quality control meetings or construction progress review meetings shall include quality control reviews on the implementation and use of the Model, including interference management and design change tracking information.

3.6. Final As-Builts BIM and CAD Data Submittal. Submit the final Model, Facility Data, and CAD files reflecting as-built conditions for Government Approval, as specified in Section 01 78 02.00 10, PROJECT CLOSEOUT.

4.0 Section 4 – BIM Model Minimum Requirements and Output

4.1. General Provisions. The deliverable Model shall be developed to include the systems described below as they would be built and the processes of installing them, and to reflect final as-built conditions. The deliverable model at the interim design stage and at the final design stage (“released for construction”) shall be developed to include as many of the systems described below as are necessary and appropriate at that design stage.

4.2. Architectural/Interior Design. The Architectural systems Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a quarter inch (1/4”=1’0”) scaled drawing. Additional minimum Model requirements include:

4.2.1. Spaces. The Model shall include spaces defining accurate net square footage and net volume, and holding data for the room finish schedule for including room names and numbers. Include Programmatic Information provided by the Government or validated program to verify design space against programmed space, using this information to validate area quantities.

4.2.2. Walls and Curtain Walls. Each wall shall be depicted to the exact height, length, width and ratings (thermal, acoustic, fire) to properly reflect wall types. The Model shall include all walls, both interior and exterior, and the necessary intelligence to produce accurate plans, sections and elevations depicting these design elements.

4.2.3. Doors, Windows and Louvers. Doors, windows and louvers shall be depicted to represent their actual size, type and location. Doors and windows shall be modeled with the necessary intelligence to produce accurate window and door schedules.

4.2.4. Roof. The Model shall include the roof configuration, drainage system, penetrations, specialties, and the necessary intelligence to produce accurate plans, building sections and generic wall sections where roof design elements are depicted.

4.2.5. Floors. The floor slab shall be developed in the structural Model and then referenced by the architectural Model for each floor of the Project building.

4.2.6. Ceilings. All heights and other dimensions of ceilings, including soffits, ceiling materials, or other special conditions shall be depicted in the Model with the necessary intelligence to produce accurate plans, building sections and generic wall sections where ceiling design elements are depicted.

4.2.7. Vertical Circulation. All continuous vertical components (i.e., non-structural shafts, architectural stairs, handrails and guardrails) shall be accurately depicted and shall include the necessary intelligence to produce accurate plans, elevations and sections in which such design elements are referenced.

4.2.8. Architectural Specialties and Woodwork. All architectural specialties (i.e., toilet room accessories, toilet partitions, grab bars, lockers, and display cases) and woodwork (i.e., cabinetry and counters) shall be accurately depicted with the necessary intelligence to produce accurate plans, elevations and sections in which such design elements are referenced.

4.2.9. Signage. The Model shall include all signage and the necessary intelligence to produce accurate plans and schedules.

4.2.10. Schedules. Provide door, window, hardware sets using BHMA designations, flooring, wall finish, and signage schedules from the Model, indicating the type, materials and finishes used in the design.

4.3. Furniture. The furniture systems Model may vary in level of detail for individual elements within a Model, but at a minimum must include all features that would be included on a quarter inch (1/4”=1’0”) scaled drawing, and have necessary intelligence to produce accurate plans. Representation of furniture elements is to be 2D. Contractor may provide a minimal number of 3D representations as examples. Examples of furniture include, but are not limited to, desks, furniture systems, seating, tables, and office storage.

4.3.1. Furniture Coordination. Furniture that makes use of electrical, data or other features shall include the necessary intelligence to produce coordinated documents and data.

4.4. Equipment. The Model may vary in level of detail for individual elements within a Model. Equipment shall be depicted to meet layout requirements with the necessary intelligence to produce accurate plans and minimum schedules depicting their configuration. Examples of equipment include but are not limited to copiers, printers, refrigerators, ice machines and microwaves.

4.4.1. Schedules. Provide furniture and equipment schedules from the model indicating the materials, finishes, mechanical, and electrical requirements.

4.5. Structural. The structural systems Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a quarter inch (1/4”=1’0”) scaled drawing. Additional minimum Model requirements include:

4.5.1. Foundations. All necessary foundation and/or footing elements, with necessary intelligence to produce accurate plans and elevations.

4.5.2. Floor Slabs. Structural floor slabs shall be depicted, including all necessary recesses, curbs, pads, closure pours, and major penetrations accurately depicted.

4.5.3. Structural Steel. All steel columns, primary and secondary framing members, and steel bracing for the roof and floor systems (including decks), including all necessary intelligence to produce accurate structural steel framing plans and related building/wall sections.

4.5.4. Cast-in-Place Concrete. All walls, columns, and beams, including necessary intelligence to produce accurate plans and building/wall sections depicting cast-in-place concrete elements.

4.5.5. Expansion/Contraction Joints. Joints shall be accurately depicted.

4.5.6. Stairs. The structural Model shall include all necessary openings and framing members for stair systems, including necessary intelligence to produce accurate plans and building/wall sections depicting stair design elements.

4.5.7. Shafts and Pits. The structural Model shall include all necessary shafts, pits, and openings, including necessary intelligence to produce accurate plans and building/wall sections depicting these design elements.

4.6. Mechanical. The mechanical systems Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a quarter inch (1/4”=1’0”) scaled drawing. Small diameter (less than 1-1/2” NPS) field-routed piping is not required in the model. Additional minimum Model requirements include:

4.6.1. HVAC. All necessary heating, ventilating, air-conditioning and specialty equipment, including air distribution ducts for supply, return, and ventilation and exhaust ducts, including control system, registers, diffusers, grills and hydronic baseboards with necessary intelligence to produce accurate plans, elevations, building/wall sections and schedules.

4.6.1.1. Mechanical Piping. All necessary piping and fixture layouts, and related equipment, including necessary intelligence to produce accurate plans, elevations, building/wall sections, and schedules.

4.6.2. Plumbing. All necessary plumbing piping and fixture layouts, floor and area drains, and related equipment, including necessary intelligence to produce accurate plans, elevations, building/wall sections, riser diagrams, and schedules.

4.6.3. Equipment Clearances. All HVAC and Plumbing equipment clearances shall be modeled for use in interference management and maintenance access requirements.

4.6.4. Elevator Equipment. The Model shall include the necessary equipment and control system, including necessary intelligence to produce accurate plans, sections and elevations depicting these design elements.

4.7. Electrical/Telecommunications. The electrical systems Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a quarter inch (1/4”=1’0”) scaled drawing. Small diameter (less than 1-1/2”Ø) field-routed conduit is not required in the model. Additional minimum Model requirements include:

4.7.1. Interior Electrical Power and Lighting. All necessary interior electrical components (i.e., lighting, receptacles, special and general purpose power receptacles, lighting fixtures, panelboards, cable trays and control systems), including necessary intelligence to produce accurate plans, details and schedules. Lighting and power built into furniture/equipment shall be modeled.

4.7.2. Special Electrical Systems. All necessary special electrical components (i.e., security, Mass Notification, Public Address, nurse call and other special occupancies, and control systems), including necessary intelligence to produce accurate plans, details and schedules.

4.7.3. Grounding Systems. All necessary grounding components (i.e., lightning protection systems, static grounding systems, communications grounding systems, bonding), including necessary intelligence to produce accurate plans, details and schedules.

4.7.4. Communications. All existing and new communications service controls and connections, both above ground and underground with necessary intelligence to produce accurate plans, details and schedules. Cable tray routing shall be modeled without detail of cable contents.

4.7.5. Exterior Building Lighting. All necessary exterior lighting with necessary intelligence to produce accurate plans, elevations and schedules. The exterior building lighting Model shall include all necessary lighting, relevant existing and proposed support utility lines and equipment required with necessary intelligence to produce accurate plans, details and schedules.

4.7.6. Equipment Clearances. The model shall incorporate and define all electrical and communications working spaces, clearances, and required access

4.8. Fire Protection. The fire protection system Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a quarter inch (1/4"=1'0") scaled drawing. Additional minimum Model requirements include:

4.8.1. Fire Protection System. All relevant fire protection components (i.e., branch piping, sprinkler heads, fittings, drains, pumps, tanks, sensors, control panels) with necessary intelligence to produce accurate plans, elevations, building/wall sections, riser diagrams, and schedules. All fire protection piping shall be modeled.

4.8.2. Fire Alarms. Fire alarm/mass notification devices and detection system shall be indicated with necessary intelligence to produce accurate plans depicting them.

4.9. Civil. The civil Model may vary in level of detail for individual elements, but at a minimum must include all features that would be included on a one inch (1"=100') scaled drawing. Additional minimum Model requirements include:

4.9.1. Terrain (DTM). All relevant site conditions and proposed grading, including necessary intelligence to produce accurate Project site topographical plans and cross sections.

4.9.2. Drainage. All existing and new drainage piping, including upgrades thereto, including necessary intelligence to produce accurate plans and profiles for the Project site.

4.9.3. Storm Water and Sanitary Sewers. All existing and new sewer structures and piping, including upgrades thereto, on the Project site with necessary connections to mains or other distribution points as appropriate, including necessary intelligence to produce accurate plans and profiles for the Project site.

4.9.4. Utilities. All necessary new utilities connections from the Project building(s) to the existing or newly-created utilities, and all existing above ground and underground utility conduits, including necessary intelligence to produce accurate plans and site-sections.

4.9.5. Roads and Parking. All necessary roadways and parking lots or parking structures, including necessary intelligence to produce accurate plans, profiles and cross-sections.

5.0 Section 5 - Ownership and Rights in Data

5.1. Ownership. The Government has ownership of and rights at the date of Closeout Submittal to all CAD files, BIM Model, and Facility Data developed for the Project in accordance with FAR Part 27, clauses incorporated in Section 00 72 00, Contract Clauses and Special Contract Requirement 1.14 GOVERNMENT RE-USE OF DESIGN (Section 00 73 00). The Government may make use of this data following any deliverable.

6.0 Section 6 – Contractor Electives

6.1. Applicable Criteria. If the Contractor elected to include one or more of the following features as an elective in its accepted contract proposal for additional credit during the source selection, as described in the proposal submission requirements and evaluation criteria, the following criteria are requirements, as applicable to those elective feature(s).

6.2. COBIE Compliance. The Model and Facility Data for the Project shall fulfill Construction Operations Building Information Exchange (COBIE) requirements as defined by the Whole Building Design Guide organization, including all requirements for the indexing and submission of Portable Document Format (PDF) and other appropriate file formats that would otherwise be printed and submitted in compliance with Project operations and maintenance handover requirements.

6.3. Project Scheduling using the Model. In the BIM Execution Plan and during the Preliminary BIM Execution Plan Review, provide an overview of the use of BIM in the development and support of the project construction schedule.

6.3.1. Submittal Requirements. During the Submittal stages, the Contractor shall deliver the construction schedule with information derived from the Model.

6.3.1.1. Construction Submittals – Over-The-Shoulder Progress Reviews. Periodic quality control meetings or construction progress review meetings shall include quality control reviews on the implementation and use of the Model for project scheduling.

6.4. Cost Estimating. In the BIM Execution Plan and during the Preliminary BIM Execution Plan Review, provide an overview of the use of BIM in the development and support of cost estimating requirements, or other applications such as cost analysis and estimate validation.

6.4.1. Submittal Requirements. During the Submittal stages, the Contractor shall deliver cost estimating information derived from the Model.

6.4.2. Project completion. At project completion, the Contractor shall provide an MII (Micro Computer Aided Cost Estimating System Generation II) Cost Estimate which follows the USACE Cost Engineering Military Work Breakdown System (WBS), a modified Uniformat, to at least the sub-systems level and uses quantity information supplied directly from BIM output to the maximum extent possible, though other "Gap" quantity information will be included as necessary for a complete and accurate cost estimate.

6.4.2.1. Sub system level extracted quantities from the BIM for use within the estimate shall be provided according to how detailed line items or tasks should be installed/built so that accurate costs can be developed and/or reflected. Therefore, when developing a BIM, the designer shall be cognizant of what tasks need to be separated appropriately at the beginning stages of model development, such as tasks done on the first floor versus the same task on higher floors that will be more labor intensive and therefore need to have a separate quantity and be priced differently. Tasks and their extracted quantities from the BIM shall be broken done by their location (proximity in the structure) as well as the complexity of its installation.

6.4.2.2. At all design stages it shall be understood that BIM output as described in this document will not generate all quantities that are necessary in order to develop a complete and accurate cost estimate of the project based on the design. An example of this would be plumbing that is less than 1.5" diameter and therefore not expected to be modeled due to granularity; this information is commonly referred to as The Gap. Quantities from The Gap and their associated costs shall be included in the final project actual cost estimates as well.

6.5. Other Analyses and Reports. Structural, energy and efficiency, EPACT 2005 & EISA 2007, lighting design, daylighting, electrical power, psychrometric processing, shading, programming, LEED, fire protection, code compliance, Life Cycle Cost, acoustic, plumbing.

7.0 Section 7 – BIM Project Execution Plan Template

7.1. Contractors will utilize the latest version of the USACE BIM PROJECT EXECUTION PLAN (USACE PxP) Template to develop an acceptable Plan. The template can be downloaded from the CAD/BIM Technology Center website.

ATTACHMENT G
DESIGN SUBMITTAL DIRECTORY AND SUBDIRECTORY FILE ARRANGEMENT

Organize electronic design submittal files in a subdirectory/file structure in accordance with the following table. The Contractor may suggest a slightly different structure, subject to the discretion of the government.

Design Submittal Directory and Subdirectory File Arrangement.

Directory	Sub-Directory	Sub-Directory or Files	Files
Submittal/Package Name	Narratives	PDF file or files with updated design narrative for each applicable design discipline	
	Drawings	PDF (subdirectory)	Single PDF file with all applicable drawing sheets - bookmarked by sheet number and name
		BIM (subdirectory) See Attachment F.	BIM project folder (with files) per the USACE Workspace. Include an Excel drawing index file with each drawing sheet listed by sheet #, name and corresponding dgn file name (Final Design & Design Complete only)
	Design Analysis & Calculations	Individual PDF files containing design analysis and calculations for each discipline applicable to the submittal	
		PDF file with Fire Protection and Life Safety Code Review checklist	
	LEED	PDF file with updated Leed Check List	
		PDF file or files with LEED Templates for each point with applicable documentation included in each file.	
		LEED SUBMITTALS	
	Energy Analysis	PDF with baseline energy consumption analysis	
		PDF with actual building energy consumption analysis	
	Specifications	Single PDF file with table of contents and all applicable specifications sections.	
		Submittal Register (Final Design & Design Complete submittal only)	
	Design Quality Control	PDF file or files with DQC checklist(s) and/or statements	
	Building Rendering(s)	PDF file of rendering for each building type included in contract (Final Design & Design Complete).	

SECTION 01 45 01.10
QUALITY CONTROL SYSTEM (QCS)

1.0 GENERAL

1.1. CORRESPONDENCE AND ELECTRONIC COMMUNICATIONS

1.2. QCS SOFTWARE

1.3. SYSTEM REQUIREMENTS

1.4. RELATED INFORMATION

1.5. CONTRACT DATABASE

1.6. DATABASE MAINTENANCE

1.7. IMPLEMENTATION

1.8. DATA SUBMISSION VIA COMPUTER DISKETTE OR CD-ROM

1.9. MONTHLY COORDINATION MEETING

1.10. NOTIFICATION OF NONCOMPLIANCE

1.0 GENERAL

The Government will use the Resident Management System for Windows (RMS) to assist in its monitoring and administration of this contract. The Contractor shall use the Government-furnished Construction Contractor Module of RMS, referred to as QCS, to record, maintain, and submit various information throughout the contract period. The Contractor module, user manuals, updates, and training information can be downloaded from the RMS web site. This joint Government-Contractor use of RMS and QCS will facilitate electronic exchange of information and overall management of the contract. QCS provides the means for the Contractor to input, track, and electronically share information with the Government in the following areas:

- Administration
- Finances
- Quality Control
- Submittal Monitoring
- Scheduling
- Import/Export of Data
- Request for Information
- Accident Reporting
- Safety Exposure Manhours

1.1. CORRESPONDENCE AND ELECTRONIC COMMUNICATIONS

For ease and speed of communications, both Government and Contractor will exchange correspondence and other documents in electronic format. Correspondence, pay requests and other documents comprising the official contract record shall also be provided in paper format, with signatures and dates where necessary. Paper documents will govern, in the event of discrepancy with the electronic version.

1.2. OTHER FACTORS

Particular attention is directed to Contract Clause, "Schedules for Construction Contracts", Contract Clause, "Payments", Section 01 32 01.00 10, PROJECT SCHEDULE, Section 01 33 00, SUBMITTAL PROCEDURES, and Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL, which have a direct relationship to the reporting to be accomplished through QCS. Also, there is no separate payment for establishing and maintaining the QCS database; all costs associated therewith shall be included in the contract pricing for the work.

1.3. QCS SOFTWARE

QCS is a Windows-based program that can be run on a stand-alone personal computer or on a network. The Government will make available the QCS software to the Contractor after award of the construction contract. Prior to the Pre-Construction Conference, the Contractor shall be responsible to download, install and use the latest version of the QCS software from the Government's RMS Internet Website. Upon specific justification and request by the Contractor, the Government can provide QCS on CD-ROM. Any program updates of QCS will be made available to the Contractor via the Government RMS Website as they become available.

1.4. SYSTEM REQUIREMENTS

The following listed hardware and software is the minimum system configuration that the Contractor shall have to run QCS:

(a) Hardware

- IBM-compatible PC with 1000 MHz Pentium or higher processor
- 256 MB RAM for workstation / 512+ MB RAM for server
- 1 GB hard drive disk space for sole use by the QCS system
- Compact disk (CD) Reader, 8x speed or higher
- SVGA or higher resolution monitor (1024 x 768, 256 colors)
- Mouse or other pointing devise
- Windows compatible printer (Laser printer must have 4+ MB of RAM)
- Connection to the Internet, minimum 56K BPS

(b) Software

- MS Windows 2000 or higher
- MS Word 2000 or newer
- Latest version of : Netscape Navigator, Microsoft Internet Explorer, or other browser that supports HTML 4.0 or higher
- Electronic mail (E-mail), MAPI compatible
- Virus protection software that is regularly upgraded with all issued manufacturer's updates

1.5. RELATED INFORMATION

1.5.1. QCS USER GUIDE

After contract award, the Contractor shall download instructions for the installation and use of QCS from the Government RMS Internet Website. In case of justifiable difficulties, the Government will provide the Contractor with a CD-ROM containing these instructions.

1.5.2. CONTRACTOR QUALITY CONTROL (CQC) TRAINING

The use of QCS will be discussed with the Contractor's QC System Manager during the mandatory CQC Training class.

1.6. CONTRACT DATABASE

Prior to the pre-construction conference, the Government will provide the Contractor with basic contract award data to use for QCS. The Government will provide data updates to the Contractor as needed, generally by using the government's SFTP repository built into QCS import/export function. These updates will generally consist of submittal reviews, correspondence status, QA comments, and other administrative and QA data.

1.7. DATABASE MAINTENANCE

The Contractor shall establish, maintain, and update data for the contract in the QCS database throughout the duration of the contract. The Contractor shall establish and maintain the QCS database at the Contractor's site office. Data updates to the Government, e.g., daily reports, submittals, RFI’s, schedule updates, payment requests, etc. shall be submitted using the government's SFTP repository built into QCS export function. If permitted by the Contracting Officer, email or CD-ROM may be used instead (see Paragraph DATA SUBMISSION VIA CD-ROM). The QCS database typically shall include current data on the following items:

1.7.1. ADMINISTRATION

1.7.1.1. Contractor Information

The database shall contain the Contractor's name, address, telephone numbers, management staff, and other required items. Within 14 calendar days of receipt of QCS software from the Government, the Contractor shall deliver Contractor administrative data in electronic format.

1.7.1.2. Subcontractor Information

The database shall contain the name, trade, address, phone numbers, and other required information for all subcontractors. A subcontractor must be listed separately for each trade to be performed. Each subcontractor/trade shall be assigned a unique Responsibility Code, provided in QCS. Within 14 calendar days of receipt of QCS software from the Government, the Contractor shall deliver subcontractor administrative data in electronic format.

1.7.1.3. Correspondence

All Contractor correspondence to the Government shall be identified with a serial number. Correspondence initiated by the Contractor's site office shall be prefixed with "S". Letters initiated by the Contractor's home (main)

office shall be prefixed with "H". Letters shall be numbered starting from 0001. (e.g., H-0001 or S-0001). The Government's letters to the Contractor will be prefixed with "C".

All Requests For Information (RFI) shall be exchanged using the Built-in RFI generator and tracker in QCS.

1.7.1.4. Equipment

The Contractor's QCS database shall contain a current list of equipment planned for use or being used on the jobsite, including the most recent and planned equipment inspection dates.

1.7.1.5. Management Reporting

QCS includes a number of reports that Contractor management can use to track the status of the project. The value of these reports is reflective of the quality of the data input, and is maintained in the various sections of QCS. Among these reports are: Progress Payment Request worksheet, QA/QC comments, Submittal Register Status, Three-Phase Inspection checklists.

1.7.2. FINANCES

1.7.2.1. Pay Activity Data

The QCS database shall include a list of pay activities that the Contractor shall develop in conjunction with the design and construction schedule. The sum of all pay activities shall be equal to the total contract amount, including modifications. Pay activities shall be grouped by Contract Line Item Number (CLIN), and the sum of the activities shall equal the amount of each CLIN. The total of all CLINs equals the Contract Amount.

1.7.2.2. Payment Requests

All progress payment requests shall be prepared using QCS. The Contractor shall complete the payment request worksheet prompt payment certification, and payment invoice in QCS. The work completed under the contract, measured as percent or as specific quantities, shall be updated at least monthly. After the update, the Contractor shall generate a payment request report using QCS. The Contractor shall submit the payment request, prompt payment certification, and payment invoice with supporting data by using the government's SFTP repository built into QCS export function. If permitted by the Contracting Officer, E-mail or a CD-ROM may be used. A signed paper copy of the approved payment request is also required, which shall govern in the event of discrepancy with the electronic version.

1.7.3. Quality Control (QC)

QCS provides a means to track implementation of the 3-phase QC Control System, prepare daily reports, identify and track deficiencies, document progress of work, and support other contractor QC requirements. The Contractor shall maintain this data on a daily basis. Entered data will automatically output to the QCS generated daily report. The Contractor shall provide the Government a Contractor Quality Control (CQC) Plan within the time required in Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL. Within seven calendar days of Government acceptance, the Contractor shall submit a QCS update reflecting the information contained in the accepted CQC Plan: schedule, pay activities, features of work, submittal register, QC requirements, and equipment list.

1.7.3.1. Daily Contractor Quality Control (CQC) Reports

QCS includes the means to produce the Daily CQC Report. The Contractor may use other formats to record basic QC data. However, the Daily CQC Report generated by QCS shall be the Contractor's official report. Data from any supplemental reports by the Contractor shall be summarized and consolidated onto the QCS-generated Daily CQC Report. Daily CQC Reports shall be submitted as required by Section 01 45 04.00 10, CONTRACTOR QUALITY CONTROL. Reports shall be submitted electronically to the Government within 24 hours after the date covered by the report. The Contractor shall also provide the Government a signed, printed copy of the daily CQC report.

1.7.3.2. Deficiency Tracking

The Contractor shall use QCS to track deficiencies. Deficiencies identified by the Contractor will be numerically tracked using QC punch list items. The Contractor shall maintain a current log of its QC punch list items in the QCS database. The Government will log the deficiencies it has identified using its QA punch list items. The Government's QA punch list items will be included in its export file to the Contractor. The Contractor shall regularly update the correction status of both QC and QA punch list items.

1.7.3.3. QC Requirements

The Contractor shall develop and maintain a complete list of QC testing and required structural and life safety special inspections required by the International Code Council (ICC), transferred and installed property, and user training requirements in QCS. The Contractor shall update all data on these QC requirements as work progresses, and shall promptly provide this information to the Government via QCS.

1.7.3.4. Three-Phase Control Meetings

The Contractor shall maintain scheduled and actual dates and times of preparatory and initial control meetings in QCS.

1.7.3.5. Labor and Equipment Hours

The Contractor shall log labor and equipment exposure hours on a daily basis. This data will be rolled up into a monthly exposure report.

1.7.3.6. Accident/Safety Tracking Reporting

The Government will issue safety comments, directions, or guidance whenever safety deficiencies are observed. The Government's safety comments will be included in its export file to the Contractor. The Contractor shall regularly update the correction status of the safety comments. In addition, the Contractor shall utilize QCS to advise the Government of any accidents occurring on the jobsite. This supplemental entry is not to be considered as a substitute for completion of mandatory notification and reports, e.g., ENG Form 3394 and OSHA Form 300.

1.7.3.7. Features of Work

The Contractor shall include a complete list of the features of work in the QCS database. A feature of work may be associated with multiple pay activities. However, each pay activity (see subparagraph "Pay Activity Data" of paragraph "Finances") will only be linked to a single feature of work.

1.7.3.8. Hazard Analysis

The Contractor shall use QCS to develop a hazard analysis for each feature of work included in its CQC Plan. The hazard analysis shall address any hazards, or potential hazards, that may be associated with the work

1.7.4. Submittal Management

The Government will provide the submittal register form, ENG Form 4288, SUBMITTAL REGISTER, in electronic format. The Contractor and Designer of Record (DOR) shall develop and maintain a complete list of all submittals, including completion of all data columns and shall manage all submittals. Dates on which submittals are received and returned by the Government will be included in its export file to the Contractor. The Contractor shall use QCS to track and transmit all submittals. ENG Form 4025, submittal transmittal form, and the submittal register update, ENG Form 4288, shall be produced using QCS. QCS and RMS will be used to update, store and exchange submittal registers and transmittals, but will not be used for storage of actual submittals.

1.7.5. Schedule

The Contractor shall develop a design and construction schedule consisting of pay activities, in accordance with Section 01 32 01.00 10, PROJECT SCHEDULE, as applicable. This schedule shall be input and maintained in the QCS database either manually or by using the Standard Data Exchange Format (SDEF) (see Section 01 32 01.00 10 PROJECT SCHEDULE). The updated schedule data shall be included with each pay request submitted by the Contractor.

1.7.5.1. Import/Export of Data

QCS includes the ability to export Contractor data to the Government and to import submittal register and other Government-provided data from RMS, and schedule data using SDEF.

1.8. IMPLEMENTATION

Contractor use of QCS as described in the preceding paragraphs is mandatory. The Contractor shall ensure that sufficient resources are available to maintain its QCS database, and to provide the Government with regular database updates. QCS shall be an integral part of the Contractor's management of quality control.

1.9. DATA SUBMISSION VIA COMPUTER DISKETTE OR CD-ROM

The Government-preferred method for Contractor's submission of QCS data is by using the government's SFTP repository built into QCS export function.. Other data should be submitted using E-mail with file attachment(s). For locations where this is not feasible, the Contracting Officer may permit use of CD-ROM for data transfer. Data on CDs shall be exported using the QCS built-in export function. If used, CD-ROMs will be submitted in accordance with the following:

1.9.1. File Medium

The Contractor shall submit required data on CD-ROMs. They shall conform to industry standards used in the United States. All data shall be provided in English.

1.9.2. Disk Or Cd-Rom Labels

The Contractor shall affix a permanent exterior label to each diskette and CD-ROM submitted. The label shall indicate in English, the QCS file name, full contract number, contract name, project location, data date, name and telephone number of person responsible for the data.

1.9.3. File Names

The files will be automatically named by the QCS software. The naming convention established by the QCS software shall not be altered in any way by the Contractor.

1.10. MONTHLY COORDINATION MEETING

The Contractor shall update the QCS database each workday. At least monthly, the Contractor shall generate and submit an export file to the Government with schedule update and progress payment request. As required in Contract Clause "Payments", at least one week prior to submittal, the Contractor shall meet with the Government representative to review the planned progress payment data submission for errors and omissions.

The Contractor shall make all required corrections prior to Government acceptance of the export file and progress payment request. Payment requests accompanied by incomplete or incorrect data submittals will be returned. The Government will not process progress payments until an acceptable QCS export file is received.

1.11. NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the requirements of this specification. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification.

End of Section 01 45 01.10

SECTION 01 45 04.00 10
CONTRACTOR QUALITY CONTROL

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only. Refer to the latest edition, as of the date of the contract solicitation.

- ASTM INTERNATIONAL (ASTM)
- ASTM D 3740 Minimum Requirements for Agencies

  Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction
- ASTM E 329 Agencies Engaged in the Testing

  and/or Inspection of Materials Used in Construction
- U.S. ARMY CORPS OF ENGINEERS (USACE)

  ER 1110-1-12 Quality Management

1.2. PAYMENT

There will be no separate payment for providing and maintaining an effective Quality Control program. Include all costs associated therewith in the applicable unit prices or lump-sum prices contained in the Contract Line Item Schedule.

2.0 PRODUCTS (Not Applicable)

3.0 EXECUTION

3.1. GENERAL REQUIREMENTS

The Contractor is responsible for quality control and shall establish and maintain an effective quality control system in compliance with the Contract Clause titled "Inspection of Construction." The quality control system shall consist of plans, procedures, and organization necessary to produce an end product, which complies with the contract requirements. The system shall cover all design and construction operations, both onsite and offsite, and shall be keyed to the proposed design and construction sequence. The site project superintendent is responsible for the quality of work on the job and is subject to removal by the Contracting Officer for non-compliance with the quality requirements specified in the contract. The site project superintendent in this context shall be the highest level manager at the site, responsible for the overall site activities, including but not limited to quality and production. The site project superintendent shall maintain a physical presence at the site at all times, except as otherwise acceptable to the Contracting Officer, and shall be responsible for all construction and construction related activities at the site. Different contractors have different names for the on-site overall project supervisor. For clarification, the term “site project superintendent” refers to the Contractor’s senior site representative or “on-site manager”, or other similar title, as those terms are used in contract Clause 52.236-7, “Superintendence by the Contractor” and in the Division 00 Section(s) of the solicitation for this contract or task order,.or elsewhere in the contract. It does not refer to a construction superintendent, unless that person is also the Contractor’s permanently assigned senior site representative in charge of all on-site activities.

3.2. QUALITY CONTROL PLAN

Furnish for Government review, not later than 30 days after receipt of notice to proceed, the Contractor Quality Control (CQC) Plan proposed to implement the requirements of the Contract Clause titled "Inspection of Construction." The plan shall identify personnel, procedures, control, instructions, tests, records, and forms to be used. The Government will consider an interim plan for the first 30 days of operation. Design and construction may begin only after acceptance of the CQC Plan or acceptance of an interim plan applicable to the particular feature of work to be started. The Government will not permit work outside of the features of work included in an accepted interim plan to begin until acceptance of a CQC Plan or another interim plan containing the additional features of

work to be started. Where the applicable Code issued by the International Code Council calls for an inspection by the Building Official, the Contractor shall include the inspections in the Quality Control Plan and shall perform the inspections. The Designer of Record shall develop a program for any special inspections required by the applicable International Codes and the Contractor shall perform these inspections, using qualified inspectors. Include the special inspection plan in the QC Plan.

3.2.1. Content of the CQC Plan

The CQC Plan shall include, as a minimum, the following to cover all design and construction operations, both onsite and offsite, including work by subcontractors, fabricators, suppliers, and purchasing agents subcontractors, designers of record, consultants, architect/engineers (AE), fabricators, suppliers, and purchasing agents:

3.2.1.1. A description of the quality control organization. Include a chart showing lines of authority and an acknowledgment that the CQC staff shall implement the three phase control system for all aspects of the work specified. A CQC System Manager shall report to the project superintendent or someone higher in the contractor's organization.

3.2.1.2. The name, qualifications (in resume format), duties, responsibilities, and authorities of each person assigned a CQC function. Also include those responsible for performing and documenting the inspections required by the International Codes and the special inspection program developed by the designer of record.

3.2.1.3. A copy of the letter to the CQC System Manager, signed by an authorized official of the firm, which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager shall issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Furnish copies of these letters.

3.2.1.4. Procedures for scheduling, reviewing, certifying, and managing submittals, including those of subcontractors, offsite fabricators, suppliers, and purchasing agents subcontractors, designers of record, consultants, architect engineers (AE), offsite fabricators, suppliers, and purchasing agents. These procedures shall be in accordance with Section 01 33 00 SUBMITTAL PROCEDURES.

3.2.1.5. Control, verification, and acceptance testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. Use only Government approved Laboratory facilities.

3.2.1.6. Procedures for tracking preparatory, initial, and follow-up control phases and control, verification, and acceptance tests including documentation.

3.2.1.7. Procedures for tracking design and construction deficiencies from identification through acceptable corrective action. These procedures shall establish verification that identified deficiencies have been corrected.

3.2.1.8. Reporting procedures, including proposed reporting formats.

3.2.1.9. A list of the definable features of work. A definable feature of work is a task, which is separate and distinct from other tasks, has separate control requirements, and may be identified by different trades or disciplines, or it may be work by the same trade in a different environment. Although each section of the specifications may generally be considered as a definable feature of work, there are frequently more than one definable feature under a particular section. This list will be agreed upon during the coordination meeting.

3.2.1.10. A list of all inspections required by the International Codes and the special inspection program required by the code and this contract.

3.2.2. Additional Requirements for Design Quality Control (DQC) Plan

The following additional requirements apply to the Design Quality Control (DQC) plan:

3.2.2.1. The Contractor's QCP Plan shall provide and maintain a Design Quality Control (DQC) Plan as an effective quality control program which will assure that all services required by this design-build contract are performed and

provided in a manner that meets professional architectural and engineering quality standards. As a minimum, competent, independent reviewers identified in the DQC Plan shall review all documents. Use personnel who were not involved in the design effort to produce the design to perform the independent technical review (ITR). The ITR is intended as a quality control check of the design. Include, at least, but not necessarily limited to, a review of the contract requirements (the accepted contract or task order proposal and amended RFP), the basis of design, design calculations, the design configuration management documentation and check the design documents for errors, omissions, and for coordination and design integration. The ITR team is not required to examine, compare or comment concerning alternate design solutions but should concentrate on ensuring that the design meets the contract requirements. Correct errors and deficiencies in the design documents prior to submitting them to the Government.

3.2.2.2. Include in the DQC Plan the discipline-specific checklists to be used during the design and quality control of each submittal. Submit these completed checklists at each design phase as part of the project documentation.

3.2.2.3. A Design Quality Control Manager, who has the responsibility of being cognizant of and assuring that all documents on the project have been coordinated, shall implement the DQC Plan This individual shall be a person who has verifiable engineering or architectural design experience and is a registered professional engineer or architect. Notify the Government, in writing, of the name of the individual, and the name of an alternate person assigned to the position.

3.2.2.4. Develop and maintain effective, acceptable design configuration management (DCM) procedures to control and track all revisions to the design documents after the Interim Design Submission through submission of the As-Built documents. Include the DCM plan as a subset of the DQC Plan. See Section ‘Design After Award’.

3.2.3. Acceptance of Plan

Government acceptance of the Contractor's plan is required prior to the start of design and construction. Acceptance is conditional and will be predicated on satisfactory performance during the design and construction. The Government reserves the right to require the Contractor to make changes in his CQC Plan and operations including removal of personnel, as necessary, to obtain the quality specified.

3.2.4. Notification of Changes

After acceptance of the CQC Plan, notify the Government in writing of any proposed change. Proposed changes are subject to Government acceptance.

3.3. COORDINATION MEETING

After the Postaward Conference, before start of design or construction, and prior to acceptance by the Government of the CQC Plan, the Contractor and the Government shall meet and discuss the Contractor's quality control system. Submit the CQC Plan for review a minimum of 7 calendar days prior to the Coordination Meeting. During the meeting, a mutual understanding of the system details shall be developed, including the forms for recording the CQC operations, design activities, control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. The Government will prepare minutes of the meeting for signature by both parties. . The minutes shall become a part of the contract file. There may be occasions when either party will call for subsequent conferences to reconfirm mutual understandings and/or address deficiencies in the CQC system or procedures which may require corrective action by the Contractor.

3.4. QUALITY CONTROL ORGANIZATION

3.4.1. Personnel Requirements

The requirements for the CQC organization are a CQC System Manager, a Design Quality Manager, and sufficient number of additional qualified personnel to ensure contract compliance. The CQC organization shall also include personnel identified in the technical provisions as requiring specialized skills to assure the required work is being performed properly. The Contractor's CQC staff shall maintain a presence at the site at all times during progress of the work and have complete authority and responsibility to take any action necessary to ensure contract compliance. The CQC staff shall be subject to acceptance by the Contracting Officer. Provide adequate office

space, filing systems and other resources as necessary to maintain an effective and fully functional CQC organization. Promptly furnish complete records of all letters, material submittals, shop drawing submittals, schedules and all other project documentation to the CQC organization. The CQC organization shall be responsible to maintain these documents and records at the site at all times, except as otherwise acceptable to the Contracting Officer.

3.4.2. CQC System Manager

Identify as CQC System Manager an individual within the onsite work organization who shall be responsible for overall management of CQC and have the authority to act in all CQC matters for the Contractor. The CQC System Manager shall be a graduate engineer, graduate architect, or a BA/BS graduate of an ACCE accredited construction management college program. The CQC system Manager may alternately be an engineering technician with at least 2 years of college and an ICC certification as a Commercial Building Inspector (Residential Building Inspector certification will be required for Military Family Housing projects). In addition, the CQC system manager shall have a minimum of 5 years construction experience on construction similar to this contract. The CQC System Manager shall be on the site at all times during construction and shall be employed by the prime Contractor. Assign the CQC System Manager no other duties (except may also serve as Safety and Health Officer, if qualified and if allowed by Section 00 73 00). Identify an alternate for the CQC System Manager in the plan to serve in the event of the System Manager's absence. The requirements for the alternate shall be the same as for the designated CQC System Manager but the alternate may have other duties in addition to serving in a temporary capacity as the acting QC manager.

3.4.3. CQC Personnel

3.4.3.1. In addition to CQC personnel specified elsewhere in the contract provide specialized CQC personnel to assist the CQC System Manager in accordance with paragraph titled Area Qualifications.

3.4.3.2. These individuals may be employees of the prime or subcontractor; be responsible to the CQC System Manager; **are not intended to be full time, but must be physically present at the construction site during work on their areas of responsibility**; have the necessary education and/or experience in accordance with the experience matrix listed herein. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan. **One person may cover more than one area, provided that they are qualified to perform QC activities for the designated areas below and provided that they have adequate time to perform their duties:**

3.4.4. Experience Matrix

3.4.4.1. Area Qualifications

3.4.4.1.1. Civil - Graduate Civil Engineer or (BA/BS) graduate in construction management with 4 years experience in the type of work being performed on this project or engineering technician with 5 yrs related experience.

3.4.4.1.2. Mechanical - Graduate Mechanical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or engineering technician with an ICC certification as a Commercial Mechanical Inspector with 5 yrs related experience.

3.4.4.1.3. Electrical - Graduate Electrical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or engineering technician with an ICC certification as a Commercial Electrical Inspector with 5 yrs related experience.

3.4.4.1.4. Structural - Graduate Structural Engineer or (BA/BS) graduate in construction management with 4 yrs related experience or person with an ICC certification as a Reinforced Concrete Special Inspector and Structural Steel and Bolting Special Inspector (as applicable to the type of construction involved) with 5 yrs related experience.

3.4.4.1.5. Plumbing - Graduate Mechanical Engineer or (BA/BS) graduate in construction management with 4 yrs related experience, or person with an ICC certification as a Commercial Plumbing Inspector with 5 yrs related experience.

3.4.4.1.6. Concrete, Pavements and Soils Materials Technician (present while performing tests) with 2 yrs experience for the appropriate area

3.4.4.1.7. Testing, Adjusting and Balancing Specialist must be a member (TAB) Personnel of AABC or an experienced technician of the firm certified by the NEBB (present while testing, adjusting, balancing).

3.4.4.1.8. Design Quality Control Manager Registered Architect or Professional Engineer (not required on the construction site)

3.4.4.1.9. Registered Fire Protection Engineer with 4 years related experience or engineering technician with 5 yrs related experience (but see requirements for Fire Protection Engineer of Record to witness final testing in Section 01 10 00, paragraph 5.10, Fire Protection).

3.4.4.1.10. QC personnel assigned to the installation of the telecommunication system or any of its components shall be Building Industry Consulting Services International (BICSI) Registered Cabling Installers, Technician Level. Submit documentation of current BICSI certification. In lieu of BICSI certification, QC personnel shall have a minimum of 5 years experience in the installation of the specified copper and fiber optic cable and components. They shall have factory or factory approved certification from each equipment manufacturer indicating that they are qualified to install and test the provided products. QC personnel shall witness and certify the testing of telecommunications cabling and equipment.

3.4.5. Additional Requirement

In addition to the above experience and/or education requirements the CQC System Manager shall have completed the course entitled "Construction Quality Management for Contractors". This course is periodically offered at Contractor's expense. Inquire of the District or Division sponsoring the course for fees and other expenses involved, if any, for attendance at this course.

3.4.6. Organizational Changes

When it is necessary to make changes to the CQC staff, the Contractor shall revise the CQC Plan to reflect the changes and submit the changes to the Contracting Officer for acceptance.

3.5. SUBMITTALS AND DELIVERABLES

Make submittals as specified in Section 01 33 00 ***SUBMITTAL PROCEDURES***. The CQC organization shall certify that all submittals and deliverables are in compliance with the contract requirements.

3.6. CONTROL

Contractor Quality Control is the means by which the Contractor ensures that the construction, to include that of subcontractors and suppliers, complies with the requirements of the contract. The CQC organization shall conduct at least three phases of control for each definable feature of the construction work as follows:

3.6.1. Preparatory Phase

Perform this phase prior to beginning work on each definable feature of work, after all required plans/documents/materials are approved/accepted, and after copies are at the work site. This phase shall include:

3.6.1.1. A review of each paragraph of applicable specifications, reference codes, and standards. Make a copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field at the preparatory inspection. Maintain these copies in the field, available for use by Government personnel until final acceptance of the work.

3.6.1.2. A review of the contract drawings.

3.6.1.3. A check to assure that all materials and/or equipment have been tested, submitted, and approved.

3.6.1.4. Review of provisions that have been made to provide required control inspection and testing.

3.6.1.5. Examination of the work area to assure that all required preliminary work has been completed and is in compliance with the contract.

3.6.1.6. A physical examination of required materials, equipment, and sample work to assure that they are on hand, conform to approved shop drawings or submitted data, and are properly stored.

3.6.1.7. A review of the appropriate activity hazard analysis to assure safety requirements are met.

3.6.1.8. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.

3.6.1.9. A check to ensure that the portion of the plan for the work to be performed has been accepted by the Contracting Officer.

3.6.1.10. Discussion of the initial control phase.

3.6.1.11. Notify the Government at least 24 hours in advance of beginning the preparatory control phase. This phase shall include a meeting conducted by the CQC System Manager and attended by the superintendent, other CQC personnel (as applicable), and the foreman responsible for the definable feature. Document the results of the preparatory phase actions by separate minutes prepared by the CQC System Manager and attached to the daily CQC report. The Contractor shall instruct applicable workers as to the acceptable level of workmanship required in order to meet contract specifications.

3.6.2. Initial Phase

Accomplish this phase at the beginning of a definable feature of work. Include the following actions:

3.6.2.1. Check work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.

3.6.2.2. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.

3.6.2.3. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards. Compare with required sample panels as appropriate.

3.6.2.4. Resolve all differences.

3.6.2.5. Check safety to include compliance with and upgrading of the Accident Prevention plan and activity hazard analysis. Review the activity analysis with each worker.

3.6.2.6. Notify the Government at least 24 hours in advance of beginning the initial phase. The CQC System Manager shall prepare and attach to the daily CQC report separate minutes of this phase. Indicate exact location of initial phase for future reference and comparison with follow-up phases.

3.6.2.7. Repeat the initial phase any time acceptable specified quality standards are not being met.

3.6.3. Follow-up Phase

Perform daily checks to assure control activities, including control testing, are providing continued compliance with contract requirements, until completion of the particular feature of work. The checks shall be made a matter of record in the CQC documentation. Conduct final follow-up checks and correct deficiencies prior to the start of additional features of work which may be affected by the deficient work. Do not build upon nor conceal non-conforming work.

3.6.4. Additional Preparatory and Initial Phases

Conduct additional preparatory and initial phases on the same definable features of work if: the quality of on-going work is unacceptable; if there are changes in the applicable CQC staff, onsite production supervision or work crew; if work on a definable feature is resumed after a substantial period of inactivity; or if other problems develop.

3.7. TESTS

3.7.1. Testing Procedure

Perform specified or required tests to verify that control measures are adequate to provide a product which conforms to contract requirements and project design documents. Upon request, furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and/or acceptance tests when specified. The Contractor shall procure the services of a Corps of Engineers approved testing laboratory, or establish an approved testing laboratory at the project site. The Contractor may elect to use a laboratory certified and accredited by the Concrete and cement Reference Laboratory (CCRL) or by AASHTO Materials Reference Laboratory (AMRL) for testing procedures that those organizations certify. The Contractor shall perform the following activities and record and provide the following data:

3.7.1.1. Verify that testing procedures comply with contract requirements and project design documents.

3.7.1.2. Verify that facilities and testing equipment are available and comply with testing standards.

3.7.1.3. Check test instrument calibration data against certified standards.

3.7.1.4. Verify that recording forms and test identification control number system, including all of the test documentation requirements, have been prepared.

3.7.1.5. Include results of all tests taken, both passing and failing tests, recorded on the CQC report for the date taken. Include specification paragraph reference, location where tests were taken, and the sequential control number identifying the test. If approved by the Contracting Officer, actual test reports may be submitted later with a reference to the test number and date taken. Provide an information copy of tests performed by an offsite or commercial test facility directly to the Contracting Officer. Failure to submit timely test reports as stated may result in nonpayment for related work performed and disapproval of the test facility for this contract.

3.7.2. Testing Laboratories

3.7.2.1. Capability Check

The Government reserves the right to check laboratory equipment in the proposed laboratory for compliance with the standards set forth in the contract specifications and to check the laboratory technician's testing procedures and techniques. Laboratories utilized for testing soils, concrete, asphalt, and steel shall meet criteria detailed in ASTM D 3740 and ASTM E 329.

3.7.2.2. Capability Recheck

If the selected laboratory fails the capability check, the Government will assess the Contractor a charge of $1,375 to reimburse the Government for each succeeding recheck of the laboratory or the checking of a subsequently selected laboratory. Such costs will be deducted from the contract amount due the Contractor.

3.7.3. Onsite Laboratory

The Government reserves the right to utilize the Contractor's control testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

3.7.4. Furnishing or Transportation of Samples for Government Quality Assurance Testing

The Contractor is responsible for costs incidental to the transportation of samples or materials. Deliver samples of materials for test verification and acceptance testing by the Government to the Corps of Engineers Laboratory, f.o.b., at the following address:

- For delivery by mail:

  The Owner will not be performing any testing services.

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- For other deliveries:

  The Owner will not be performing any testing services.

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The area or resident office will coordinate, exact delivery location, and dates for each specific test.

3.8. COMPLETION INSPECTION

3.8.1. Punch-Out Inspection

Near the end of the work, or any increment of the work established by a time stated in the SPECIAL CONTRACT REQUIREMENTS Clause, "Commencement, Prosecution, and Completion of Work", or by the specifications, the CQC Manager shall conduct an inspection of the work. Prepare a punch list of items which do not conform to the approved drawings and specifications and include in the CQC documentation, as required by paragraph DOCUMENTATION. The list of deficiencies shall include the estimated date by which the deficiencies will be corrected. The CQC System Manager or staff shall make a second inspection to ascertain that all deficiencies have been corrected. Once this is accomplished, the Contractor shall notify the Government that the facility is ready for the Government Pre-Final inspection.

3.8.2. Pre-Final Inspection

As soon as practicable after the notification above, the Government will perform the pre-final inspection to verify that the facility is complete and ready to be occupied. A Government Pre-Final Punch List may be developed as a result of this inspection. The Contractor's CQC System Manager shall ensure that all items on this list have been corrected before notifying the Government, so that a Final inspection with the customer can be scheduled. Correct any items noted on the Pre-Final inspection in a timely manner. Accomplish these inspections and any deficiency corrections required by this paragraph within the time slated for completion of the entire work or any particular increment of the work if the project is divided into increments by separate completion dates.

3.8.3. Final Acceptance Inspection

The Contractor's Quality Control Inspection personnel, plus the superintendent or other primary management person, and the Contracting Officer's Representative shall attend the final acceptance inspection. Additional Government personnel including, but not limited to, those from Base/Post Civil Facility Engineer user groups and major commands may also attend. The Government will formally schedule the final acceptance inspection based upon results of the Pre-Final inspection. Provide notice to the Government at least 14 days prior to the final acceptance inspection and include the Contractor's assurance that all specific items previously identified to the Contractor as being unacceptable, along with all remaining work performed under the contract, will be complete and acceptable by the date scheduled for the final acceptance inspection. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the contract clause titled "Inspection of Construction".

3.9. DOCUMENTATION

3.9.1. Maintain current records providing factual evidence that required quality control activities and/or tests have been performed. These records shall include the work of subcontractors and suppliers using government-provided software, QCS (see Section 01 45 01.10). The report includes, as a minimum, the following information:

3.9.1.1. Contractor/subcontractor and their area of responsibility.

3.9.1.2. Operating plant/equipment with hours worked, idle, or down for repair.

3.9.1.3. Work performed each day, giving location, description, and by whom. When Network Analysis (NAS) is used, identify each phase of work performed each day by NAS activity number.

3.9.1.4. Test and/or control activities performed with results and references to specifications/drawings requirements. Identify the applicable control phase (Preparatory, Initial, Follow-up). List deficiencies noted, along with corrective action.

3.9.1.5. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specifications/drawings requirements.

3.9.1.6. Submittals and deliverables reviewed, with contract reference, by whom, and action taken.

3.9.1.7. Offsite surveillance activities, including actions taken.

3.9.1.8. Job safety evaluations stating what was checked, results, and instructions or corrective actions.

3.9.1.9. Instructions given/received and conflicts in plans and/or specifications.

3.9.1.10. Provide documentation of design quality control activities. For independent design reviews, provide, as a minimum, identity of the ITR team, the ITR review comments, responses and the record of resolution of the comments.

3.9.2. Contractor's verification statement.

These records shall indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. These records shall cover both conforming and deficient features and shall include a statement that equipment and materials incorporated in the work and workmanship comply with the contract. Furnish the original and one copy of these records in report form to the Government daily within 24 hours after the date covered by the report, except that reports need not be submitted for days on which no work is performed. As a minimum, submit one report for every 7 days of no work and on the last day of a no work period. Account for all calendar days throughout the life of the contract. The first report following a day of no work shall be for that day only. The CQC System Manager shall sign and date reports. The report shall include copies of test reports and copies of reports prepared by all subordinate quality control personnel. The Contractor may submit these forms electronically, in lieu of hard copy.

3.10. NOTIFICATION OF NONCOMPLIANCE

The Contracting Officer will notify the Contractor of any detected noncompliance with the foregoing requirements. The Contractor shall take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, shall be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

End of Section 01 45 04.00 10

SECTION 01 50 02
TEMPORARY CONSTRUCTION FACILITIES

1.0 OVERVIEW

1.1. GENERAL REQUIREMENTS

1.2. AVAILABILITY AND USE OF UTILITY SERVICES

1.3. BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.4. PROTECTION AND MAINTENANCE OF TRAFFIC

1.5. MAINTENANCE OF CONSTRUCTION SITE

1.0 OVERVIEW

1.1. GENERAL REQUIREMENTS

1.1.1. Site Plan

Prepare a site plan indicating the proposed location and dimensions of any area to be fenced and used by the Contractor, the number of trailers to be used, avenues of ingress/egress to the fenced area and details of the fence installation. Identify any areas which may have to be graveled to prevent the tracking of mud. Also indicate if the use of a supplemental or other staging area is desired.

1.2. AVAILABILITY AND USE OF UTILITY SERVICES

1.2.1. See Section 00 72 00, Contract Clauses and Section 00 73 00, Special Contract Requirements, for Utility Availability requirements.

1.2.2. Sanitation

Provide and maintain within the construction area minimum field-type sanitary facilities approved by the Contracting Officer. Government toilet facilities will not be available to Contractor's personnel.

1.2.3. Telephone

Make arrangements and pay all costs for desired telephone facilities.

1.3. BULLETIN BOARD, PROJECT SIGN, AND PROJECT SAFETY SIGN

1.3.1. Bulletin Board

Immediately upon beginning of onsite work, provide a weatherproof glass-covered bulletin board not less than 36 by 48 inches in size for displaying the Equal Employment Opportunity poster, a copy of the wage decision contained in the contract, Wage Rate Information poster, and other information approved by the Contracting Officer. Locate the bulletin board at the project site in a conspicuous place easily accessible to all employees, as approved by the Contracting Officer. Display legible copies of the aforementioned data until work is completed. Remove the bulletin board from the site upon completion of the project.

1.3.2. Project and Safety Signs

Erect a project sign and a site safety sign with informational details as provided by the Government at the Post award conference, within 15 days prior to any work activity on project site. Update the safety sign data daily, with light colored metallic or non-metallic numerals. Remove the signs from the site upon completion of the project. Engineer Pamphlet EP 310-1-6a contains the standardized layout and construction details for the signs. It can be found through a GOOGLE Search or try http://www.usace.army.mil/publications/eng-pamphlets/ep310-1-6a/s-16.pdf.

1.4. PROTECTION AND MAINTENANCE OF TRAFFIC

Provide access and temporary relocated roads as necessary to maintain traffic. Maintain and protect traffic on all affected roads during the construction period except as otherwise specifically directed by the Contracting Officer. Take measures for the protection and diversion of traffic, including the provision of watchmen and flagmen, erection of barricades, placing of lights around and in front of equipment and the work, and the erection and maintenance of adequate warning, danger, and direction signs, as required by the State and local authorities having jurisdiction. Protect the traveling public from damage to person and property.

The Contractor's traffic on roads selected for hauling material to and from the site shall interfere as little as possible with public traffic. Investigate the adequacy of existing roads and the allowable load limit on these roads. Repair any damage to roads caused by construction operations.

1.4.1. Haul Roads

The Contractor shall, at its own expense, construct access and haul roads necessary for proper prosecution of the work under this contract. Construct haul roads with suitable grades and widths. Avoid sharp curves, blind corners, and dangerous cross traffic. Provide necessary lighting, signs, barricades, and distinctive markings for the safe movement of traffic. The method of dust control, although optional, shall be adequate to ensure safe operation at all times. Location, grade, width, and alignment of construction and hauling roads shall be subject to approval by the Contracting Officer. Provide adequate lighting to assure full and clear visibility for full width of haul road and work areas during any night work operations. Remove haul roads designated by the Contracting Officer upon completion of the work and restore those areas.

1.4.2. Barricades

Erect and maintain temporary barricades to limit public access to hazardous areas. Barricades shall be required whenever safe public access to paved areas such as roads, parking areas or sidewalks is prevented by construction activities or as otherwise necessary to ensure the safety of both pedestrian and vehicular traffic. Securely place barricades clearly visible with adequate illumination to provide sufficient visual warning of the hazard during both day and night.

1.5. MAINTENANCE OF CONSTRUCTION SITE

Mow grass and vegetation located within the boundaries of the construction site for the duration of the project, from NTP to contract completion. Edge or neatly trim grass and vegetation along fences, buildings, under trailers, and in areas not accessible to mowers from NTP to contract completion.

End of Section 01 50 02

SECTION 01 57 20.00 10
ENVIRONMENTAL PROTECTION

1.0 GENERAL REQUIREMENTS

Minimize environmental pollution and damage that may occur as the result of construction operations. Protect the environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire duration of this contract. Comply with all applicable environmental Federal, State, and local laws and regulations. The Contractor shall be responsible for any delays resulting from failure to comply with environmental laws and regulations

1.1. SUBCONTRACTORS

Ensure compliance with this section by subcontractors.

1.2. ENVIRONMENTAL PROTECTION PLAN

1.2.1. The purpose of the Environmental Protection Plan is to present a comprehensive overview of known or potential environmental issues which the Contractor must address during construction. Define issues of concern within the Environmental Protection Plan as outlined in this section. Address each topic in the plan at a level of detail commensurate with the environmental issue and required construction task(s). Identify and discuss topics or issues which are not identified in this section, but which the Contractor considers necessary, after those items formally identified in this section. Prior to commencing construction activities or delivery of materials to the site, submit the Plan for review and Government approval. The Contractor shall meet with the Government prior to implementation of the Environmental Protection Plan, for the purpose of discussing the implementation of the initial plan; possible subsequent additions and revisions to the plan including any reporting requirements; and methods for administration of the Contractor's Environmental Plans. Maintain and keep the Environmental Protection Plan current onsite.

1.2.2. Compliance

No requirement in this Section shall be construed as relieving the Contractor of any applicable Federal, State, and local environmental protection laws and regulations. During Construction, the Contractor shall be responsible for identifying, implementing, and submitting for approval any additional requirements to be included in the Environmental Protection Plan.

1.2.3. Contents

The plan shall include, but shall not be limited to, the following:

1.2.3.1. Name(s) of person(s) within the Contractor's organization who is(are) responsible for ensuring adherence to the Environmental Protection Plan.

1.2.3.2. Name(s) and qualifications of person(s) responsible for manifesting hazardous waste to be removed from the site, if applicable

1.2.3.3. Name(s) and qualifications of person(s) responsible for training the Contractor's environmental protection personnel

1.2.3.4. Description of the Contractor's environmental protection personnel training program

1.2.3.5. An erosion and sediment control plan which identifies the type and location of the erosion and sediment controls to be provided. Include monitoring and reporting requirements to assure that the control measures are in compliance with the erosion and sediment control plan, Federal, State, and local laws and regulations. A Storm Water Pollution Prevention Plan (SWPPP) may be substituted for this plan.

1.2.3.6. Drawings showing locations of proposed temporary excavations or embankments for haul roads, stream crossings, material storage areas, structures, sanitary facilities, and stockpiles of excess or spoil materials including methods to control runoff and to contain materials on the site

1.2.3.7. Traffic control plans including measures to reduce erosion of temporary roadbeds by construction traffic, especially during wet weather. Include measures to minimize the amount of mud transported onto paved public roads by vehicles or runoff.

1.2.3.8. Work area plan showing the proposed activity in each portion of the area and identifying the areas of limited use or nonuse. Include measures for marking the limits of use areas including methods for protection of features to be preserved within authorized work areas.

1.2.3.9. Drawing showing the location of on-installation borrow areas.

1.2.3.10. A spill control plan shall include the procedures, instructions, and reports to be used in the event of an unforeseen spill of a substance regulated by 40 CFR 68, 40 CFR 302, 40 CFR 355, and/or regulated under State or Local laws and regulations. The spill control plan supplements the requirements of EM 385-1-1. This plan shall include as a minimum:

(a) The name of the individual who will report any spills or hazardous substance releases and who will follow up with complete documentation. This individual shall immediately notify the Government and the local Fire Department in addition to the legally required Federal, State, and local reporting channels (including the National Response Center 1-800-424-8802) if a reportable quantity is released to the environment. The plan shall contain a list of the required reporting channels and telephone numbers.

(b) The name and qualifications of the individual who will be responsible for implementing and supervising the containment and cleanup

(c) Training requirements for Contractor's personnel and methods of accomplishing the training

(d) A list of materials and equipment to be immediately available at the job site, tailored to cleanup work of the potential hazard(s) identified.

(e) The names and locations of suppliers of containment materials and locations of additional fuel oil recovery, cleanup, restoration, and material-placement equipment available in case of an unforeseen spill emergency

(f) The methods and procedures to be used for expeditious contaminant cleanup

1.2.3.11. A solid waste management plan identifying waste minimization, collection, and disposals methods, waste streams (type and quantity), and locations for solid waste diversion/disposal including clearing debris and C&D waste that is diverted (salvaged, reused, or recycled). Detail the contractor's actions to comply with, and to participate in, Federal, state, regional, local government, and installation sponsored recycling programs to reduce the volume of solid waste at the source. Identify any subcontractors responsible for the transportation, salvage and disposal of solid waste. Submit licenses or permits for solid waste disposal sites that are not a commercial operating facility. Attach evidence of the facility's ability to accept the solid waste to this plan. A construction and demolition waste management plan, similar to the plan specified in the UFGS 01 74 19 (formerly 01572) may be used as the non-hazardous solid waste management plan. Provide a Non-Hazardous Solid Waste Diversion Report. Submit the report on the first working day after the first quarter that non-hazardous solid waste has been disposed and/or diverted and each quarter thereafter (e.g. the first working day of January, April, July, and October) until the end of the project. Additionally, a summary report, with all data fields, is required at the end of the project. The report shall indicate the total type and amount of waste generated, total type and amount of waste diverted, type and amount of waste sent to waste-to-energy facility and alternative daily cover, in tons along with the percent that was diverted. Maintain, track and report construction and demolition waste data in a manner such that the installation can enter the data into the Army SWAR database, which separates data by type of material. A cumulative report in LEED Letter Template format may be used but must be modified to include the date disposed of/diverted and include the above stated diversion data. NOTE: The Solid Waste Diversion Reports are separate documentation than the LEED documentation.

1.2.3.12. DELETED.

1.2.3.13. An air pollution control plan detailing provisions to assure that dust, debris, materials, trash, etc., do not become air borne and travel off the project site.

1.2.3.14. A contaminant prevention plan that: identifies potentially hazardous substances to be used on the job site; identifies the intended actions to prevent introduction of such materials into the air, water, or ground; and details provisions for compliance with Federal, State, and local laws and regulations for storage and handling of

these materials. In accordance with EM 385-1-1, include a copy of the Material Safety Data Sheets (MSDS) and the maximum quantity of each hazardous material to be on site at any given time in the contaminant prevention plan. Update the plan as new hazardous materials are brought on site or removed from the site. Reference this plan in the storm water pollution prevention plan, as applicable.

1.2.3.15. A waste water management plan that identifies the methods and procedures for management and/or discharge of waste waters which are directly derived from construction activities, such as concrete curing water, clean-up water, dewatering of ground water, disinfection water, hydrostatic test water, and water used in flushing of lines. If a settling/retention pond is required, include the design of the pond including drawings, removal plan, and testing requirements for possible pollutants. If land application will be the method of disposal for the waste water, include a sketch showing the location for land application along with a description of the pretreatment methods to be implemented and any required permits. If surface discharge will be the method of disposal, include a copy of the permit and associated documents as an attachment prior to discharging the waste water. If disposal is to a sanitary sewer, include documentation that the waste water treatment plant Operator has approved the flow rate, volume, and type of discharge.

1.2.3.16. A historical, archaeological, cultural resources biological resources and wetlands plan that defines procedures for identifying and protecting historical, archaeological, cultural resources, biological resources and wetlands known to be on the project site: and/or identifies procedures to be followed if historical archaeological, cultural resources, biological resources and wetlands not previously known to be onsite or in the area are discovered during construction. Include methods to assure the protection of known or discovered resources and shall identify lines of communication between Contractor personnel and the Government.

1.2.3.17. A pesticide treatment plan, updated, as information becomes available. Include: sequence of treatment, dates, times, locations, pesticide trade name, EPA registration numbers, authorized uses, chemical composition, formulation, original and applied concentration, application rates of active ingredient (i.e. pounds of active ingredient applied), equipment used for application and calibration of equipment. The Contractor is responsible for Federal, State, Regional and Local pest management record keeping and reporting requirements as well as any additional Installation specific requirements. Follow AR 200-1, Chapter 5, Pest Management, Section 5-4, “Program Requirements” for data required to be reported to the Installation.

1.3. PROTECTION FEATURES

This paragraph supplements the Contract Clause PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS. Prior to start of any onsite construction activities, the Contractor and the Government shall make a joint condition survey. Immediately following the survey, the Contractor shall prepare a brief report including a plan describing the features requiring protection under the provisions of the Contract Clauses, which are not specifically identified on the drawings as environmental features requiring protection along with the condition of trees, shrubs and grassed areas immediately adjacent to the site of work and adjacent to the Contractor's assigned storage area and access route(s), as applicable. Both the Contractor and the Government will sign this survey, upon mutual agreement as to its accuracy and completeness. The Contractor develop a plan that depicts how it will protect those environmental features included in the survey report and any indicated on the drawings, regardless of interference which their preservation may cause to the Contractor's work under the contract.

1.4. ENVIRONMENTAL ASSESSMENT OF CONTRACT DEVIATIONS

Any deviations, requested by the Contractor, from the drawings, plans and specifications which may have an environmental impact will be subject to approval by the Government and may require an extended review, processing, and approval time. The Government reserves the right to disapprove alternate methods, even if they are more cost effective, if the Government determines that the proposed alternate method will have an adverse environmental impact.

1.5. NOTIFICATION

The Government will notify the Contractor in writing of any observed noncompliance with Federal, State or local environmental laws or regulations, permits, and other elements of the Contractor's Environmental Protection plan. The Contractor shall, after receipt of such notice, inform the Government of the proposed corrective action and take such action when approved by the Government. The Government may issue an order stopping all or part of the

work until satisfactory corrective action has been taken. No time extensions shall be granted or equitable adjustments allowed to the Contractor for any such suspensions. This is in addition to any other actions the Government may take under the contract, or in accordance with the Federal Acquisition Regulation or Federal Law.

2.0 PRODUCTS (NOT USED)

3.0 EXECUTION

3.1. LAND RESOURCES

Confine all activities to areas defined by the drawings and specifications. Prior to the beginning of any construction, identify any land resources to be preserved within the work area. Except in areas indicated on the drawings or specified to be cleared, do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, topsoil, and land forms without approval. Do not attach or fasten any ropes, cables, or guys to any trees for anchorage unless specifically authorized. Provide effective protection for land and vegetation resources at all times as defined in the following subparagraphs. Remove all stone, soil, or other materials displaced into uncleared areas..

3.1.1. Work Area Limits

Prior to commencing construction activities, mark the areas that need not be disturbed under this contract. Mark or fence isolated areas within the general work area which are not to be disturbed. Protect monuments and markers before construction operations commence. Where construction operations are to be conducted during darkness, any markers shall be visible in the dark. Personnel shall be knowledgeable of the purpose for marking and/or protecting particular objects.

3.1.2. Landscape

Clearly identify trees, shrubs, vines, grasses, land forms and other landscape features indicated and defined on the drawings to be preserved by marking, fencing, or wrapping with boards, or any other approved techniques. Restore landscape features damaged or destroyed during construction operations outside the limits of the approved work area.

3.1.3. Erosion and Sediment Controls

Provide erosion and sediment control measures in accordance with Federal, State, and local laws and regulations. Coordinate with approving authorities (federal, state, etc.) for specific requirements to be included in the plan. The erosion and sediment controls selected and maintained by the Contractor shall be such that water quality standards are not violated as a result of the Contractor's construction activities. Keep the area of bare soil exposed at any one time by construction operations to a minimum necessary. Construct or install temporary and permanent erosion and sediment control best management practices (BMPs). BMPs may include, but not be limited to, vegetation cover, stream bank stabilization, slope stabilization, silt fences, construction of terraces, interceptor channels, sediment traps, inlet and outfall protection, diversion channels, and sedimentation basins. Remove any temporary measures after the area has been stabilized.

3.1.4. Contractor Facilities and Work Areas

Place field offices, staging areas, stockpile storage, and temporary buildings in areas designated on the drawings or as directed by the Government. Make only approved temporary movement or relocation of Contractor facilities. Provide erosion and sediment controls for on-site borrow and spoil areas to prevent sediment from entering nearby waters. Control temporary excavation and embankments for plant and/or work areas to protect adjacent areas.

3.2. WATER RESOURCES

Monitor construction activities to prevent pollution of surface and ground waters. Do not apply toxic or hazardous chemicals to soil or vegetation unless otherwise indicated. Monitor all water areas affected by construction activities. For construction activities immediately adjacent to impaired surface waters, the Contractor shall be capable of quantifying sediment or pollutant loading to that surface water when required by state or federally issued Clean Water Act permits.

3.2.1. Stream Crossings

Stream crossings shall allow movement of materials or equipment without violating water pollution control standards of the Federal, State, and local governments or impede state-designated flows.

3.2.2. Wetlands

Do not enter, disturb, destroy, or allow discharge of contaminants into any wetlands.

3.3. AIR RESOURCES

Comply with all Federal and State air emission and performance laws and standards for equipment operation, activities, or processes.

3.3.1. Particulates

Control dust particles; aerosols and gaseous by-products from construction activities; and processing and preparation of materials, such as from asphaltic batch plants, including weekends, holidays and hours when work is not in progress. Maintain excavations, stockpiles, haul roads, permanent and temporary access roads, plant sites, spoil areas, borrow areas, and other work areas within or outside the project boundaries free from particulates which would cause the Federal, State, and local air pollution standards to be exceeded or which would cause a hazard or a nuisance. Sprinkling, chemical treatment of an approved type, baghouse, scrubbers, electrostatic precipitators or other methods are permitted to control particulates in the work area. Sprinkling, to be efficient, must be repeated to keep the disturbed area damp at all times. Provide sufficient, competent equipment available to accomplish these tasks. Perform particulate control as the work proceeds and whenever a particulate nuisance or hazard occurs. Comply with all State and local visibility regulations.

3.3.2. Odors

Control odors from construction activities at all times. Odors shall not cause a health hazard and shall be in compliance with State regulations and/or local ordinances.

3.3.3. Sound Intrusions

Keep construction activities under surveillance and control to minimize environment damage by noise. Comply with the provisions of the state and Installation rules.

3.3.4. Burning

Burning is not allowed on the project site unless specified in other sections of the specifications or by written authorization. Specific times, locations, and manners of burning shall be subject to approval.

3.4. CHEMICAL MATERIALS MANAGEMENT AND WASTE DISPOSAL

Disposal of wastes shall be as directed below, unless otherwise specified in other sections and/or shown on the drawings.

3.4.1. Solid Wastes

Place solid wastes (excluding clearing debris) in containers which are emptied on a regular schedule. Conduct handling, storage, and disposal to prevent contamination. Employ segregation measures so that no hazardous or toxic waste will become co-mingled with solid waste. Transport solid waste off Government property and dispose of it in compliance with Federal, State, and local requirements for solid waste disposal. The minimum acceptable off-site solid waste disposal option is a Subtitle D RCRA permitted landfill. Verify that the selected transporters and disposal facilities have the necessary permits and licenses to operate. Comply with Federal, State, and local laws and regulations pertaining to the use of landfill areas.

3.4.2. Chemicals and Chemical Wastes

Dispense chemicals, ensuring no spillage to the ground or water. Perform and document periodic inspections of dispensing areas to identify leakage and initiate corrective action. The Government may periodically review this documentation. Collect chemical waste in corrosion resistant, compatible containers. Monitor and remove collection drums to a staging or storage area when contents are within 6 inches of the top. Classify, manage, store, and dispose of wastes in accordance with Federal, State, and local laws and regulations.

3.4.3. Contractor Generated Hazardous Wastes/Excess Hazardous Materials

Hazardous wastes are defined in 40 CFR 261, or are as defined by applicable state and local regulations. Hazardous materials are defined in 49 CFR 171 - 178. At a minimum, manage and store hazardous waste in compliance with 40 CFR 262. Take sufficient measures to prevent spillage of hazardous and toxic materials during dispensing. Segregate hazardous waste from other materials and wastes; protect it from the weather by placing it in a safe covered location and take precautionary measures, such as berming or other appropriate measures, against accidental spillage. Store, describe, package, label, mark, and placard hazardous waste and hazardous material in accordance with 49 CFR 171 - 178, state, and local laws and regulations. Transport Contractor generated hazardous waste off Government property in accordance with the Environmental Protection Agency and the Department of Transportation laws and regulations. Dispose of hazardous waste in compliance with Federal, State and local laws and regulations. Immediately report spills of hazardous or toxic materials to the Government and the Facility Environmental Office. Contractor will be responsible for cleanup and cleanup costs due to spills. Contractor is responsible for the disposition of Contractor generated hazardous waste and excess hazardous materials.

3.4.4. Fuel and Lubricants

Conduct storage, fueling and lubrication of equipment and motor vehicles in a manner that affords the maximum protection against spill and evaporation. Manage and store fuel, lubricants and oil in accordance with all Federal, State, Regional, and local laws and regulations.

3.5. RECYCLING AND WASTE MINIMIZATION

Participate in State and local government sponsored recycling programs. The Contractor is further encouraged to minimize solid waste generation throughout the duration of the project. Line and berm fueling areas and establish storm water control structures at discharge points for site run-off. Keep a liquid containment clean-up kit available at the fueling area.

3.6. HISTORICAL, ARCHAEOLOGICAL, AND CULTURAL RESOURCES

Existing historical, archaeological, and cultural resources within the Contractor's work area are shown on the drawings. Protect and preserve these resources during the life of the Contract. Temporarily suspend all activities that may damage or alter such resources, if any previously unidentified or unanticipated historical, archaeological, and cultural resources are discovered or found during excavation or other construction activities. Resources covered by this paragraph include but are not limited to: any human skeletal remains or burials; artifacts; shell, midden, bone, charcoal, or other deposits; rock or coral alignments, pavings, wall, or other constructed features; and any indication of agricultural or other human activities. Upon such discovery or find, notify the Government so that the appropriate authorities may be notified and a determination made as to their significance and what, if any, special disposition of the finds should be made. Cease all activities that may result in impact to or the destruction of these resources. Secure the area and prevent employees or other persons from trespassing on, removing, or otherwise disturbing such resources.

3.7. BIOLOGICAL RESOURCES

Minimize interference with, disturbance to, and damage to fish, wildlife, and plants, including their habitat. Protect threatened and endangered animal and plant species including their habitat in accordance with Federal, State, Regional, and local laws and regulations.

3.8. INTEGRATED PEST MANAGEMENT

Coordinate, through the Government, with the Installation Pest Management Coordinator (IPMC) at the earliest possible time prior to pesticide application, in order to minimize impacts to existing fauna and flora. Discuss

integrated pest management strategies with the IPMC and receive concurrence from the IPMC, through the COR, prior to the application of any pesticide associated with these specifications. Give IMPC personnel the opportunity to be present at all meetings concerning treatment measures for pest or disease control and during application of the pesticide. The use and management of pesticides are regulated under 40 CFR 152 - 186.

3.8.1. Pesticide Delivery and Storage

Deliver pesticides, approved for use on the Installation, to the site in the original, unopened containers bearing legible labels indicating the EPA registration number and the manufacturer's registered uses.

3.8.2. Qualifications

Use the services of a subcontractor for pesticide application whose principal business is pest control. The subcontractor shall be licensed and certified in the state where the work is to be performed.

3.8.3. Pesticide Handling Requirements

Formulate, treat with, and dispose of pesticides and associated containers in accordance with label directions.

3.8.4. Application

A state certified pesticide applicator shall apply pesticides in accordance with EPA label restrictions and recommendations.

3.9. PREVIOUSLY USED EQUIPMENT

Clean all previously used construction equipment prior to bringing it onto the project site. Ensure that the equipment is free from soil residuals, egg deposits from plant pests, noxious weeds, and plant seeds. Consult with the USDA jurisdictional office for additional cleaning requirements.

3.10. MILITARY MUNITIONS

Immediately stop work in that area and immediately inform the Government, in the event military munitions, as defined in 40 CFR 260, are discovered or uncovered.

3.11. TRAINING OF CONTRACTOR PERSONNEL

Train personnel in all phases of environmental protection and pollution control. Conduct environmental protection/pollution control meetings for all Contractor personnel prior to commencing construction activities. Conduct additional meetings for new personnel and when site conditions change. The training and meeting agenda shall include methods of detecting and avoiding pollution; familiarization with statutory and contractual pollution standards; installation and care of devices, vegetative covers, and instruments required for monitoring purposes to ensure adequate and continuous environmental protection/pollution control; anticipated hazardous or toxic chemicals or wastes, and other regulated contaminants; recognition and protection of archaeological sites, artifacts, wetlands, and endangered species and their habitat that are known to be in the area.

3.12. POST CONSTRUCTION CLEANUP

Clean up all areas used for construction in accordance with Contract Clause: "Cleaning Up". Unless otherwise instructed in writing , obliterate all signs of temporary construction facilities such as haul roads, work area, structures, foundations of temporary structures, stockpiles of excess or waste materials, and other vestiges of construction prior to final acceptance of the work. Grade, fill and seed the entire disturbed area, unless otherwise indicated.

SECTION 01 62 35
RECYCLED/RECOVERED MATERIAL

1.0 GENERAL

1.1. REFERENCES

1.2. OBJECTIVES

1.3. EPA DESIGNATED ITEMS INCORPORATED IN THE WORK

1.4. EPA PROPOSED ITEMS INCORPORATED IN THE WORK

1.5. EPA LISTED ITEMS USED IN CONDUCT OF THE WORK BUT NOT INCORPORATED IN THE WORK

1.0 GENERAL

1.1. REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

- U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
- 40 CFR 247 Comprehensive Procurement Guideline for Products Containing Recovered Materials

1.2. OBJECTIVES

Government procurement policy is to acquire, in a cost effective manner, items containing the highest percentage of recycled and recovered materials practicable consistent with maintaining a satisfactory level of competition without adversely affecting performance requirements or exposing suppliers' employees to undue hazards from the recovered materials. The Environmental Protection Agency (EPA) has designated certain items which must contain a specified percent range of recovered or recycled materials. The Contractor shall make all reasonable efforts to use recycled and recovered materials in providing the EPA designated products and in otherwise utilizing recycled and recovered materials in the execution of the work.

1.3. EPA DESIGNATED ITEMS INCORPORATED IN THE WORK

Materials that have been designated by EPA as being products which are or can be made with recovered or recycled materials, when incorporated into the work under this contract, shall contain at least the minimum percentage of recycled or recovered materials indicated by EPA unless adequate justification (non-availability) for non-use is provided. When a designated item is specified as an option to a non-designated item, the designated item requirements apply only if the designated item is used in the work.

1.4. EPA PROPOSED ITEMS INCORPORATED IN THE WORK

Products other than those designated by EPA are still being researched and are being considered for future Comprehensive Procurement Guideline (CPG) designation. It is recommended that these items, when incorporated in the work under this contract, contain the highest practicable percentage of recycled or recovered materials, provided specified requirements are also met.

1.5. EPA LISTED ITEMS USED IN CONDUCT OF THE WORK BUT NOT INCORPORATED IN THE WORK

There are many products listed in 40 CFR 247 which have been designated or proposed by EPA to include recycled or recovered materials that may be use by the Contractor in performing the work but will not be incorporated into the work. These products include office products, temporary traffic control products, and pallets. It is recommended that these non-construction products, when used in the conduct of the work, contain the highest practicable percentage of recycled or recovered materials and that these products be recycled when no longer needed.

End of Section 01 62 35

SECTION 01 78 02.00 10
CLOSEOUT SUBMITTALS

1.0 OVERVIEW

1.1. SUBMITTALS

1.2. PROJECT RECORD DOCUMENTS

1.3. EQUIPMENT DATA

1.4. CONSTRUCTION WARRANTY MANAGEMENT

1.5. MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

1.6. OPERATION AND MAINTENANCE MANUALS

1.7. FIELD TRAINING

1.8. PRICING OF CONTRACTOR-FURNISHED AND INSTALLED PROPERTY AND GOVERNMENT-FURNISHED CONTRACTOR-INSTALLED PROPERTY

1.9. LEED REVIEW MEETINGS

1.10. RED ZONE MEETING

1.11. FINAL CLEANING

1.12. INTERIM FORM DD1354 "TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

EXHIBIT 1 SAMPLE RED ZONE MEETING CHECKLIST

1.0 OVERVIEW

1.1. SUBMITTALS

Government approval is required for any submittals with a "G" designation; submittals not having a "G" designation are for Designer of Record approval or for information only. Submit the following in accordance with Section 01 33 00 submittals*:*

SD-02 Shop Drawings

– As-Built Drawings - G

▪ Drawings showing final as-built conditions of the project. Provide electronic drawing files as specified in Section 01 33 16, 3 sets of blue-line prints , one set of reproducible mylar drawings and one set of the approved working as-built drawings.

SD-03 Product Data

– As-Built Record of Equipment and Materials

▪ Two copies of the record listing the as-built materials and equipment incorporated into the construction of the project.

– Construction Warranty Management Plan

▪ Three sets of the construction warranty management plan containing information relevant to the warranty of materials and equipment incorporated into the construction project, including the starting date of warranty of construction. Furnish with each warranty the name, address, and telephone number of each of the guarantor's representatives nearest to the project location.

– Warranty Tags

▪ Two record copies of the warranty tags showing the layout and design.

– Final Cleaning

▪ Two copies of the listing of completed final clean-up items.

1.2. PROJECT RECORD DOCUMENTS

1.2.1. As-Built Drawings – G

An as-built drawing is a construction drawing revised to reflect the final as-built conditions of the project as a result of modifications and corrections to the project design required during construction. The final as-built drawings shall not have the appearance of marked up drawings, but that of professionally prepared drawings as if they were the "as designed" drawings.

1.2.2. Maintenance of As-Built Drawings

1.2.2.1. The Configuration Management Plan shall describe how the Contractor will maintain up-to-date drawings, how it will control and designate revisions to the drawings and specifications (In accordance with Special Contract Requirement: ***Deviating from the Accepted Design*** and Section 01 33 16: ***Design after Award***, the Designer of Record's approval is necessary for any revisions to the accepted design).

1.2.2.2. Make timely updates, carefully maintaining a record set of working as-built drawings at the job site, marked in red, of all changes and corrections from the construction drawings. Enter changes and corrections on drawings promptly to reflect "Current Construction". Perform this update no less frequently than weekly for the blue line drawings and update no less frequently than quarterly for the CADD/CAD and BIM files, which were prepared previously in accordance with Section 01 33 16. Include a confirmation that the as-builts are up to date with the submission of the monthly project schedule.

1.2.2.3. If the DB Contractor fails to maintain the as-built drawings as required herein, the Government will retain from the monthly progress payment, an amount representing the estimated monthly cost of maintaining the as-built drawings. Final payment with respect to separately priced facilities or the contract as a whole will be withheld until the Contractor submits acceptable as-built drawings and the Government approves them.

1.2.2.4. The marked-up set of drawings shall reflect any changes, alterations, adjustments or modifications. Changes must be reflected on all sheets affected by the change. Changes shall include marking the drawings to reflect structural details, foundation layouts, equipment sizes, and other extensions of design.

1.2.2.5. Typically, room numbers shown on the drawings are selected for design convenience and do not represent the actual numbers intended for use by the end user. Final as-built drawings shall reflect actual room numbers adopted by the end user.

1.2.2.6. If there is no separate contract line item (CLIN) for as-built drawings, the Government will withhold the amount of $35,000, or 1% of the present construction value, whichever is the greater, until the final as-built drawing submittal has been approved by the Government.

1.2.3. Underground Utilities

The drawings shall indicate, in addition to all changes and corrections, the actual location, kinds and sizes of all sub-surface utility lines. In order that the location of these lines and appurtenances may be determined in the event the surface openings or indicators become covered over or obscured, the as-built drawings shall show, by offset dimensions to two permanently fixed surface features, the end of each run including each change in direction. Locate Valves, splice boxes and similar appurtenances by dimensioning along the utility run from a reference point. Record average elevation of the top of each run or underground structure..

1.2.4. Partial Occupancy

For projects where portions of construction are to be occupied or activated before overall project completion, including portions of utility systems, supply as-built drawings for those portions of the facility being occupied or activated at the time the facility is occupied or activated. Show this same as-built information previously furnished on the final set of as-built drawings.

1.2.5. As-Built Conditions That are Different From the construction Drawings

Accurately reflect all as-built conditions that are different, such as dimensions, road alignments and grades, and drainage and elevations, from the construction drawings on each drawing. If the as-built condition is accurately reflected on a shop drawing, then furnish that shop drawing in CADD format. Reference the final as-built construction drawing the shop drawing file that includes the as-built information. In turn, the shop drawing shall reference the applicable construction as-built drawing. Delete any options shown on drawings and not selected clearly reflect options selected on final as-built drawings.

1.2.6. Additional As-Built Information that Exceeds the Detail Shown on the construction Drawings:

These as-built conditions include those that reflect structural details, foundation layouts, equipment, sizes, mechanical and electrical room layouts and other extensions of design, that were not shown in the project design documents because the exact details were not known until after the time of approved shop drawings. It is recognized that these shop drawing submittals (revised showing as-built conditions) will serve as the as-built record without actual incorporation into the construction drawings, piping, and equipment drawings. Include locations of all explorations, logs of all explorations, and results of all laboratory testing, including those provided by the Government. Furnish all such shop drawings in CADD /CADformat. Include fire protection details, such as wiring, performed for the design of the project.

1.2.7. Final As-Built Drawings

Submit final as-built CADD/CAD and BIM Model(s) and Facility Data files at the time of Beneficial Occupancy of the project or at a designated phase of the project. In the event the Contractor accomplishes additional work after this submittal, which changes the as-built conditions, submit a new DVD with all drawing sheets , one copy of affected Mylars and three blue-line copies of affected sheets which depict additional changes.

1.2.8. Title Blocks

In accordance with the configuration management plan, clearly mark title blocks to indicate final as-built drawings.

1.2.9. Other As-Built Documents

Provide scans of all other documents such as design analysis, catalog cuts, certification documents that are not available in native electronic format in an organized manner in Adobe.pdf format.

1.2.9.1. LEED Documentation

Update LEED documentation on at least a monthly basis and have it available for review by the Government on the jobsite at all times during construction. Submit the final LEED Project Checklist(s), final LEED submittals checklist and complete project documentation, verifying the final LEED score and establishing the final rating. Provide full support to the validation review process, including credit audits. See also the LEED documentation requirements in Section 01 33 16, DESIGN AFTER AWARD.

1.2.9.2. GIS Documentation

Provide final geo-referenced GIS database of the new building footprint along with any changes made to exterior of the building. The intent of capturing the final building footprint and exterior modifications in a GIS database is to provide the installation with a data set of the comprehensive changes made to the landscape as a result of the construction project. The Government will incorporate this data set into the installations existing GIS MasterPlan or Enterprise GIS system. The GIS database deliverable shall follow a standard template provided to the Contractor by the Government, adhere to detailed specifications outlined in ECB No 2006-15, and be documented using the Federal Geographic Data Committee (FGDC) metadata standard.

1.3. EQUIPMENT DATA

1.3.1. Real Property Equipment

Provide an Equipment-in-Place list of all installed equipment furnished under this contract. Include all information usually listed on manufacturer's name plate. Include the cost of each piece of installed property F.O.B. construction site. For each of the items which is specified herein to be guaranteed for a specified period from the date of acceptance thereof, provide the following information: The name, serial and model number address of equipment supplier, or manufacturer originating the guaranteed item. The Contractor's guarantee to the Government of these items will not be limited by the terms of any manufacturer's guarantee to the Contractor. Furnish the list as one (1) reproducible and three (3) copies thirty (30) calendar days before completion of any segment of the contract work which has an incremental completion date.

1.3.2. Maintenance and Parts Data

Furnish a brochure, catalog cut, parts list, manufacturer's data sheet or other publication showing detailed parts data on all other equipment subject to repair and maintenance procedures not otherwise required in Operations and Maintenance Manuals specified elsewhere in this contract. Distribution of directives shall follow the same requirements as listed in paragraph above.

1.3.3. Construction Specifications

Furnish permanent electronic files of final as-built construction specifications, including modifications thereto, with the as-built drawings.

1.4. CONSTRUCTION WARRANTY MANAGEMENT

1.4.1. Prior to the end of the one year warranty, the Government may conduct an infrared roof survey on any project involving a membrane roofing system. This survey will be conducted in accordance with ASTM C1153-90, "Standard Practice for Location of Wet Insulation in Roofing Systems Using Infrared Imaging". The Contractor shall replace all damaged materials and locate and repair sources of moisture penetration.

1.4.2. Management

1.4.2.1. Warranty Management Plan

Develop a warranty management plan containing information relevant to the clause ***Warranty of Construction*** in FAR 52.246-21. Submit the warranty management plan for Government approval at least 30 days before the planned pre-warranty conference. In the event of phased turn-over of the contract, update the Warranty Management Plan as necessary to include latest information required. Include all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan shall be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesmen, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below shall include due date and whether item has been submitted or was accomplished. Submit warranty information made available during the construction phase prior to each monthly pay estimate. Assemble information in a binder and turn over to the Government upon acceptance of the work. The construction warranty period shall begin on the date of project acceptance and shall continue for the full product warranty period. The Contractor, Government, including the Customer Representative shall jointly conduct warranty inspections, 4 months and 9 months, after acceptance. The warranty management plan shall include, but shall not be limited to, the following information:

(1) Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the organizations of the contractors, subcontractors, manufacturers or suppliers involved.

(2) Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc.

(3) A list for each warranted equipment, item, feature of construction or system indicating:

(i) Name of item.

(ii) Model and serial numbers.

(iii) Location where installed.

(iv) Name and phone numbers of manufacturers or suppliers.

(v) Names, addresses and telephone numbers of sources of spare parts.

(vi) Warranties and terms of warranty. Include one-year overall warranty of construction. Indicate those items, which have extended warranties with separate warranty expiration dates.

(vii) Cross-reference to warranty certificates as applicable.

(viii) Starting point and duration of warranty period.

(ix) Summary of maintenance procedures required to continue the warranty in force.

(x) Cross-reference to specific pertinent Operation and Maintenance manuals.

(xi) Organization, names and phone numbers of persons to call for warranty service.

(xii) Typical response time and repair time expected for various warranted equipment.

(4) The Contractor's plans for attendance at the 4 and 9 month post-construction warranty inspections conducted by the Government.

(5) Procedure and status of tagging of all equipment covered by extended warranties.

(6) Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

1.4.3. Performance Bond

1.4.3.1. The Contractor's Performance Bond will remain effective throughout the construction warranty period.

1.4.3.2. In the event the Contractor or his designated representative(s) fails to commence and diligently pursue any work required under this clause, and in a manner pursuant to the requirements thereof, the Government shall have

a right to demand that said work be performed under the Performance Bond by making written notice on the surety. If the surety fails or refuses to perform the obligation it assumed under the Performance Bond, the Government shall have the work performed by others, and after completion of the work, may make demand for reimbursement of any or all expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.

1.4.3.3. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the Contractor's expense, the Government will have the right to recoup expenses from the bonding company.

1.4.3.4. Following oral or written notification of required warranty repair work, the Contractor will respond as dictated by para. 1.4.5. Written verification will follow oral instructions. Failure of the Contractor to respond will be cause for the Government to proceed against the Contractor as outlined in the paragraph 1.4.5.5 and/or above.

1.4.4. Pre-Warranty Conference

Prior to contract completion, or completion of any phase or portion of contract to be turned over, and at a time designated by the Contracting Officer, the Contractor shall meet with the Government to develop a mutual understanding with respect to the requirements of this clause. Communication procedures for Contractor notification of warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other details deemed necessary by the Government for the execution of the construction warranty shall be established/reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, the Contractor will furnish the name, telephone number and address of a licensed and bonded company which is authorized to initiate and pursue warranty work action on behalf of the Contractor. This point of contact will be located within the local service area of the warrantied construction, will be continuously available, and will be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of his responsibilities in connection with other portions of this provision.

1.4.5. Contractor's Response to Warranty Service Requirements.

Following Government oral or written notification, which may include authorized installation maintenance personnel, the Contractor shall respond to warranty service requirements in accordance with the "Warranty Service Priority List" and the three categories of priorities listed below. Submit a report on any warranty item that has been repaired during the warranty period. The report shall include the cause of the problem, date reported, corrective action taken, and when the repair was completed. If the Contractor does not perform the construction warranty within the timeframe specified, the Government will perform the work and backcharge the construction warranty payment item established.

1.4.5.1. First Priority Code 1 Perform onsite inspection to evaluate situation, and determine course of action within 4 hours, initiate work within 6 hours and work continuously to completion or relief.

1.4.5.2. Second Priority Code 2 Perform onsite inspection to evaluate situation, and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief.

1.4.5.3. Third Priority Code 3 All other work to be initiated within 3 work days and work continuously to completion or relief.

1.4.5.4. The "Warranty Service Priority List" is as follows:

- Code 1 - Air Conditioning System

(a) Buildings with computer equipment.

(b) Barracks, mess halls (entire building down).

- Code 2 - Air Conditioning Systems

(a) Recreational support.

(b) Air conditioning leak in part of building, if causing damage.

(c) Air conditioning system not cooling properly

(d) Admin buildings with Automated Data Processing (ADP) equipment not on priority list.

- Code 1 - Doors

(a) Overhead doors not operational.

- Code 1 - Electrical

(a) Power failure (entire area or any building operational after 1600 hours).

(b) Traffic control devices.

(c) Security lights.

(d) Smoke detectors and fire alarm systems

(e) Power or lighting failure to an area, facility, portion of a facility, which may adversely impact health, safety, security, or the installation's mission requirement, or which may result in damage to property.

- Code 2 - Electrical

(a) Power failure (no power) for unoccupied buildings or portions thereof or branch circuits within occupied buildings, not listed as Code 1.

(a) Receptacle and lights, not listed as code 1.

- Code 3 - Electrical

(a) Street, parking area lights

- Code 1 - Gas

(a) Leaks and breaks.

(b) No gas to cantonment area.

- Code 1 - Heat

(a) Area power failure affecting heat.

(b) Heater in unit not working.

- Code 2 Heat

(a) All heating system failures not listed as Code 1.

- Code 3 - Interior

(a) Floor damage

(b) Paint chipping or peeling

- Code 1 - Intrusion Detection Systems - N/A.
- Code 2 - Intrusion Detection Systems other than those listed under Code 1
- Code 1 - Kitchen Equipment

(a) Dishwasher.

(b) All other equipment hampering preparation of a meal.

- Code 2 - Kitchen Equipment

(a) All other equipment not listed under Code 1.

- Code 2 - Plumbing

(a) Flush valves not operating properly

(b) Fixture drain, supply line commode, or water pipe leaking.

(c) Commode leaking at base.

- Code 3 - Plumbing

(a) Leaking faucets

- Code 1 - Refrigeration

(a) Mess Hall.

(b) Medical storage.

- Code 2 - Refrigeration

(a) Mess hall - other than walk-in refrigerators and freezers.

- Code 1 - Roof Leaks

(a) Temporary repairs will be made where major damage to property is occurring.

- Code 2 - Roof Leaks

(a) Where major damage to property is not occurring, check for location of leak during rain and complete repairs on a Code 2 basis.

- Code 1 - Sprinkler System

(a) All sprinkler systems, valves, manholes, deluge systems, and air systems to sprinklers.

- Code 1 - Tank Wash Racks (Bird Baths)

(a) All systems which prevent tank wash.

- Code 1 - Water (Exterior)

(a) Normal operation of water pump station.

- Code 2 - Water (Exterior)

(a) No water to facility.

- Code 1 - Water, Hot (and Steam)

(a) Barracks (entire building).

- Code 2 - Water, Hot

(a) No hot water in portion of building listed under Code 1

1.4.5.5. Should parts be required to complete the work and the parts are not immediately available, the Contractor shall have a maximum of 12 hours after arrival at the job site to provide the Government, with firm written proposals for emergency alternatives and temporary repairs for Government participation with the Contractor to provide emergency relief until the required parts are available on site for the Contractor to perform permanent warranty repair. The Contractors proposals shall include a firm date and time that the required parts shall be available on site to complete the permanent warranty repair. The Government will evaluate the proposed alternatives and negotiate the alternative considered to be in the best interest of the Government to reduce the impact of the emergency condition. Alternatives considered by the Government will include the alternative for the Contractor to "Do Nothing" while waiting until the required parts are available to perform permanent warranty repair. Negotiating a proposal which will require Government participation and the expenditure of Government funds shall constitute a separate procurement action by the using service.

1.4.6. Equipment Warranty Identification Tags

1.4.6.1. Provide warranty identification tags at the time of installation and prior to substantial completion shall provide warranty identification tags on all Contractor and Government furnished equipment which the Contractor has installed.

(a) The tags shall be suitable for interior and exterior locations, resistant to solvents, abrasion, and to fading caused by sunlight, precipitation, etc. These tags shall have a permanent pressure-sensitive adhesive back, and they shall be installed in a position that is easily (or most easily) noticeable. Tag each component of contractor furnished equipment that has differing warranties on its components.

(b) Submit sample tags, representing how the other tags will look, for Government review and approval.

(c) Tags for Warrantied Equipment: The tag for this equipment shall be similar to the following: Exact format and size will be as approved.

EQUIPMENT WARRANTY - CONTRACTOR FURNISHED EQUIPMENT

MFG NAME MODEL NO.

SERIAL NO.

CONTRACT NO.

CONTRACTOR NAME

CONTRACTOR WARRANTY EXPIRES

MFG WARRANTY(IES) EXPIRE

EQUIPMENT WARRANTY - GOVERNMENT FURNISHED EQUIPMENT

MFG NAME MODEL NO.

SERIAL NO.

CONTRACT NO.

DATE EQUIP PLACED IN SERVICE

MFG WARRANTY(IES) EXPIRE

(d) If the manufacturer's name (MFG), model number and serial number are on the manufacturer's equipment data plate and this data plate is easily found and fully legible, this information need not be duplicated on the equipment warranty tag

1.4.6.2. Execution: Complete the required information on each tag and install these tags on the equipment by the time of and as a condition of final acceptance of the equipment.

1.5. MECHANICAL TESTING, ADJUSTING, BALANCING, AND COMMISSIONING

Submit; all reports, statements, certificates, and completed checklists for testing, adjusting, balancing, and commissioning of mechanical systems prior to final inspection and transfer of the completed facility for approval, as specified in applicable technical specification sections.

1.6. OPERATION AND MAINTENANCE MANUALS

1.6.1. General Requirements

1.6.1.1. Inasmuch as the operations and maintenance manuals are required to operate and maintain the facility, the operations and maintenance (O&M) manuals will be considered a requirement prior to substantial completion of any facility to be turned over to the Government. Beneficial occupancy of all or portions of a facility prior to substantial completion will not relieve the Contractor of liquidated damages, if substantial completion exceeds the required completion date.

1.6.1.2. Provide one permanent electronic copy on CD-ROM and 2 hard copies of the Equipment Operating, Maintenance, and Repair Manuals. Provide separate manuals for each utility system as defined hereinafter. Submit Operations and Maintenance manuals for approval before field training or 90 days before substantial completion (whichever occurs earlier). If there is no separate CLIN for O&M Manuals, the Government will withhold an amount representing $20,000, as non-progressed work, until submittal and approval of all O&M manuals are complete.

1.6.2. Definitions

1.6.2.1. Equipment

A single piece of equipment operating alone or in conjunction with other equipment to accomplish a system function.

1.6.2.2. System

A combination of one or more pieces of equipment which function together to accomplish an intended purpose (i.e. HVAC system is composed of many individual pieces of equipment such as fans, motors, compressors, valves, sensors, relays, etc.)

1.6.3. Hard Cover Binders

The manuals shall be hard cover with posts, or 3-ring binders, so sheets may be easily substituted. Print the following identification on the cover: the words "EQUIPMENT OPERATING, MAINTENANCE, AND REPAIR MANUALS," the project name, building number, and an indication of utility or systems covered, the name of the Contractor, and the Contract number. Manuals shall be approximately 8-1/2 by 11-inches with large sheets folded in and capable of being easily pulled out for reference. All manuals for the project must be similar in appearance, and be of professional quality.

1.6.4. Warning Page

Provide a warning page to warn of potential dangers (if they exist, such as high voltage, toxic chemicals, flammable liquids, explosive materials, carcinogens, high pressures, etc.). Place the warning page inside the front cover and in front of the title page. Include any necessary Material Safety Data Sheets (MDSD) here.

1.6.5. Title Page

The title page shall include the same information shown on the cover and show the name of the preparing firm and the date of publication.

1.6.6. Table of Contents

Each volume of the set of manuals for this project shall include a table of contents, for the entire set, broken down by volume.

1.6.7. GENERAL

Organize manuals according to the following format, and include information for each item of equipment Submit a draft outline and table of contents for approval at 50% contract completion.

TABLE OF CONTENTS

PART I: Introduction

- Equipment Description
- Functional Description
- Installation Description

PART II: Operating Principles

PART III: Safety

PART IV: Preventive Maintenance

- Preventive Maintenance Checklist, Lubrication
- Charts and Diagrams

PART V: Spare Parts Lists

- Troubleshooting Guide
- Adjustments
- Common Repairs and Parts Replacement

PART VI: Illustrations

1.6.7.1. Part I-Introduction

Part I shall provide an introduction, equipment or system description, functional description and theory of operation, and installation instructions for each piece of equipment. Include complete instructions for uncrating, assembly, connection to the power source and pre-operating lubrication in the installation instructions as applicable. Illustrations, including wiring and cabling diagrams, are required as appropriate in this section. Include halftone pictures of the equipment in the introduction and equipment description, as well as system layout drawings with each item of equipment located and marked. Do not use copies of previously submitted shop drawings in these manuals.

1.6.7.2. Part II-Operating Principles

Part II shall provide complete instructions for operating the system, and each piece of equipment. Illustrations, halftone pictures, tables, charts, procedures, and diagrams are required when applicable. This will include step-by-step procedures for start-up and shutdown of both the system and each component piece of equipments, as well as adjustments required to obtain optimum equipment performance, and corrective actions for malfunctions. Show performance sheets and graphs showing capacity data, efficiencies, electrical characteristics, pressure drops, and flow rates here, also. Marked-up catalogs or catalog pages do not satisfy this requirement. Present performance information as concisely as possible with only data pertaining to equipment actually installed. Include actual test data collected for Contractor performance here.

1.6.7.3. Part III-Safety

Part III shall contain the general and specific safety requirements peculiar to each item of equipment. Repeat safety information as notes cautions and warnings in other sections where appropriate to operations described.

1.6.7.4. Part IV-Preventive Maintenance

Part IV shall contain a troubleshooting guide, including detailed instructions for all common adjustments and alignment procedures, including a detailed maintenance schedule. Also include a diagnostic chart showing symptoms and solutions to problems. Include test hookups to determine the cause, special tools and test equipment, and methods for returning the equipment to operating conditions. Information may be in chart form or in tabular format with appropriate headings. Include instructions for the removal, disassembly, repair, reassembly, and replacement of parts and assemblies where applicable and the task is not obvious.

1.6.7.5. Part V-Spare Parts List

Part V shall contain a tabulation of description data and parts location illustrations for all mechanical and electrical parts. The heading of the parts list shall clearly identify the supplier, purchase order number, and equipment. Include the unit price for each part. List parts by major assemblies, and arrange the listing in columnar form. Include names and addresses of the nearest manufacturer's representatives, as well as any special warranty information. Provide a list of spare parts that are recommended to be kept in stock by the Government installation.

1.6.7.6. Part VI-Illustrations

Part VI shall contain assembly drawings for the complete equipment or system and for all major components. Include complete wiring diagrams and schematics. Other illustrations, such as exploded views, block diagrams, and cutaway drawings, are required as appropriate.

1.6.8. Framed Instructions

Post framed instructions are required for substantial completion. Post framed instructions under glass or in laminated plastic, including wiring and control diagrams showing the complete layout of the entire system, including equipment, ductwork, piping valves, dampers, and control sequence at a location near the equipment described. Prepare condensed operating instructions explaining preventive maintenance procedures methods of checking the system for normal safe operation, valve schedule and procedures for safely starting and stopping the system in type form, framed as specified above for the wiring and control diagrams and posted beside the diagrams. Submit proposed diagrams, instructions, and other sheets prior to posting. Post the framed instructions before field training.

1.6.9. (Reserved. See 1.7 for Field Training)

1.6.10. System/Equipment Requirements

1.6.10.1. Facility Heating System

Provide information on the following equipment: boilers, water treatment, chemical feed pumps and tanks, converters, heat exchangers, pumps, unit heaters, fin-tube radiation, air handling units (both heating only and heating and cooling), and valves (associated with heating systems).

1.6.10.2. Air-Conditioning Systems

Provide information in chillers, packaged air-conditioning equipment, towers, water treatment, chemical feed pumps and tanks, air-cooled condensers, pumps, compressors, air handling units, and valves (associated with air-conditioning systems).

1.6.10.3. Temperature Control and HVAC Distribution Systems

Provide all information described for the following equipment: valves, fans, air handling units, pumps, boilers, converters and heat exchangers, chillers, water cooled condensers, cooling towers, and fin-tube radiation, control air compressors, control components (sensors, controllers, adapters and actuators), and flow measuring equipment.

1.6.10.4. Central Heating Plants

Provide the information described for the following equipment: boilers, converters, heat exchangers, pumps, fans, steam traps, pollution control equipment, chemical feed equipment, control systems, fuel handling equipment, de-aerators, tanks (flash, expansion, return waters, etc.), water softeners, and valves.

1.6.10.5. Heating Distribution Systems

Provide the information described for the following equipment: valves, fans, pumps, converters and heat exchangers, steam traps, tanks (expansion, flash, etc.), and piping systems.

1.6.10.6. Exterior Electrical Systems

Provide information on the following equipment: power transformers, relays, reclosers, breakers, and capacitor bank controls.

1.6.10.7. Interior Electrical Systems

Provide information on the following equipment: relays, motor control centers, switchgear, solid state circuit breakers, motor controller, EPS lighting systems, wiring diagrams and troubleshooting flow chart on control systems, and special grounding systems.

1.6.10.8. Energy Monitoring and Control Systems

The maintenance manual shall include descriptions of maintenance for all equipment, including inspection, periodic preventative maintenance, fault diagnosis, and repair or replacement of defective components.

1.6.10.9. Domestic Water Systems

Provide the identified information on the following equipment: tanks, unit process equipment, pumps, motors, control and monitoring instrumentation, laboratory test equipment, chemical feeders, valves, switching gear, and automatic controls.

1.6.10.10. Wastewater Treatment Systems

Provide the identified information on the following equipment: tanks, unit process equipment, pumps, motors, control and monitoring instrumentations, laboratory test equipment chemical feeders, valves, scrapers, skimmers, comminutors, blowers, switching gear, and automatic controls.

1.6.10.11. Fire Protection Systems

Provide information on the following equipment: alarm valves, manual valves, regulators, foam and gas storage tanks, piping materials, sprinkler heads, nozzles, pumps, and pump drivers.

1.6.10.12. Fire Alarm and Detection Systems

(1) The maintenance manual shall include description of maintenance for all equipment, including inspection, periodic preventive maintenance, fault diagnosis, and repair or replacement of defective components.

(2) Provide all software; database with complete identification of programmable portions of system equipment and devices, and all other system programming data on all modes of the system; connecting cables; and proprietary equipment necessary for the operation, maintenance, testing, repair and programming, etc. of the system and that may be required for implementation of future changes to the fire system (additional and/or relocated initiating devices, notification devices, etc.

(3) Provide all system and equipment technical data and computer software with the requisite rights to Government use, in accordance with the applicable contract clauses.

(4) Training shall include software and programming required for the effective operation, maintenance, testing, diagnostics and expansion of the system.

1.6.10.13. Plumbing Systems

Provide information on the following equipment: water heaters, valves, pressure regulators backflow preventors, piping materials, and plumbing fixtures.

1.6.10.14. Liquid Fuels Systems

Provide information on the following equipment: tanks, automatic valves manual valves, filter separators, pumps, mechanical loading arms, nozzles, meters, electronic controls, electrical switch gear, and fluidic controls.

1.6.10.15. Cathodic Protection Systems

Provide information on the following material and equipment: rectifiers, meters, anodes, anode backfill, anode lead wire, insulation material and wire size, automatic controls (if any), rheostats, switches, fuses and circuit breakers, type and size of rectifying elements, type of oil in oil-immersed rectifiers, and rating of shunts.

1.6.10.16. Generator Installations

Provide information on the following equipment: generator sets, automatic transfer panels, governors, exciters, regulators starting systems, switchgear, and protective devices.

1.6.10.17. Miscellaneous Systems

Provide information on the following: communication and ADP systems, security and intrusion alarm, elevators, material handling, active solar, photovoltaic, nurse call, paging, intercom, closed circuit TV, irrigation, sound and material delivery systems, kitchen, refrigeration, disposal, ice making equipment, and other similar type special systems not otherwise specified.

1.6.10.18. Laboratory, Environmental and Pollution Control Systems

Provide information on the following equipment: wet scrubbers, quench chambers, scrub tanks, liquid oil separators, and fume hoods.

1.7. FIELD TRAINING

Field Training is a requirement for substantial completion. Conduct a training course for the operating staff for each particular system. Conduct the training is to be conducted during hours of normal working time after the system is functionally complete. The field instructions shall cover all of the items contained in the Equipment Operating, Maintenance and Repair Manuals. The training will include both classroom and "hands-on" training. Submit a lesson plan outlining the information to be discussed during training periods. Submit this lesson plan for approval 90 days before contract completion before the field training occurs. Record training on DVD and furnish to the Government within ten (10) days following training. Document all training and furnish a list of all attendees.

1.8. PRICING OF CONTRACTOR-FURNISHED AND INSTALLED PROPERTY AND GOVERNMENT-FURNISHED CONTRACTOR-INSTALLED PROPERTY

Promptly furnish and require any sub-contractor or supplier to furnish, in like manner, unit prices and descriptive data required by the Government for Property Record purposes of fixtures and equipment furnished and/or installed by the Contractor or sub-contractor, except prices do not need to be provided for Government-Furnished Property.

1.9. LEED REVIEW MEETINGS

1.9.1. Pre-Closeout Meeting. Approximately 30 days before submittal of LEED closeout documentation, the Contractor and the Government's project delivery team (including Installation representative) will meet to review the documentation, determine which, if any, credits will be audited and identify any corrections/missing items prior to the closeout LEED documentation submittal.

1.9.2. Approximately 14 days after submittal of LEED closeout documentation, the Contractor and the Government's project delivery team (including Installation representative) will meet to review the LEED closeout

documentation. The review conference will include discussion of and resolution of all review comments to ensure consensus on achievement of credits and satisfactory documentation. At the review conference a final score will be determined and endorsed in writing by all parties.

1.10. RED ZONE MEETING

At approximately 80% of contract completion or 60 days before the anticipated Beneficial Occupancy Date (BOD), whichever occurs first, the Contractor and the Government's project delivery team will conduct what is known as the Red Zone Meeting to discuss the close-out process, to schedule the events and review responsibilities for actions necessary to produce a timely physical, as well as fiscal, project close-out. The Red Zone meeting derives its name from the football term used to describe the team effort to move the ball the last 20 yards into the end zone. The close-out of a construction project sometimes can be equally as hard and most definitely requires the whole team's efforts. The ACO will chair the meeting. If not already provided, shortly before the meeting, the Contractor shall provide an electronic copy or access to the CADD as-built drawings, completed commensurate with the amount of work completed at the time of the Red Zone Meeting, as an indicator of the Contractors' understanding of and ability to meet the USACE CADD Standards and to ensure that the Contractor is making progress with CADD As-Built requirements. EXHIBIT 1 is a generic meeting checklist.

1.11. FINAL CLEANING

Clean the premises in accordance with FAR clause 52.236-12 and additional requirements stated here. Remove stains, foreign substances, and temporary labels from surfaces. Vacuum carpet and soft surfaces. Clean equipment and fixtures to a sanitary condition. Clean or replace filters of operating equipment if cleaning isn't possible or practicable. Remove debris from roofs, drainage systems, gutters, and downspouts. Sweep paved areas and rake clean landscaped areas. Remove waste, surplus materials, and rubbish from the site. Remove all temporary structures, barricades, project signs, fences and construction facilities. Submit a list of completed clean-up items on the day of final inspection.

1.12. INTERIM FORM DD1354 "TRANSFER AND ACCEPTANCE OF MILITARY REAL PROPERTY

Near the completion of Project, but a minimum of 60 days prior to final acceptance of the work, complete, update draft provided with the final design package(s) (see Section 01 33 16, paragraph 3.7.5) and submit an accounting of all installed property on Interim Form DD1354 "Transfer and Acceptance of Military Real Property." Include any additional assets/improvements/alterations and cost updates from the Draft DD Form 1354. Contact the COR for any project specific information necessary to complete the DD Form 1354. This form will be a topic for the Red Zone Meeting discussed above. For information purposes, a blank DD Form 1354 (fill-able) in ADOBE (PDF) may be obtained at the following web site: http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd1354.pdf Submit the completed Checklist for Form DD1354 of Government-Furnished and Contractor-Furnished/Contractor Installed items. Attach this list to the updated DD Form 1354. Instructions for completing the form and a blank checklist (fill-able) in ADOBE (PDF) may be obtained at the following web site:
http://www.wbdg.org/ccb/DOD/UFC/ufc_1_300_08.pdf

EXHIBIT 1

SAMPLE

Red Zone Meeting Checklist

Date:_____

Contract No.	
Description / Location	
Contractor	
Contracting Officer	

Action	**Completion Milestone**	√
Inspections		
Fire		
Safety		
Pre-final		
Mechanical Test & Balance		
Commissioning		
Landscaping Complete		
Erosion Control		
Beneficial Occupancy Date (BOD)		
Furniture Installation		
Comm Installation		
As-Built Drawings		
Provide all O&M manuals, tools, shop drawings, spare parts, etc. to customer		
Training of O&M Personnel		
Provide Warranty documents to Customer		
Contract completion		
Final Inspection		
User move-in		
DD Form 1354, Transfer of Real Property completed & signed		

Ribbon cutting		
Payroll Clearances		
DD Form 2626 - Construction Contractor Performance Evaluation		
DD Form 2631 – A-E Performance Rated after Construction		
Status of Pending Mods and REA’s/Claims		
Final Payment Completed		
Release of Claims		
Return of Unobligated Funds		
Move Project from CIP to General Ledger		
Financial completion		

End of Section 01 78 02.00 10

APPENDIX-A

GEOTECHNICAL INFORMATION

(NOT USED)

APPENDIX-B

LIST OF DRAWINGS
(See Appendix J for the Drawings)

APPENDIX-C

UTILITY CONNECTIONS

(NOT USED)

APPENDIX-D

RESULTS OF THE FIRE FLOW TESTS

(NOT USED)

APPENDIX-E

ENVIRONMENTAL INFORMATION

(SEE APPENDIX-CC FOR ASBESTOS-CONTAINING MATERIAL AND LEAD BASED PAINT SURVEY REPORT)

APPENDIX-F

CONCEPTUAL AESTHETIC CONSIDERATIONS

(NOT USED)

APPENDIX-G

GIS DATA

(NOT USED)

APPENDIX-H

EXTERIOR SIGNAGE

The use of signs to identify Corps managed or supervised design, construction, and rehabilitation projects - both for military and civil works - is an important part of efforts to keep the public informed of Corps work. For this purpose, a construction project sign package has been adopted. This package consists of two signs: one for project identification and the other to show on-the-job safety performance of the contractor.

These two signs are to be displayed side by side and mounted for reading by passing viewers. Exact placement location will be designated by the contracting officer's representative.

The panel sizes and graphic formats have been standardized for visual consistency throughout all Corps operations.

Panels are fabricated using HDO plywood or aluminum with dimensional lumber uprights and bracing. The sign faces are nonreflective vinyl.

All legends are to be die-cut or computer-cut in the sizes and typefaces specified and applied to the white panel background following the graphic formats shown on pages 16-2 and 16-3. The Communication Red panel on the left side of the construction project sign with Corps Signature (reverse version) is screen-printed onto the white background.

A display of these two signs is shown on the following two pages. Mounting and fabrication details are provided on page 16-4.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Below are two samples of the Construction Project Identification sign showing how this panel is adaptable for use to identify either military (top) or civil works projects (bottom). The graphic format for this 4'x 6' sign panel follows the legend guidelines and layout as specified below. The large 4'x 4' section of the panel on the right is to be white with black legend. The 2'x 4' section of the sign on the left with the full Corps Signature (reverse version) is to be screen-printed Communication Red on the white background The designation of a sponsor in the area indicated is optional with Military or Civil Works construction signs. Signs may list one sponsoring entity. If agreement on a sponsor designation cannot be achieved, the area should be left blank.

This sign is to be placed with the Safety Performance sign shown on the following page. Mounting and fabrication details are provided on page 16-4.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Legend Group 1: One- to two-line description of Corps relationship to project.
Color: White
Typeface: 1.25" Helvetica Regular
Maximum line length: 19"

Legend Group 2: Division or District Name (optional). Placed below 10.5" reverse Signature (6" Castle).
Color: White
Typeface: 1.25" Helvetica Regular

Legend Group 2a: One- to three-line identification of Military or Civil Works sponsor (optional). Place below Corps Signature to cross-align with Group 5a-b.
Color: White
Typeface: 1.25" Helvetica Regular
Maximum line length: 19"

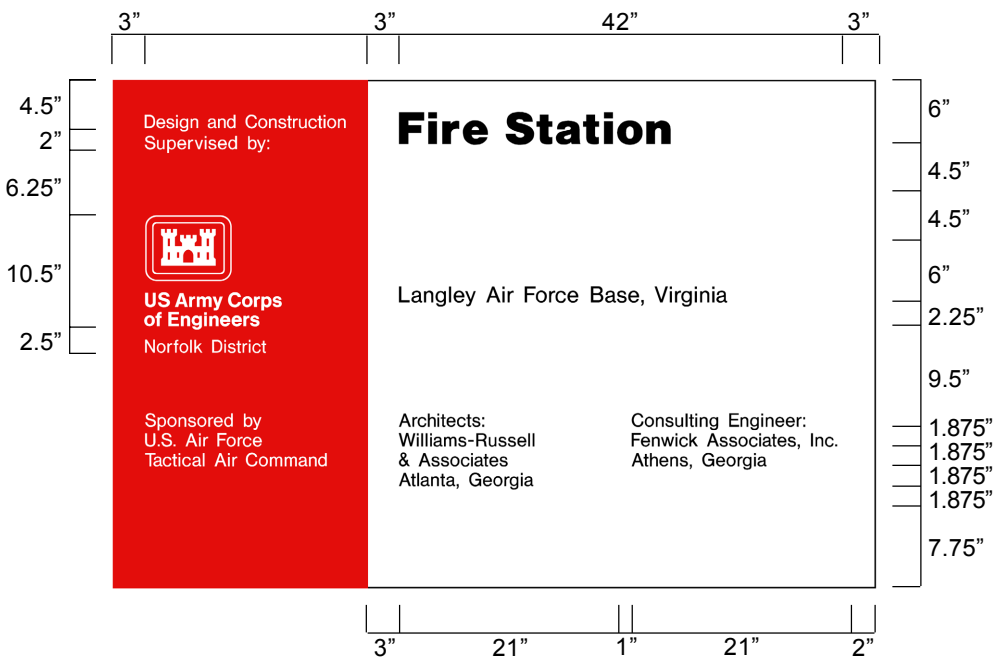
Legend Group 3: One- to three-line project title legend describes the work being done under this contract.
Color: Black
Typeface: 3" Helvetica Bold
Maximum line length: 42"

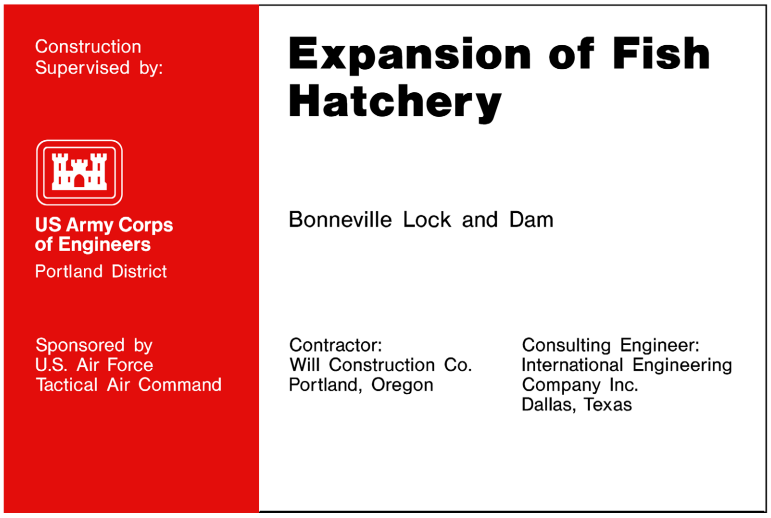
Legend Group 4: One- to two-line identification of project or facility (civil works) or name of sponsoring department (military).
Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

Cross-align the first line of Legend Group 4 with the first line of the Corps Signature (US Army Corps) as shown.

Legend Groups 5a-b: One- to five-line identification of prime contractors including: type (architect, general contractor, etc.), corporate or firm name, city, state. Use of Legend Group 5 is optional.
Color: Black
Typeface: 1.25" Helvetica Regular
Maximum line length: 21"

All typography is flush left and rag right, upper and lower case with initial capitals only as shown. Letter- and word-spacing to follow Corps standards as specified in Appendix D.





Sign Type	Legend Size (A)	Panel Size	Post Size	Specification Code	Mounting Height	Color Bkg/Lgd
CID-01	various	4'x6'	4"x4"	HDO-3	48"	WH-RD/BK

Each contractor's safety record is to be posted on Corps managed or supervised construction projects and mounted with the Construction Project Identification sign specified on page 16-2.

The graphic format, color, size and typefaces used on the sign are to be reproduced exactly as specified below. The title with First Aid logo in the top section of the sign, and the performance record captions are standard for all signs of this type. Legend groups 2 and 3 below identify the project and the contractor and are to be placed on the sign as shown.

Safety record numbers are mounted on individual metal plates and are screw-mounted to the background to allow for daily revisions to posted safety performance record.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Legend Group 1: Standard two-line title "Safety is a Job Requirement" with 8" (outside diameter) Safety Green first aid logo.
Color: To match Pantone system 347
Typeface: 3" Helvetica Bold
Color: Black

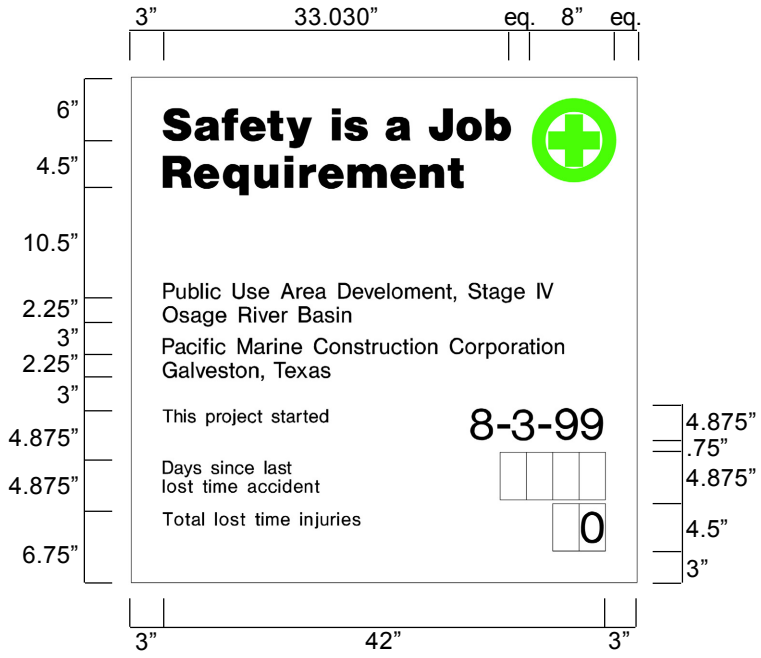
Legend Group 2: One- to two-line project title legend describes the work being done under this contract and name of host project.
Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

Legend Group 3: One- to two-line identification: name of prime contractor and city, state address. Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

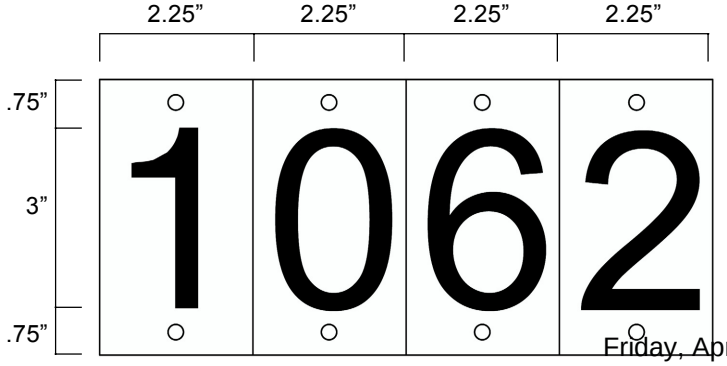
Legend Group 4: Standard safety record captions as shown.
Color: Black
Typeface: 1.25" Helvetica Regular

Replaceable numbers are to be mounted on white .060 aluminum plates and screw-mounted to background.
Color: Black
Typeface: 3" Helvetica Regular
Plate size: 2.5" x 4.5"

All typography is flush left and rag right, upper and lower case with initial capitals only as shown. Letter- and word-spacing to follow Corps standards as specified in Appendix D.



Sign Type	Legend Size (A)	Panel Size	Post Size	Specification Code	Mounting Height	Color Bkg/Lgd
CID-02	various	4'x4'	4"x4"	HDO-3	48"	WH/BK-SG



All Construction Project Identification signs and Safety Performance signs are to be fabricated and installed as described below. The signs are to be erected at a location designated by the contracting officer representative and shall conform to the size, format, and typographic standards shown on pages16-2 and 16-3. Detailed specifications for HDO plywood panel preparation are provided in Appendix B.

Shown below the mounting diagram is a panel layout grid with spaces provided for project information. Photocopy this page and use as a worksheet when preparing sign legend orders.

For additional information on the proper method to prepare sign panel graphics, contact the district Sign Program Manager.

The sign panels are to be fabricated from .75" High Density Overlay Plywood. Panel preparation to follow HDO specifications provided in Appendix B.

Sign graphics to be prepared on a white nonreflective vinyl film with positionable adhesive backing.

All graphics except for the Communication Red background with Corps Signature on the project sign are to be die-cut or computer-cut nonreflective vinyl, prespaced legends prepared in the sizes and typefaces specified and applied to the background panel following the graphic formats shown on pages 16-2 and 16-3.

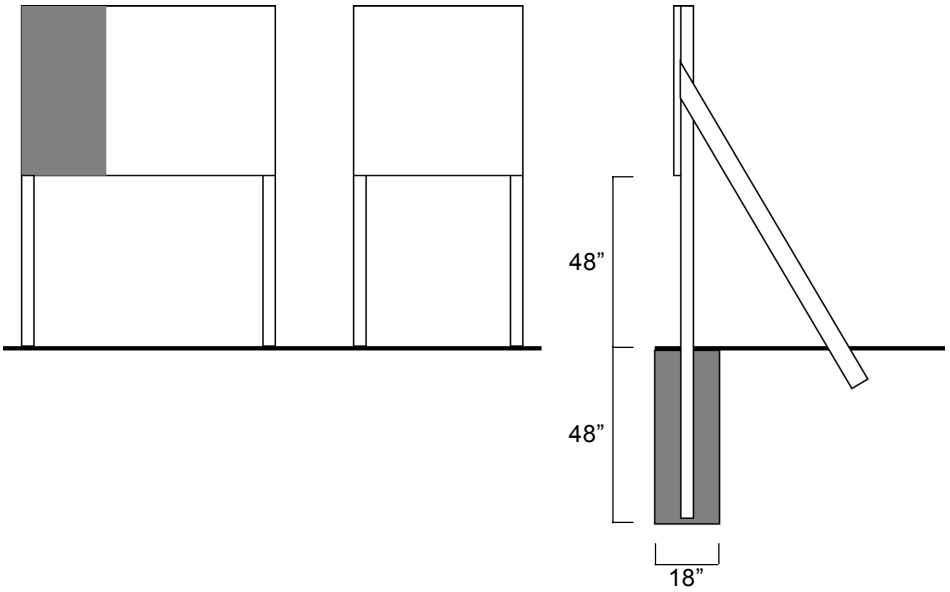
The 2'x 4' Communication Red panel (to match Pantone system 032) with full Corps Signature (reverse version) is to be screen-printed on the white background. Identification of the district or division may be applied under the signature with white cut vinyl letters prepared to Corps standards.

Drill and insert six (6) .375" T-nuts from the front face of the HDO sign panel. Position holes as shown. Flange of T-nut to be flush with sign face.

Apply graphic panel to prepared HDO plywood panel following manufacturers' instructions.

Sign uprights to be structural grade 4" x 4" treated Douglas Fir or Southern Yellow Pine, No.1 or better. Post to be 12' long. Drill six (6) .375" mounting holes in uprights to align with T-nuts in sign panel. Countersink (.5") back of hole to accept socket head cap screw (4" x .375").

Assemble sign panel and uprights. Imbed assembled sign panel and uprights in 4' hole. Local soil conditions and/or wind loading may require bolting additional 2" x 4" struts on inside face of uprights to reinforce installation as shown.



Construction Project Identification Sign
Legend Group 1: Corps Relationship

1. _____
2. _____

Legend Group 2: Division/District Name

1. _____
2. _____

Legend Group 2a: Military/Civil Works Sponsor

1. _____
2. _____

Legend Group 3: Project Title

1. _____
2. _____
3. _____

Legend Group 4: Facility Name

1. _____
2. _____

Legend Group 5: Contractor/A&E

1. _____
2. _____
3. _____
4. _____
5. _____

Legend Group 5b: Contractor/A&E

1. _____
2. _____
3. _____
4. _____
5. _____

Safety Performance Sign
Legend Group 2: Project Title

1. _____
2. _____

Legend Group 3: Contractor/A&E

1. _____
2. _____

APPENDIX-I

ACCEPTABLE PLANT LIST

(NOT USED)

APPENDIX-J

DRAWINGS

General

G-001 Title Sheet

Architectural

A-101 East Roof Plan

A-102 Middle Roof Plan

A-103 West Roof Plan

A-301 Building Section

US ARMY CORPS OF ENGINEERS NORFOLK DISTRICT

DLA WAREHOUSE 4 ROOF REPLACEMENT

RICHMOND, VIRGINIA

ABBREVIATIONS

AB	ANCHOR BOLT	HYD	HYDRANT
AD	AREA DRAIN	ID	INSIDE DIAMETER
ADJ	ADJACENT , ADJUSTABLE	INCL	INCLUDE
AFF	ABOVE FINISHED FLOOR	INSUL	INSULATION
AFG	ABOVE FINISHED GRADE	INT	INTERIOR, INTERMEDIATE
AP	ACCESS PANEL		INTERSECTION
BD	BOARD	INV	INVERT
BEL	BELOW	IP	INLET PROTECTION
BET	BETWEEN	JT	JOINT
BFG	BELOW FINISHED GRADE	KIT	KITCHEN
BIT	BITUMINOUS	KO	KNOCKOUT
BLDG	BUILDING	L	LENGTH
BLKG	BLOCKING	LAV	LAVATORY
BOT	BOTTOM	LL	LIVE LOAD
BRG	BEARING	LLV	LONG LEG VERTICAL
BS	BOTH SIDES	LT	LIGHT
BSMT	BASEMENT	MAS	MASONRY
BUR	BUILT-UP ROOFING	MAX	MAXIMUM
BW	BOTH WAYS	MCJ	MASONRY CONTROL JOINT
CAB	CABINET	MECH	MECHANICAL
CER	CERAMIC	MET	METAL
CF	CUBIC FOOT	MFR	MANUFACTURER
CFCI	CONTRACTOR-FURNISHED CONTRACTOR-INSTALLED	MDF	MEDIUM-DENSITY FIBERBOARD
		MDO	MEDIUM-DENSITY OVERLAY
CG	CORNER GUARD	MH	MANHOLE
CJ	CEILING JOIST, CONTROL JOINT	MIN	MINIMUM
CLG	CEILING	MO	MASONRY OPENING
CLR	CLEAR(ANCE)	MT	MOUNT
CMU	CONCRETE MASONRY UNIT	MTL	MATERIAL
CO	CLEANOUT	(N)	NEW
COL	COLUMN	NIC	NOT IN CONTRACT
CONC	CONCRETE	NLB	NON LOAD BEARING
CONT	CONTINUOUS, CONTINUE	NTS	NOT TO SCALE
CPT	CARPET	OC	ON CENTER
CRS	COURSE(S)	OD	OUTSIDE DIAMETER
CSMT	CASEMENT		OVERFLOW ROOF DRAIN
CT	CERAMIC TILE	OFCI	OWNER-FURNISHED CONTRACTOR-INSTALLED
CY	CUBIC YARD		
DEMO	DEMOLISH, DEMOLITION	OFOI	OWNER-FURNISHED OWNER-INSTALLED
DF	DRINKING FOUNTAIN		
DH	DOUBLE HUNG	OH	OVERHEAD
DI	DROP INLET	OPP	OPPOSITE (HAND)
DIA	DIAMETER	OSB	ORIENTED STRAND BOARD
DIAG	DIAGONAL	PEJ	PERIMETER EXPANSION JOINT
DIM	DIMENSION	PL	PROPERTY LINE
DIP	DUCTILE IRON PIPE	P.LAM	PLASTIC LAMINATE
DL	DEAD LOAD	PLF	POUNDS PER LINEAR FOOT
DS	DOWNSPOUT	PSF	POUNDS PER SQUARE FOOT
DWG	DRAWING	PSI	POUNDS PER SQUARE INCH
DWR	DRAWER	PT	POINT
(E)	EXISTING	PVC	POLYVINYL CHLORIDE
EJ	EXPANSION JOINT	R	RISER
EL	ELEVATION	RA	RETURN AIR
ELEC	ELECTRIC(AL)	RCP	REINFORCED CONCRETE PIPE
ELEV	ELEVATOR OR ELEVATION	RD	ROOF DRAIN, ROAD
EPB	ELECTRICAL PANEL BOARD	REQ'D	REQUIRED
EQ	EQUAL	RM	ROOM
EQPT	EQUIPMENT	RO	ROUGH OPENING
EWC	ELECTRIC WATER COOLER	ROW	RIGHT OF WAY
EXP	EXPOSED	RWL	RAINWATER LEADER
EXT	EXTERIOR	S/S	STAINLESS STEEL
FA	FIRE ALARM	SAN	SANITARY SEWER
FBO	FURNISHED BY OTHERS	SC	SOLID CORE
FD	FLOOR DRAIN	SD	STORM DRAIN
FE	FIRE EXTINGUISHER	SF	SQUARE FOOT
FEC	FIRE EXTINGUISHER CABINET	SH	SHELF, SHELVING
FHC	FIRE HOSE CABINET	SHT	SHEET
FHMS	FLAT-HEAD MACHINE SCREW	SIM	SIMILAR
FHWS	FLAT-HEAD WOOD SCREW	SMS	SHEET METAL SCREW
FIN	FINISH(ED)	SQ	SQUARE
FJ	FLOOR JOIST, FINGER- JOINT	SCC	STAMPED CONCRETE
FLR	FLOOR	STD	STANDARD
FNDN	FOUNDATION	STL	STEEL
FOC	FACE OF CONCRETE	STR	STRUCTURAL
FOF	FACE OF FINISH	T	TREAD
FOM	FACE OF MASONRY	TC	TOP OF CURVE
FOS	FACE OF STUD	TOF	TOP OF FOOTING
FRT	FIRE-RETARDANT TREATED	TOW	TOP OF WALL
FS	FLOOR SINK	TYP	TYPICAL
FTG	FOOTING	U	URINAL
GA	GAUGE	UON	UNLESS OTHERWISE NOTED
GALV	GALVANIZED	VB	VAPOR BARRIER
GC	GENERAL CONTRACTOR	VDOT	VIRGINIA DEPARTMENT OF TRANSPORTATION
GL	GLASS, GLAZING		
GR	GRADE	VERT	VERTICAL
GSF	GROSS SQUARE FEET	W	WIDE, WIDTH
GWB	GYPSUM WALL BOARD	W/	WITH
GYP	GYPSUM	W/O	WITHOUT
H	HEIGHT	WC	WATER CLOSET
HB	HOSE BIBB	WD	WOOD
HC	HANDICAPPED, HOLLOW CORE	WH	WATER HEATER
HDR	HEADER	WL	WATER LINE
HM	HOLLOW METAL	WM	WATER METER
HOR	HORIZONTAL	WO	WHERE OCCURS
HP	HIGH POINT	WWF	WELDED WIRE FABRIC

SYMBOLS LEGEND

ORIGINATING DETAIL MARKS

X / XX — DRAWING OR DETAIL NUMBER; SHEET NUMBER WHERE REFERENCED ITEM IS DRAWN

X / XX — ELEVATION MARK (SEE ITEM ABOVE)

X / XX — SECTION MARK (SEE ITEM ABOVE)

1 — KEYED NOTE

MATERIALS

- EARTH
- CMU
- CONCRETE
- GROUT
- GYPSUM BOARD
- BRICK
- WOOD IN ROUGH (CONTINUOUS)
- WOOD IN ROUGH (BLOCKING)
- WOOD FINISH
- PLYWOOD
- INSULATION
- RIGID INSULATION

C	CHANNEL
℄	CENTERLINE
d	PENNY
L	ANGLE
PL	PLATE
ø	ROUND, DIAMETER

CONTACTS

GOVERNMENT

NORFOLK DISTRICT CORPS OF ENGINEERS
803 FRONT STREET
NORFOLK, VIRGINIA 23510-1096

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DESIGN TECHNICAL LEAD
(757) 201-7824
E-MAIL: Kyle.O.Barnes@usace.army.mil

ENGINEERS • ARCHITECTS • PLANNERS

DJG, INC.
449 McLAWS CIRCLE
WILLIAMSBURG, VA 23185

JOHN C. OZMORE, AIA
PROJECT ARCHITECT
(757) 253-0673
FAX: 253-2319
E-MAIL: jozmore@djginc.com

PROJECT SUMMARY

THE PROJECT IS LOCATED AT THE DEFENSE LOGISTICS AGENCY (DLA) RICHMOND IN RICHMOND, VIRGINIA. WORK INCLUDES THE REPLACEMENT OF THE EXISTING ROOF SYSTEM OF WAREHOUSE 4. PERFORM A COMPLETE TEAR-OFF OF THE EXISTING EPDM MEMBRANE, INSULATION, AND FLASHING. THE CONTRACTOR SHALL UNSCREW ALL FASTENERS TO AVOID DAMAGING THE EXISTING GYPSUM BOARDS. PROVIDE AN ALLOWANCE TO REMOVE DETERIORATED AND WET WOOD DECKING (8,500 SQUARE FEET) BENEATH THE GYPSUM SHEATHING. REPLACE ALL DETERIORATED GYPSUM AND WOOD DECKING, INSTALL ALL NECESSARY WOOD BLOCKING, RIGID INSULATION, AND 60 MIL MINIMUM PVC SINGLE PLY MEMBRANE ROOFING SYSTEM TO CREATE AN R-38 ROOF ASSEMBLY. THE INSTALLATION OF THE NEW FULLY ADHERED PVC ROOF SYSTEM OVER MECHANICALLY FASTENED INSULATION SHALL BE PERFORMED IN CONFORMANCE WITH DLA ENERGY POLICY. THE FINAL DESIGN SHALL COMPLY WITH ALL APPLICABLE CONSTRUCTION STANDARDS AND CODES AND SHALL MEET THE APPROVAL OF THE DLA INSTALLATION MANAGER.

OCCUPANCY GROUP:	S-2 (LOW HAZARD STORAGE)
TYPE OF CONSTRUCTION:	V-B (COMBUSTIBLE, UNPROTECTED)
BASIC ALLOWABLE AREA:	13,500 SF
FRONTAGE (75%):	10,125 SF
TOTAL ALLOWABLE AREA:	23,625 SF
PROJECT AREA:	8 SEPARATE BAYS @ 24,000 SF EACH TOTAL: 192,000 GSF
OCCUPANT LOAD:	384 (500 SF/ PERSON)

APPLICABLE BUILDING CODES AND REGULATIONS

THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE LAWS AND BUILDING CODES GOVERNING THIS PROJECT. SUCH COMPLIANCE SHALL INCLUDE, BUT NOT BE LIMITED TO, THE LATEST ADOPTED VERSIONS OF:

DEPARTMENT OF DEFENSE UNIFIED FACILITIES CRITERIA (UFC):

GENERAL BUILDING REQUIREMENTS UFC 1-200-01 16 AUGUST 2010 (IBC 2009)

FIRE PROTECTION ENGINEERING FOR FACILITIES UFC 3-600-01 14 JULY 2009 (NFPA CODES)

ARCHITECTURAL BARRIERS ACT ACCESSIBILITY STANDARD FOR DEPARTMENT OF DEFENSE FACILITIES

WHERE LAWS AND CODES ARE IN DIRECT CONFLICT, THE MORE STRINGENT REQUIREMENTS SHALL PREVAIL.

LOCATION MAP

PROJECT NORTH

PROJECT LOCATION
DSCR – WAREHOUSE 4
8000 JEFFERSON DAVIS HIGHWAY
RICHMOND, VA 23237-4474

VICINITY MAP

PROJECT NORTH

PROJECT LOCATION
DSCR
8000 JEFFERSON DAVIS HIGHWAY
RICHMOND, VA 23237-4474

SHEET INDEX

US Army Corps of Engineers
Norfolk District

Mark	Description	Date	Appr.

Designed by: JCO | Drawn by: RTL | Checked by: DFB | Reviewed by: JW | Date: 10/27/10 | Norfolk District File no. | Project no. – | DJG Commission: 2110160 | Rev.

File name: 2110160_G-001.dwg
Plot date: 3/18/2011
Plot scale:

Richmond, Virginia
Defense Logistics Agency

ENGINEERS • ARCHITECTS • PLANNERS

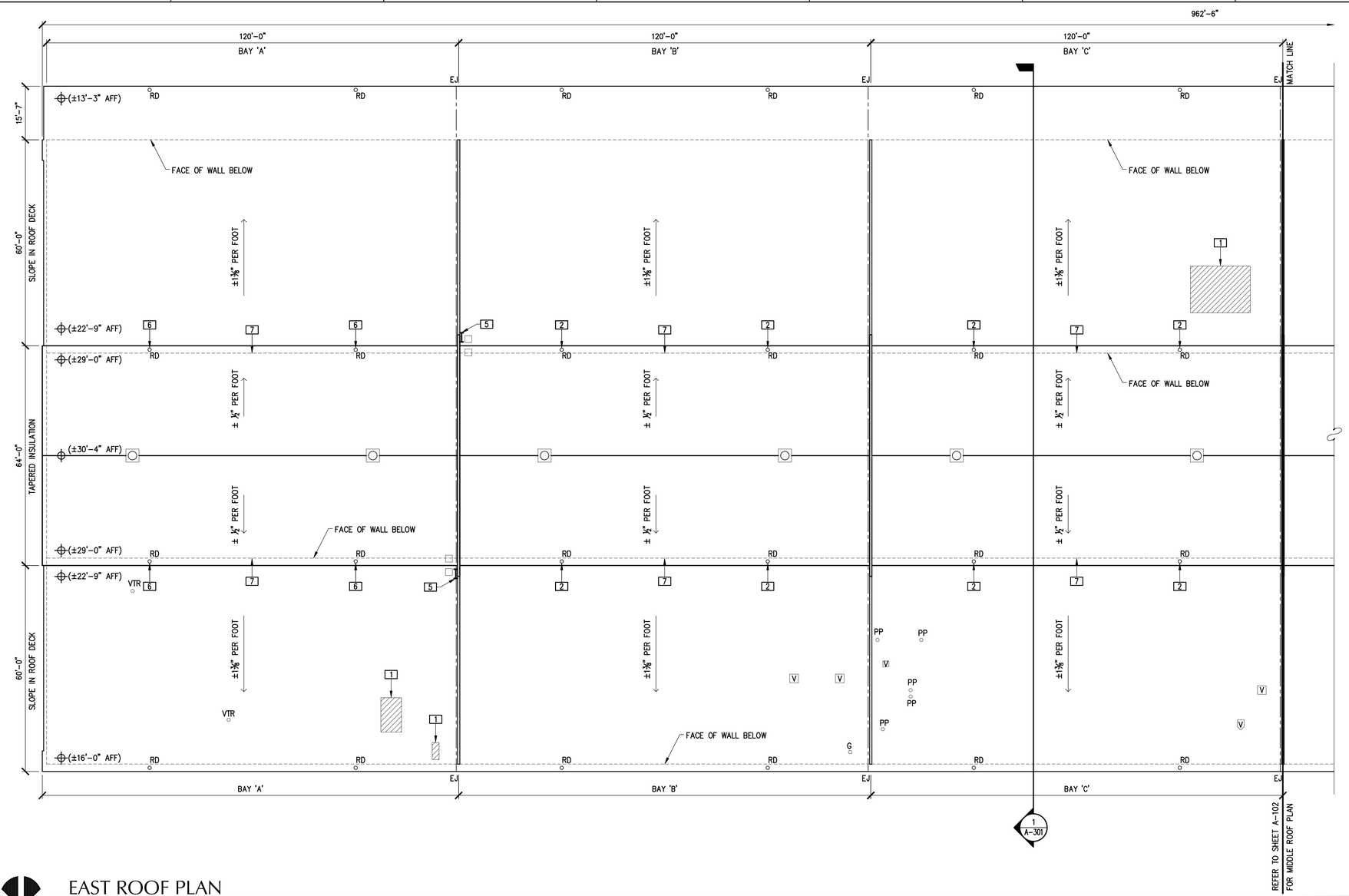
449 McLaws Circle, Williamsburg, VA 23185
Phone: 757.253.0673 Fax: 757.253.2319
Norfolk: 757.625.5672
www.djginc.com

COMMITTED TO EXCELLENCE

Defense Logistics Agency Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
PN: 0.2010.000671

TITLE SHEET

SHEET REFERENCE NUMBER
G-001
Sheet 1 of 5



EAST ROOF PLAN

SCALE: 1/16" = 1'-0"

PROJECT NORTH

GENERAL NOTES:

1. DIMENSIONS ARE APPROXIMATE. CONTRACTOR SHALL VERIFY DIMENSIONS PRIOR TO START OF WORK.
2. WOOD MATERIALS, INCLUDING BLOCKING & NAILERS, SHALL BE PRESERVATIVE TREATED IN ACCORDANCE WITH AWPA STANDARDS C2 OR C9 UON. STAINLESS STEEL OR HOT DIP GALVANIZED FASTENERS SHALL BE USED WITH PRESERVATIVE TREATED WOOD MEMBERS.
3. LAYDOWN AREA SHALL BE COORDINATED WITH SUCCESSFUL CONTRACTOR @ THE PRE-CONSTRUCTION MEETING.
4. CARE SHALL BE EXERCISED DURING DEMOLITION, REMOVAL AND CONSTRUCTION WORK TO PROTECT EXISTING AREAS NOT IN CONTRACT BUT ADJACENT TO WORK.
5. DEMOLITION INDICATED ON THE DRAWINGS IS CONCEPTUAL AND NOT INTENDED TO CONVEY FULL EXTENT. DEMOLISH EXISTING CONSTRUCTION WITHIN DEMOLITION LIMITS COMPLETE, TO ACCEPT WORK WITH CLEAN, FLUSH, AND NEAT TRANSITIONS. PATCH WORK TO PRODUCE FLUSH AND SMOOTH SURFACES SUCH THAT OLD AND NEW CONSTRUCTION ARE INDISTINGUISHABLE.
6. BUILDING WILL BE OCCUPIED AND OPERATIONAL DURING THE PERFORMANCE OF THIS PROJECT. PROVIDE PROTECTION FROM FALLING DUST AND DEBRIS INSIDE THE WAREHOUSE.
7. ALL NEW MATERIAL SHALL BE FREE OF ASBESTOS.
8. THESE DRAWINGS IDENTIFY THE EXISTING CONDITIONS OF THE ROOFING SYSTEM TO ASSIST THE CONTRACTOR IN PREPARING CONSTRUCTION DETAILS.
9. ALL ROOF PENETRATIONS SHALL BE ADJUSTED AS NECESSARY TO MEET CODE AND MANUFACTURER REQUIREMENTS FOR A FULLY WARRANTABLE ROOFING SYSTEM.

KEYED NOTES:

1. POSSIBLE GYPSUM SHEATHING AND WOOD DECK REPLACEMENT (ALLOWANCE: 8,500 SF EACH FOR ENTIRE ROOF) SEE RFP, SECTION 01 10 00, PARAGRAPH 6.5.2.6
2. REMOVE (E) DOWNSPOUT WHICH EXTENDS INTO BUILDING. REMOVE (E) DRAIN BOWL DOWN TO GYPSUM SHEATHING AND CAP DRAIN WITH SHEET METAL, CAULK ALL SIDES. PROVIDE DOWNSPOUT TO DRAIN ONTO LOWER ROOF. SEE 2/A-301 AND SECTION 01 10 00, PARAGRAPH 6.5.2.6. MAKE ALL INTERIOR DRAIN LEADERS STRUCTURALLY STABLE.
3. DAMAGED CLERESTORY WINDOW, SEE RFP APPENDIX DD FOR DAMAGE REPORT
4. FLASH (E) HORIZONTAL PIPE PENETRATION
5. PREPARE (E) ROOF LADDER TO RECEIVE PRIMER AND PAINT.
6. REMOVE (E) DOWNSPOUT AND PROVIDE ACCORDING TO SECTION 01 10 00, PARAGRAPH 6.5.2.6
7. REMOVE (E) AND PROVIDE WOOD FRIEZE BOARD, PRIME AND PAINT, OWNER TO SELECT COLOR. FRIEZE BOARD SHALL SPAN FROM SOFFIT TO WINDOW HEAD @ BAYS A,B,C,D,E, & H. FRIEZE BOARD SHALL BE 6" @ BAYS F & G.
8. CUT BACK THE (E) FLASHING TO THE WINDOW, PROVIDE METAL COUNTERFLASHING ATTACHED TO WINDOW FRAME, AND CAULK JOINT @ TOP.

LEGEND:

→	DIRECTION OF ROOF SLOPE
◯	(E) 30"ø GRAVITY VENTILATOR
○ RD	(E) 4" ROOF DRAIN AND DOWNSPOUT. PROVIDE ROOF DRAINS AS REQUIRED BY DRAIN CALCULATIONS PER IBC 2009 AND UFC 3-110-03. PROVIDE ROOF DRAIN CALCULATIONS, PREPARED BY REGISTERED PROFESSIONAL ENGINEER, TO THE CONTRACTING OFFICER FOR REVIEW AND APPROVAL.
V V	(E) EXHAUST VENT
○ VTR	(E) VENT THROUGH ROOF
○ PP	(E) PIPE PENETRATION
○ G	(E) GOOSENECK PENETRATION
I	(E) ROOF LADDER
□	(E) WALKPAD. PROVIDE WALKPADS @ ALL (E) LOCATIONS
—·—	(E) EXPANSION JOINT. PROVIDE EXPANSION JOINTS @ ALL (E) LOCATIONS
⊕(±__'-_" AFF)	ELEVATION DATUM

BAY 'A'	BAY 'B'	BAY 'C'	BAY 'D'	BAY 'E'	BAY 'F'	BAY 'G'	BAY 'H'

KEY PLAN

SCALE: NTS

PROJECT NORTH

0 8 16 24 32 40 48

SCALE: 1/16" = 1'-0"

US Army Corps of Engineers
Norfolk District

Mark	Description	Date	Appr.

Designed by: JCO
Dwn by: KAH
Ckd by: DFB
Reviewed by: JW
Date: 10/27/10
Rev.
Norfolk District File no.
Project no. –
DJG Commission: 2110160
File name: 2110160_A-101.dwg
Plot date: 3/18/2011
Plot scale:

Richmond, Virginia
Defense Logistics Agency

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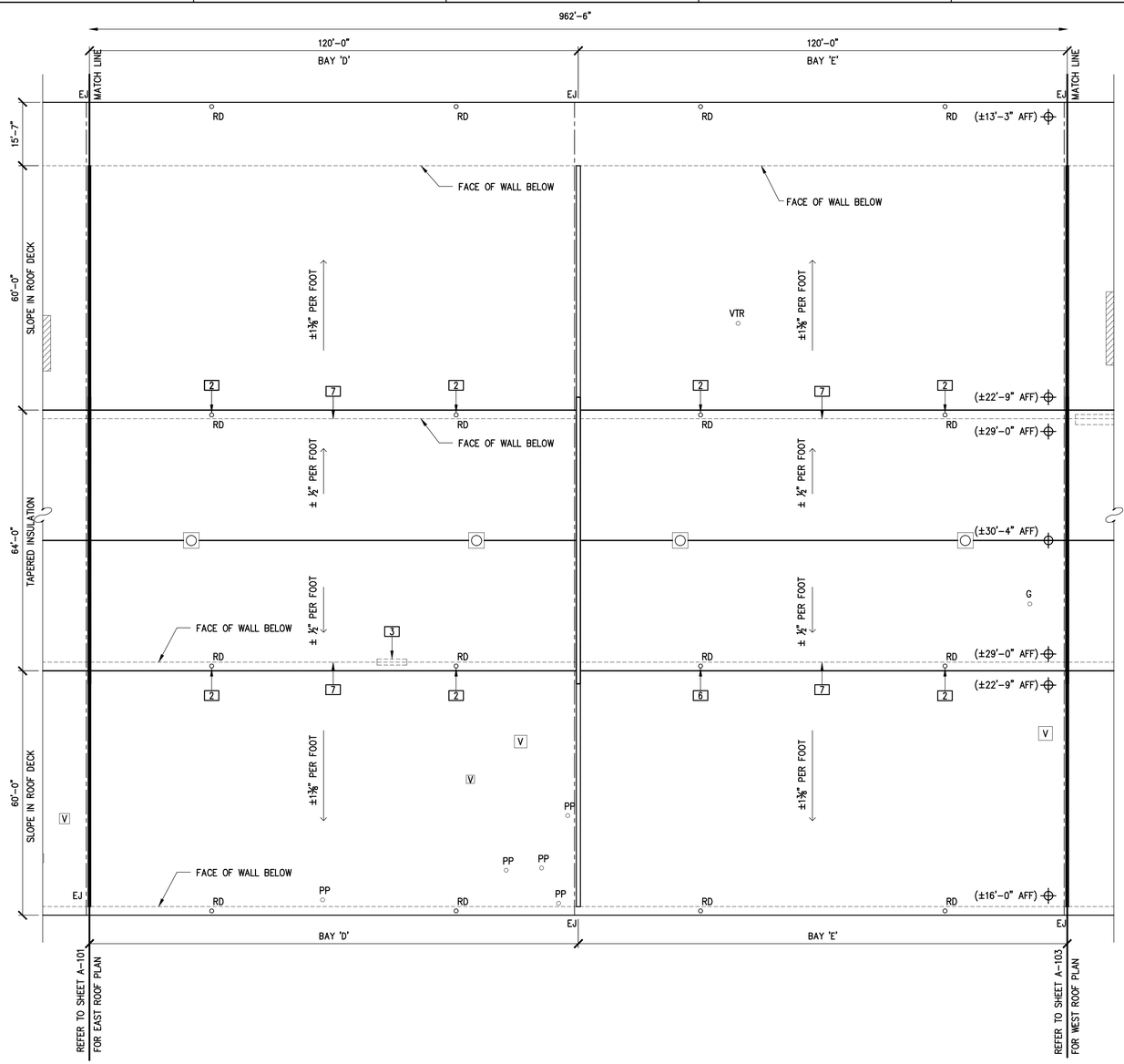
COMMITTED TO EXCELLENCE

Defense Logistics Agency Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
PN: 0.2010.000671

EAST ROOF PLAN

SHEET REFERENCE NUMBER
A-101
Sheet 2 of 5



MIDDLE ROOF PLAN

SCALE: 1/16" = 1'-0"

PROJECT NORTH

NOTE: SEE SHEET A-101 FOR GENERAL NOTES, KEYED NOTES, AND LEGEND.

BAY 'A'	BAY 'B'	BAY 'C'	BAY 'D'	BAY 'E'	BAY 'F'	BAY 'G'	BAY 'H'

KEY PLAN

SCALE: NTS

PROJECT NORTH

0 8 16 24 32 40 48

SCALE: 1/16" = 1'-0"

US Army Corps of Engineers
Norfolk District

Mark	Description	Date	Appr.

Designed by: JCO
Dwn by: KAH
Ckd by: DFB
Reviewed by: JW
Date: 10/27/10
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Plot date: 3/18/2011
Plot scale:
Rev.

Richmond, Virginia
Defense Logistics Agency

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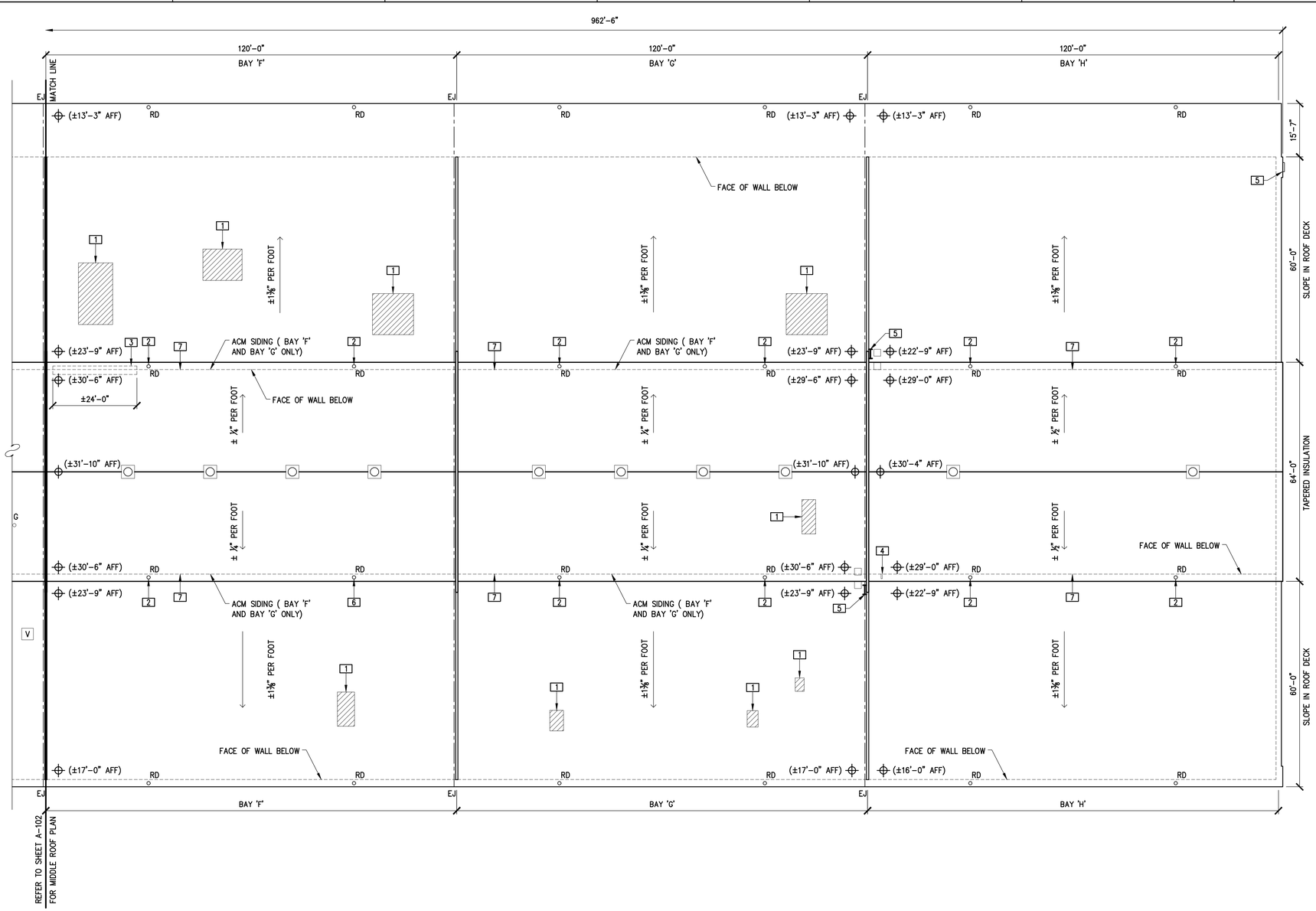
US Army Corps of Engineers
Warehouse 4 Roof Replacement
PN: 0.2010.000671

MIDDLE ROOF PLAN

SHEET REFERENCE NUMBER

A-102

Sheet 3 of 5



WEST ROOF PLAN

SCALE: 1/16" = 1'-0"

PROJECT NORTH

NOTE: SEE SHEET A-101 FOR GENERAL NOTES, KEYED NOTES, AND LEGEND.

BAY 'A'	BAY 'B'	BAY 'C'	BAY 'D'	BAY 'E'	BAY 'F'	BAY 'G'	BAY 'H'

KEY PLAN

SCALE: NTS

PROJECT NORTH

0 8 16 24 32 40 48

SCALE: 1/16" = 1'-0"

US Army Corps of Engineers
Norfolk District

Mark	Description	Date	Appr.

Designed by: JCO
Dwn by: KAH
Ckd by: DFB
Reviewed by: JW
Date: 10/27/10
Norfolk District File no.
Project no. –
DJG Commission: 2110160
File name: 2010160_A-103.dwg
Plot date: 3/18/2011
Plot scale:
Rev.

Richmond, Virginia
Defense Logistics Agency

ENGINEERS • ARCHITECTS • PLANNERS

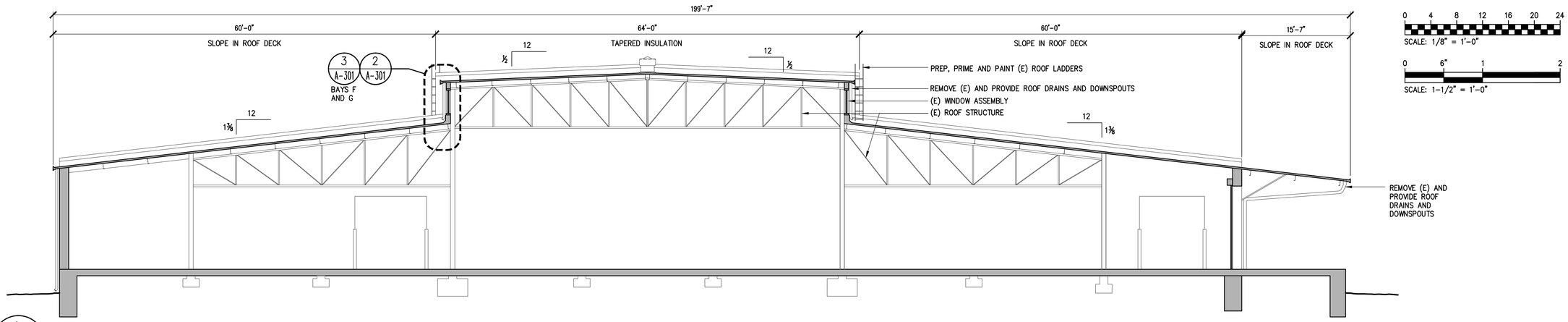
449 McLaws Circle, Williamsburg, VA 23185
Phone: 757.253.0073 Fax: 757.253.2319
Hampton Roads Phone: 757.874.0054
www.djgmc.com

COMMITTED TO EXCELLENCE

Defense Logistics Agency, Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
PN: 0.2010.000671

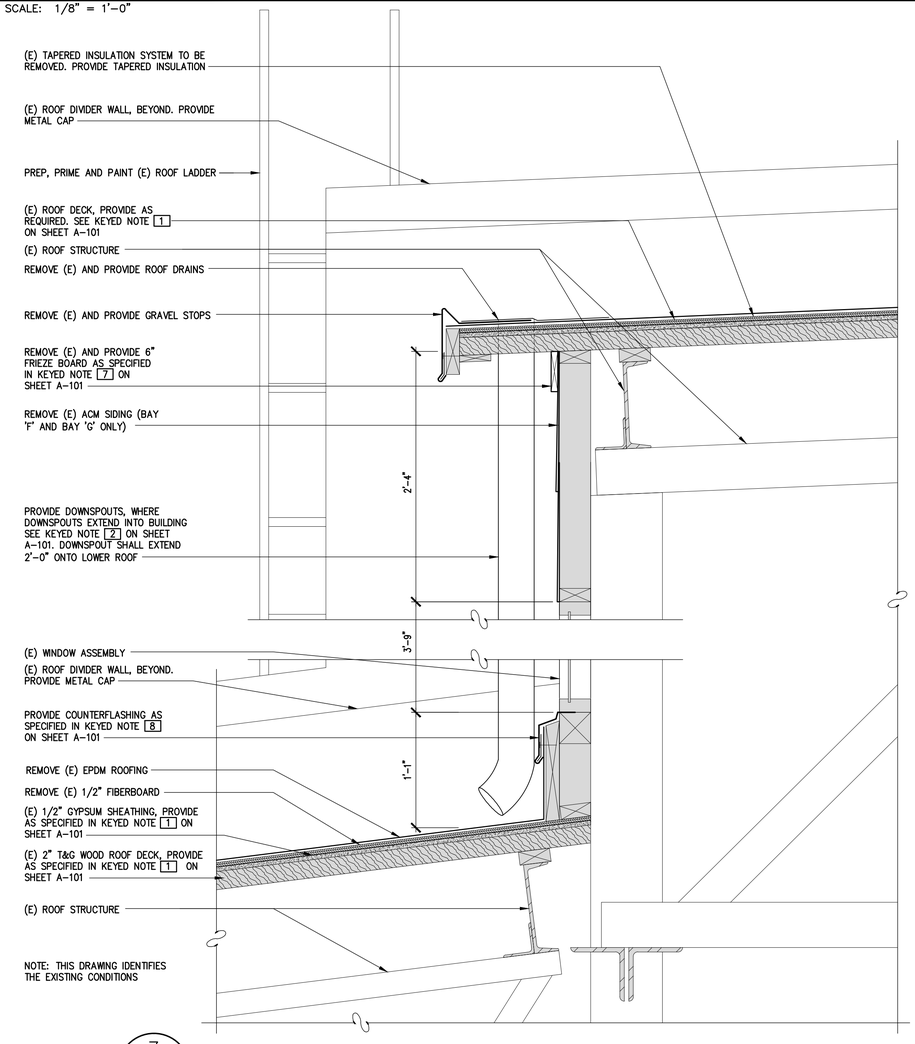
WEST ROOF PLAN

SHEET REFERENCE NUMBER
A-103
Sheet 4 of 5



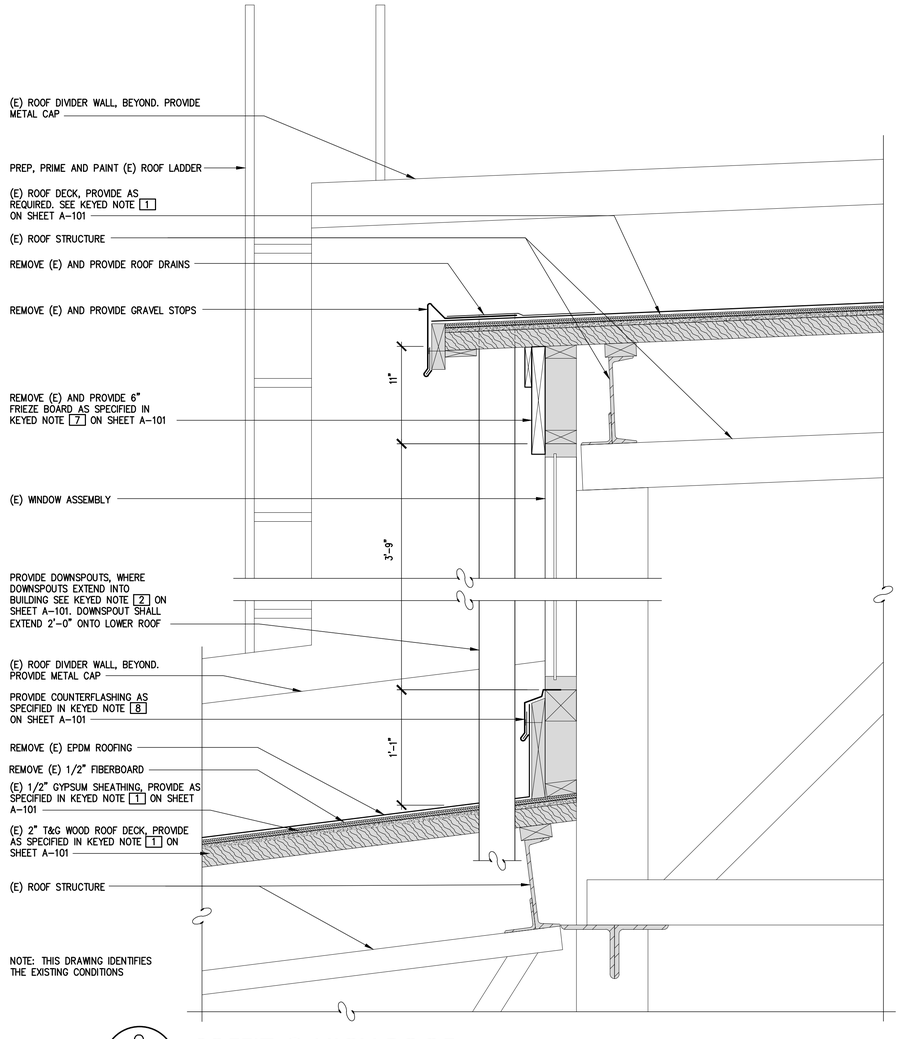
1 A-101/A-301 BUILDING SECTION

SCALE: 1/8" = 1'-0"



3 A-301/A-301 SOFFIT @ HIGH ROOF (BAY-F AND BAY-G ONLY)

SCALE: 1 1/2" = 1'-0"



2 A-301/A-301 SOFFIT @ HIGH ROOF

SCALE: 1 1/2" = 1'-0"

US Army Corps of Engineers
Norfolk District

Mark	Description	Date	Appr.

Date: 10/27/10
Rev.
Designed by: JCO
Dwn by: RTL
Ckd by: DFB
Norfolk District File no.
Project no. –
Reviewed by: JW
File name: 2110160_A-301.dwg
Plot date: 3/18/2011
Plot scale:
DJG Commission: 2110160

Richmond, Virginia
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US Army Corps of Engineers
Warehouse 4 Roof Replacement
PN: 0.2010.000671

BUILDING SECTION

SHEET REFERENCE NUMBER
A-301
Sheet 5 of 5

APPENDIX-K

UTILITY COST INFORMATION

The following utility rates for this installation are provided for design

Electrical:

Energy Charge - $ .05 per kilowatt-hour Blended Rate

Natural Gas:

Commodity Charge Rate - $ 5.28 per DTH

Water:

Commodity Charge Rate - $1.24 per CCF

Sewer:

Commodity Charge Rate - $1.39 per CCF

APPENDIX-L

LEED PROJECT CREDIT GUIDANCE

(NOT USED)

APPENDIX-M

LEED OWNER'S PROJECT REQUIREMENTS

(NOT USED)

APPENDIX-N

LEED REQUIREMENTS FOR MULTIPLE CONTRACTOR COMBINED PROJECTS

(NOT USED)

APPENDIX-O

LEED STRATEGY TABLES

(NOT USED)

APPENDIX-P

LEED REGISTRATION OF ARMY PROJECTS

(NOT USED)

APPENDIX Q
REV 2.1 – 30 SEP 2010
AREA COMPUTATIONS

Computation of Areas: Compute the "gross area" and "net area" of facilities (excluding family housing) in accordance with the following subparagraphs:

(1) Enclosed Spaces: The "gross area" is the sum of all floor spaces with an average clear height ≥6'-11" (as measured to the underside of the structural system) and having perimeter walls which are ≥4'-11". The area is calculated by measuring to the exterior dimensions of surfaces and walls.

(2) Half-Scope Spaces: Areas of the following spaces shall count as one-half scope when calculating "gross area":

- Balconies
- Porches
- Covered exterior loading platforms or facilities
- Covered but not enclosed spaces, canopies, training, and assembly areas
- Covered but not enclosed passageways and walks
- Open stairways (both covered and uncovered)
- Covered ramps
- Interior corridors (Unaccompanied Enlisted Personnel Housing Only)

(3) Excluded Spaces: The following spaces shall be excluded from the "gross area" calculation:

- Crawl spaces
- Uncovered exterior loading platforms or facilities
- Exterior insulation applied to existing buildings
- Open courtyards
- Open paved terraces
- Uncovered ramps
- Uncovered stoops
- Utility tunnels and raceways
- Roof overhangs and soffits measuring less than 3'-0" from the exterior face of the building to the fascia

(4) Net Floor Area: Where required, "net area" is calculated by measuring the inside clear dimensions from the finish surfaces of walls. If required, overall "assignable net area" is determined by subtracting the following spaces from the "gross area":

- Basements not suited as office, special mechanical, or storage space
- Elevator shafts and machinery space
- Exterior walls
- Interior partitions
- Mechanical equipment and water supply equipment space
- Permanent corridors and hallways
- Stairs and stair towers
- Janitor closets
- Electrical equipment space
- Electronic/communications equipment space

APPENDIX R

Preliminary Submittal Register

NOTE TO SPECIFIER:

1. Appendix R" will be a Adobe Acrobat pdf version of the Specifier completed "Sample Preliminary Submittal Register." The Sample Register is Excel Spreadsheet format of the RMS Input Form 4288A, which serves two purposes.

2. First, The Register allows the both Government and the Proposers to see and estimate the cost of the Division 00 and Division 01 submittals required by the contract in addition to the Contractor generated submittal register items developed during Design After Award.

3. Secondly, after award, the Government will provide the Contractor the actual Excel Spreadsheet for the Contractor to input the data into RMS to create the Submittal Register used during contract performance. See Section 01 33 00 (Submittal Procedures), paragraph 1.8 (Submittal Register) for the contract requirements.

4. For the contract or task order Solicitation, the Specifier must complete APPENDIX R, found at the following link: https://rfpwizard.cecer.army.mil/HTML/Docs/Refs/Sample%20Preliminary%20Submittal%20Register.xls , save it as a PDF file and then upload it into the Wizard as Appendix R.

5. The RMS Input Form initially includes submittals required by the standardized Model RFP Division 00 and Division 01 Sections, except Section 01 10 00, paragraph 3. Examine the Special Contract Requirements, paragraphs 3 and 6 and any other locally developed portions of the RFP for required submittals and add them to the Input Form. Do not duplicate submittals already listed in the standardized RMS Input Form, because the Contractor needs to submit this information only once.

6. After award, the Government provides the Excel spreadsheet to the selected contractor to develop and input the RMS Input form for the submittal register required by paragraph 1.8 of Section 01 33 00, Submittals.

SECTION 07 54 19
POLYVINYL-CHLORIDE (PVC) ROOFING

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)

ASCE/SEI 7-05	(2005; R 2006) Minimum Design Loads for Buildings and Other Structures

ASTM INTERNATIONAL (ASTM)

ASTM D 4434/D 4434M	(2009) Poly(Vinyl Chloride) Sheet Roofing
ASTM D 6754	(2002) Standard Specification for Ketone Ethylene Ester Based Sheet Roofing
ASTM E 108	(2010a) Fire Tests of Roof Coverings

FM GLOBAL (FM)

FM 4470	(1986; R 1992) Class I Roof Covers
FM APP GUIDE	(updated on-line) Approval Guide http://www.approvalguide.com/CC_host/pages/public/custom/FM/login.cfm

NATIONAL ROOFING CONTRACTORS ASSOCIATION (NRCA)

NRCA 0405	(2001; R 2003, 5th Ed) Roofing and Waterproofing Manual

UNDERWRITERS LABORATORIES (UL)

UL 790	(2004; R 2008) Standard Test Methods for Fire Tests of Roof Coverings
UL RMSD	(2010) Roofing Materials and Systems Directory

1.2 SYSTEM DESCRIPTION

Fully adhered PVC roof membrane system applied over mechanically fastened insulation substrate.

1.2.1 General

Roofing membrane sheet widths shall be consistent with membrane attachment

methods and wind uplift requirements, and shall be as large as practical. In order to minimize joints and 3-way overlaps, prefabricated sheets are not accepted. Provide membrane which is free of defects and foreign material. Coordinate flashing work to permit continuous roof-surfacing operations. Insulation shall be applied and weatherproofed on the same day.

1.2.2 Fire Resistance

For this and the next paragraph submit roof system assembly wind uplift and fire rating classification listings. Complete roof system assembly shall be:

a. Class A rated in accordance with ASTM E 108, FM 4470, or UL 790.

FM or UL approved components of the roof covering assembly shall bear the appropriate FM or UL label.

1.2.3 Wind Uplift Resistance

Complete roof covering assembly, including insulation, shall be rated Class 1-90 in accordance with FM RoofNav (www. roofnav.com) or FM APP GUIDE and capable of withstanding an uplift pressure of 90 psf at the corners and 60 psf at the perimeter and field of the roof. Non-rated systems shall not be installed. Provide wind load calculations and submit engineering calculations and substantiating data to validate wind resistance of any non-rated roof system. Base wind uplift calculations on a design wind speed in accordance with ASCE/SEI 7-05 or applicable building code requirements. Submit engineering calculations validating the wind resistance of roof system.

1.3 SUBMITTALS

Submit the following:

SD-02 Shop Drawings

Detail Drawings

SD-03 Product Data

PVC Roofing Membrane
Flashing
Membrane Fasteners and Plates

Roof Insulation

SD-05 Design Data

Wind uplift calculations

SD-07 Certificates

Qualification of manufacturers Inspector (Must be RRO)
Qualification of ENERGY STAR-labeled PVC
Qualifications of Applicator
Wind Uplift Resistance
Fire Resistance

Minimum Polymer Thickness
Warranty

SD-10 Operation and Maintenance Data

Instructions to Government Personnel

1.4 QUALITY ASSURANCE

1.4.1 Qualification of ENERGY STAR-labeled PVC

ENERGY STAR labeled PVC membrane roofing product shall have at least 3 years of demonstrated performance experience. Submit certificate from PVC membrane roofing manufacturer certifying that the roof membrane, meets specified requirements.

1.4.2 Qualifications of Applicator

PVC membrane roofing system Applicator shall be approved, authorized, or licensed in writing by the PVC membrane roof manufacturer and shall have a minimum of three years experience as an approved, authorized, or licensed applicator with that manufacturer's PVC membrane roofing materials and be approved at a level capable of providing the specified warranty. The applicator shall supply the names, locations and client contact information of 5 projects of similar size and scope that the applicator has constructed using the manufacturer's roofing products submitted for this project within the previous three years. Submit certificate stating that the applicator meets requirements specified.

1.4.3 Conformance and Compatibility

The entire roofing and flashing system (including edge metal) shall be in accordance with specified and indicated requirements, including fire and wind resistance requirements. Work not specifically addressed and any deviation from specified requirements shall be in general accordance with recommendations of the NRCA 0405, membrane manufacturer published recommendations and details and shall be compatible with surrounding components and construction. Any deviation from specified or indicated requirements shall be submitted to the Contracting Officer and PVC roof membrane manufacturer for approval prior to installation.

1.4.4 Preroofing Conference

After approval of submittals and before performing roofing and insulation system installation work, hold a preroofing conference to review the following:

a. Drawings, specifications and submittals related to the roof work;

b. Roof system components installation;

c. Procedure for the roof manufacturer's technical representative's onsite inspection and acceptance of the roofing substrate, the name of the manufacturer's technical representatives, the frequency of the onsite visits, distribution of copies of the inspection reports from the manufacturer's technical representative; and Registered Rooftop Observer (RRO) certificate or approved equal.

d. Contractor's plan for coordination of the work of the various trades involved in providing the roofing system and other components secured to the roofing; and

e. Quality control plan for the roof system installation;

f. Safety requirements.

Preroofing conference scheduling shall be coordinated with the Contracting Officer. The conference shall be attended by the Contractor, the Contracting Officer's designated personnel, personnel directly responsible for the installation of roofing and insulation, flashing and sheet metal work, other trades interfacing with the roof work, and a representative of the roofing materials manufacturer. Before beginning roofing work, provide a copy of meeting notes and action items to all attending parties. Note action items requiring resolution prior to start of roof work.

1.5 DELIVERY, STORAGE, AND HANDLING

1.5.1 Delivery

Deliver materials in their original, unopened containers or wrappings with labels intact and legible. Where materials are covered by a referenced specification number, the labels shall bear the specification number, type, class, and shelf life expiration date where applicable. Deliver materials in sufficient quantity to allow continuity of work.

1.5.2 Storage

Store and protect materials from damage and weather in accordance with manufacturer's instructions, except as specified otherwise. Keep materials clean and dry. Store and maintain adhesives, sealants, primers and other liquid materials above 60 degrees F. Insulated hot boxes or other enclosed warming devices may be required in cold weather subject to PVC membrane roofing manufacturer's printed instruction. Submit detailed application instructions and standard manufacturer drawings altered as required by these specifications. Explicitly identify in writing, differences between manufacturer's instructions and the specified requirements. Mark and remove damaged materials from the site. Use pallets to support and canvas tarpaulins to completely cover material materials stored outdoors. Do not use polyethylene as a covering. Locate materials temporarily stored on the roof in approved areas, and distribute the load to stay within the live load limits of the roof construction. Remove unused materials from the roof at the end of each days work.

1.5.3 Handling

Prevent damage to roll materials. Damaged materials shall not be installed in the work. Select and operate material handling equipment so as not to damage materials or applied roofing. Do not use materials contaminated by exposure, incompatible materials or moisture. Remove contaminated materials from the site. When hazardous materials are involved, conform with the special precautions of the manufacturer. Adhesives may contain petroleum distillates and may be extremely flammable; prevent personnel from breathing vapors, and do not use near sparks or open flame.

1.6 ENVIRONMENTAL REQUIREMENTS

Follow manufacturer's printed instructions for installation during cold weather conditions.

1.7 SEQUENCING

Coordinate the work with other trades to ensure that components which are to be secured to or stripped into the roofing system are available and that permanent flashing and counterflashing are installed as the work progresses. Ensure temporary protection measures are in place to preclude moisture intrusion or damage to installed materials. Application of roofing shall immediately follow application of insulation as a continuous operation. Roofing operations shall be coordinated with insulation work so that all roof insulation applied each day is covered with roof membrane installation the same day.

1.8 WARRANTY

Provide a Full System Roof Warranty covering all PVC membrane roof system components including accessories, adhesives, metal, and insulation as well as their installation workmanship and meeting all specified requirements. Revision or amendment to standard full system PVC membrane manufacturer warranty shall be provided as required to comply with the specified requirements. Submit sample certificate.

1.8.1 PVC Membrane Manufacturer's Full Roof System Warranty

Furnish roof membrane manufacturer's 20-year, no dollar limit, full roof system materials and installation workmanship warranty, including all flashing, insulation, and accessory materials necessary to construct a complete, watertight roof system. The warranty shall run directly from the roof system manufacturer to the Government and commence at time of Government's acceptance of the roof work. The warranty shall state that:

a. If within the warranty period the roof system, as installed for its intended use in the normal climatic and environmental conditions of the facility, becomes non-watertight, shows evidence of moisture intrusion within the assembly, splits, tears, cracks, delaminates, separates at the seams, shrinks to the point of significant bridging or tenting membrane at transitions, or shows evidence of excessive weathering due to defective materials or installation workmanship, the repair or replacement of the defective and damaged materials of the roof system assembly and correction of defective workmanship shall be the responsibility of the roof membrane manufacturer. All costs associated with the repair or replacement work shall be the responsibility of the roof membrane manufacturer.

b. When the manufacturer and his approved applicator fail to perform the repairs within 72 hours of notification, emergency temporary repairs performed by others shall not void the warranty. The roof membrane manufacturer shall pay all coasts associated with Emergency temporary repairs when manufacturer and his approved applicator fail to respond within 72 hours of notification.

1.8.2 Roofing System Installer Warranty

The roof system installer shall warrant for a period of not less than five (5) years that the roof system, as installed, is free from defects in installation workmanship, to include the roof membrane, flashing,

insulation, accessories, all attachments, including installation of all PVC membrane manufacturer-supplied edge metal which is always integral to a complete watertight roof system assembly. The warranty shall run directly to the Government. Correction of defective workmanship and replacement of damaged or affected materials shall be the responsibility of the roof system installer. All costs associated with the repair or replacement work shall be the responsibility of the installer.

1.8.3 Continuance of Warranty

Any repair or replacement work that becomes necessary within the warranty period shall be approved by the roof membrane manufacturer and accomplished in a manner so as to restore the integrity of the roof system assembly and the validity of the roof membrane manufacturer warranty for the remainder of the manufacturer warranty period.

1.8.4 Single-Source Contract Liability Warranty

The specified, single-source contract liability warranty of a PVC membrane roofing system manufacturer shall be furnished to the Government upon project completion. The single-source contract liability warranty shall encompass all roof system components' warranty performance coverage's, including all performance guarantees for roof system materials, roof system design and all roof system installation labor and workmanship. The single-source contract liability warranty shall be a Full Roof System Warranty that is issued by either the PVC membrane roof system manufacturer, or by a direct affiliate of the PVC membrane roof system manufacturer (100 percent owned affiliate), or by an agent of the PVC membrane roof system manufacturer possessing the authority to contractually bind the PVC membrane roof system manufacturer (manufacturer, affiliate and agent are collectively referred to as "Roofing System Supplier") and to, at said agent's discretion, underwrite and/or provide for insurance covering all of the respective warranty obligations of the PVC membrane manufacturer's Full Roof System Warranty.

a. The Government intends to sign a contract binding all warranty and associated roof system performance guarantees of the roofing system directly with the PVC membrane roofing manufacturer, or it's subsidiary, or an exclusive agent capable of enjoining said PVC membrane manufacturer; and

b. This roofing system shall be applied only by a roofing system Applicator authorized by the PVC membrane roofing manufacturer prior to bid; and

c. The roofing system Applicator shall arrange with, and make arrangements to the satisfaction and discretion of the PVC Roofing System Supplier, to have the services of a Technical Field Representative on site full time to observe the total roof application, including removal of the existing roofing. The Technical Field Representative shall provide written daily reports to the Contracting Officer, Roofing System Supplier and Applicator. The roofing system Applicator shall include the cost of the full-time Technical Field Representative in his/her bid price; and

d. Submit roof plan depicting wind loads and boundaries of enhanced perimeter and corner attachments of roof system components, spacing of perimeter, corner, and infield fasteners, as applicable. The drawing

shall reflect the project roof plan of each roof level and conditions indicated; and

e. There shall be no deviation made from the contract specification or the approved shop/detail drawings without prior written approval by the both PVC membrane roofing material manufacturer/subsidiary and by the Government; and

f. Complete all work by personnel trained and authorized by the PVC membrane roof manufacturer.

PART 2 PRODUCTS

2.1 MATERIALS

Submit Data of the ROOF AND DECK INSULATION together with requirements of this section. Data shall include written acceptance by the roof membrane manufacturer of the insulation and other products and accessories to be provided by and warranted under the full system guarantee of the roof membrane manufacturer. Provide products as listed in the applicable wind uplift and fire rating classification listings, unless approved otherwise by the Contracting Officer.

a. Coordinate with other specification sections related to the roof work. Furnish a combination of specified materials that comprise a roof system acceptable to the roof membrane manufacturer and meeting specified requirements. Provide materials free of defects and suitable for the service and climatic conditions of the installation. All warranted roof system components shall be sourced from the PVC roof membrane manufacturer, including but not limited to all insulation, coverboards, accessories, adhesives and edge metal.

2.1.2 Water Cutoff Mastic/Water Block

As supplied by the roof membrane manufacturer and recommended by the manufacturer's printed data.

2.1.3 Membrane Flashing

Membrane flashing, perimeter flashing, flashing around roof penetrations and prefabricated pipe seals, shall be minimum 0.060 inch thick reinforced PVC roof membrane and flashing's for 20 year warranties. Submit certification from PVC membrane manufacturer that the proposed PVC membrane roofing product meets the minimum polymer thickness specified.

2.1.4 Membrane Fasteners and Plates

Coated, corrosion-resistant fasteners as recommended and supplied by the PVC roof membrane manufacturer and meeting the requirements of FM 4470 and FM RoofNav (www. roofnav.com) and the wind uplift resistance specified. Fasteners and Plates to be supplied and warranted for the substrate type(s) by PVC membrane manufacturer and recommended by PVC membrane manufacturer's printed data.

2.1.4.1 Stress Plates, Bar or Rail for Fasteners

Corrosion-resistant stress plates as recommended by the roof membrane

manufacturer's printed instructions and meeting the requirements of FM 4470 must be utilized and must be supplied by PVC roof membrane manufacturer. Stress plates shall be formed to prevent dishing or cupping. Manufacturer-supplied anchoring bar or rails may be utilized for high wind conditions.

2.1.4.2 Auxiliary Fasteners

Corrosion resistance screws, nails, or anchors must be suitable for intended attachment purpose and be recommended and supplied for use by the PVC roof membrane manufacturer.

2.1.8 PVC Walk Tread

Provide the following:

2.1.8.1 PVC Walk Tread

Scrim reinforced 0.096 inch thickness PVC membrane with a textured surface, compatible with and supplied by manufacturer of the PVC roof membrane.

2.1.10 Roof Insulation

Insulation system and facer material shall be compatible with membrane application specified and be approved and supplied by the PVC membrane roof manufacturer.

2.1.11 Wood Products

Fire retardant treated materials shall not be in contact with PVC membrane or PVC accessory products, unless approved by the membrane manufacturer and the Contracting Officer.

2.2 ENERGY STAR-Labeled, Reinforced, PVC Membrane

Reinforced polyvinyl chloride (PVC) thermoplastic waterproofing membrane shall contain fibers or scrim, and shall comply with ASTM D 4434/D 4434M, Type III , or ASTM D 6754,performance standards containing KEE (Elyaloy) to reduce plasticizer migration. if the membrane does not contain KEE (Elvaloy), then a coating is required to mitigate plasticizer migration. Membrane shall have monolithic formulation layer above reinforcement. In all cases membrane shall provide 60 mil minimum thickness for mechanically fastened application. Not withstanding the ASTM standards referenced, reinforced PVC roof membranes provided under this section shall have the minimum, labeled thickness specified. Principal polymer used in manufacture of the membrane sheet shall be PVC. Width and length of PVC membrane roofing sheet shall be consistent with membrane attachment methods and wind uplift requirements, and shall be as large as practical. In order to minimize joints and 3-way overlaps, prefabricated sheets are not accepted. Maximum reinforced PVC membrane roofing sheet dimensions to be the maximum width obtainable from PVC membrane roof manufacturer in order to minimize seams in the field of the roof.

PART 3 EXECUTION

3.1 EXAMINATION

Ensure that the following conditions exist prior to application of the roofing materials:

a. Drains, control joints, expansion joints, and roof penetrating components, are in place.

b. Surfaces are rigid, clean, dry, smooth, and free from cracks, holes, and sharp changes in elevation.

c. Substrate is sloped to provide positive drainage.

d. Walls and vertical surfaces are constructed to receive counterflashing, and will permit mechanical fastening of the base flashing materials.

e. Treated wood nailers are in place on non-nailable surfaces, to permit nailing of base flashing at minimum height of 8 inches above finished roofing surface.

f. Pressure-preservative treated wood nailers are fastened in place at eaves, openings, and intersections with vertical surfaces for securing of membrane, edging strips, attachment flanges of sheet metal, and roof fixtures.

g. PVC materials are not in contact with fire retardant treated wood, except as approved by the PVC membrane roof manufacturer and Contracting Officer.

h. Exposed nail heads in wood substrates are properly set. Warped and split boards have been replaced. There are no cracks or end joints 1/4 inch in width or greater.

i. Insulation boards are installed smoothly and evenly, and are not broken, cracked, or curled. There are no gaps in insulation board joints exceeding 1/4 inch in width. Insulation is being roofed over on the same day the insulation is installed.

3.2 APPLICATION METHOD

Apply entire PVC membrane roofing utilizing mechanically fastened method. Apply roofing materials as specified herein unless approved otherwise by the Contracting Officer. Submit instructions including pattern and frequency of mechanical attachments required in the field for roof, corners, and perimeters to provide for the specified wind resistance

3.2.1 Special Precautions

a. Do not dilute coatings or sealants unless specifically recommended by the material manufacturer's printed application instructions. Do not thin liquid materials or cleaners used for cleaning PVC sheet.

b. Keep liquids in airtight containers, and keep containers closed except when removing materials.

c. Use liquid components, including adhesives, within their shelf life period. Store adhesives at 60 to 80 degrees F prior to use. Avoid excessive adhesive application and adhesive spills, as they can be

destructive to some thermoplastic sheets and insulations; follow adhesive manufacturer's printed application instructions. Mix and use liquid components in accordance with label directions and manufacturer's printed instructions.

d. Provide clean, dry cloths or pads for applying membrane cleaners and cleaning of membrane.

e. Do not use heat guns or open flame to expedite drying of adhesives or primers.

f. Require workmen and others who walk on the membrane to wear clean, soft-soled shoes to avoid damage to roofing materials.

g. Do not use equipment with sharp edges which could puncture the PVC membrane roofing sheet.

h. Shut down air intakes and any related mechanical systems and seal open vents and air intakes when applying solvent-based materials in the area of the opening or intake. Coordinate shutdowns with the Contracting Officer.

3.2.2 PVC Roofing Membrane

Non-felt-backed PVC membrane roofing sheet shall not be placed directly on hard surfaces which may damage the membrane. Membrane shall be overlapped a minimum of 5.5-7 inches for mechanically fastened applications and minimum 4 inches at ends. Where possible, direction of laps shall allow water to flow over and not into the lap. Membrane joints shall be free of wrinkles and fishmouths. The entire length of hot-air-welded seams shall be probe-tested and corrected during the day of installation. Verify field strength of seams a minimum of twice daily and repair seam sample areas. Tested seam shall be tack welded to the lap area where taken and dated from manufacturer's inspection representative to review during normal inspections. Defective areas shall be re-welded. Wrinkles, fishmouths, or damaged areas shall be cut out and the area covered with membrane using a continuous hot-air-welded seam on all sides. Repairs shall be probe-tested for continuity. Hot-air-welded seams are to be accomplished in accordance with the PVC membrane roofing manufacturer's published requirements.

3.2.2.1 Nailing

Membrane shall be fastened to nailers in accordance with the membrane manufacturer's approved instructions. Unless otherwise specified, nails shall be staggered on 4 inch centers maximum; screws for sheet metal shall be staggered on 8 inch centers maximum; and a row of fasteners shall be at least 1/2 inch from edges of sheet metal.

3.2.2.2 Flashing

Roof edges, projections through the roof and changes in roof planes shall be flashed. The seam shall be sealed a minimum of 3 inches beyond the fasteners which attach the membrane to nailers. The installed flashing's shall be secured at the top of the flashing a maximum of12 inches on centers under the counterflashing or cap. Where possible, prefabricated components shall be used for pipe seals and flashing accessories.

3.2.2.3 Expansion Joints

Expansion joints shall be covered using Prefabricated covers or elastomeric flashing in accordance with the recommendations of the manufacturer.

3.2.2.4 Cutoffs

If work is terminated prior to weatherproofing the entire roof, the membrane shall be sealed to the roof deck. Flutes in metal decking shall be sealed off along the cutoff edge. Membrane shall be pulled free or cut to expose the insulation when resuming work and cut insulation sheets used for fill-in shall be removed. Asphalt or coal-tar products shall not be used for sealing.

3.2.2.5 Walkways

Walkways shall be installed on a loose-laid pad of the membrane material extending at least 1 inch beyond the walkway material, and as specified by the manufacturer.

3.2.4 Mechanically Fastened Membrane Application

Layout membrane and lap adjoining sheets in accordance with membrane manufacturer's printed instructions such that the minimum recommended seam width is maintained and to ensure that seam width is as required by tested assembly meeting specified wind resistance requirements. Account for additional overlap required for placement of fasteners and plates or battens beyond the closed seam. Allow for sufficient membrane to form proper membrane terminations. Ensure membrane is free of wrinkles and ridges in the installation. Mechanically secure the membrane sheet with specified fasteners in the lap area. Space fasteners as required to provide the wind uplift resistance specified and in accordance with submitted fastener patterns for the field, corner, and perimeter roof areas. Set fasteners firm to plate or batten. Form field hot-air-welded seams and laps and/or coverstrips, as specified. Check all seams and ensure full/continuous lap seal.

3.2.9 Perimeter Attachment

Adhesive bond or mechanically secure roof membrane sheet at roof perimeter in a manner to comply with wind resistance requirements and in accordance with membrane manufacturer's printed application instructions. When adhesively bonding a mechanically fastened system in perimeter areas, the perimeter boundary of the adhesive bond shall be the same as the boundary required for additional perimeter mechanical fastening to meet wind resistance requirements.

3.2.10 Securement at Base Tie-In Conditions

Mechanically fasten the roof membrane at penetrations, at base of curbs and walls, and at all locations where the membrane turns and angles greater than 4 degrees (1:12). Space fasteners a maximum of 12 inches on center, except where more frequent attachment is required to meet specified wind resistance or where recommended by the roof membrane manufacturer. Cover over fasteners with a layer of flashing material. Hot-air-weld all seams of flashing material as recommended by the roof membrane manufacturer's printed data.

3.2.11 Membrane Flashing

a. Install flashing and flashing accessories as the roof membrane is installed. Apply flashing to cleaned surfaces and as recommended by the roof membrane manufacturer and as specified. Utilize reinforced PVC membrane flashing and prefabricated accessory flashing's as recommended by the roof membrane manufacturer.

b. Completely adhere flashing sheets in place. Hot-air-weld the seams of flashing membrane in the same manner as roof membrane, except as otherwise recommended by the membrane manufacturer's printed instructions and approved by the Contracting Officer. Mechanically fasten top edge of base flashing with manufacturer recommended termination bar fastened at maximum 12 inches on center. Sheet metal counter-flashing shall be installed over the termination bar in the completed work. Mechanically fasten top edge of base flashing for all other terminations in a manner recommended by the roof membrane manufacturer. Apply reinforced PVC flashing membrane over top of exposed nailers and blocking and to overlap top edge of base flashing installation at curbs, parapet walls, expansion joints and as otherwise indicated. Metal flashing's are specified under Section 07 60 00 FLASHING AND SHEET METAL.

c. Flashing for roof drains, are specified in Section 07 60 00 FLASHING AND SHEET METAL. Provide a tapered insulation sump into the drain bowl area. Tapered slope shall not exceed 15 degrees (3:12) for fiberglass reinforced PVC membrane. Tapered insulation shall have surface suitable for adhering membrane in the drain sump area. Avoid field seams running through or within 24 inches of roof drain, or as otherwise recommended by the roof membrane manufacturer.

d. Adhere the membrane to the tapered insulation in the drain sump area. Apply PVC membrane manufacturer's compatible sealant and extend membrane sheets over edge of drain bowl opening at the roof drain deck flange in accordance with membrane manufacturer's printed application instructions. Membrane shall be free of wrinkles and folds in the drain area. Securely clamp membrane in the flashing clamping ring. Ensure membrane is cut to within 3/4 inch of inside rim of clamping ring to maintain drainage capacity. Do not cut back to bolt holes.

3.2.13 Roof Walkways

Install walkways at roof access points and where otherwise indicated for traffic areas in accordance with the PVC membrane roof manufacturer's printed instructions.

3.2.17 Correction of Deficiencies

Where any form of deficiency is found, additional measures shall be taken as deemed necessary by the Contracting Officer to determine the extent of the deficiency and corrective actions shall be as directed by the Contracting Officer.

3.2.18 Clean Up

Remove debris, scraps, containers and other rubbish and trash resulting from installation of the roofing system from job site each day.

3.3 PROTECTION OF APPLIED ROOFING

At the end of the day's work and when precipitation is imminent, protect applied membrane roofing system from water intrusion.

3.3.2 Temporary Flashing for Permanent Roofing

Provide temporary flashing at drains, curbs, walls and other penetrations and terminations of roofing sheets until permanent flashings can be applied. Remove temporary flashing before applying permanent flashing.

3.3.3 Temporary Walkways, Runways, and Platforms

Do not permit storing, walking, wheeling, and trucking directly on applied roofing system. Provide temporary walkways, runways, and platforms of smooth clean boards, mats or planks as necessary to avoid damage to applied roofing materials, and to distribute weight to conform to live load limits of roof construction. Use rubber-tired equipment for roofing work.

3.4 FIELD QUALITY CONTROL

3.4.1 Construction Monitoring

During progress of the roof work, make visual inspections as necessary to ensure compliance with specified parameters. Additionally, verify the following:

a. Equipment is in working order. Metering devices are accurate.

b. Materials are not installed in adverse weather conditions.

c. Substrates are in acceptable condition, in compliance with specification, prior to application of subsequent materials.

(1) Nailers and blocking are provided where and as needed.

(2) Insulation substrate is smooth, properly secured to its substrate, and without excessive gaps prior to membrane application.

(3) The proper number, type, and spacing of fasteners are installed.

(4) Materials comply with the specified requirements.

(5) All materials are properly stored, handled and protected from moisture or other damages. Liquid components are properly mixed prior to application.

(6) Adhesives are applied uniformly to both mating surfaces and checked for proper set prior to bonding mating materials. Mechanical attachments are spaced as required, including additional fastening of membrane in corner and perimeter areas as required.

(7) Membrane is properly overlapped.

(8) Membrane seaming is as specified by PVC membrane manufacturer. All seams are checked at the end of each work day.

(9) Applied membrane is inspected and repaired as necessary prior to paver installation.

(10) Membrane is adhered without ridges, wrinkles, kinks, fishmouths.

(11) Installer adheres to specified and detailed application parameters.

(12) Associated flashing's and sheet metal are installed in a timely manner in accord with the specified requirements.

(13) Temporary protection measures are in place at the end of each work shift.

3.4.2 Manufacturer's Inspection

Manufacturer's technical representative shall visit the site a minimum of 6 times during the installation for purposes of reviewing materials installation practices and adequacy of work in place. After each inspection, a report, signed by the manufacturer's technical representative shall be submitted by the roofing Contractor to the Contracting Officer within 3 working days. The report shall note overall quality of work, deficiencies and any other concerns, and recommended corrective action.

3.5 INSTRUCTIONS TO GOVERNMENT PERSONNEL

Furnish written and verbal instructions on proper maintenance procedures to designated Government personnel. Furnish instructions by a competent representative of the roof membrane manufacturer and include a minimum of 4 hours on maintenance and emergency repair of the membrane. Include a demonstration of membrane repair, and give sources of required special tools. Furnish information on safety requirements during maintenance and emergency repair operations. Submit copies of Material Safety Data Sheets for maintenance/repair materials.

-- End of Section --

APPENDIX-BB

SPECIFICATION SECTION 07 60 00
FLASHING AND SHEET METAL

SECTION 07 60 00

FLASHING AND SHEET METAL
08/08

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI/SPRI RD-1	(2004) Performance Standard for Retrofit Drains

AMERICAN WELDING SOCIETY (AWS)

AWS D1.2/D1.2M	(2008) Structural Welding Code - Aluminum

ASTM INTERNATIONAL (ASTM)

ASTM A 167	(1999; R 2009) Standard Specification for Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip
ASTM A 792/A 792M	(2009a) Standard Specification for Steel Sheet, 55% Aluminum-Zinc Alloy-Coated by the Hot-Dip Process
ASTM B 209	(2007) Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate
ASTM B 209M	(2007) Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric)
ASTM B 221	(2008) Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes
ASTM B 221M	(2007) Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes (Metric)
ASTM B 32	(2008) Standard Specification for Solder Metal
ASTM B 370	(2009) Standard Specification for Copper Sheet and Strip for Building Construction
ASTM B 69	(2009) Standard Specification for Rolled Zinc

ASTM D 1784	(2008) Standard Specification for Rigid Poly(Vinyl Chloride) (PVC) Compounds and Chlorinated Poly(Vinyl Chloride) (CPVC) Compounds
ASTM D 226/D 226M	(2009) Standard Specification for Asphalt-Saturated Organic Felt Used in Roofing and Waterproofing
ASTM D 41	(2005) Asphalt Primer Used in Roofing, Dampproofing, and Waterproofing
ASTM D 4586	(2007) Asphalt Roof Cement, Asbestos-Free

SHEET METAL AND AIR CONDITIONING CONTRACTORS' NATIONAL ASSOCIATION (SMACNA)

SMACNA 1793	(2003) Architectural Sheet Metal Manual, 6th Edition

1.2 GENERAL REQUIREMENTS

Finished sheet metalwork will form a weathertight construction without waves, warps, buckles, fastening stresses or distortion, which allows for expansion and contraction. Sheet metal mechanic is responsible for cutting, fitting, drilling, and other operations in connection with sheet metal required to accommodate the work of other trades. Coordinate installation of sheet metal items used in conjunction with roofing with roofing work to permit continuous roofing operations.

1.3 SUBMITTALS

Submit the following:

SD-02 Shop Drawings

Downspouts

Expansion joints

Gravel stops and fascias

Flashing for roof drains

Counterflashing

Flashing at roof penetrations

Reglets

Copings

Drip edge

Indicate thicknesses, dimensions, fastenings and anchoring methods, expansion joints, and other provisions necessary for thermal expansion and contraction. Scaled manufacturer's catalog

data may be submitted for factory fabricated items.

1.4 DELIVERY, HANDLING, AND STORAGE

Package and protect materials during shipment. Uncrate and inspect materials for damage, dampness, and wet-storage stains upon delivery to the job site. Remove from the site and replace damaged materials that cannot be restored to like-new condition. Handle sheet metal items to avoid damage to surfaces, edges, and ends. Store materials in dry, weather-tight, ventilated areas until immediately before installation.

PART 2 PRODUCTS

2.1 MATERIALS

Conform to the requirements specified and to the thicknesses and configurations established in SMACNA Arch. Manual for the materials.

Furnish sheet metal items in 8 to 10 foot lengths. Single pieces less than 8 feet long may be used to connect to factory-fabricated inside and outside corners, and at ends of runs. Factory fabricate corner pieces with minimum 12 inch legs. Provide accessories and other items essential to complete the sheet metal installation. Provide accessories made of the same or compatible materials as the items to which they are applied. Fabricate sheet metal items of the materials specified below and to the gage, thickness, or weight shown in Table I at the end of this section. Provide sheet metal items with "Manor Brown" unless specified otherwise.

2.1.2 Drainage

Do not use copper for an exposed item if drainage from that item will pass over exposed masonry, stonework or other metal surfaces.

2.1.3 Copper, Sheet and Strip

ASTM B 370, cold-rolled temper, H 00 (standard).

2.1.4 Aluminum Zinc-Alloy-Coated Steel Sheet and Plate

ASTM A 792 anodized color base standard "Manor Brown". form alloy, and temper appropriate for use.

2.1.4.2 Finish

Exposed exterior sheet metal items of aluminum-zinc alloy-coated steel sheet must have a baked-on, factory-applied color coating of polyvinylidene fluoride (PVF2) or other equivalent fluorocarbon coating applied after metal substrates have been cleaned and pretreated. Provide finish coating dry-film thickness of 0.8 to 1.3 mils and color of base standard "Manor Brown".

2.1.5 Polyvinyl Chloride Reglet

ASTM D 1784, Type II, Grade 1, Class 14333-D, 0.075 inch minimum thickness.

2.1.6 Bituminous Plastic Cement

ASTM D 4586, Type I.

2.1.7 Roofing Felt

ASTM D 226/D 226M Type II.

2.1.8 Asphalt Primer

ASTM D 41.

2.1.9 Fasteners

Use the same metal or a metal compatible with the item fastened. Use stainless steel fasteners to fasten dissimilar materials.

PART 3 EXECUTION

3.1 INSTALLATION

3.1.2 Workmanship

Make lines and angles sharp and true. Free exposed surfaces from visible wave, warp, buckle, and tool marks. Fold back exposed edges neatly to form a 1/2 inch hem on the concealed side. Make sheet metal exposed to the weather watertight with provisions for expansion and contraction.

Make surfaces to receive sheet metal plumb and true, clean, even, smooth, dry, and free of defects and projections. For installation of items not shown in detail or not covered by specifications conform to the applicable requirements of SMACNA 1793, Architectural Sheet Metal Manual. Join sheet metal items together as shown in Table II.

3.1.3 Nailing

Confine nailing of sheet metal generally to sheet metal having a maximum width of 18 inch. Confine nailing of flashing to one edge only. Space nails evenly not over 3 inch on center and approximately 1/2 inch from edge unless otherwise specified or indicated. Face nailing will not be permitted. Where sheet metal is applied to other than wood surfaces, include in shop drawings, the locations for sleepers and nailing strips required to secure the work.

3.1.4 Cleats

Provide cleats for sheet metal 18 inch and over in width. Space cleats evenly not over 12 inch on center unless otherwise specified or indicated. Unless otherwise specified, provide cleats of 2 inch wide by 3 inch long and of the same material and thickness as the sheet metal being installed. Secure one end of the cleat with two nails and the cleat folded back over the nailheads. Lock the other end into the seam. Pretin cleats for soldered seams.

3.1.5 Bolts, Rivets, and Screws

Install bolts, rivets, and screws where indicated or required. Provide compatible washers where required to protect surface of sheet metal and to provide a watertight connection. Provide mechanically formed joints in

aluminum sheets 0.040 inch or less in thickness.

3.1.6 Seams

Straight and uniform in width and height with no solder showing on the face.

3.1.6.1 Flat-lock Seams

Finish not less than 3/4 inch wide.

3.1.6.2 Lap Seams

Finish soldered seams not less than one inch wide. Overlap seams not soldered, not less than 3 inch.

3.1.6.3 Loose-Lock Expansion Seams

Not less than 3 inch wide; provide minimum one inch movement within the joint. Completely fill the joints with the specified sealant, applied at not less than 1/8 inch thick bed.

3.1.6.5 Flat Seams

Make seams in the direction of the flow.

3.1.9 Protection from Contact with Dissimilar Materials

3.1.9.1 Copper or Copper-bearing Alloys

Paint with heavy-bodied bituminous paint surfaces in contact with dissimilar metal, or separate the surfaces by means of moistureproof building felts.

3.1.9.2 Aluminum

Do not allow aluminum surfaces in direct contact with other metals except stainless steel, zinc, or zinc coating. Where aluminum contacts another metal, paint the dissimilar metal with a primer followed by two coats of aluminum paint. Where drainage from a dissimilar metal passes over aluminum, paint the dissimilar metal with a non-lead pigmented paint. Do not use aluminum in masonry wall cap flashing where in direct contact with mortar.

3.1.9.3 Metal Surfaces

Paint surfaces in contact with mortar, concrete, or other masonry materials with alkali-resistant coatings such as heavy-bodied bituminous paint.

3.1.9.4 Wood or Other Absorptive Materials

Paint surfaces that may become repeatedly wet and in contact with metal with two coats of aluminum paint or a coat of heavy-bodied bituminous paint.

3.1.10 Expansion and Contraction

Provide expansion and contraction joints at not more than 32 foot intervals for aluminum and at not more than 40 foot intervals for other metals.

Provide an additional joint where the distance between the last expansion joint and the end of the continuous run is more than half the required interval. Space joints evenly. Join extruded aluminum gravel stops and fascias by expansion and contraction joints spaced not more than 12 feet apart.

3.1.12 Counterflashing

Except where indicated or specified otherwise, insert counterflashing in reglets located from 9 to 10 inch above roof decks, extend down vertical surfaces over upturned vertical leg of base flashings not less than 3 inch. Fold the exposed edges of counterflashings 1/2 inch. Where stepped counterflashings are required, they may be installed in short lengths a minimum 8 inch by 8 inch or may be of the preformed one-piece type. Provide end laps in counterflashings not less than 3 inch and make it weathertight with plastic cement. Do not make lengths of metal counterflashings exceed 10 feet. Form the flashings to the required shapes before installation. Factory-form the corners not less than 12 inch from the angle. Secure the flashings in the reglets with lead wedges and space not more than 18 inch apart; on short runs, place wedges closer together. Fill caulked-type reglets or raked joints which receive counterflashing with caulking compound. Turn up the concealed edge of counterflashings built into masonry or concrete walls not less than 1/4 inch and extend not less than 2 inch into the walls. Install counterflashing to provide a spring action against base flashing.

3.1.15 Gravel Stops and Fascias

Prefabricate in the shapes and sizes indicated and in lengths not less that 8 feet. Extend flange at least 4 inch onto roofing. Provide prefabricated, mitered corners internal and external corners. Install gravel stops and fascias after all plies of the roofing membrane have been applied. Set flange on roofing membrane and strip-in.Nail flange securely to wood nailer with large-head, barbed-shank roofing nails 1.5 inch long spaced not more than 3 inch on center, in two staggered rows. Provide PVC coated metal for all work to be stripped into roofing system.

3.1.15.1 Edge Strip

Hook the lower edge of fascias at least 3/4 inch over a continuous strip of the same material bent outward at an angle not more than 45 degrees to form a drip. Nail hook strip to a wood nailer at 6 inchmaximum on center. Where fastening is made to concrete or masonry, use screws spaced 12 inch on center driven in expansion shields set in the concrete or masonry. Where horizontal wood nailers are slotted to provide for insulation venting, install strips to prevent obstruction of vent slots. Where necessary, install strips over 1/16 inch thick compatible spacer or washers.

3.1.15.2 Joints

Leave open the section ends of gravel stops and fascias 1/4 inch and backed with a formed flashing plate, mechanically fastened in place and lapping each section end a minimum of 4 inch set laps in plastic cement. Face nailing will not be permitted. Install prefabricated aluminum gravel stops and fascias in accordance with the manufacturer's printed instructions and details.

3.1.16 Metal Drip Edge

Provide a metal drip edge, designed to allow water run-off to drip free of underlying construction, at eaves and rakes prior to the application of roofing shingles. Extend back from the edge of the deck not more than 3 inch and secure with compatible nails spaced not more than 10 inch on center along upper edge.

3.1.18 Downspouts

Space supports for downspouts according to the manufacturer's recommendation for the substrate. Provide complete including elbows and offsets. Provide downspouts in approximately 10 foot lengths. Provide end joints to telescope not less than 1/2 inch and lock longitudinal joints. Provide outlets with wire ball strainers for each outlet. Keep downspouts not less than one inch away from walls. Fasten to the walls at top, bottom, and at an intermediate point not to exceed 5 feet on center with leader straps or concealed rack-and-pin type fasteners. Form straps and fasteners of metal compatible with the downspouts.

3.1.18.1 Terminations

Provide downspouts from upper roof terminating a minimum of 2'-0" onto the lower roof with elbow-type fittings. Terminate downspouts of lower roof into HDPE corrugated piping directing the water a minimum of 4'-0" horizontally away from the high bay wall. Secure piping to existing structure a minimum of two attachment points per pipe.

3.1.24 Eave Flashing

One piece in width, applied in 8 to 10 foot lengths with expansion joints spaced as specified in paragraph entitled "Expansion and Contraction." Provide a 3/4 inch continuous fold in the upper edge of the sheet to engage cleats spaced not more than 10 inch on center. Locate the upper edge of flashing not less than 18 inch from the outside face of the building, measured along the roof slope. Fold lower edge of the flashing over and loose-lock into a continuous edge strip on the fascia. Where eave flashing intersects metal valley flashing, secure with one inch flat locked joints with cleats that are 10 inch on center.

3.1.26 Expansion Joints

Provide expansion joints for roofs as indicated. Provide expansion joints in continuous sheet metal at and at 32 foot intervals for aluminum, aluminum gravel stops and fascias which must have expansion joints at not more than 12 foot spacing. Provide evenly spaced joints. Provide an additional joint where the distance between the last expansion joint and the end of the continuous run is more than half the required interval spacing. Conform to the requirements of Table I.

3.1.26.1 Roof Expansion Joints

Consist of curb with wood nailing members on each side of joint, bituminous base flashing, metal counterflashing, and metal joint cover. Bituminous base flashing is specified in Roofing Section. Provide counterflashing as specified in paragraph "Counterflashing," except as follows: Provide counterflashing with vertical leg of suitable depth to enable forming into a horizontal continuous cleat. Secure the inner edge to the nailing member. Make the outer edge projection not less than one inch for flashing on one side of the expansion joint and be less than the width of the

expansion joint plus one inch for flashing on the other side of the joint. Hook the expansion joint cover over the projecting outer edges of counterflashing. Provide roof joint with a joint cover of the width indicated. Hook and lock one edge of the joint cover over the shorter projecting flange of the continuous cleat, and the other edge hooked over and loose locked with the longer projecting flange. . Joints are specified in Table II.

3.1.27 Flashing at Roof Penetrations and Equipment Supports

Provide metal flashing for all pipes, ducts, and conduits projecting through the roof surface and for equipment supports, guy wire anchors, and similar items supported by or attached to the roof deck.

3.1.30 Copings

Provide coping using copper sheets 8 or 10 feet long joined by a 3/4 inch locked and soldered seam. Terminate outer edges in edge strips. Install with sealed cover plate joints.

3.2 PAINTING

Field-paint sheet metal for separation of dissimilar materials.

3.2.1 Aluminum Surfaces

Shall be solvent cleaned and given one coat of zinc-molybdate primer and one coat of aluminum paint.

3.3 CLEANING

Clean exposed sheet metal work at completion of installation. Remove grease and oil films, handling marks, contamination from steel wool, fittings and drilling debris, and scrub-clean. Free the exposed metal surfaces of dents, creases, waves, scratch marks, and solder or weld marks.

3.4 REPAIRS TO FINISH

Scratches, abrasions, and minor surface defects of finish may be repaired in accordance with the manufacturer's printed instructions and as approved. Repair damaged surfaces caused by scratches, blemishes, and variations of color and surface texture. Replace items which cannot be repaired.

3.5 FIELD QUALITY CONTROL

Establish and maintain a Quality Control Plan for sheet metal used in conjunction with roofing to assure compliance of the installed sheet metalwork with the contract requirements. Remove work that is not in compliance with the contract and replace or correct. Include quality control, but not be limited to, the following:

a. Observation of environmental conditions; number and skill level of sheet metal workers; condition of substrate.

b. Verification that specified material is provided and installed.

c. Inspection of sheet metalwork, for proper size(s) and thickness(es),

fastening and joining, and proper installation.

3.5.1 Procedure

Submit for approval prior to start of roofing work. Include a checklist of points to be observed. Document the actual quality control observations and inspections. Furnish a copy of the documentation to the Contracting Officer at the end of each day.

TABLE I. SHEET METAL WEIGHTS, THICKNESSES, AND GAGES

Sheet Metal Items	Copper, Ounces Per Square Foot	Aluminum-Zinc Alloy-Coated Steel Inch
Building Expansion Joints Cover.....	--	22ga
Downspouts and Leaders.....	--	24ga
Downspout clips and anchors.....	--	24ga
Downspout straps, 2-inch	--	22ga
Strainers, wire diameter or gage		.144 diameter
Flashings:		
Cap (Counter-flashing)	16*	24ga
Eave.....	--	--
Coping.....	16	24ga
Gravel stops and fascias:		
Extrusions.....	--	26ga
Edge strip.....	--	24ga
Splash pans ...	--	24ga

*Copper shall be limited to existing throughall flashing locations where direct contact will exist between old and new flashing.

TABLE II. SHEET METAL JOINTS
TYPE OF JOINTS

ITEM

Designation	Alum-Zinc Coated Steel	Remarks
Joint cap for building expansion seam, cleated joint at roof	1.25 inch single lock, standing	---
Flashings		
Cap-in reglet	3 inch lap	Seal groove with joint sealing compound.
Eave	One inch flat locked, locked, cleated one inch loose locked, sealed expansion joints, cleated	Same as base flashing
Edge strip	Butt	---
Gravel stops:		
Extrusions	Butt with 1/2 inch space beneath and a cover plate.	Use sheet flashing
Sheet, smooth	Butt with 1/4 inch space	Use sheet flashing backup plate.

(a) Provide a 3 inch lap elastomeric flashing with manufacturer's recommended sealant.

-- End of Section --

APPENDIX-CC

LIMITED ASBESTOS-CONTAINING MATERIAL AND LEAD-BASED PAINT SURVEY REPORT

FROEHLING & ROBERTSON, INC.
Engineering Stability Since 1881

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LIMITED ASBESTOS-CONTAINING MATERIAL and LEAD-BASED PAINT SURVEY REPORT

DEFENSE SUPPLY CENTER RICHMOND WAREHOUSE #4 ROOF
Richmond, Virginia

Prepared For:
DJG, Inc.
449 McLaws Circle
Williamsburg, Virginia 23185

Prepared By:
Froehling & Robertson, Inc.
3015 Dumbarton Road
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F&R Project Number 60M-0842

December 9, 2010

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Table of Contents

APPENDICES

1.0 Introduction

Froehling and Robertson (F&R) was contracted by DJG, Inc. to perform a limited asbestos-containing materials (ACM) and lead-based paint (LBP) survey of the roof of Warehouse #4 of the Defense Supply Center Richmond (DSCR) in Richmond, Virginia. This survey only included the roof of Warehouse #4 and was conducted by Commonwealth of Virginia Licensed Asbestos and Lead Inspector, Alan Lederman, on November 19, 2010.

2.0 Asbestos-Containing Material (ACM)

2.1 Methodology

For this project, a visual survey and sampling for suspect ACM was conducted on the roof of DSCR Warehouse #4. All samples were collected in general accordance with EPA-AHERA protocols and submitted under chain of custody to EHS Laboratories (EHS) located in Richmond, Virginia, for analysis. EHS is accredited by the National Voluntary Laboratory Accreditation Program (NVLAP) to analyze suspect asbestos-containing bulk materials. A total of thirty-three (33) bulk samples were collected and analyzed using Polarized Light Microscopy (PLM) via EPA Method 600/R-93/116.

2.2 Results (Refer also to Appendix A for Laboratory Reports)

TABLE 1
ACM LABORATORY RESULTS

Sample #	Sample Location	Sample Description	Analytical Results
ACM-01	Southwest Drain	Roof Membrane	No Asbestos Detected
ACM-02	Southwest Drain	Felt Paper	No Asbestos Detected
ACM-03	Southwest Drain	Fiberboard	No Asbestos Detected
ACM-04	Southwest Drain	Gypsum Deck	No Asbestos Detected
ACM-05	**South Roof**	**Transite Panel**	**20% Chrysotile**
ACM-06	**South Roof**	**Window Caulk**	**2% Chrysotile**
ACM-07	South Roof	Exterior Window Glazing	No Asbestos Detected
ACM-08	**South Roof**	**Silver Flashing Paint**	**2% Chrysotile**
ACM-09	South Roof	White Flashing Caulk	No Asbestos Detected
ACM-10	**South Roof**	**Black Flashing Caulk**	**2% Chrysotile**
ACM-11	South Roof	Interior Window Glazing	No Asbestos Detected
ACM-12	South Roof	Roof Membrane	No Asbestos Detected

TABLE 1 ACM LABORATORY RESULTS			
Sample #	**Sample Location**	**Sample Description**	**Analytical Results**
ACM-13	South Roof	Felt Paper (Top Layer)	No Asbestos Detected
ACM-14	South Roof	Fiberboard	No Asbestos Detected
ACM-15	South Roof	Felt Paper (Bottom Layer)	No Asbestos Detected
ACM-16	South Roof	Gypsum Deck	No Asbestos Detected
ACM-17	Central Roof	Roof Membrane	No Asbestos Detected
ACM-18	Central Roof	Felt Paper	No Asbestos Detected
ACM-19	Central Roof	Fiberboard	No Asbestos Detected
ACM -20	Central Roof	Gypsum Deck Paper	No Asbestos Detected
ACM-21	Central Roof	Gypsum Deck	No Asbestos Detected
ACM-22	Central Roof	Wood Deck Waterproofing	No Asbestos Detected
ACM-23	Central Roof	Parapet Wall Tar	No Asbestos Detected
ACM-24	Central Roof	Vent Flashing Caulk	No Asbestos Detected
ACM-25	Central Roof	Roof Seam Caulk	No Asbestos Detected
ACM-26	North Roof	Exterior Window Glazing	No Asbestos Detected
ACM-27	**North Roof**	**Window Caulk**	**3% Chrysotile**
ACM-28	North Roof	Black Flashing Caulk	No Asbestos Detected
ACM-29	North Roof	Vent Flashing Caulk	No Asbestos Detected
ACM-30	North Roof	Felt Behind Transite Panels	No Asbestos Detected
ACM-31	North Roof	Fiberboard	No Asbestos Detected
ACM-32	North Roof	Gypsum Deck	No Asbestos Detected

TABLE 1 ACM LABORATORY RESULTS			
Sample #	**Sample Location**	**Sample Description**	**Analytical Results**
ACM-33	North Roof	Flashing Coating	No Asbestos Detected

2.3 Conclusions and Recommendations

2.3.1 Non-Friable Asbestos-Containing Materials

Transite Panels – 20% Chrysotile

Asbestos was detected in a sample of a transite panel collected from above the windows on the south roof. This material is classified as Category II non-friable asbestos and was generally in fair condition in the areas observed. F&R recommends that all transite panels be considered asbestos-containing.

Window Caulk – 2-3% Chrysotile

Asbestos was detected in multiple samples of window caulk. This material is classified as Category II non-friable asbestos and was generally in poor condition in the areas observed. F&R recommends that all window caulk be considered asbestos-containing.

Silver Flashing Paint – 2% Chrysotile

Asbestos was detected in a sample of silver flashing paint. This material is classified as Category I non-friable asbestos and was generally in fair condition in the areas observed. F&R recommends that all silver flashing paint be considered asbestos-containing.

Black Flashing Caulk – 2% Chrysotile

Asbestos was detected in a sample of black flashing caulk. This material is classified as Category I non-friable asbestos and was generally in fair condition in the areas observed. F&R recommends that all black flashing caulk be considered asbestos-containing.

2.3.2 Friable Asbestos Containing Materials

No friable ACM was identified during F&R's survey.

2.4 Applicable Regulations

EPA/NESHAP Regulations for Asbestos-Containing Materials

The U.S. Environmental Protection Agency promulgated the National Emission Standards for Hazardous Air Pollutants (NESHAP) [40 CFR Part 61], which addresses the application, removal and disposal of ACMs. Under NESHAP, the following categories are defined for ACMs:

Friable - When dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

Non-Friable - When dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

Category I Non-friable ACM - Packings, gaskets, resilient floor coverings, and asphalt roofing products containing more than 1% asbestos.

Category II Non-friable ACM – Any non-friable material, excluding Category I Non-friable ACM containing more than 1% asbestos.

Regulated Asbestos-Containing Material (RACM)-One of the following:

1. Friable ACM
2. Category I Non-friable ACM that has become friable.
3. Category I Non-friable ACM that will be or has been subjected to sanding, grinding, cutting, or abrading.
4. Category II Non-friable ACM that has a high probability of becoming, or has become, friable by the forces expected to act on the material during demolition or renovation operations.

Under NESHAP, the following actions are required:

1. Prior to the commencement of demolition or renovation activities, the building owner must inspect the affected facility or part of the facility where the demolition or renovation activities will occur for the presence of asbestos.
2. Remove all RACM from the facility before any activity begins that would break up, dislodge, or similarly disturb the material or preclude access for subsequent removal.
3. RACM need not be removed if:
   a) It is Category I non-friable ACM that is not in poor condition.
   b) It is on a facility component that is encased in concrete or other similar material and is adequately wet whenever exposed.
   c) It was not accessible for testing and was therefore not discovered until after demolition began and because of the demolition the material cannot be safely removed.
   d) It is Category II non-friable ACM and the probability is low that the material will become crumbled, pulverized, or reduced to powder during demolition.

3.0 Lead-Based Paint

3.1 Methodology

A lead-based paint (LBP) screening was performed to test a representative number of painted surfaces for the presence of lead. The testing was conducted by collecting a thumbnail-sized piece of paint and submitting the sample under chain-of-custody to EHS, an American Industrial Hygiene Association (AIHA) Laboratory Accreditation Programs, LLC (LAP) accredited laboratory for the analysis of Environmental Lead. EHS analyzed the lead content of the samples utilizing Flame Atomic Absorption via Environmental Protection Agency (EPA) Method SW846 7420. The reporting limit for this method is 10 micrograms of lead. The results of this analysis were compared to the U.S. Housing and Urban Development (HUD) threshold for lead-based paint of 0.5% by weight. It is important to note that this investigation was not a comprehensive, surface-by-surface evaluation, but rather a screening survey of major painted components, which may contain LBP.

3.2 Results

A total of six (6) paint samples were collected as part of this screening. All paint samples contained greater than 0.5% lead by weight and therefore should be considered lead-based paint. Please find a summary of the results in the table below.

TABLE 2
WAREHOUSE #4 ROOF PAINT SUMMARY

Sample Number	Location	Substrate	Color	Condition	Lead Content by Weight	Lead-Based Paint-Yes/No
LBP-01	South Roof Fascia	Wood	Green	Poor	30%	Yes
LBP-02	South Roof Flashing	Metal	Silver	Fair	10%	Yes
LBP-03	South Roof Window	Metal	Green	Poor	3.9%	Yes
LBP-04	South Roof Window	Metal	Green	Poor	6.7%	Yes
LBP-05	North Roof Fascia	Wood	Green	Poor	6.1%	Yes
LBP-06	North Roof Eave	Wood	Green	Poor	6.3%	Yes

3.3 Applicable Regulations and Recommendations

Regulations for Lead Based Paint

A surface is defined as containing LBP based on the HUD threshold of greater than or equal to 0.5% by weight. It is important to note that even if a surface is found to be negative for LBP, it may still contain concentrations of lead in the paint, which when disturbed, may generate lead dust greater than

the Permissible Exposure Limit (PEL) of 50 micrograms per cubic millimeter (ug/m^3) as an 8-hour Time Weighted Average (TWA) established by the Occupational Safety and Health Administration (OSHA) "Lead Exposure in Construction Rule (29 CFR 1926.62)."

The OSHA standard gives no guidance on acceptable levels of lead in paint at which no exposure to airborne lead above the action level would be expected. Rather, OSHA defines airborne concentrations, and references specific types of work practices and operations from which a lead hazard may be generated (reference 29 CFR 1926.62, section d). Environmental and personnel monitoring should be conducted during any removal/demolition process (as appropriate) to verify that actual personal exposures are below the Permissible Exposure Limit (PEL). Under OSHA requirements, the contractor performing the work will be required to conduct this monitoring and follow all of the other requirements found under 29 CFR 1926.62.

Based on the levels of lead found on painted building components on the roof of DSCR Warehouse #4, these components may have to be disposed of as hazardous waste. It is recommended that a Toxic Characteristic Leaching Procedure (TCLP) sample of the waste stream from demolition and renovation activities be collected to verify compliance with Resource Conservation and Recovery Act (RCRA) regulations related to lead. A TCLP result of less than 5.0 parts per million (ppm) lead would indicate that the waste stream can be sent to a general Construction and Demolition (C&D) landfill, while a result of 5.0 ppm of lead or greater would require the waste stream to be disposed of at a facility that accepts hazardous waste.

Should painted components from this facility be sent to a recycling facility, this report should be made available to the accepting facility to properly notify them of the lead content of these components. Please note that compliance with RCRA regulations does not relieve the demolition contractor of the personnel air monitoring and respiratory protection required under 29 CFR 1926.62.

4.0 Limitations

This report has been prepared for the exclusive use by DJG, Inc. and their associates. This service was performed in accordance with generally accepted environmental practices. No other warranty, expressed or implied, is made.

Our conclusions and recommendations are based, in part, upon information provided to us by others and on our site observations. We have not verified the completeness or accuracy of the information provided by others, unless otherwise noted. Our observations and recommendations are based upon conditions readily visible at the site at the time of our site visit, and upon current industry standards. During F&R's inspection, accessible areas were visually surveyed for the presence of suspected ACM and LBP. Inaccessible areas, such as behind solid walls or above solid ceiling were not surveyed and therefore suspected ACM may be present in those areas. Areas inspected for the above-referenced materials were limited to those designated by the client.

To preserve the integrity of the roof structure, the roofs were not sampled. The investigation was based on materials found in building above soil level. Any materials buried underneath the foundation were not accessible and will be considered to be an asbestos containing material until sampling rebuts the assumption.

During this study, suspect material samples were analyzed for asbestos and/or lead. As with any similar survey of this nature, actual conditions exist only at the precise locations from which suspect samples were collected. Certain inferences are based on the results of this sampling and related testing to form a professional opinion of conditions in areas beyond those from which the samples were collected. No other warranty, expressed or implied, is made.

Under this scope of services, F&R assumes no responsibility regarding response actions (e.g. O&M Plans, Encapsulation, Abatement, Removal, Notifications, etc.) initiated as a result of these findings. F&R assumes no liability for the duties and responsibilities of the Client with respect to compliance with these regulations. Compliance with regulations is the sole responsibility of the Client and should be conducted in accordance with local, state, and/or federal requirements, whichever is more stringent. All abatement activities or response actions should be performed by appropriately qualified and licensed-personnel and/or companies, as warranted.

Froehling & Robertson, Inc. by virtue of providing the services described in this report, does not assume the responsibility of the person(s) in charge of the site, or otherwise undertake responsibility for reporting to any local, state, or federal public agencies any conditions at the site that may present a potential danger to public health, safety, or the environment. The client agrees to notify the appropriate local, state, or federal public agencies as required by law, or otherwise to disclose, in a timely manner, any information that may be necessary to prevent any danger to public health, safety, or the environment. The contents of the report should not be construed in any way as a recommendation to purchase, sell, or develop the project site.

APPENDIX A

LABORATORY REPORTS

Environmental Hazards Services, L.L.C.
7469 Whitepine Rd
Richmond, VA 23237

Telephone: 800.347.4010

Asbestos Bulk Analysis Report

Report Number: 10-11-03121

Client: Froehling & Robertson - Richmond
3015 Dumbarton Road
Richmond, VA 23228

Received Date: 11/20/2010
Analyzed Date: 11/22/2010
Reported Date: 11/23/2010

Project/Test Address: DSCR; Richmond, VA

Client Number: 48-2016

Fax Number: 804-266-1275

Laboratory Results

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
10-11-03121-001	01		Black Rubbery; Fib.	NAD	35% Synthetic 65% Non-Fibrous
10-11-03121-002	02		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-003	03		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-004	04		Gray Chalky	NAD	12% Cellulose 2% Fibrous Glass 86% Non-Fibrous
10-11-03121-005	05		Gray Cementitious	20% Chrysotile	80% Non-Fibrous
			Total Asbestos:	20%	
10-11-03121-006	06		Beige/White Gran.	2% Chrysotile	98% Non-Fibrous
			Total Asbestos:	2%	

Environmental Hazards Services, L.L.C

Client Number: 48-2016 Report Number: 10-11-03121

Project/Test Address: DSCR; Richmond, VA

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
10-11-03121-007	07		Beige Gran.	NAD	100% Non-Fibrous
10-11-03121-008	08		Black Brittle; Silver Paint-Like	2% Chrysotile	98% Non-Fibrous
			Total Asbestos:	2%	
Chrysotile present throughout sample.					
10-11-03121-009	09		Gray Gran.	NAD	100% Non-Fibrous
10-11-03121-010	10		Black Pliable; Red Gran.	2% Chrysotile	98% Non-Fibrous
			Total Asbestos:	2%	
Chrysotile present in black pliable material.					
10-11-03121-011	11		Gray Gran.	NAD	5% Cellulose 95% Non-Fibrous
10-11-03121-012	12		Black Rubbery; White Fib.	NAD	35% Synthetic 65% Non-Fibrous
10-11-03121-013	13		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-014	14		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-015	15		White Chalky; Brown Fib.	NAD	80% Cellulose 20% Non-Fibrous

Environmental Hazards Services, L.L.C

Client Number: 48-2016 Report Number: 10-11-03121
Project/Test Address: DSCR; Richmond, VA

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
10-11-03121-016	16		White Chalky; Brown Fib.	NAD	15% Cellulose 85% Non-Fibrous
10-11-03121-017	17		Black Rubbery; White Fib.	NAD	35% Synthetic 65% Non-Fibrous
10-11-03121-018	18		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-019	19		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-020	20		White Chalky; Brown Fib.	NAD	60% Cellulose 40% Non-Fibrous
10-11-03121-021	21		White Chalky; Brown Fib.	NAD	25% Cellulose 75% Non-Fibrous
10-11-03121-022	22		Black Tar-Like	NAD	20% Cellulose 80% Non-Fibrous
10-11-03121-023	23		Black Tar-Like	NAD	100% Non-Fibrous
10-11-03121-024	24		Black Tar-Like	NAD	100% Non-Fibrous

Environmental Hazards Services, L.L.C

Client Number: 48-2016 Report Number: 10-11-03121
Project/Test Address: DSCR; Richmond, VA

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
10-11-03121-025	25		Black Tar-Like	NAD	100% Non-Fibrous
10-11-03121-026	26		White Gran.	NAD	100% Non-Fibrous
10-11-03121-027	27		Beige Gran.; Green Paint-Like	3% Chrysotile Total Asbestos: 3%	2% Cellulose 95% Non-Fibrous
10-11-03121-028	28		Black Tar-Like	NAD	5% Cellulose 95% Non-Fibrous
10-11-03121-029	29		Black Tar-Like	NAD	100% Non-Fibrous
10-11-03121-030	30		Black Fib.	NAD	85% Cellulose 15% Non-Fibrous
10-11-03121-031	31		Brown Fib.	NAD	95% Cellulose 5% Non-Fibrous
10-11-03121-032	32		White Chalky	NAD	2% Cellulose 98% Non-Fibrous
10-11-03121-033	33		Black Tar-Like	NAD	2% Fibrous Glass 98% Non-Fibrous

Environmental Hazards Services, L.L.C

Client Number: 48-2016 Report Number: 10-11-03121

Project/Test Address: DSCR; Richmond, VA

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials

QC Sample: 53-M12004-3

QC Blank: SRM 1866 Fiberglass

Reporting Limit: 1% Asbestos

Method: EPA Method 600/R-93/116

Analyst: Timothy Harris

Reviewed By Authorized Signatory: 

Howard Varner

The condition of the samples analyzed was acceptable upon receipt per laboratory protocol unless otherwise noted on this report. Results represent the analysis of samples submitted by the client. Sample location, description, area, volume, etc., was provided by the client. This report cannot be used by the client to claim product endorsement by NVLAP or any agency of the U.S. Government. This report shall not be reproduced except in full, without the written consent of the Environmental Hazards Service, L.L.C. California Certification #2319 NY ELAP #11714. All information concerning sampling location, date, and time can be found on Chain-of-Custody. Environmental Hazards Services, L.L.C. does not perform any sample collection.

Environmental Hazards Services, L.L.C. recommends reanalysis by point count (for more accurate quantification) or Transmission Electron Microscopy (TEM), (for enhanced detection capabilities) for materials regulated by EPA NESHAP (National Emission Standards for Hazardous Air Pollutants) and found to contain less than ten percent (<10%) asbestos by polarized light microscopy (PLM). Both services are available for an additional fee.

* All California samples analyzed by Polarized Light Microscopy, EPA Method 600/M4-82-020, Dec. 1982.

LEGEND: NAD = no asbestos detected

33 PLM

Asbestos Chain-of-Custody

10-11-03121

Due Date:
11/23/2010
(Tuesday)
E INV MS X

EHS Laboratories™

Environmental Hazards Services, LLC

www.leadlab.com
(800)347-4010
(804)275-4907 (fax)

7469 Whitepine Rd
Richmond, VA
23237

Company Name: Frochling & Robertson Address: 3015 Dumbarton Road, City/State/Zip: Richmond, VA 23228

Phone: (804) 264-2701 Fax: (804) 266-1275 E-mail: alederman@fands.com Acct. Number:

Project Name / Testing Address: DGSR City/State (Required): Richmond, VA

Collected by: Alan Lederman Purchase Order Number: 60M0842

Turn Around Times : *If no TAT is specified, sample(s) will be processed and charged as 3-day TAT.*

_____ 1 - Day X 2 - Day _____ 3 - Day _____ Same Day (Must Call Ahead) _____ Weekend (Must Call Ahead)

No.	Client Sample ID	Date Collected	ASBESTOS							AIR					COMMENTS
			PLM	PLM Point Count 400	PLM Point Count 1000	PLM NY Protocol	PCM	TEM Chatfield (Bulk)	TEM AHERA (Air)	Time On	Time Off	Flow Rate (L/min)	Total Time (minutes)	Volume (Total Liters)	
1	01	11/19/10													Membrane @ SW Drain
2	02														Felt Paper @ SW Drain
3	03														Fiberboard @ SW Drain
4	04														Gypsum Board @ SW Drain
5	05														Transite Panel @ South Roof
6	06														Window Caulk
7	07														Window Glazing
8	08														Silver Flashing Paint
9	09														White Flashing Caulk
10	10														Black Flashing Caulk

Released by: Alan Lederman Signature: Date/Time: 11/20/10 1:00PM

Signature: Date/Time: 11/20/10

Friday, April 08, 2011

Page 284 of 377 [Not Applied]

Section: Appendix CC

3121

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(804)275-4907 (fax)

7469 Whitepine Rd
Richmond, VA
23237

Company Name: _____ Address: _____ City/State/Zip: _____

Phone: ( ) _____ Fax: ( ) _____ E-mail: _____ Acct. Number: _____

Project Name / Testing Address: _____ City/State (Required): _____

Collected by: _____ Purchase Order Number: _____

Turn Around Times : ***If no TAT is specified, sample(s) will be processed and charged as 3-day TAT.***

_____ 1 - Day _____ 2 - Day _____ 3 - Day _____ Same Day (Must Call Ahead) _____ Weekend (Must Call Ahead)

No.	Client Sample ID	Date Collected	ASBESTOS							AIR					COMMENTS
			PLM	PLM Point Count 400	PLM Point Count 1000	PLM NY Protocol	PCM	TEM Chatfield (Bulk)	TEM AHERA (Air)	Time On	Time Off	Flow Rate (L/min)	Total Time (minutes)	Volume (Total Liters)	
1	11														Interior Window Glazing
2	12														Roof Membrane
3	13														Roof Felt - Top Layer
4	14														Roof Fiberboard
5	15														Roof Felt - Bottom Layer
6	16														Gypsum Decks
7	17														Roof Membrane
8	18														Roof Felt
9	19														Roof Fiberboard
10	20														Gypsum Paper

Released by: _____ Signature: _____ Date/Time: _____

Signature: _____ Date/Time: 11/20/10

EHS Laboratories

Asbestos Chain-of-Custody

3121

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Environmental Hazards Services, LLC

www.leadlab.com
(800)347-4010
(804)275-4907 (fax)

7469 Whitepine Rd
Richmond, VA
23237

Company Name: _____ Address: _____ City/State/Zip: _____

Phone: ( ) _____ Fax: ( ) _____ E-mail: _____ Acct. Number: _____

Project Name / Testing Address: _____ Purchase Order Number: _____ City/State (Required): _____

Collected by: _____

Turn Around Times : _____ 1 - Day _____ 2 - Day _____ 3 - Day _____ Same Day (Must Call Ahead) _____ Weekend (Must Call Ahead)

If no TAT is specified, sample(s) will be processed and charged as 3-day TAT.

No.	Client Sample ID	Date Collected	ASBESTOS							AIR					COMMENTS
			PLM	PLM Point Count 400	PLM Point Count 1000	PLM NY Protocol	PCM	TEM Chatfield (Bulk)	TEM AHERA (Air)	Time On	Time Off	Flow Rate (L/min)	Total Time (minutes)	Volume (Total Liters)	
1	21														Gypsum Deck
2	22														Black Wood Deck Coating
3	23														Parapet Wall Tar
4	24														Roof Vent Flashing Caulk
5	25														Seam Caulk
6	26														Window Glazing
7	27														Window Caulk
8	28														Black Roof Flashing Caulk
9	29														Roof Vent Flashing Caulk
10	30														Felt Behind Transite

Released by: _____ Signature: _____ Date/Time: _____

Received by: _____ Signature: _____ Date/Time: 11/20/12

3121

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7469 Whitepine Rd
Richmond, VA
23237

Company Name: _____ Address: _____ City/State/Zip: _____

Phone: ( ) _____ Fax: ( ) _____ E-mail: _____ Acct. Number: _____

Project Name / Testing Address: _____ Purchase Order Number: _____ City/State (Required): _____

Collected by: _____

Turn Around Times : ***If no TAT is specified, sample(s) will be processed and charged as 3-day TAT.***

_____ 1 - Day _____ 2 - Day _____ 3 - Day _____ Same Day (Must Call Ahead) _____ Weekend (Must Call Ahead)

No.	Client Sample ID	Date Collected	ASBESTOS							AIR					COMMENTS
			PLM	PLM/Point Count 400	PLM/Point Count 1000	PLM NY Protocol	PCM	TEM Chatfield (Bulk)	TEM AHERA (Air)	Time On	Time Off	Flow Rate (L/min)	Total Time (minutes)	Volume (Total Liters)	
1	31														Roofing Fiberboard
2	32														Gypsum Roof Deck
3	33														Flashing Coating
4															
5															
6															
7															
8															
9															
10															

Relinquished by: Signature: Date/Time:

Received by: Signature: Date/Time: 11/20/10

Environmental Hazards Services, L.L.C.
7469 Whitepine Rd
Richmond, VA 23237
Telephone: 800.347.4010

Lead Paint Chip Analysis Report

Report Number: 10-11-03120

Client: Froehling & Robertson - Richmond
3015 Dumbarton Road
Richmond, VA 23228

Received Date: 11/20/2010
Analyzed Date: 11/22/2010
Reported Date: 11/23/2010

Project/Test Address: DSCR; Richmond, VA
Collection Date: 11/19/2010

Client Number: 48-2016

Laboratory Results

Fax Number: 804-266-1275

Lab Sample Number	Client Sample Number	Collection Location	Pb (ug/g) ppm	% Pb by Wt.	Narrative ID
10-11-03120-001	01	S ROOF FASCIA	300000	30	
10-11-03120-002	02	S ROOF FLASHING	100000	10	
10-11-03120-003	03	S ROOF METAL WINDOW	39000	3.9	
10-11-03120-004	04	WINDOW	67000	6.7	L03
10-11-03120-005	05	ROOF FASCIA N ROOF	61000	6.1	
10-11-03120-006	06	ROOF N ROOF	63000	6.3	

Client Number: 48-2016 Report Number: 10-11-03120
Project/Test Address: DSCR; Richmond, VA

Lab Sample Number	Client Sample Number	Collection Location	Pb (ug/g) ppm	% Pb by Wt.	Narrative ID

Sample Narratives:

L03: Sample submitted was less than the recommended amount. A minimum of 0.1 grams should be submitted.

Method: EPA SW846 7420

Reviewed By Authorized Signatory: Deborah Britt

Deborah Britt

The HUD lead guidelines for lead paint chips are 0.50% by Weight, 5000 ppm, or 1.0 mg/cm². The Reporting Limit (RL) is 10.0 ug Total Pb. Paint chip area and results are calculated based on area measurements determined by the client. All internal quality control requirements associated with this batch were met, unless otherwise noted.

The condition of the samples analyzed was acceptable upon receipt per laboratory protocol unless otherwise noted on this report. Results represent the analysis of samples submitted by the client. Sample location, description, area, etc., was provided by the client. Results reported above in mg/cm3 are calculated based on area supplied by client. This report shall not be reproduced except in full, without the written consent of the Environmental Hazards Service, L.L.C. California Certification #2319 NY ELAP #11714.

LEGEND	Pb= lead	ug = microgram	ppm = parts per million
	ug/g = micrograms per gram	Wt. = weight	

6

Lead Chain-of-Custody

10-11-03120

Due Date:
11/23/2010
(Tuesday)
E INV MS

RS

EHS Laboratories™
Environmental Hazards Services, LLC
www.leadlab.com
(800) 347-4010
(804) 275-4907
7469 Whitepine Rd
Richmond, VA 23237

Company Name: Frochling & Robertson Address: 3015 Dumbarton Rd City/State/Zip: Richmond VA 23228

Phone: (804) 264 2701 Fax: (804 266 1275 E-mail: alederman@fandr.com Acct. Number:

Project Name / Testing Address: DSCR City/State (Required): Richmond, VA

Collected by: Alan Lederman Date: 11/19/10 Certification Number:

Purchase Order Number: 60M0842 * Do wipe samples submitted meet ASTM E1792 requirements? Yes ☐ No ☐

Turn Around Time (TAT)
☒1-Day ☐3-Day
☐Same Day(Call Ahead)
☐Weekend(Call Ahead)
If no TAT is specified, sample(s) will be processed and charged as 3-Day TAT.

Sample Type
Single Dust Wipe = DW
Paint Chip = PC
Composite Soil = CS
Soil = S
Air = A

Collection Location Abbreviations
FR = Family Room, LR = Living Room, DN = Den, DR = Dining Room, 1 = 1st Fl
F = Front, R = Rear, LT = Left, RT = Right, 2 = 2nd Fl
0 = Basement, KT = Kitchen, BA = Bath, BR = Bedroom

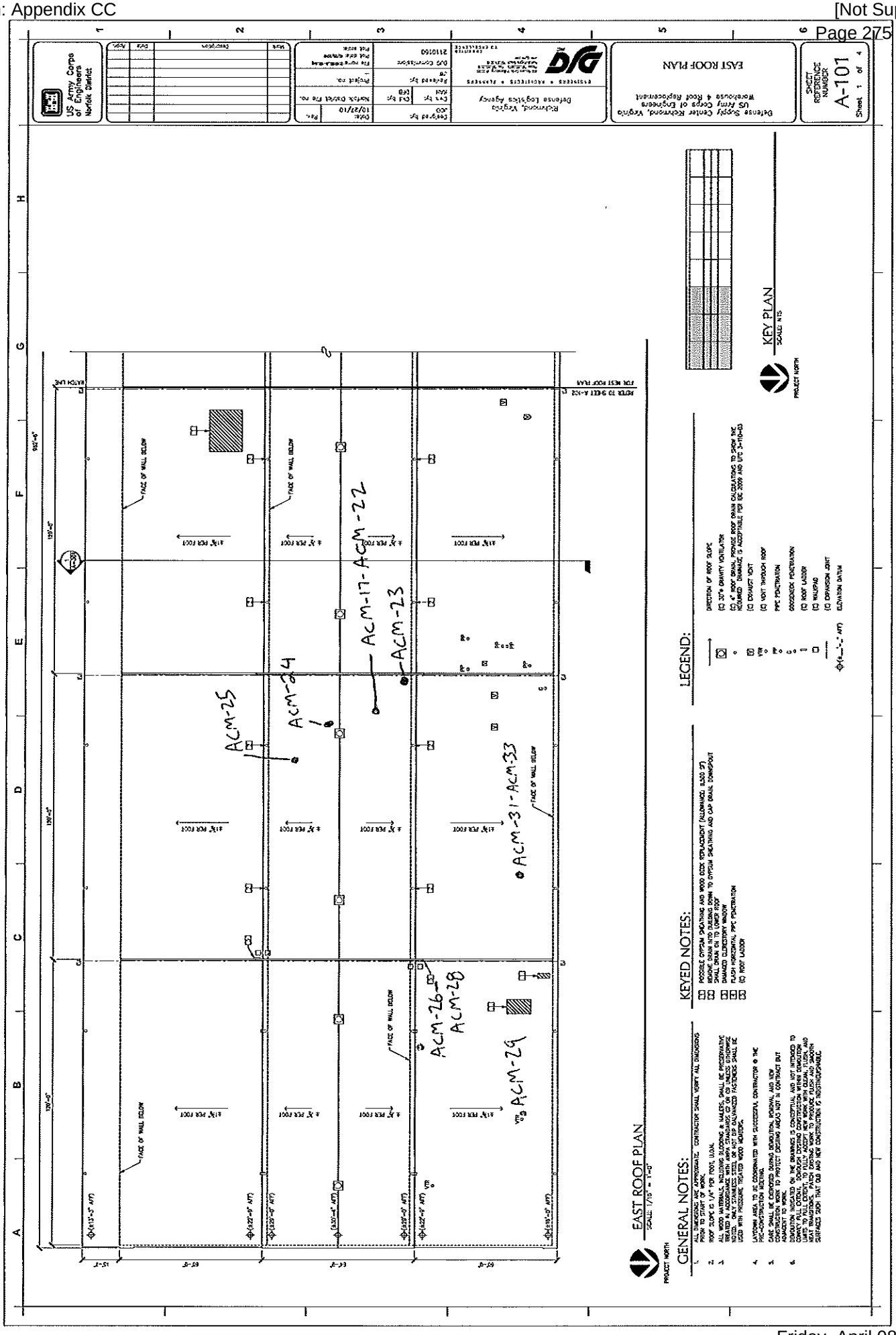
Surface Type for Dust Wipe
FL = Floor, CP = Carpet, SL = Window Sill, WW = Window Well

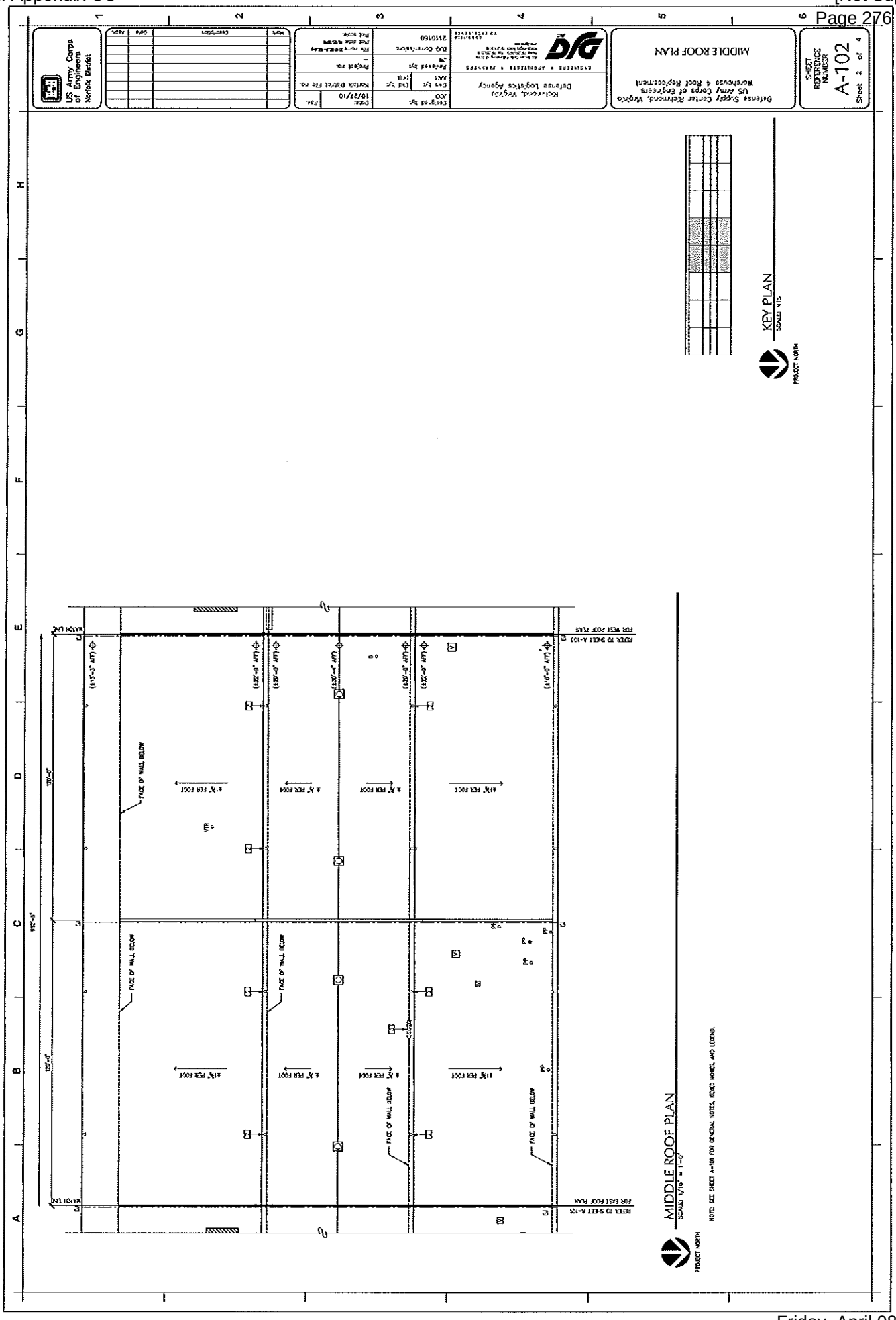
No.	Sample Type	Date Collected	Client Sample ID	Collection Location (LR, KT, LTFBR, RTRBR, etc.)	Surface Type	Dust Wipe Length x Width (In Inches)	Paint Chip: Provide Paint Chip area in inches if requesting mg/cm²	Paint Chip: mg/cm²	Paint Chip: PPM	Paint Chip: %	Air Volume (Total Liters)
1	PC	11/19/10	01	S. Roof Wood Fascia (Green Paint)		X	X				
2	PC		02	S. Roof Silver Flashing Paint		X	X				
3	PC		03	S. Roof Green Paint on Metal Window		X	X				
4	PC		04	Green Paint on Window		X	X				
5	PC		05	Green Roof Fascia Paint on N. Roof		X	X				
6	PC		06	Green Roof Gravel Paint on N. Roof		X	X				
7						X	X				
8						X	X				
9						X	X				
10						X	X				

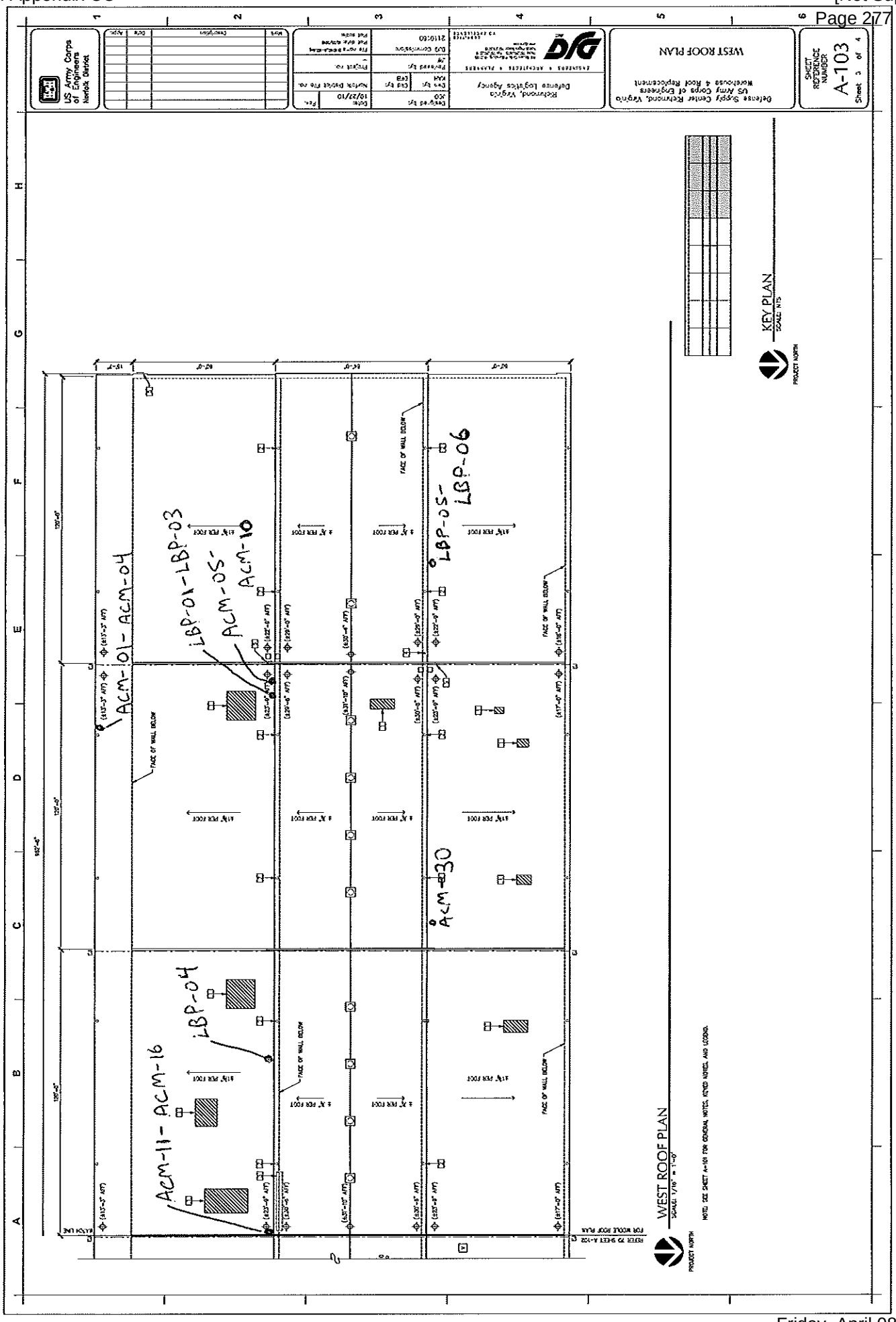
Released by: Alan Lederman Signature: Date/Time: 11/20/10 1:00 PM
Received by: T Williams Signature: Date/Time: 11/20/10

APPENDIX B

SAMPLE LOCATION DIAGRAM


EAST ROOF PLAN
SCALE: 1/16" = 1'-0"
KEY PLAN
SCALE: N.T.S.
LEGEND:
KEYED NOTES:
GENERAL NOTES:
ACM-17
ACM-22
ACM-23
ACM-24
ACM-25
ACM-26
ACM-28
ACM-29
ACM-31
ACM-33
FACE OF WALL BELOW
PROJECT NORTH
Defense Supply Center Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
EAST ROOF PLAN
SHEET REFERENCE NUMBER
A-101
Sheet 1 of 4
US Army Corps of Engineers
Norfolk District
Richmond, Virginia
Defense Logistics Agency
DVS Contractor
Checked by:
Drawn by:
Project no.
Norfolk District file no.
10/22/10
Date:
Plot date shown
Plot name: base-ext
File name:
211016G


MIDDLE ROOF PLAN
Defense Supply Center Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
SHEET REFERENCE NUMBER
A-102
Sheet 2 of 4
US Army Corps of Engineers
Norfolk District
Richmond, Virginia
Defense Logistics Agency
2110160
KEY PLAN
SCALE: NTS
PROJECT NORTH
MIDDLE ROOF PLAN
SCALE: 1/16" = 1'-0"
PROJECT NORTH
NOTE: SEE SHEET A-101 FOR GENERAL NOTES, KEYED NOTES, AND LEGEND.
FACE OF WALL BELOW
4.5% PER FOOT
REFER TO SHEET A-103 FOR WEST ROOF PLAN
REFER TO SHEET A-103 FOR EAST ROOF PLAN
WATCH LINE

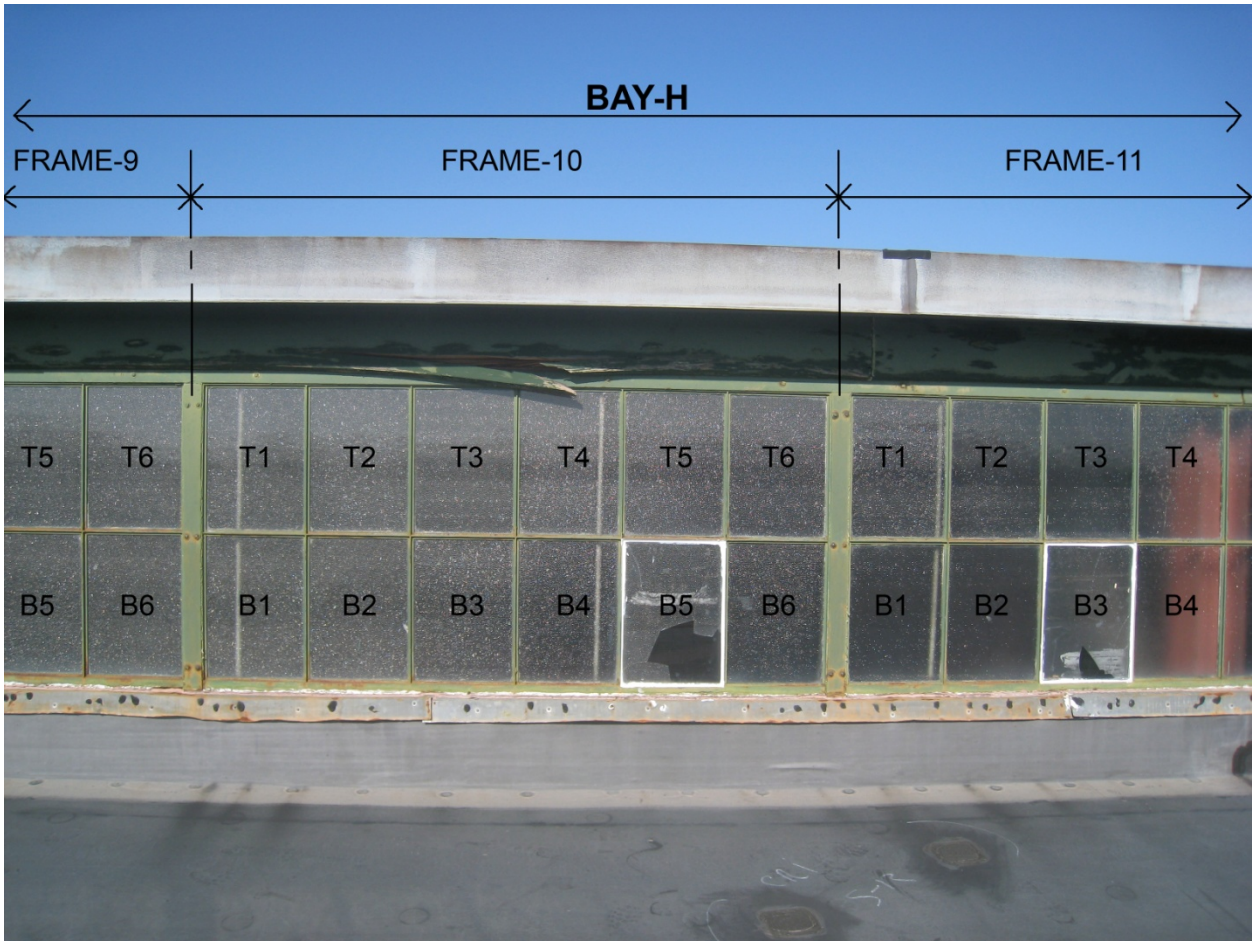

US Army Corps of Engineers Norfolk District
WEST ROOF PLAN
Defense Supply Center Richmond, Virginia
US Army Corps of Engineers
Warehouse 4 Roof Replacement
Richmond, Virginia
Defense Logistics Agency
SHEET REFERENCE NUMBER
A-103
Sheet 3 of 4
KEY PLAN
SCALE: NTS
PROJECT NORTH
WEST ROOF PLAN
SCALE: 1/16" = 1'-0"
NOTE: SEE SHEET A-101 FOR GENERAL NOTES, KEYED NOTES, AND LEGEND.
ACM-01- ACM-04
LBP-01-LBP-03
ACM-05- ACM-10
LBP-05- LBP-06
ACM-30
LBP-04
ACM-11- ACM-16
FACE OF WALL BELOW
REFER TO SHEET A-102 FOR ROOF PLAN

APPENDIX-DD

CLERESTORY DAMAGE REPORT

CLERESTORY DAMAGE REPORT

Each bay of warehouse 4 has a set of clerestory windows on the North and South side of the building. Each clerestory window set is comprised of sixteen individual steel framed window systems (32 window system frames per bay). The individual windows systems have two rows of six lites. To identify the damaged lites a spreadsheet was created identifying the Bay, the North or South side of the warehouse, the frame (1 through 16), the top or bottom row of lites (T for Top and B for Bottom), and which lite is damaged (1 through 6). The lites identified with an asterisk have a pipe penetrating through the lite frame. As part of the Alternate Design/Build Item One, these lites shall have a 20 gauge pre-finished steel plate installed in the frame around the pipe and all sides caulked tight.



Warehouse 4 Clerestory Windows – South Side of Bay-H

DSCR WAREHOUSE 4 - GLAZING REPLACEMENT

	NORTH SIDE OF WAREHOUSE							
FRAME	Bay-A	Bay-B	Bay-C	Bay-D	Bay-E	Bay-F	Bay-G	Bay-H
1			B3	T1		B1	B2,B4	
2		T3	B1			B2,B3		
3						T1,T6		
4					T1			
5							B1,B2	
6							B6	
7			B5					
8		B5		B4				
9			B2				B4	
10				ALL				
11	B3		B2,B6			B2		
12				B1,B6			B2*	
13				B5			B3	
14	T5				B3,B4		B4	
15			B6				B5	
16					T6,B2	B5,B6		

T=	Top Row	*=	Existing pipe penetration through glazing,
B=	Bottom Row		Install 20 gauge prefinished steel plate in frame
#=	Pane Number, Continuing from Left to Right		around pipe, caulk all sides, seal tight.

	SOUTH SIDE OF WAREHOUSE							
FRAME	Bay-A	Bay-B	Bay-C	Bay-D	Bay-E	Bay-F	Bay-G	Bay-H
1	T3	B2,B5				T4,B2	B5	B1
2	T5				T3			
3	T3		B2		T4			
4	B4	T2	B5	T1,B-ALL	T4,B3,5	B6		
5			T4	B1	T2,T4	B2		
6	B5	B2	T5*,T6*,B5					
7			B1					B5
8				T3,B2		B5	B4*	
9			T1,B2	T1,B1,5,6				
10	B5							B5
11		T6,B1,B2						B3
12	B3		T4	B6		T6	B3*	
13	T1	B3			T3,6,B1,2,5,6	T2-5,B-ALL		B3,4,5
14	B5,B6		T5,B6			B1,2,3,6	B1	B3,B5
15					B2		T1	B3
16		T5,B1,B6	T1	B3,4,5,6		B5		T5,B6

Replace all glazing noted above with a single pane of frosted tempered glass. Provide sample to owner for approval before purchase and installation.

All Frames: 1) Remove all existing perimeter caulking and re-caulk to surrounding construction.
2) Clean, prep, and prime all frames.
3) Repaint with two coats of alkyd enamel paint, color as selected by owner.

NOTE: The contractor shall be responsible for preparing hazardous materials abatement specifications and management plan during the design-build contract.

APPENDIX-EE

SPECIFICATION SECTION 08 45 23
INSULATED TRANSLUCENT WALL PANEL SYSTEM

SECTION 08 45 23

INSULATED TRANSLUCENT WALL PANEL SYSTEM

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes the insulated translucent sandwich panel system and accessories as shown and specified. Work includes providing and installing:

1. Flat factory prefabricated structural insulated translucent sandwich panels.
2. Aluminum installation system
3. Aluminum sill flashing

1.2 SUBMITTALS

A. Submit manufacturer's product data. Include construction details, material descriptions, profiles and finishes of components.

B. Submit shop drawings. Include elevations and details.

C. Submit manufacturer's color charts showing the full range of colors available for factory finished aluminum.

1. When requested, submit samples for each exposed finish required, in same thickness and material indicated for the work and in size indicated below. If finishes involve normal color variations, include sample sets consisting of two or more units showing the full range of variations expected.
   a. Sandwich panels: 14" x 28" units
   b. Factory finished aluminum: 5" long sections

D. Submit Installer Certificate, signed by installer, certifying compliance with project qualification requirements.

E. Submit product reports from a qualified independent testing agency indicating each type and class of panel system complies with the project performance requirements, based on comprehensive testing of current products. Previously completed reports will be acceptable if for current manufacturer and indicative of products used on this project.

1. Reports required are:
   a. International Code Council Evaluation Report (ICC-ES)
   b. Flame Spread and Smoke Developed (UL 723) – Submit UL Card
   c. Burn Extent (ASTM D 635)
   d. Color Difference (ASTM D 2244)
   e. Impact Strength (UL 972)
   f. Bond Tensile Strength (ASTM C 297 after aging by ASTM D 1037)
   g. Bond Sheer Strength (ASTM D 1002)
   h. Beam Bending Strength (ASTM E 72)
   i. Insulation U-Factor (NFRC 100)
   j. Solar Heat Gain Coefficient (NFRC or Calculations)
   k. Condensation Resistance Factor (AAMA 1503)
   l. Air Leakage (ASTM E 283)

m. Structural Performance (ASTM E 330)
n. Water Penetration (ASTM E 331)
o. 1200°F Fire Resistance (SWRI)

1.3 QUALITY ASSURANCE

A. Manufacturer's Qualifications

1. Material and products shall be manufactured by a company continuously and regularly employed in the manufacture of specified materials for a period of at least five consecutive years and which can show evidence of those materials being satisfactorily used on at least six projects of similar size, scope and location. At least three of the projects shall have been in successful use for ten years or longer.
2. Panel system must be listed by the International Code Council – Evaluation Service which requires quality control inspections and fire, structural and water infiltration testing of sandwich panel systems by an approved agency.
3. Quality control inspections shall be conducted at least once each year and shall include manufacturing facilities, sandwich panel components and production sandwich panels for conformance with AC04 “Sandwich Panels”AC177 “Translucent Fiberglass Reinforced Plastic (FRP) Faced Panel Wall, Roof and Skylight Systems” as regulated by the ICC-ES.

B. Installer’s Qualifications: Installation shall be by an experienced installer, which has been in the business of installing specified panel systems for at least two consecutive years and can show evidence of satisfactory completion of projects of similar size, scope and type.

C. Performance Requirements: The manufacturer shall be responsible for the configuration and fabrication of the complete panel system.

1. When requested, include structural analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
2. Standard panel system shall have less than 0.01cfm/ft^2 air leakage by ASTM E 283 at 6.24 PSF (50 mph) and no water penetration by ASTM E 331 at 15 PSF; and, structural testing by ASTM E 330.

1.4 DELIVERY STORAGE AND HANDLING

A. Deliver panel system, components and materials in manufacturer's standard protective packaging.

B. Store panels on the long edge; several inches above the ground, blocked and under cover in accordance with manufacturer's storage and handling instructions.

1.5 WARRANTY

A. Submit manufacturer's and installer's written warranty agreeing to repair or replace panel system work which fails in materials or workmanship within one year of the date of delivery. Failure of materials or workmanship shall include leakage, excessive deflection, deterioration of finish on metal in excess of normal weathering and defects in accessories, insulated translucent sandwich panels and other components of the work.

PART 2 - PRODUCTS

2.1 MANUFACTURER

A. The basis for this specification is for products manufactured by Kalwall Corporation. Other manufacturers may bid this project provided they comply with all of the performance requirements of this specification and submit evidence thereof.
B. Kalwall Corporation, Tel: (800) 258-9777 – Fax: (603) 627-7905 – Email: info@kalwall.com

2.2 PANEL COMPONENTS

A. Face Sheets

1. Translucent faces: Manufactured from glass fiber reinforced thermoset resins, formulated specifically for architectural use.
   a. Thermoplastic (e.g. polycarbonate, acrylic) faces are not acceptable.
   b. Face sheets shall not deform, deflect or drip when subjected to fire or flame.
2. Interior face sheets:
   a. Flame spread: Underwriters Laboratories (UL) listed, which requires periodic unannounced retesting, with flame spread rating no greater than 50 and smoke developed no greater than 250 when tested in accordance with UL 723.
   b. Burn extent by ASTM D 635 shall be no greater than 1”.
3. Exterior face sheets:
   a. Color stability: Full thickness of the exterior face sheet shall not change color more than 3 CIE Units DELTA E by ASTM D 2244 after 5 years outdoor South Florida weathering at 5 degrees facing south, determined by the average of at least three white samples with and without a protective film or coating to ensure long-term color stability. Color stability shall be unaffected by abrasion or scratching.
   b. Strength: Exterior face sheet shall be uniform in strength, impenetrable by hand held pencil and repel an impact minimum of 70 ft. lbs. without fracture or tear when impacted by a 3-1/4” diameter, 5 lb. free-falling ball per UL 972.
4. Appearance:
   a. Exterior face sheets: Smooth, .070” thick and Crystal in color.
   b. Interior face sheets: Smooth, .045” thick and White in color.
   c. Face sheets shall not vary more than +/- 10% in thickness and be uniform in color.

B. Grid Core

1. Aluminum I-beam grid core shall be of 6063-T6 or 6005-T5 alloy and temper with provisions for mechanical interlocking of muntin-mullion and perimeter. Width of I- beam shall be no less than 7/16”.

C. Laminate Adhesive

1. Heat and pressure resin type adhesive engineered for structural sandwich panel use, with minimum 25-years field use. Adhesive shall pass testing requirements specified by the International Code Council “Acceptance Criteria for Sandwich Panel Adhesives.”
2. Minimum tensile strength of 750 PSI when the panel assembly is tested by ASTM C 297 after two exposures to six cycles each of the aging conditions prescribed by ASTM D 1037.
3. Minimum shear strength of the panel adhesive by ASTM D 1002 after exposure to four separate conditions:
   a. 50% Relative Humidity at 68° F: 540 PSI

b. 182° F: 100 PSI
c. Accelerated Aging by ASTM D 1037 at room temperature: 800 PSI
d. Accelerated Aging by ASTM D 1037 at 182° F: 250 PSI

2.3 PANEL CONSTRUCTION

A. Provide sandwich panels of flat fiberglass reinforced translucent face sheets laminated to a grid core of mechanically interlocking thermally I-beams. The adhesive bonding line shall be straight, cover the entire width of the I-beam and have a neat, sharp edge.

1. Thickness: 1-9/16”
2. Light transmission: 20%
3. Solar heat gain coefficient: Not to exceed 30
4. Panel U -factor by NFRC certified laboratory: 2-3/4” aluminum grid .25
5. Grid pattern: Nominal size 12”x24”; pattern shoji.

B. Standard panels shall deflect no more than 1.9” at 30 PSF in 10’ 0” span without a supporting frame by ASTM E 72.

C. Standard panels shall withstand 1200°F fire for minimum one hour without collapse or exterior flaming.

D. Thermally broken panels:

1. Minimum Condensation Resistance Factor of 80 by AAMA 1503 measured on the bond line.

2.4 BATTENS AND PERIMETER CLOSURE SYSTEM

A. Closure system: Extruded aluminum 6063-T6 and 6063-T5 alloy and temper clamp-tite screw type closure system.

B. Sealing tape: Manufacturer's standard, pre-applied to closure system at the factory under controlled conditions.

C. Fasteners: 300 series stainless steel screws for aluminum closures, excluding final fasteners to the building.

D. Finish

1. Manufacturer’s factory applied finish which meets the performance requirements of AAMA 2604. Color to be selected from manufacturer’s standards.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, supporting structure and installation conditions. Do not proceed with panel erection until unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Metal Protection:

1. Where aluminum will contact dissimilar metals, protect against galvanic action by painting contact surfaces with primer or by applying sealant or tape recommended by manufacturer for this purpose.
2. Where aluminum will contact concrete, masonry or pressure treated wood, protect against corrosion by painting contact surfaces with bituminous paint or method recommended by manufacturer.

3.3 INSTALLATION

A. Install the panel system in accordance with the manufacturer's installation recommendations and approved shop drawings.

1. Anchor component parts securely in place by permanent mechanical attachment system.
2. Accommodate thermal and mechanical movements.
3. Set perimeter framing in a full bed of sealant compound, or with joint fillers or gaskets to provide weather-tight construction.

B. Install joint sealants at perimeter joints and within the panel system in accordance with manufacturer's installation instructions.

3.4 CLEANING

A. Clean the panel system inside and outside, immediately after installation, according to manufacturer's written recommendations.

END OF SECTION 08 45 23
1/26/11

APPENDIX-FF

ASBESTOS AND LEAD PAINT ABATEMENT SPECIFICATIONS

"FOR INFORMATION ONLY"

(Note: D/B Contractor shall modify these specifications and include them into their Project manual.)

SPECIFICATIONS INCLUDED IN THIS APPENDIX:

SPECIFICATION SECTION 02 82 14.00 10
ASBESTOS HAZARD CONTROL ACTIVITIES

SPECIFICATION SECTION 02 83 13.00 20
LEAD IN CONSTRUCTION

****
USACE / NAVFAC / AFCESA / NASA **UFGS-02 83 14.00 10 (February 2010)**

Preparing Activity: USACE **Superseding**
UFGS-02 83 14 00 10 (April 2006)

UNIFIED FACILITIES GUIDE SPECIFICATIONS

References are in agreement with UMRL dated January 2011
****

SECTION TABLE OF CONTENTS

DIVISION 02 - EXISTING CONDITIONS

SECTION 02 82 14.00 10

ASBESTOS HAZARD CONTROL ACTIVITIES

02/10

ATTACHMENTS:

Table 1

"Certificate of Workers Acknowledgment"

Training course completion certificates

Table 3

Table 2

Table 4

-- End of Section Table of Contents --

****
USACE / NAVFAC / AFCESA / NASA | UFGS-02 83 14.00 10 (February 2010)

Preparing Activity: USACE | Superseding
UFGS-02 83 14 00 10 (April 2006)

UNIFIED FACILITIES GUIDE SPECIFICATIONS

References are in agreement with UMRL dated January 2011
****

SECTION 02 82 14.00 10

ASBESTOS HAZARD CONTROL ACTIVITIES
02/10

****
NOTE: This guide specification covers the requirements for removal, encapsulation, enclosure encasement, or repair of friable and non-friable asbestos-containing material (ACM) which is encountered during the demolition, alteration, renovation, or maintenance of structures, substrates, equipment or portions thereof that contain asbestos; transportation, disposal, storage, containment of; and housekeeping activities on the site at which these activities are performed This specification is used in conjunction with Section 01 35 26 GOVERNMENT SAFETY REQUIREMENTS.

Edit this guide specification for project specific requirements by adding, deleting, or revising text. For bracketed items, choose applicable items(s) or insert appropriate information.

Remove information and requirements not required in respective project, whether or not brackets are present.

Comments, suggestions and recommended changes for this guide specification are welcome and should be submitted as a Criteria Change Request (CCR).
****

PART 1 GENERAL

****
NOTE: This specification includes asbestos abatement activities and requirements in accordance with 40 CFR Part 61, Subpart M (USEPA); Class I, Class II, Class III, and Class IV abatement operations per 29 CFR 1926.1101 (OSHA); training requirements in accordance with OSHA 29 CFR 1926.1101 and 40 CFR 763 (USEPA); selectable optional air monitoring requirements in accordance with 40 CFR 763; and is supplemented by Engineer Pamphlet (EP) 1110-1-11, "Asbestos Abatement Guideline Detail

Sheets". This specification has been developed to be used with a comprehensive set of Asbestos Abatement Detail Sheets in EP 1110-1-11. The EP provides guidance instructions on the selection and use of 2 types of Detail Sheets: SET-UP DETAILS (describing the containment and control methods to be used) and RESPONSE ACTION DETAILS (describing the abatement technique to be employed (removal, encapsulation, encasement, enclosure or repair) and the specific work task item to be abated (ex. removal of acoustical ceiling plaster)). Each RESPONSE ACTION DETAIL references the applicable SET-UP DETAIL to be used. All Detail Sheets are identified by numeric designation. Each individual asbestos abatement work task, to include pertinent information for the task and the appropriate Detail Sheets, will be summarized at paragraph DESCRIPTION OF WORK and Table 1, and will not have to be repeated in this paragraph.

The designer must be an EPA/State Certified/Licensed Asbestos Project Designer.

The material and equipment required for each project are very dependent upon the abatement containment and control requirements (SET-UP DETAILS) to be used (RESPONSE ACTION DETAIL). Edit the materials and equipment paragraphs accordingly. Ensure that all necessary materials and equipment are specified.

The limits of asbestos abatement must be indicated on project drawings and in the specification in sufficient detail for the Contractor to submit an accurate bid. In addition, the project drawings will clearly show the asbestos abatement information required on the Note to paragraph DESCRIPTION OF WORK for Table 1, and where the limits of asbestos abatement will impact non-asbestos abatement work activities or interface with new work.

Demolition and/or renovation of structures that contain nonfriable Category I or II ACM that would be left in place during demolition is governed by 40 CFR Part 61 and state requirements. The USEPA has published guidance documents that will assist in this decision process. They include EPA 340/1-92/010(1992), "Guidelines for Catastrophic Emergency Situations Involving Asbestos"; 340/1-92/013(1992), "A Guide to Normal Demolition Practices Under the Asbestos NESHAP"; and EPA document dated 1994, "Asbestos/NESHAP Demolition Decision Tree". Consult with the USEPA regional office, USEPA regulations, state regulator and state requirements, and the Army guidance referenced in EP 1110-1-11 for the specific survey, assessment and decision steps to take prior to making a decision to leave nonfriable ACM in-place during building demolition, or to remove it prior to demolition. Friable ACM shall always be removed prior to any

building demolition.

The USEPA has delegated the responsibility of approving landfills for the disposal of asbestos to most states. Verify with the state in which the project is located whether the state, USEPA, region, or local agency has jurisdiction and what the requirements are.

For OSHA Class I asbestos abatement operations that involve the abatement of less than 1 square meter (10 square feet) or 8 linear meters (25 linear feet); Class II operations; Class III operations; or outdoor abatement operations; an enclosed containment regulated area (to include full containment, single or double bulkhead containment, or mini-containment) may not be required. The location of the item to be abated, type of material, and potential hazard must be reviewed and a judgment made by the designer as to whether or not a modified containment area, glovebag, or outdoor technique may be safely used. In a case where an enclosed containment regulated area is not required, many of the provisions in this specification should be deleted.

Confer with the Contracting Officer to determine if a special clause will be prepared and included for Contractor pre-qualification (see EP 1110-1-11) requirements.

The designer will not specify the use of any replacement material that contains asbestos.

****

1.1 PAYMENT PROCEDURES

****
NOTE: Remove this subparagraph when not required or edit accordingly.
****

Submit copies of weight bills and delivery tickets for payment to the Contracting Officer during the progress of the work. Furnish scale tickets for each load of ACM weighed and certified. These tickets shall include tare weight; identification mark for each vehicle weighed; and date, time and location of loading and unloading. Tickets shall be furnished at the point and time individual trucks arrive at the worksite. A master log of all vehicle loading shall be furnished for each day of loading operations. Before the final statement is allowed, file with the Contracting Officer certified weigh bills and/or certified tickets and manifests of all ACM actually disposed by the Contractor for this contract.

1.2 REFERENCES

****
NOTE: This paragraph is used to list the publications cited in the text of the guide specification. The publications are referred to in

the text by basic designation only and listed in this paragraph by organization, designation, date, and title.

Use the Reference Wizard's Check Reference feature when you add a RID outside of the Section's Reference Article to automatically place the reference in the Reference Article. Also use the Reference Wizard's Check Reference feature to update the issue dates.

References not used in the text will automatically be deleted from this section of the project specification when you choose to reconcile references in the publish print process.

****

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION (AIHA)

AIHA Z9.2	(2006) Fundamentals Governing the Design and Operation of Local Exhaust Ventilation Systems

ASTM INTERNATIONAL (ASTM)

ASTM D 4397	(2010) Standard Specification for Polyethylene Sheeting for Construction, Industrial, and Agricultural Applications
ASTM E 1368	(2005e1) Visual Inspection of Asbestos Abatement Projects

COMPRESSED GAS ASSOCIATION (CGA)

CGA G-7	(2008) Compressed Air for Human Respiration; 6th Edition

INTERNATIONAL SAFETY EQUIPMENT ASSOCIATION (ISEA)

ANSI/ISEA Z87.1	(2010) Occupational and Educational Personal Eye and Face Protection Devices

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 701	(2010) Standard Methods of Fire Tests for Flame Propagation of Textiles and Films

NATIONAL INSTITUTE FOR OCCUPATIONAL SAFETY AND HEALTH (NIOSH)

NIOSH 94-113	(1994; 4th Ed) NIOSH Manual of Analytical Methods

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1	(2008; Change 1-2010; Change 3-2010;

	Errata 1-2010) Safety and Health Requirements Manual
EP 1110-1-11	(1992; Change 1 1997) Engineering and Design -- Asbestos Abatement Guideline Detail Sheets

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA 340/1-90/018	(1990) Asbestos/NESHAP Regulated Asbestos Containing Materials Guidance

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910.134	Respiratory Protection
29 CFR 1910.141	Sanitation
29 CFR 1910.147	Control of Hazardous Energy (Lock Out/Tag Out)
29 CFR 1926.1101	Asbestos
29 CFR 1926.32	Safety and Health Regulations for Construction - Definition
40 CFR 61	National Emission Standards for Hazardous Air Pollutants
40 CFR 763	Asbestos
42 CFR 84	Approval of Respiratory Protective Devices
49 CFR 107	Hazardous Materials Program Procedures
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements
49 CFR 173	Shippers - General Requirements for Shipments and Packagings

UNDERWRITERS LABORATORIES (UL)

UL 586	(2009) Standard for High-Efficiency Particulate, Air Filter Units

1.3 DEFINITIONS

1.3.1 Amended Water

Water containing a wetting agent or surfactant with a surface tension of at least 29 dynes per square centimeter.

1.3.2 Asbestos-Containing Material (ACM)

Any materials containing more than one percent asbestos.

1.3.3 Authorized Person

Any person authorized by the Contractor and required by work duties to be present in the regulated areas.

1.3.4 Building Inspector

Individual who inspects buildings for asbestos and has EPA Model Accreditation Plan (MAP) "Building Inspector" training; accreditation required by 40 CFR 763, Subpart E, Appendix C, has EPA/State certification/license as a "Building Inspector".

1.3.5 Class I Asbestos Work

Activities defined by OSHA involving the removal of thermal system insulation (TSI) and surfacing ACM.

1.3.6 Class II Asbestos Work

Activities defined by OSHA involving the removal of ACM which is not thermal system insulation or surfacing material. This includes, but is not limited to, the removal of asbestos - containing wallboard, floor tile and sheeting, roofing and siding shingles, and construction mastic. Certain "incidental" roofing materials such as mastic, flashing and cements when they are still intact are excluded from Class II asbestos work. Removal of small amounts of these materials which would fit into a glovebag may be classified as a Class III job.

1.3.7 Class III Asbestos Work

Activities defined by OSHA that involve repair and maintenance operations, where ACM, including TSI and surfacing ACM, is likely to be disturbed. Operations may include drilling, abrading, cutting a hole, cable pulling, crawling through tunnels or attics and spaces above the ceiling, where asbestos is actively disturbed or asbestos-containing debris is actively disturbed.

1.3.8 Class IV Asbestos Work

Maintenance and custodial construction activities during which employees contact but do not disturb ACM and activities to clean-up dust, waste and debris resulting from Class I, II, and III activities. This may include dusting surfaces where ACM waste and debris and accompanying dust exists and cleaning up loose ACM debris from TSI or surfacing ACM following construction

1.3.9 Clean Room

An uncontaminated room having facilities for the storage of employees' street clothing and uncontaminated materials and equipment.

1.3.10 Competent Person

In addition to the definition in 29 CFR 1926.32(f), a person who is capable of identifying existing asbestos hazards as defined in 29 CFR 1926.1101,

selecting the appropriate control strategy, has the authority to take prompt corrective measures to eliminate them and has EPA Model Accreditation Plan (MAP) "Contractor/Supervisor" training; has EPA/State certification/license as a "Contractor/Supervisor".

1.3.11 Contractor/Supervisor

Individual who supervises asbestos abatement work and has EPA Model Accreditation Plan "Contractor/Supervisor" training; has EPA/State certification as a "Contractor/Supervisor".

1.3.12 Critical Barrier

One or more layers of plastic sealed over all openings into a regulated area or any other similarly placed physical barrier sufficient to prevent airborne asbestos in a regulated area from migrating to an adjacent area.

1.3.13 Decontamination Area

An enclosed area adjacent and connected to the regulated area and consisting of an equipment room, shower area, and clean room, which is used for the decontamination of workers, materials, and equipment that are contaminated with asbestos.

1.3.14 Demolition

The wrecking or taking out of any load-supporting structural member and any related razing, removing, or stripping of asbestos products.

1.3.15 Disposal Bag

A 0.15 mm 6 mil thick, leak-tight plastic bag, pre-labeled in accordance with 29 CFR 1926.1101, used for transporting asbestos waste from containment to disposal site.

1.3.16 Disturbance

Activities that disrupt the matrix of ACM, crumble or pulverize ACM, or generate visible debris from ACM. Disturbance includes cutting away small amounts of ACM, no greater than the amount which can be contained in 1 standard sized glovebag or waste bag, not larger than 1.5 m 60 inches in length and width in order to access a building component.

1.3.17 Equipment Room or Area

An area adjacent to the regulated area used for the decontamination of employees and their equipment.

1.3.18 Fiber

A fibrous particulate, 5 micrometers or longer, with a length to width ratio of at least 3 to 1.

1.3.19 Friable ACM

A term defined in 40 CFR 61, Subpart M and EPA 340/1-90/018 meaning any material which contains more than 1 percent asbestos, as determined using the method specified in 40 CFR 763, Polarized Light Microscopy (PLM), that when dry, can be crumbled, pulverized, or reduced to powder by hand

pressure.

1.3.20 Glovebag

Not more than a 1.5 by 1.5 m 60 by 60 inch impervious plastic bag-like enclosure affixed around an asbestos-containing material, with glove-like appendages through which material and tools may be handled.

1.3.21 High-Efficiency Particulate Air (HEPA) Filter

A filter capable of trapping and retaining at least 99.97 percent of all mono-dispersed particles of 0.3 micrometers in diameter.

1.3.22 Intact

ACM which has not crumbled, been pulverized, or otherwise deteriorated so that the asbestos is no longer likely to be bound with its matrix. Removal of "intact" asphaltic, resinous, cementitious products does not render the ACM non-intact simply by being separated into smaller pieces.

1.3.23 Model Accreditation Plan (MAP)

USEPA training accreditation requirements for persons who work with asbestos as specified in 40 CFR 763.

1.3.24 Negative Initial Exposure Assessment

A demonstration by the Contractor to show that employee exposure during an operation is expected to be consistently below the OSHA Permissible Exposure Limits (PELs).

1.3.25 NESHAP

National Emission Standards for Hazardous Air Pollutants. The USEPA NESHAP regulation for asbestos is at 40 CFR 61, Subpart M.

1.3.26 Nonfriable ACM

A NESHAP term defined in 40 CFR 61, Subpart M and EPA 340/1-90/018 meaning any material containing more than 1 percent asbestos that, when dry, cannot be crumbled, pulverized or reduced to powder by hand pressure.

1.3.27 Nonfriable ACM (Category I)

A NESHAP term defined in 40 CFR 61, Subpart E and EPA 340/1-90/018 meaning asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos.

1.3.28 Nonfriable ACM (Category II)

A NESHAP term defined in 40 CFR 61, Subpart E and EPA 340/1-90/018 meaning any material, excluding Category I nonfriable ACM, containing more than 1 percent asbestos.

1.3.29 Permissible Exposure Limits (PELs)

1.3.29.1 PEL-Time Weighted Average(TWA)

Concentration of asbestos not in excess of 0.1 fibers per cubic centimeter

of air (f/cc) as an 8 hour time weighted average (TWA).

1.3.29.2 PEL-Excursion Limit

An airborne concentration of asbestos not in excess of 1.0 f/cc of air as averaged over a sampling period of 30 minutes.

1.3.30 Regulated Area

An OSHA term defined in 29 CFR 1926.1101 meaning an area established by the Contractor to demarcate areas where Class I, II, and III asbestos work is conducted; also any adjoining area where debris and waste from such asbestos work accumulate; and an area within which airborne concentrations of asbestos exceed, or there is a reasonable possibility they may exceed, the permissible exposure limit.

1.3.31 Removal

All operations where ACM is taken out or stripped from structures or substrates, and includes demolition operations.

1.3.32 Repair

Overhauling, rebuilding, reconstructing, or reconditioning of structures or substrates, including encapsulation or other repair of ACM attached to structures or substrates.

1.3.33 Surfacing ACM

Asbestos-containing material which contains more than 1% asbestos and is sprayed-on, troweled-on, or otherwise applied to surfaces, such as acoustical plaster on ceilings and fireproofing materials on structural members, or other materials on surfaces for acoustical, fireproofing, or other purposes.

1.3.34 Thermal System Insulation (TSI) ACM

ACM which contains more than 1% asbestos and is applied to pipes, fittings, boilers, breeching, tanks, ducts, or other interior structural components to prevent heat loss or gain or water condensation.

1.3.35 Transite

A generic name for asbestos cement wallboard and pipe.

1.3.36 Worker

Individual (not designated as the Competent Person or a supervisor) who performs asbestos work and has completed asbestos worker training required by 29 CFR 1926.1101, to include EPA Model Accreditation Plan (MAP) "Worker" training; accreditation if required by the OSHA Class of work to be performed or by the state where the work is to be performed.

1.4 SYSTEM DESCRIPTION

****

NOTE: Review the Notes under PART 1 GENERAL. For each individual ACM abatement work task, consult with the customer, review EP 1110-1-11 and enter the

required work task data on Table 1, at the end of this Section, as described in the Notes section of the Table. There will be one data sheet for each abatement work task. Attach to each work task data sheet the selected Response Action Detail Sheet and its referenced Set-up Detail Sheets. Select applicable bracketed items in this section.

Discovery of Unexpected Asbestos: Suspect asbestos containing material that is discovered during demolition (in particular buildings constructed no later than 1980), which was previously inaccessible, must be sampled and analyzed for its asbestos content. The designer should anticipate additional sampling and analysis. The number of additional samples should be based on the extent of demolition and previous survey data. Insert the number of bulk samples anticipated in the bracket in paragraph Unexpected Discovery of Asbestos. Sampling activities undertaken to determine the presence of additional ACM should be conducted by personnel who have successfully completed the EPA Model Accreditation (MAP) "Building Inspector" course and has EPA/State certification/license as a "Builder Inspector".

OSHA regulations address worker protection, NESHAPS (EPA) regulations address disposal requirements. There is a conflict between the OSHA asbestos standard and the EPA NESHAP standards regarding the compositing or segregating of multi-layered systems during analysis. For example, OSHA considers wallboard, joint compound and joint tape as separate products. Therefore, under OSHA the wallboard, the joint compound and the joint tape must be analyzed separately. EPA, however, looks at wallboard, joint compound and joint tape as a single system and requires only a single, composite analysis of the three components. Another example is floor tile and mastic; these materials may be samples together, but must be analyzed and reported separately. When analyzing samples consisting of more than one component, each sub-component shall be analyzed and the analytical results reported separately, but listed together as a single sample consisting of several components. Specify the requirement for collection and analysis of multi-layered systems.

****

This section covers all operations in which asbestos-containing materials (ACM) are encountered. These procedures and equipment are required to protect workers and building occupants from airborne asbestos fibers and ACM dust and debris. Activities include OSHA [Class I] [Class II][Class III] [Class IV] work operations. This section also includes containment, storage, transportation and disposal of the generated ACM wastes. Submit Detailed Drawings in accordance with EP 1110-1-11 and containing descriptions, and site layout to include worksite containment area(s), local exhaust systems locations, decontamination units and load-out units, other temporary waste storage facility, access tunnels, location of

temporary utilities (electrical, water, sewer) and boundaries of each regulated area. When the detail sheets are not attached to this specification, the Contractor can get them from the web at: http://140.194.76.129/publications/eng-pamphlets/ep1110-1-11/toc.htm

1.4.1 Abatement Work Tasks

The specific ACM to be abated is identified on [the detailed plans and project drawings] [Table 1]. A summary for each work task including the appropriate RESPONSE ACTION DETAIL SHEET (item to be abated and methods to be used) and SET-UP DETAIL SHEETS (containment techniques to include safety precautions and methods) is included in Table 1, "Individual Work Task Data Elements" at the end of this section.

1.4.2 Unexpected Discovery of Asbestos

For any previously untested building components suspected to contain asbestos and located in areas impacted by the work, notify the Contracting Officer (CO) who will have the option of ordering up to [_____] bulk samples to be obtained at the Contractor's expense and delivered to a laboratory accredited under the National Institute of Standards and Technology (NIST) "National Voluntary Laboratory Accreditation Program (NVLAP)" and analyzed by PLM. If the asbestos content is less than 10 percent, as determined by a method other than point counting, the asbestos content shall be verified by point counting. Any additional components identified as ACM that have been approved by the CO for removal shall be removed and will be paid for by an equitable adjustment to the contract price under the CONTRACT CLAUSE titled "changes". Sampling shall be conducted by personnel who have successfully completed the EPA Model Accreditation Plan (MAP) "Building Inspector" training course and is EPA/State certified/licensed as a "Building Inspector".

1.4.3 Wallboard/Joint Compound

****
NOTE: When both composite and discrete sampling and testing are done on wallboard/joint compound, include and edit the following to address the site specific situation.
****

[Both composite samples of the wallboard and discrete samples of the components (wallboard and joint compound) have been tested.] [Composite samples of the wallboard system were tested and found to contain [less than one percent asbestos] [_____].] [Discrete samples of the wallboard were tested and found to contain [less than one percent asbestos] [_____].] [Discrete samples of the joint compound were tested and found to contain [greater than one percent asbestos] [_____].]

1.5 SUBMITTALS

****
NOTE: Review submittal description (SD) definitions in Section 01 33 00 SUBMITTAL PROCEDURES and edit the following list to reflect only the submittals required for the project. Submittals should be kept to the minimum required for adequate quality control.

A "G" following a submittal item indicates that the

submittal requires Government approval. Some submittals are already marked with a "G". Only delete an existing "G" if the submittal item is not complex and can be reviewed through the Contractor's Quality Control system. Only add a "G" if the submittal is sufficiently important or complex in context of the project.

For submittals requiring Government approval on Army projects, a code of up to three characters within the submittal tags may be used following the "G" designation to indicate the approving authority. Codes for Army projects using the Resident Management System (RMS) are: "AE" for Architect-Engineer; "DO" for District Office (Engineering Division or other organization in the District Office); "AO" for Area Office; "RO" for Resident Office; and "PO" for Project Office. Codes following the "G" typically are not used for Navy, Air Force, and NASA projects.

Choose the first bracketed item for Navy, Air Force and NASA projects, or choose the second bracketed item for Army projects.

****

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for [Contractor Quality Control approval.] [information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government.] Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Detailed Drawings[; G][; G, [_____]]

SD-03 Product Data

Asbestos Waste Shipment Records[; G][; G, [_____]]
Weight Bills and Delivery Tickets[; G][; G, [_____]]
Encapsulants[; G][; G, [_____]]
Respiratory Protection Program[; G][; G, [_____]]
Cleanup and Disposal[; G][; G, [_____]]
Qualifications[; G][; G, [_____]]
Training Program
Licenses, Permits and Notifications[; G][; G, [_____]]
Asbestos Management Plan[; G][; G, [_____]]

SD-06 Test Reports

Exposure Assessment and Air Monitoring[; G][; G, [_____]]
Local Exhaust System

SD-07 Certificates

Local Exhaust System
Encapsulants[; G][; G, [_____]]
Medical Surveillance Requirements

1.6 QUALITY ASSURANCE

****
NOTE: The designer will list the state, regional or local laws, regulations, and statutes, by authority and document number, which apply to the asbestos work to be performed.

Designer should utilize and reference, where appropriate, Section 02 81 00 TRANSPORTATION AND DISPOSAL OF HAZARDOUS MATERIALS as a part of the contract documents or include the appropriate Department of Transportation (DOT) requirements from 49 CFR 107, 171, 172, and 173. If Section 02 81 00 is not included, edit this paragraph to include the DOT references. The contract documents must address all applicable DOT requirements including those for shipping, training, certifications, packaging, markings, labelings, and placards for shippers and transporters in addition to USACE, OSHA and EPA requirements.

Include the reference to 40 CFR 763 when asbestos abatement work occurs in an applicable school or where otherwise directed by the customer or required by state and local requirements. The designer will research the state, regional and local laws, regulations, or statutes for applicability.

This specification is used in conjunction with Section 01 35 26 GOVERNMENT SAFETY REQUIREMENTS.

NOTE: Normal practice is to have the Contractor hire 1 independent Industrial Hygienist (Contractor's Designated IH) to perform all required functions. However, some applicable laws forbid this approach and will dictate when the Contractor's Designated IH, the Contracting Officer's Designated IH or both will be required to perform the function involved. However, the Contractor will always hire an IH.

Check federal, state, and local requirements for qualifications and experience of the Contractor's Designated IH, Designated Competent Person, supervisor, and workers. Check customer requirements. Edit this paragraph accordingly.
****

In addition to detailed requirements of this specification, work performed under this contract shall comply with EM 385-1-1, applicable federal, state, and local laws, ordinances, criteria, rules and regulations regarding handling, storing, transporting, and disposing of asbestos waste materials. Matters of interpretation of standards shall be submitted to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements shall apply. The following state and local laws, rules and

regulations regarding demolition, removal, encapsulation, construction alteration, repair, maintenance, renovation, spill/emergency cleanup, housekeeping, handling, storing, transporting and disposing of asbestos material apply: [_____].

1.6.1 Written Qualifications and Organization Report

Submit a written qualifications and organization report providing evidence of qualifications of the Contractor, Contractor's Project Supervisor, Designated Competent Person, supervisors and workers; Designated IH; independent testing laboratory; all subContractors to be used including disposal transportation and disposal facility firms, subcontractor supervisors, subcontractor workers; and any others assigned to perform asbestos abatement and support activities. Include in the report an organization chart showing the Contractor's staff organization chain of command and reporting relationship with all subContractors. The report shall be signed by the Contractor, the Contractor's onsite project manager, Designated Competent Person, Designated IH, designated testing laboratory and the principals of all subContractors to be used. Include the following statement in the report: "By signing this report I certify that the personnel I am responsible for during the course of this project fully understand the contents of 29 CFR 1926.1101, 40 CFR 61, Subpart M, and the federal, state and local requirements for those asbestos abatement activities that they will be involved in."

1.6.2 Specific Requirements

Designate in writing, personnel meeting the following qualifications:

a. Asbestos Abatement Contractor: Certified/licensed [by applicable state agencies] to perform asbestos-related activities.

b. Designated Competent Person: Qualified in accordance with 29 CFR 1926.32 and 29 CFR 1926.1101, has EPA MAP "Contractor/Supervisor" training accreditation, has EPA/State certification/license as a "Contractor/Supervisor" and is experienced in the administration and supervision of asbestos abatement projects, including exposure assessment and monitoring, work practices, abatement methods, protective measures for personnel, setting up and inspecting asbestos abatement work areas, evaluating the integrity of containment barriers, placement and operation of local exhaust systems, ACM generated waste containment and disposal procedures, decontamination units installation and maintenance requirements, site safety and health requirements, notification of other employees onsite, etc. The Designated Competent Person shall be responsible for compliance with applicable federal, state and local requirements, the Contractor's Accident Prevention Plan (APP) and Asbestos Hazard Abatement Plan (AHAP). Submit the "Contractor/Supervisor" course completion certificate and the most recent certificate for required refresher training, [EPA/State certification/license] with the employee "Certificate of Worker Acknowledgment". Submit evidence that this person has a minimum of [2 years] [_____] of on-the-job asbestos abatement experience relevant to OSHA competent person requirements. The Designated Competent Person shall be onsite at all times during the conduct of this project.

c. Project and Other Supervisors: Have EPA MAP "Contractor/Supervisor" training accreditation. Submit the "Contractor/Supervisor" course completion certificate and the most recent certificate for required

refresher training, EPA/State certification/license with the employee "Certificate of Worker Acknowledgment". Also submit evidence that the Project Supervisor has a minimum of [2 years] [_____] of on-the-job asbestos abatement experience relevant to project supervisor responsibilities and the other supervisors have a minimum of [1 year] [_____] on-the-job asbestos abatement experience commensurate with the responsibilities they will have on this project.

d. Designated Industrial Hygienist: Resume for the Industrial Hygienist (IH) selected to prepare the Contractor's AHAP, prepare and perform training, direct air monitoring and assist the Contractor's Competent Person in implementing and ensuring that safety and health requirements are complied with during the performance of all required work. The Designated IH shall be a person who is [board certified in the practice of industrial hygiene] [or] [board eligible (meets all education and experience requirements)] as determined and documented by the American Board of Industrial Hygiene (ABIH), has EPA MAP "Contractor/Supervisor" training accreditation, [has EPA/State certification/license], and has a minimum of [2 years] [_____] of comprehensive experience in planning and overseeing asbestos abatement activities. Submit the "Contractor/Supervisor" course completion certificate and the most recent certificate for required refresher training and EPA/State certification/license with the employee "Certificate of Worker Acknowledgment". The Designated IH shall be completely independent from the Contractor according to federal, state, or local regulations; that is, shall not be a Contractor's employee or be an employee or principal of a firm in a business relationship with the Contractor negating such independent status. A copy of the Designated IH's current valid ABIH [certification] [confirmation of eligibility in writing from the ABIH] shall be included. The Designated IH shall [be onsite at all times] [visit the site at least [_____] per [month] [week]] for the duration of asbestos activities and shall be available for emergencies. In addition, submit resumes of additional IH's and industrial hygiene technicians (IHT) who will be assisting the Designated IH in performing onsite tasks. IHs and IHTs supporting the Designated IH shall have a minimum of [2 years] [_____] of practical onsite asbestos abatement experience. Indicate the formal reporting relationship between the Designated IH and the support IHs and IHTs, the Designated Competent Person, and the Contractor.

e. Asbestos Abatement Workers: Meet the requirements contained in 29 CFR 1926.1101, 40 CFR 61, Subpart M, and other applicable federal, state and local requirements. Worker training documentation shall be provided as required on the "Certificate of Workers Acknowledgment". Training documentation is required for each employee who will perform OSHA Class I, Class II, Class III, or Class IV asbestos abatement operations. Such documentation shall be submitted on a Contractor generated form titled "Certificate of Workers Acknowledgment", to be completed for each employee in the same format and containing the same information as the example certificate at the end of this section. Training course completion certificates (initial and most recent update refresher) required by the information checked on the form shall be attached.

f. Physician: Resume of the physician who will or has performed the medical examinations and evaluations of the persons who will conduct the asbestos abatement work tasks. The physician shall be currently licensed by the state where the workers will be or have been examined, have expertise in pneumoconiosis and shall be responsible for the

determination of medical surveillance protocols and for review of examination/test results performed in compliance with 29 CFR 1926.1101. The physician shall be familiar with the site's hazards and the scope of this project.

g. Independent Testing Laboratory: identify the independent testing laboratory selected to perform the sample analyses and report the results. The testing laboratory shall be completely independent from the Contractor as recognized by federal, state or local regulations. Written verification of the following criteria, signed by the testing laboratory principal and the Contractor, shall be submitted:

(1) Phase contrast microscopy (PCM): The laboratory is fully equipped and proficient in conducting PCM of airborne samples using the methods specified by 29 CFR 1926.1101, OSHA method ID-160, the most current version of NIOSH 94-113 Method 7400 as shown in Table 3 at the end of this Section. The laboratory shall be currently judged proficient (classified as acceptable) in counting airborne asbestos samples by PCM by successful participation in each of the last 4 rounds in the American Industrial Hygiene Association (AIHA) Proficiency Analytical Testing (PAT) Program or by participating in the AIHA PAT Program, and being judged proficient in counting samples.

(2) Polarized light microscopy (PLM): The laboratory is fully equipped and proficient in conducting PLM analyses of suspect ACM bulk samples in accordance with 40 CFR 763, Subpart E, Appendix E; the laboratory is currently accredited by NIST under the NVLAP for bulk asbestos analysis and will use analysts with demonstrated proficiency to conduct PLM analyses.

(3) Transmission electron microscopy (TEM): The laboratory is [fully equipped and proficient in conducting TEM analysis of airborne samples using the mandatory method specified by 40 CFR 763, Subpart E, Appendix E; the laboratory is currently accredited by NIST under the NVLAP for airborne sample analysis of asbestos by TEM; the laboratory will use analysts with demonstrated proficiency under NVLAP.] [proficient in conducting analysis for low asbestos concentration, enhanced analysis of floor tiles and bulk materials where multiple layers are present, using an improved EPA test method titled, "Method for the Determination of Asbestos in Bulk Building Materials".]

(4) PCM/TEM: The laboratory is fully equipped and each analyst is proficient in conducting PCM and TEM analysis of airborne samples using NIOSH 94-113 Method 7400 PCM and NIOSH 94-113 Method 7402 (TEM confirmation of asbestos content of PCM results) from the same filter.

h. Disposal Facility, Transporter: Written evidence that the landfill to be used is approved for asbestos disposal by the [USEPA] [and] [state] [and] [local] regulatory agencies. Copies of signed agreements between the Contractor (including subContractors and transporters) and the asbestos waste disposal facility to accept and dispose of all asbestos containing waste shall be provided. The Contractor and transporters shall meet the DOT requirements of 49 CFR 171, 49 CFR 172, and 49 CFR 173 as well as registration requirements of 49 CFR 107 and other applicable state or local requirements. The disposal facility shall meet the requirements of 40 CFR 61, Sections .154 or .155, as

required in 40 CFR 61 150(b), and other applicable state or local requirements.

1.6.3 Federal, State or Local Citations on Previous Projects

The Contractor and all subContractors shall submit a statement, signed by an officer of the company, containing a record of any citations issued by Federal, State or local regulatory agencies relating to asbestos activities (including projects, dates, and resolutions); a list of penalties incurred through non-compliance with asbestos project specifications, including liquidated damages, overruns in scheduled time limitations and resolutions; and situations in which an asbestos-related contract has been terminated (including projects, dates, and reasons for terminations). If there are none, a negative declaration signed by an officer of the company shall be provided.

1.6.4 Preconstruction Conference

****
NOTE: Specify additional or modified requirements to be addressed in the preconstruction safety conference within the bracket if different from that described. Confer with the District's Construction Office and Safety and Occupational Health Office representatives to make this determination. Refer to EP 415-1-260, Chapter 9, Resident Engineers Management Guide. If this conference is addressed in another specification section, reference the appropriate section.
****

The Contractor and the Contractor's Designated Competent Person, Project Supervisor, and Designated IH shall meet with the Contracting Officer (CO) prior to beginning work at a safety preconstruction conference to discuss the details of the Contractor's submitted APP to include the AHAP and AHAs appendices. Deficiencies in the APP will be discussed. Onsite work shall not begin until the APP has been accepted.

1.7 SAFETY

Prepare a written comprehensive site-specific Accident Prevention Plan (APP) at least [30] [_____] days prior to the preconstruction conference. The APP shall be in accordance with the format and requirements in Appendix A of EM 385-1-1. The APP shall incorporate an Asbestos Hazard Abatement Plan (AHAP), and Activity Hazard Analyses (AHAs) as separate appendices into one site-specific document. The APP shall take into consideration all the individual asbestos abatement work tasks identified in Table 1. See Section 01 35 26 GOVERNMENT SAFETY REQUIREMENTS for additional requirements.

1.7.1 Asbestos Hazard Abatement Plan Appendix

The AHAP shall include, but not be limited to, the following:

a. The personal protective equipment to be used;

b. The location and description of regulated areas including clean and dirty areas,access tunnels, and decontamination unit (clean room, shower room, equipment room, storage areas such as load-out unit);

c. Initial exposure assessment in accordance with 29 CFR 1926.1101;

d. Level of supervision;

e. Method of notification of other employers at the worksite;

f. Abatement method to include containment and control procedures;

g. Interface of trades;

h. Sequencing of asbestos related work;

i. Storage and disposal procedures and plan;

j. Type of wetting agent and asbestos encapsulant;

k. Location of local exhaust equipment;

l. Air monitoring methods (personal, environmental and clearance);

m. Bulk sampling and analytical methods (if required);

n. A detailed description of the method to be employed in order to control the spread of ACM wastes and airborne fiber;

o. Fire and medical emergency response procedures;

p. The security procedures to be used for all regulated areas.

1.7.2 Activity Hazard Analyses Appendix

AHAs for each major phase of work, shall be submitted and updated during the project. The AHAs format shall be in accordance with Figure 1-1 of EM 385-1-1. The analysis shall define the activities to be performed for a major phase of work, identify the sequence of work, the specific hazards anticipated, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level. Work shall not proceed on that phase until the AHA has been accepted and a preparatory meeting has been conducted by the Contractor to discuss its contents with everyone engaged in the activities, including the onsite Government representatives. The AHAs shall be continuously reviewed and, when appropriate, modified to address changing site conditions or operations.

1.7.3 Local Exhaust System

****
NOTE: Determine the requirements for local exhaust ventilation.
****

Local exhaust units shall conform to AIHA Z9.2 and 29 CFR 1926.1101. Filters on local exhaust system equipment shall conform to AIHA Z9.2 and UL 586. Filter shall be UL labeled. Submit pressure differential recordings and Manufacturer's certifications showing compliance with AIHA Z9.2 for:

a. Vacuums.
b. Water filtration equipment.
c. Ventilation equipment.

d. Other equipment required to contain airborne asbestos fibers.

1.8 SECURITY

****
NOTE: Specify onsite security requirements to be provided. Confer with the customer and the District's Construction organization for requirements.
****

[Twenty-four hour security guard] [Fenced and locked security area] [_____] shall be provided for each regulated area. A log book shall be kept documenting entry into and out of the regulated area. Entry into regulated areas shall only be by personnel authorized by the Contractor and the CO. Personnel authorized to enter regulated areas shall be trained, medically evaluated, and wear the required personal protective equipment.

1.8.1 Licenses, Permits and Notifications

****
NOTE: Determine whether a license or permit is required, who is responsible for submitting required notifications, and which agency has jurisdiction whether the city, county, state, and/or USEPA. Choose the appropriate bracketed items.
****

Obtain necessary licenses, permits and notifications in conjunction with the project's asbestos abatement, transportation and disposal actions and timely notification furnished of such actions as required by federal, state, regional, and local authorities. The [Contractor shall] [Government will] notify the [Regional Office of the USEPA] [state's environmental protection agency responsible for asbestos air emissions] [local air pollution control district/agency] [state OSHA program] [and the CO] in writing, at least [10] [_____] days prior to the commencement of work, in accordance with 40 CFR 61, Subpart M, and state and local requirements to include the mandatory "Notification of Demolition and Renovation Record" form and other required notification documents. Notification shall be by Certified Mail, Return Receipt Requested. Furnish copies of the receipts to the CO, in writing, prior to the commencement of work. Local fire department shall be notified 3 days before fireproofing material is removed from a building and the notice shall specify whether or not the material contains asbestos. The Contractor is responsible for the associated fees/costs for licenses, permits, and notifications.

1.8.2 Regulated Areas

All Class I, II, and III asbestos work shall be conducted within regulated areas. The regulated area shall be demarcated to minimize the number of persons within the area and to protect persons outside the area from exposure to airborne asbestos. Control access to regulated areas, ensure that only authorized personnel enter, and verify that Contractor required medical surveillance, training and respiratory protection program requirements are met prior to allowing entrance.

1.8.3 Warning Signs and Tape

****

NOTE: "Respirators and Protective Clothing Are Required In this Area" will be added to the warning sign when protective equipment is required.

****

Warning signs and tape printed [bilingually] [in English] [and] [_____] shall be provided at the regulated boundaries and entrances to regulated areas. Signs shall be located to allow personnel to read the signs and take the necessary protective steps required before entering the area. Warning signs, as shown and described in DETAIL SHEET 11, and displaying the following legend in the lower panel:

DANGER
ASBESTOS
CANCER AND LUNG DISEASE HAZARD
AUTHORIZED PERSONNEL ONLY
[RESPIRATORS AND PROTECTIVE CLOTHING ARE REQUIRED IN THIS AREA]

See DETAIL SHEET 11 and DETAIL SHEET 15.
Decontamination unit signage shall be as shown and described on DETAILED SHEET 15.

1.8.4 Warning Labels

Warning labels shall be affixed to all asbestos disposal containers, asbestos materials, scrap, waste debris, and other products contaminated with asbestos. Containers with preprinted warning labels conforming to requirements are acceptable. See DETAIL SHEET 14,

1.9 MEDICAL SURVEILLANCE REQUIREMENTS

****

NOTE: Edit this paragraph in accordance with the most stringent, applicable law.

****

Medical surveillance requirements shall conform to 29 CFR 1926.1101. Asbestos workers shall be enrolled in a medical surveillance program that meets 29 CFR 1926.1101 (m) requirements and other pertinent state or local requirements. This requirement shall have been satisfied within the last 12 months. Submit required medical certification and the Physician's written opinion.

1.9.1 Respiratory Protection Program

The Contractor's Designated IH shall establish in writing, and implement a respiratory protection program in accordance with 29 CFR 1926.1101 and 29 CFR 1910.134. The Contractor's Designated IH shall establish minimum respiratory protection requirements based on measured or anticipated levels of airborne asbestos fiber concentrations.

1.9.2 Respiratory Fit Testing

The Contractor's Designated IH shall conduct a qualitative or quantitative fit test conforming to Appendix A of 29 CFR 1910.134 for each worker required to wear a respirator, and any authorized visitors who enter a regulated area where respirators are required to be worn. A respirator fit test shall be performed prior to initially wearing a respirator and every 12 months thereafter. If physical changes develop that will affect the

fit, a new fit test shall be performed. Functional fit checks shall be performed each time a respirator is put on and in accordance with the manufacturer's recommendation.

1.9.3 Respirator Selection and Use Requirements

Provide respirators, and ensure that they are used as required by 29 CFR 1926.1101 and in accordance with CGA G-7 and the manufacturer's recommendations. Respirators shall be approved by the National Institute for Occupational Safety and Health NIOSH, under the provisions of 42 CFR 84, for use in environments containing airborne asbestos fibers. For air-purifying respirators, the particulate filter shall be high-efficiency particulate air (HEPA)/(N-,R-,P-100). The initial respirator selection and the decisions regarding the upgrading or downgrading of respirator type shall be made by the Contractor's Designated IH based on the measured or anticipated airborne asbestos fiber concentrations to be encountered.

1.9.4 Personal Protective Equipment

****
NOTE: Modify the number of sets of personal protective equipment as required, depending on the size of the asbestos abatement project.
****

[Three] [_____] complete sets of personal protective equipment shall be made available to the CO and authorized visitors for entry to the regulated area. The CO and authorized visitors shall be provided with training equivalent to that provided to Contractor employees in the selection, fitting, and use of personal protective equipment and the site safety and health requirements. Provide workers with personal protective clothing and equipment and ensure that it is worn properly. The Designated IH and Designated Competent Person shall select and approve all the required personal protective clothing and equipment.

1.9.5 Whole Body Protection

****
NOTE: Check state, local and customer requirements and then select the appropriate information.
****

Personnel exposed to or having the potential to be exposed to airborne concentrations of asbestos that exceed the PELs, or for all OSHA Classes of work for which a required negative exposure assessment is not produced, shall be provided with whole body protection and such protection shall be worn properly. Disposable whole body protection shall be disposed of as asbestos contaminated waste upon exiting from the regulated area. Reusable whole body protection worn shall be either disposed of as asbestos contaminated waste upon exiting from the regulated area or be properly laundered in accordance with 29 CFR 1926.1101. The Contractor's Designated Competent Person, in consultation with the Designated IH, has the authority to take immediate action to upgrade or downgrade whole body protection when there is an immediate danger to the health and safety of the wearer.

1.9.5.1 Coveralls

[Disposable-impermeable] [Disposable-breathable] [Reusable] coveralls with a zipper front shall be provided. Sleeves shall be secured at the wrists,

and foot coverings secured at the ankles. See DETAIL SHEET 13.

1.9.5.2 Gloves

Gloves shall be provided to protect the hands where there is the potential for hand injuries (i.e., scrapes, punctures, cuts, etc.).

1.9.5.3 Foot Coverings

Cloth socks shall be provided and worn next to the skin. Footwear, as required by OSHA and EM 385-1-1, that is appropriate for safety and health hazards in the area shall be worn. Reusable footwear removed from the regulated area shall be thoroughly decontaminated or disposed of as ACM waste.

1.9.5.4 Head Covering

Hood type [disposable] [reusable] head covering shall be provided. In addition, protective head gear (hard hats) shall be provided as required. Hard hats shall only be removed from the regulated area after being thoroughly decontaminated.

1.9.5.5 Protective Eye Wear

Eye protection shall be provided, when operations present a potential eye injury hazard, and shall meet the requirements of ANSI/ISEA Z87.1.

1.10 HYGIENE

****

NOTE: Check state, local and customer requirements; consult with in-house engineering, safety and health staff; and select the appropriate information. Remove subparagraphs that do not apply.

A 3-stage decontamination area that includes an equipment, shower and clean room is required for all Class I work involving over 7.5 m (25 feet) or 0.9 square meters (10 square feet) of TSI or surfacing ACM, unless showers are not feasible. A single stage decontamination area or equipment room is required for Class I work involving less than 7.5 m (25 feet) or 0.9 square meters (10 square feet) of TSI or surfacing ACM, and for Class II and Class III asbestos work operations where exposures exceed a PEL-TWA or where there is no negative exposure assessment produced before the operation.

****

Establish a decontamination area for the decontamination of employees, material and equipment. Ensure that employees enter and exit the regulated area through the decontamination area.

1.10.1 3-Stage Decontamination Area

[A temporary negative pressure decontamination unit that is adjacent and attached in a leak-tight manner to the regulated area shall be provided as described in SET-UP DETAIL SHEET Numbers 22 and 23.] The decontamination unit shall have an equipment room and a clean room separated by a shower

that complies with 29 CFR 1910.141, unless the Contractor can demonstrate that such facilities are not feasible. Equipment and surfaces of containers filled with ACM shall be cleaned prior to removing them from the equipment room or area. Two separate lockers shall be provided for each asbestos worker, one in the equipment room and one in the clean room. Provide a minimum of [2] [_____] showers. Wastewater shall be collected and filtered to remove asbestos contamination. Filters and residue shall be disposed of as asbestos contaminated material, in accordance with DETAIL SHEETS 9 and 14. [Filtered water shall be discharged to the sanitary sewer system.] Wastewater filters shall be installed in series with the first stage pore size of 20 microns and the second stage pore size of 5 microns. The floor of the decontamination unit's clean room shall be kept dry and clean at all times. Proper housekeeping and hygiene requirements shall be maintained. Soap and towels shall be provided for showering, washing and drying. Any cloth towels provided shall be disposed of as ACM waste or shall be laundered in accordance with 29 CFR 1926.1101.

1.10.2 Load-Out Unit

A temporary load-out unit that is adjacent and connected to the regulated area and [access tunnel] shall be provided as described in DETAIL SHEET Number [20] [and] [25]. The load-out unit shall be attached in a leak-tight manner to each regulated area.

1.10.3 Single Stage Decontamination Area

A decontamination area (equipment room/area) shall be provided for Class I work involving less than 7.5 m 25 feet or 0.9 square meters 10 square feet of TSI or surfacing ACM, and for Class II and Class III asbestos work operations where exposures exceed the PELs or where there is no negative exposure assessment. The equipment room or area shall be adjacent to the regulated area for the decontamination of employees, material, and their equipment which could be contaminated with asbestos. The area shall be covered by an impermeable drop cloth on the floor or horizontal working surface. The area must be of sufficient size to accommodate cleaning of equipment and removing personal protective equipment without spreading contamination beyond the area.

1.10.4 Decontamination Area Exit Procedures

Ensure that the following procedures are followed:

a. Before leaving the regulated area, remove all gross contamination and debris from work clothing using a HEPA vacuum.

b. Employees shall remove their protective clothing in the equipment room and deposit the clothing in labeled impermeable bags or containers (see Detail Sheets 9A and 14) for disposal and/or laundering.

c. Employees shall not remove their respirators until showering.

d. Employees shall shower prior to entering the clean room. If a shower has not been located between the equipment room and the clean room or the work is performed outdoors, ensure that employees engaged in Class I asbestos jobs: a) Remove asbestos contamination from their work suits in the equipment room or decontamination area using a HEPA vacuum before proceeding to a shower that is not adjacent to the work area; or b) Remove their

contaminated work suits in the equipment room, without cleaning worksuits, and proceed to a shower that is not adjacent to the work area.

1.10.5 Smoking

Smoking, if allowed by the Contractor, shall only be permitted in designated areas approved by the CO.

1.11 TRAINING PROGRAM

****
NOTE: The USEPA asbestos training requirements have been delegated to USEPA agreement states. Some states have adopted more stringent training requirements. Edit this paragraph in accordance with the most stringent requirement. Remove subparagraphs that do not apply.

EPA Model Accreditation Plan (MAP) training at 40 CFR 763, should be specified for OSHA Class I operations; for OSHA Class II asbestos operations where there will be more than one Class II material to be abated; or where there is only one Class II material to be abated but still required by the state where the work will be conducted.

The designer will specify the OSHA training requirements for Class II operations (where there is only one Class II material to be abated and the state where the work is to be conducted does not require the EPA MAP training indicated above, or the abatement only involves roofing materials) , Class III, or Class IV operations.
****

Establish and submit a training program as specified by EPA MAP, training requirements at 40 CFR 763, the State of [_____] regulation no. [_____], OSHA requirements at 29 CFR 1926.1101 (k)(9). Contractor employees shall complete the required training for the type of work they are to perform and such training shall be documented and provided to the CO.

a. [Class I and II operations 32 hours Asbestos Worker Training]
b. [Class II generic removal 8 hour Asbestos Worker Training]
c. [Class III operations 16 hour O & M Training]
d. [Class IV operations 2 hour Awareness Training]

Prior to commencement of work the Contractor's Designated IH and Competent Person shall instruct each worker about:

a. The hazards and health effects of the specific types of ACM to be abated; and

b. The content and requirements of the Contractor's APP to include the AHAP and AHAs and site-specific safety and health precautions.

PART 2 PRODUCTS

2.1 ENCAPSULANTS

****
NOTE: Materials in various forms are used to chemically or physically entrap asbestos fibers in various configurations to prevent these fibers from becoming airborne. There are four types of encapsulants, as follows, which must comply with performance requirements as specified herein;
a. Removal encapsulant (can be used as a wetting agent).
b. Bridging encapsulant (used to provide a tough, durable surface coating to asbestos containing material).
c. Penetrating encapsulant (used to penetrate the asbestos containing material encapsulating all asbestos fibers and preventing fiber release due to routine mechanical damage).
d. Lock-down encapsulant (used to seal off or "lock-down" minute asbestos fibers left on surfaces from which asbestos containing material has been removed).
****

Encapsulants shall conform to USEPA requirements, shall contain no toxic or hazardous substances and no solvent. Submit certificates stating that encapsulants meet the applicable specified performance requirements.

2.2 ENCASEMENT PRODUCTS

****
NOTE: This technique is not used often. Before specifying, consult state requirements and ensure that the materials, use requirements and warranties are fully developed with the customer. See RESPONSE ACTION DETAIL SHEETS 66, 67, 69 and 90.
****

Encasement shall consist of primary cellular polymer coat, polymer finish coat, and any other finish coat as approved by the CO.

[2.3 RECYCLABLE MATERIALS

Recyclable materials shall conform to EPA requirements in accordance with Section 01 62 35 RECYCLED/RECOVERED MATERIALS.

]2.4 EXPENDABLE SUPPLIES

2.4.1 Glovebag

Glovebags shall be provided as described in 29 CFR 1926.1101 and SET-UP DETAIL SHEET 10. The glovebag assembly shall be 0.15 mm 6 mil thick plastic, prefabricated and seamless at the bottom with preprinted OSHA warning label.

2.4.2 Duct Tape

Industrial grade duct tape of appropriate widths suitable for bonding sheet plastic and disposal container.

2.4.3 Disposal Containers

****
NOTE: Consult customer, federal, state, and local requirements for the type of disposal container allowed.
****

Leak-tight (defined as solids, liquids, or dust that cannot escape or spill out) disposal containers shall be provided for ACM wastes as required by 29 CFR 1926.1101 and DETAIL SHEETS 9A, 9B, 9C and 14. Disposal containers can be in the form of:

a. Disposal Bags

b. Fiberboard Drums

c. Cardboard Boxes

2.4.4 Sheet Plastic

****
NOTE: Consult customer, federal, state and local requirements. If necessary, specify the type of sheet to be used and select the color and surface treatment.
****

Sheet plastic shall be polyethylene of 0.15 mm 6 mil minimum thickness and shall be provided in the largest sheet size necessary to minimize seams ,[as indicated on the project drawings]. Film shall be [clear] [frosted] [or] [black] and conform to ASTM D 4397, except as specified below:

2.4.4.1 Flame Resistant

Where a potential for fire exists, flame-resistant sheets shall be provided. Film shall be [frosted] [or] [black] and shall conform to the requirements of NFPA 701.

2.4.4.2 Reinforced

Reinforced sheets shall be provided where high skin strength is required, such as where it constitutes the only barrier between the regulated area and the outdoor environment. The sheet stock shall consist of translucent, nylon-reinforced or woven-polyethylene thread laminated between 2 layers of polyethylene film. Film shall meet flame resistant standards of NFPA 701.

2.4.5 Mastic Removing Solvent

Mastic removing solvent shall be nonflammable and shall not contain methylene chloride, glycol ether, or halogenated hydrocarbons. Solvents used onsite shall have a flash point greater than 60 degrees C 140 degrees F.

2.4.6 Leak-tight Wrapping

Two layers of 0.15 mm 6 mil minimum thick polyethylene sheet stock shall be used for the containment of removed asbestos-containing components or materials such as reactor vessels, large tanks, boilers, insulated pipe segments and other materials too large to be placed in disposal bags as described in DETAIL SHEET 9B. Upon placement of the ACM component or material, each layer shall be individually leak-tight sealed with duct tape.

2.4.7 Viewing Inspection Window

Where feasible, a minimum of 1 clear, 3 mm 1/8 inch thick, acrylic sheet, 450 by 610 mm 18 by 24 inches, shall be installed as a viewing inspection window at eye level on a wall in each containment enclosure. The windows shall be sealed leak-tight with industrial grade duct tape.

2.4.8 Wetting Agents

****
NOTE: Review the abatement methods to be employed and edit the paragraph accordingly.
****

Removal encapsulant (a penetrating encapsulant) shall be provided when conducting removal abatement activities that require a longer removal time or are subject to rapid evaporation of amended water. The removal encapsulant shall be capable of wetting the ACM and retarding fiber release during disturbance of the ACM greater than or equal to that provided by amended water. Performance requirements for penetrating encapsulants are specified in paragraph ENCAPSULANTS above.

2.4.9 Strippable Coating

****
NOTE: Review abatement methods to be employed and delete if not required.
****

Strippable coating in aerosol cans shall be used to adhere to surfaces and to be removed cleanly by stripping, at the completion of work.

2.5 EQUIPMENT

2.5.1 Scales

****
NOTE: Remove this subparagraph when not required or edit accordingly.
****

Scales used for measurement shall be public scales. Weighing shall be at a point nearest the work at which a public scale is available. Scales shall be standard truck scales of the beam type; scales shall be equipped with the type registering beam and an "over and under" indicator; and shall be capable of accommodating the entire vehicle. Scales shall be tested, approved and sealed by an inspector of the State of [_____]. Scales shall be calibrated and resealed as often as necessary and at least once every three months to ensure continuous accuracy. Vehicles used for hauling ACM shall be weighed empty daily at such time as directed and each vehicle

shall bear a plainly legible identification mark.

2.5.2 Tools

****
NOTE: Where there is a requirement to collect and transport large volumes of ACM waste using a self-contained trailer or truck mounted asbestos power vacuum system, specify vacuum equipment similar to that described in DETAIL SHEET 26.
****

Vacuums shall be equipped with HEPA filters, of sufficient capacity and necessary capture velocity at the nozzle or nozzle attachment to efficiently collect, transport and retain the ACM waste material. Power tools shall not be used to remove ACM unless the tool is equipped with effective, integral HEPA filtered exhaust ventilation capture and collection system. Reusable tools shall be thoroughly decontaminated prior to being removed from regulated areas.

2.5.3 Rental Equipment

If rental equipment is to be used, written notification shall be provided to the rental agency, concerning the intended use of the equipment, the possibility of asbestos contamination of the equipment and the steps that will be taken to decontaminate such equipment.

2.5.4 Air Monitoring Equipment

****
NOTE: Delete the EPA Transmission Electron Microscopy (TEM) method if it will not be employed.
****

The Contractor's Designated IH shall approve air monitoring equipment. The equipment shall include, but shall not be limited to:

a. High-volume sampling pumps that can be calibrated and operated at a constant airflow up to 16 liters per minute.

b. Low-volume, battery powered, body-attachable, portable personal pumps that can be calibrated to a constant airflow up to approximately 3.5 liters per minute, and a self-contained rechargeable power pack capable of sustaining the calibrated flow rate for a minimum of 10 hours. The pumps shall also be equipped with an automatic flow control unit which shall maintain a constant flow, even as filter resistance increases due to accumulation of fiber and debris on the filter surface.

c. Single use standard 25 mm diameter cassette, open face, 0.8 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive extension cowl, and shrink bands for personal air sampling.

[d. Single use standard 25 mm diameter cassette, open face, 0.45 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive cowl, and shrink bands when conducting environmental area sampling using NIOSH 94-113 Methods 7400 and 7402, (and the transmission electric

microscopy method specified at 40 CFR 763 if required).]

e. A flow calibrator capable of calibration to within plus or minus 2 percent of reading over a temperature range of minus 20 to plus 60 degrees C minus 4 to plus 140 degrees F and traceable to a NIST primary standard.

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

****
NOTE: EPA NESHAP at 40 CFR 61, Subpart M and OSHA 29 CFR 1926.1101(g)(1)(ii) require adequately wet removal procedures. There are two exceptions to this policy allowing dry removal; they are specified in the EPA 340/1-90/019 NESHAP guidance handbook. In most cases, use wet removal procedures because it is the preferred method and the least hazardous. Dry removal is an option that should be used only where wet removal may damage adjacent areas or equipment, or where safety hazards are identified. If dry removal alone is allowed, carefully edit the specification to remove references to amended water and wetting down procedures and to include a requirement for a written variance submitted by the Contractor, along with the written approval of any regulatory authority having jurisdiction, to the CO for review.

Requirements for abatement of asbestos outdoors varies considerably with the work and the location involved. Specify minimum requirements for abatement of asbestos outdoors where construction of a containment is not practical. The designer will provide the best suited, specific requirements necessary for the particular project to prohibit or reduce asbestos exposure to other Contractor employees, customer resources and the general public.
****

Asbestos abatement work tasks shall be performed [as shown on the detailed plans and drawings,] as summarized in Table 1. Use the engineering controls and work practices required in 29 CFR 1926.1101(g) in all operations regardless of the levels of exposure. Personnel shall wear and utilize protective clothing and equipment. Do not permit eating, smoking, drinking, chewing or applying cosmetics in the regulated area. Personnel of other trades, shall not be exposed at any time to airborne concentrations of asbestos unless all the administrative and personal protective provisions of the Contractor's APP are complied with. Power to the regulated area shall be locked-out and tagged in accordance with 29 CFR 1910.147, and temporary electrical service with ground fault circuit interrupters shall be provided as needed. Temporary electrical service shall be disconnected when necessary for wet removal. Stop abatement work in the regulated area immediately when the airborne total fiber concentration: (1) equals or exceeds 0.01 f/cc, or the pre-abatement concentration, whichever is greater, outside the regulated area; or (2) equals or exceeds 1.0 f/cc inside the regulated area. Correct the condition to the satisfaction of the CO, including visual inspection and

air sampling. Work shall resume only upon notification by the CO. Corrective actions shall be documented.

3.2 PROTECTION OF ADJACENT WORK OR AREAS TO REMAIN

Perform asbestos abatement without damage to or contamination of adjacent work or area. Where such work or area is damaged or contaminated, it shall be restored to its original condition or decontaminated at no expense to the Government. When spills occur, work shall stop in all effected areas immediately and the spill shall be cleaned. When satisfactory visual inspection and air sampling analysis results are obtained and have been evaluated by the Contractor's Designated IH and the CO, work shall proceed.

3.3 OBJECTS

****
NOTE: When the Government will remove objects, furniture and equipment, there are no Contractor requirements; therefore, select the first bracketed sentence. If the Contractor is to remove or protect objects and furnishings, complete DETAIL SHEET 27, and include appropriate bracketed sentences and paragraphs. Remove subparagraphs that do not apply.
****

3.3.1 Removal of Mobile Objects

[The Government will remove Furniture, [_____] and equipment from the area of work before work begins.] [DETAIL SHEET 27 contains a summary of Contractor's required handling, cleaning and storage and reinstallation of furniture and equipment located in each abatement area. Furnishings identified in DETAIL SHEET 27 [are] [are not] considered contaminated with asbestos fibers. Furnishings shall be precleaned using HEPA filtered vacuum followed by [wet wiping] [and] [or] [steam cleaning]. These objects shall be removed to an area or site designated on DETAIL SHEET 27 and as identified by the CO, and stored; or other appropriate action taken as identified on DETAIL SHEET 27. Carpets, draperies, and other items which may not be suitable for onsite wet cleaning methods shall be [properly cleaned in accordance with 29 CFR 1926.1101] [disposed of as asbestos contaminated material].]

3.3.2 Stationary Objects

Stationary objects, furniture, [_____], and equipment as shown on DETAIL SHEET 27, shall remain in place [and shall be precleaned using HEPA vacuum followed by adequate wet wiping.] Stationary objects and furnishings shall be covered with 2 layers of polyethylene and edges sealed with duct tape.

3.4 BUILDING VENTILATION SYSTEM AND CRITICAL BARRIERS

****
NOTE: Before specifying, consult with the customer for type of HVAC filters. HVAC filters will be replaced if there is a breach of the critical barriers to the HVAC system; in that case, HVAC filters should be removed, disposed of as asbestos waste, and replaced with like filters at the Contractor's expense.
****

Building ventilation system supply and return air ducts in a regulated area shall be [shut down and isolated by lockable switch or other positive means in accordance with 29 CFR 1910.147.] [isolated by airtight seals to prevent the spread of contamination throughout the system.] The airtight seals shall consist of [air-tight rigid covers for building ventilation supply and exhaust grills where the ventilation system is required to remain in service during abatement] [2 layers of polyethylene]. Edges to wall, ceiling and floor surfaces shall be sealed with industrial grade duct tape.

3.5 PRECLEANING

****
NOTE: Before specifying, identify surfaces to be precleaned.
****

[Surfaces shall be [cleaned by HEPA vacuum] [and] [adequately wet wiped] prior to establishment of containment.] [The following surfaces [_____] shall be [_____].]

3.6 METHODS OF COMPLIANCE

****
NOTE: Remove subparagraphs that do not apply.
****

3.6.1 Mandated Practices

****
NOTE: There is an exception to the mandated practices for roofing materials which are conducted in accordance with 29 CFR 1926.1101(g)(8)(ii). See RESPONSE ACTION DETAIL SHEETS 74 or 75 for roofing practices.
****

The specific abatement techniques and items identified shall be detailed in the Contractor's AHAP. Use the following engineering controls and work practices in all operations, regardless of the levels of exposure:

a. Vacuum cleaners equipped with HEPA filters.

b. Wet methods or wetting agents except where it can be demonstrated that the use of wet methods is unfeasible due to the creation of electrical hazards, equipment malfunction, and in roofing.

c. Prompt clean-up and disposal.

d. Inspection and repair of polyethylene.

e. Cleaning of equipment and surfaces of containers prior to removing them from the equipment room or area.

3.6.2 Control Methods

Use the following control methods:

a. Local exhaust ventilation equipped with HEPA filter;

b. Enclosure or isolation of processes producing asbestos dust;

c. Where the feasible engineering and work practice controls are not sufficient to reduce employee exposure to or below the PELs, use them to reduce employee exposure to the lowest levels attainable and shall supplement them by the use of respiratory protection.

3.6.3 Unacceptable Practices

The following work practices shall not be used:

a. High-speed abrasive disc saws that are not equipped with point of cut ventilator or enclosures with HEPA filtered exhaust air.

b. Compressed air used to remove asbestos containing materials, unless the compressed air is used in conjunction with an enclosed ventilation system designed to capture the dust cloud created by the compressed air.

c. Dry sweeping, shoveling, or other dry clean up.

d. Employee rotation as a means of reducing employee exposure to asbestos.

3.6.4 Class I Work Procedures

****
Note: OSHA believes that most outdoor Class I work may be safely done without enclosures (ref. OSHA Instruction CPL 2-2.63, change 1, dated 9 January 1996); that is, OSHA does not require enclosures. An exposure assessment must be made prior to outdoor work to determine other required controls. Remove this paragraph when not required in the project.
****

In addition to requirements of paragraphs Mandated Practices and Control Methods, the following engineering controls and work practices shall be used:

a. A Competent Person shall supervise the installation and operation of the control methods.

b. For jobs involving the removal of more than 7.5 m 25 feet or 0.9 square m 10 square feet of TSI or surfacing material, place critical barriers over all openings to the regulated area.

c. HVAC systems shall be isolated in the regulated area by sealing with a double layer of plastic or air-tight rigid covers.

d. Impermeable dropcloths (0.15 mm 6 mil or greater thickness) shall be placed on surfaces beneath all removal activity.

e. Where a negative exposure assessment has not been provided or where exposure monitoring shows the PEL was exceeded, the regulated area shall be ventilated with a HEPA unit and employees must use PPE.

3.6.5 Specific Control Methods for Class I Work

****
NOTE: Remove these paragraph and/or subparagraphs when not required in the project.
****

3.6.5.1 Negative Pressure Enclosure (NPE) System

****
NOTE: Before specifying a negative pressure enclosure system, the designer should determine if an enclosure system is feasible. The enclosure should be the minimum area to encompass all the working surfaces yet allow unencumbered movement by the workers, provide unrestricted air flow past the workers, and ensure walking surfaces can be kept free of tripping hazards.
****

The NPE system shall be as shown in SETUP DETAIL SHEET [2] [3] [4] [8]. The system shall provide at least 4 air changes per hour inside the containment. The local exhaust unit equipment shall be operated 24 hours per day until the containment is removed. The NPE shall be smoke tested for leaks at the beginning of each shift and be sufficient to maintain a minimum pressure differential of minus 0.5 mm 0.02 inch of water column relative to adjacent, unsealed areas. Pressure differential shall be monitored continuously, 24 hours per day, with an automatic manometric recording instrument and Records shall be provided daily on the same day collected to the CO. The CO shall be notified immediately if the pressure differential falls below the prescribed minimum. The building ventilation system shall not be used as the local exhaust system for the regulated area. The NPE shall terminate outdoors unless an alternate arrangement is allowed by the CO. All filters used shall be new at the beginning of the project and shall be periodically changed as necessary and disposed of as ACM waste.

3.6.5.2 Glovebag Systems

Glovebag systems shall be as shown in SETUP DETAIL SHEET 10. Glovebags shall be used without modification, smoke-tested for leaks, and completely cover the circumference of pipe or other structures where the work is to be done. Glovebags shall be used only once and shall not be moved. Glovebags shall not be used on surfaces that have temperatures exceeding 66 degrees C 150 degrees F. Prior to disposal, glovebags shall be collapsed using a HEPA vacuum. Before beginning the operation, loose and friable material adjacent to the glovebag operation shall be wrapped and sealed in 2 layers of plastic or otherwise rendered intact. At least 2 persons shall perform glovebag removal. Asbestos regulated work areas shall be established as shown on [detailed drawings and plans] [Table 1] for glovebag abatement. Designated boundary limits for the asbestos work shall be established with rope or other continuous barriers and all other requirements for asbestos control areas shall be maintained, including area signage and boundary warning tape as specified in SET-UP DETAIL SHEET 11.

a. Attach HEPA vacuum systems to the bag to prevent collapse during removal of ACM.

b. The negative pressure glove boxes shall be fitted with gloved

apertures and a bagging outlet and constructed with rigid sides from metal or other material which can withstand the weight of the ACM and water used during removal. A negative pressure shall be created in the system using a HEPA filtration system. The box shall be smoke tested for leaks prior to each use.

3.6.5.3 Mini-Enclosures

[Single bulkhead containment] [Double bulkhead containment] [or] [Mini-containment (small walk-in enclosure)] as shown in SETUP DETAIL SHEET [5] [6] [7] to accommodate no more than 2 persons, may be used if the disturbance or removal can be completely contained by the enclosure. The mini-enclosure shall be inspected for leaks and smoke tested before each use. Air movement shall be directed away from the employee's breathing zone within the mini-enclosure.

3.6.5.4 Wrap and Cut Operation

****
Note: When pipes are insulated with ACM, removal of the entire pipe may be more protective, easier, and more cost-effective than stripping the asbestos insulation from the pipe. The wrap and cut procedure consists of 2 distinct operations. The wrap portion requires the removal of small amounts of asbestos from either side of the pipe to be cut; this will be a Class I or III operation depending on the amount of asbestos removed. Once the asbestos is removed and wrapped, the pipe is then cut. OSHA considers the cutting portion of the job as unclassified, as it does not involve asbestos removal. If the wrap and cut operation is conducted in a negative pressure enclosure system, the glovebag step is not required, although recommended.
****

Wrap and cut operations shall be as shown in SETUP DETAIL SHEET [9B] [10]. Prior to cutting pipe, the asbestos-containing insulation shall be wrapped with polyethylene and securely sealed with duct tape to prevent asbestos becoming airborne as a result of the cutting process. The following steps shall be taken: install glovebag, strip back sections to be cut 150 mm 6 inches from point of cut, and cut pipe into manageable sections.

3.6.6 Class II Work

****
NOTE: Class II work may also be performed using a method allowed for Class I work, except that glovebags and glove boxes are allowed if they fully enclose the Class II material to be removed. Remove this paragraph when not required in the project.
****

In addition to the requirements of paragraphs Mandated Practices and Control Methods, the following engineering controls and work practices shall be used:

a. A Competent Person shall supervise the work.

b. For indoor work, critical barriers shall be placed over all openings to the regulated area.

c. Impermeable dropcloths shall be placed on surfaces beneath all removal activity.

3.6.7 Specific Control Methods for Class II Work

****
NOTE: If the removal of the adhesive is necessary, wet methods should be used when removing residual adhesive. The adhesive must be either wet-scraped manually or removed using low speed floor machine (300 RPM or less) and wetted sand or a removal solution. The adhesive residues must be placed in an impermeable trash bag while still wet. Remaining water or dirt in the area must then be HEPA vacuumed.

Removal of "intact" cements, coatings, mastics, and flashings is not Class II work. ACM is not rendered non-intact simply by being separated into smaller pieces.

Remove these paragraph and/or subparagraphs when not required in the project.
****

3.6.7.1 Vinyl and Asphalt Flooring Materials

When removing vinyl and asphalt flooring materials [which contain ACM] [from a building in which ACM has not been verified], use the following practices as shown in RESPONSE ACTION DETAIL SHEET [56] [57] [58] [59] [60] [61] [62] [63] [64]. Resilient sheeting shall be removed by adequately wet methods. Tiles shall be removed intact (if possible); wetting is not required when tiles are heated and removed intact. Flooring or its backing shall not be sanded. Scraping of residual adhesive and/or backing shall be performed using wet methods. Mechanical chipping is prohibited unless performed in a negative pressure enclosure. Dry sweeping is prohibited. Use vacuums equipped with HEPA filter, disposable dust bag, and metal floor tool (no brush) to clean floors.

3.6.7.2 Roofing Material

****
NOTE: Removal or repair of sections of intact roofing less than 2.3 square meters (25 square feet) in area does not require use of wet methods or HEPA vacuuming as long as manual methods, which do not render the material non-intact, are used to remove the material without creating visible dust. In determining whether a job involves less than 2.3 square meters (25 square feet), the designer should specify all removal and repair work to be performed on the same roof on the same day.
****

When removing roofing materials which contain ACM as described in 29 CFR 1926.1101(g)(8)(ii), use the following practices as shown in RESPONSE ACTION DETAIL SHEET [74] [75]. Roofing material shall be removed

in an intact state. Wet methods shall be used to remove roofing materials that are not intact, or that will be rendered not intact during removal, unless such wet methods are not feasible or will create safety hazards. When removing built-up roofs, with asbestos-containing roofing felts and an aggregate surface, using a power roof cutter, all dust resulting from the cutting operations shall be collected by a HEPA dust collector, or shall be HEPA vacuumed by vacuuming along the cut line. Asbestos-containing roofing material shall not be dropped or thrown to the ground, but shall be lowered to the ground via covered, dust-tight chute, crane, hoist or other method approved by the CO. Any ACM that is not intact shall be lowered to the ground as soon as practicable, but not later than the end of the work shift. While the material remains on the roof it shall be kept wet or placed in an impermeable waste bag or wrapped in plastic sheeting. Intact ACM shall be lowered to the ground as soon as practicable, but not later than the end of the work shift. Unwrapped material shall be transferred to a closed receptaclet. Critical barriers shall be placed over roof level heating and ventilation air intakes.

3.6.7.3 Cementitious Siding and Shingles or Transite Panels

****
NOTE: Alternate work practices which do not involve hand removal may be specified according to 29 CFR 1926.1101(g)(8)(vi), "Alternative Work Practices and Controls"; EPA 340/1-92/013 "A Guide to Normal Demolition Practices Under the Asbestos NESHAP"; EPA document Asbestos/Demolition Decision Tree (1994); state and local requirements; and Department of Army Memorandum ENVR-EP, subject: "Policy guidance on interpretation of revised EPA asbestos rule affecting demolition and renovation of buildings" dated 22 Jan 1992. For application on multiple building demolition or siding removal, pilot tests to determine feasibility, practicality, and compliance are recommended.
****

When removing cementitious asbestos-containing siding, shingles or transite panels use the following work practices shown in RESPONSE ACTION DETAIL SHEET [81] [82] [83]. Intentionally cutting, abrading or breaking is prohibited. Each panel or shingle shall be sprayed with amended water prior to removal. Nails shall be cut with flat, sharp instruments. Unwrapped or unbagged panels or shingles shall be immediately lowered to the ground via covered dust-tight chute, crane or hoist, or placed in an impervious waste bag or wrapped in plastic sheeting and lowered to the ground no later than the end of the work shift.

3.6.7.4 Gaskets

Gaskets shall be thoroughly wetted with amended water prior to removal and immediately placed in a disposal container. If a gasket is visibly deteriorated and unlikely to be removed intact, removal shall be undertaken within a glovebag. Any scraping to remove residue shall be performed wet.

3.6.8 Specific Control Methods for Class III Work

****
NOTE: Repair and maintenance is considered Class III work if it involves less than 1 glovebag of

material, regardless of the time it takes to do the job. If the job involves more than 1 glovebag of TSI or surfacing material then it is a class I job. If the job involves more than 1 bag of other ACM then it is a Class II job.

Taking bulk samples during an asbestos survey is a Class III operation, and, as in all class III operations, a respirator is required when there is no negative exposure assessment.

****

Class III asbestos work shall be conducted using engineering and work practice controls which minimize the exposure to employees performing the asbestos work. The work shall be performed using wet methods and, to the extent feasible, using local exhaust. Use impermeable drop cloths and shall isolate the operation, using mini-enclosures or glovebag systems, where the disturbance involves drilling, cutting, abrading, sanding, chipping, breaking, or sawing of TSI or surfacing material.

3.6.9 Specific Control Methods for Class IV Work

Class IV jobs shall be conducted using wet methods and HEPA vacuums. Employees cleaning up debris and waste in a regulated area where respirators are required shall wear the selected respirators.

[3.6.10 Methods for Asphaltic Wrap

Removal or disturbance of pipeline asphaltic wrap shall be performed using wet methods.]

3.6.11 Class I Asbestos Work Response Action Detail Sheets

****

NOTE: Remove items in this subparagraph that do not apply.

****

The following Class I Asbestos Work Response Action Detail Sheet is specified on Table 1 for each individual work task to be performed:

a. Troweled Wall Plaster on Masonry: See Sheet 32

b. Troweled Wall Plaster on Stud Wall: See Sheet 33

c. Troweled Ceiling Plaster on Structural Substrate: See Sheet 35

d. Troweled Ceiling Plaster on Hung Ceiling: See Sheet 36

e. Acoustical Wall Plaster on Masonry: See Sheet 42

f. Acoustical Ceiling Plaster (Non-Asbestos Substrate): See Sheet 44

g. Asbestos Decorative Paint on Plaster: See Sheet 46

h. Asbestos-contaminated Masonry for Masonry Chimney: See Sheet 50

i. Asbestos-contaminated Masonry Wall or Thermal Insulation: See Sheet 51

j. Fireproofing or Thermal Surface Insulation: See Sheet 68

k. Acoustical Ceiling Insulation: See Sheet 70

l. Exterior Asbestos Stucco: See Sheet 79

m. Duct Insulation: Air circulation is not permitted in ductwork while abatement work is in progress. See Sheet 101. The HVAC system shall be isolated or inoperative and locked out of service prior to removal of duct insulation. Air circulation is not permitted in ductwork during abatement work.

n. Pipe Insulation (Using a Glovebag): See Sheet 87

o. Horizontal Pipe Insulation (Using a Containment Area): See Sheet 88

p. Pipe Insulation (Using a Mini-Containment Area): See Sheet 89

q. Storage Tank and Boiler Breeching Insulation: See Sheet 93. Storage tanks and boilers shall be valved off an allowed a sufficient amount of time to cool down prior to abatement work. Insulation shall be sprayed with a mist of amended water or removal encapsulant. Amended water or removal encapsulant shall be allowed to saturate material to substrate. Cover jackets shall be slit at seams, and sections removed and hand-placed in a polyethylene disposable bag. Exposed surfaces shall be continuously sprayed with amended water to minimize airborne dust. Insulation on tanks and boiler breeching shall not be allowed to drop to the floor. Lagging on piping and insulation on fittings shall be removed. A penetrating encapsulant shall be sprayed on all exposed tank, boiler and boiler breeching surfaces.

r. Troweled Wall Plaster on Studs: See Sheet 30

s. Troweled Ceiling or Wall Plaster on Masonry: See Sheet 31

t. Acoustical Ceiling on Wall Plaster: See Sheet 41

u. Interior Stucco: See Sheet 78

v. Exterior Stucco: See Sheet 80

w. Pipe and Fitting Insulation (using Glovebag): See Sheet 86

x. Storage Tank and Boiler Breeching: See Sheet 92

y. Duct Insulation: See Sheet 100.

3.6.12 Class II Asbestos Work Response Action Detail Sheets

****
NOTE: Remove items in this subparagraph that do not apply.
****

The following Class II Asbestos Work Response Action Detail Sheet is specified on Table 1 for each individual work task to be performed:

a. Light Curtain: See Sheet 47

b. Interior Asbestos Cement, Fiberboard and Drywall Panels: See Sheet 48

c. Suspended Asbestos Cement Ceiling Tile: See Sheet 52

d. Asbestos Cement Architectural Products: See Sheet 53

e. Glued-on Acoustical Ceiling and Wall Tile: See Sheet 55

f. Suspended Acoustical Ceiling Tile: See Sheet 54

g. Vinyl or Vinyl Asbestos Tile Adhered to Concrete Floor System by Asbestos-Containing Adhesive: See Sheet 56

h. Vinyl or Vinyl Asbestos Tile Adhered to Wood Floor System by Asbestos Containing Adhesive: See Sheet 60

i. Vinyl Asbestos Tile Adhered to Concrete Floor System by Asbestos Containing Adhesive: See Sheet 57

j. Vinyl Asbestos Tile Adhered to Concrete Floor System by Asbestos Free Adhesive: See Sheet 58

k. Vinyl Asbestos Tile and Chemical Dissolution of Asbestos-Containing Adhesives on Concrete Floor System: See Sheet 59

l. Vinyl Asbestos Tile Adhered to Wood Floor System by Asbestos-Containing Adhesive: See Sheet 61

m. Vinyl Asbestos Tile Adhered to Wood Floor System by Asbestos Free Adhesive: See Sheet 62

n. Sheet Flooring Adhered Wood Floor System: See Sheet 63

o. Asbestos-Containing Sheet Flooring Adhered to Concrete Floor System by Asbestos-Containing Adhesive: See Sheet 64

p. Carpeting (Asbestos-Containing or Contaminated): See Sheet 65

q. Miscellaneous Asbestos-Containing Materials: See Sheet 45

r. Built-Up Roofing and Flashing: See Sheet 74

s. Roof, Shingles and Underlayment: See Sheet 75

t. Asbestos Cement Siding: See Sheet 81

u. Asbestos Cement Roofing: See Sheet 82

v. Asbestos-Containing Walkway Cover: See Sheet 83

w. Asbestos-Contaminated Metal Siding: See Sheet 84

x. Asbestos Cement Sunscreen Louvers: See Sheet 85

y. Electrical Wiring and Fixtures: See Sheet 95

z. Asbestos Insulated Electrical Fixture: See Sheet 96

aa. Boiler Firebox Insulation: Firebox lining shall be removed from out-of-service boilers before the boiler is dismantled: See Sheet 97.

3.6.13 Abatement of Asbestos Contaminated Soil

****
NOTE: Soil encapsulation will not be an option in traffic areas. Remove this subparagraph if it does not apply. Consult with customer, federal, state, and local agency for requirements for asbestos contaminated soil abatement requirements.
****

[Asbestos contaminated soil shall be removed from areas to a minimum depth of [50] [_____] mm [2] [_____] inches. Soil shall be thoroughly dampened with amended water and then removed by manual shoveling into labeled containers. See DETAIL SHEET 73.] [The Contractor has the option to propose encapsulation of soil instead of removal. Since soil encapsulation is highly dependent on soil chemistry, available skills for application and proprietary products, first test the proposed soil encapsulant on a minimum 9.3 square meter 100 square feet of soil area onsite. The test shall be witnessed by the CO and the manufacturer's representative. A written application for encapsulation shall be submitted to the CO with test results, encapsulant manufacturer's positive recommendation for use, a guarantee for satisfactory performance for 10 years, and limitation of application. If the application is accepted, the soil encapsulation shall proceed in compliance with all provisions and instructions of the encapsulant manufacturer and under the supervision of a person certified by the manufacturer who is trained and experienced in the proper application of the soil encapsulant. See DETAIL SHEET 72.] [A concrete slab of minimum [50] [_____] mm [2] [_____] inch thickness shall be poured over the entire soil surface. Soil surface shall be thoroughly dampened before pouring concrete. Soil encapsulators and supervisors shall be primarily concrete workers trained to work in asbestos contaminated environments. See DETAIL SHEET 71.]

3.6.14 Enclosure of ACM

****
NOTE: Select the applicable requirements for the required enclosure method. Delete encapsulation methods and materials which are not used.
****

Isolation of ACM by construction of a permanent enclosure shall be conducted as specified in Section 02 82 16.00 20 ENGINEERING CONTROL OF ASBESTOS CONTAINING MATERIALS. Enclosures shall be as follows:

a. Enclosure of Acoustical Wall Plaster on Masonry Wall: See Detail Sheet 37

b. Enclosure of Asbestos Contaminated Soil: See Detail Sheet 71

c. Enclosure of Acoustical Ceiling Plaster, Spray-on Fireproofing and

Thermal Insulation Plaster: See Detail Sheet 43.

3.6.15 Encapsulation of ACM

****
NOTE: Remove items in this subparagraph that do not apply.
****

Prior to applying any encapsulant, the entire surface area shall be inspected for loose, or damaged asbestos material:

a. Penetrating Encapsulation: Before penetrating encapsulation is applied, asbestos removal work in the area shall be complete. Substrate shall be evaluated before application to ensure that the encapsulant will not cause the substrate to fail in any way. Plug samples shall be taken to determine if full penetration has been achieved. If full penetration has not been achieved, surfaces shall be recoated while the matrix is still wet, until full penetration is achieved: See Detail Sheet 39.

b. Bridging Encapsulation: The surface shall be encapsulated in sections of 93 square m 1000 square feet or less as recommended by the encapsulant manufacturer. Upon completion of each section, the dry thickness of the bridging encapsulation shall be measured. Additional bridging encapsulant shall be applied to obtain the desired encapsulant thickness. Additional coats shall blend with the original bridging encapsulant. Bridging encapsulation shall include:

(1) Troweled Wall Plaster: See Detail Sheet 29
(2) Troweled Ceiling Plaster: See Detail Sheet 34
(3) Acoustical Wall Plaster: See Detail Sheet 38
(4) Acoustical Ceiling Plaster: See Detail Sheet 34
(5) Asbestos Cement Wall, Fiberboard and Drywall Panels: See Detail Sheet 49
(6) Exterior Asbestos Stucco: See Detail Sheet 76
(7) Interior Asbestos Stucco: See Detail Sheet 77
(8) Storage Tank and Boiler Breeching: See Detail Sheet 91
(9) Boiler and Piping Gasket: See Detail Sheet 98.

3.6.16 Combined Encapsulation of Acoustical Wall and Ceiling Plaster

The combination penetrating/bridging encapsulation system shall be installed by first applying the penetrating encapsulant and then the bridging encapsulant: See Detail Sheet 40.

3.6.17 Response Action Detail Sheets for Repair of Class I Materials

****
NOTE: Remove items in this subparagraph that do not apply.
****

a. Troweled Wall Plaster on Studs: See Detail Sheet 30

b. Troweled Ceiling or Wall Plaster on Masonry: See Detail Sheet 31

c. Acoustical Ceiling on Wall Plaster: See Detail Sheet 41

d. Interior Stucco: See Detail Sheet 78

e. Exterior Stucco: See Detail Sheet 80

f. Pipe and Fitting Insulation (using Glovebag): See Detail Sheet 86

g. Storage Tank and Boiler Breeching: See Detail Sheet 92

h. Duct Insulation: See Detail Sheet 100

i. Exposed Pipe Insulation Edges: Asbestos insulation to remain shall have exposed edges contained. Wet and cut the rough ends true and square with sharp tools and then encapsulate the edges with a 6 mm 1/4 inch thick layer of non-asbestos-containing insulating cement troweled to a smooth finish; when cement is dry, lag the end with a layer of non-asbestos lagging cloth, overlapping the existing ends by 100 mm 4 inches.

3.6.18 Response Action Detail Sheets for Repair of Class II Materials

a. Vinyl or Vinyl Asbestos Tile Adhered to Concrete Floor System by Asbestos-Containing Adhesive: See Detail Sheet 56

b. Vinyl or Vinyl Asbestos Tile Adhered to Wood Floor System by Asbestos Containing Adhesive: See Detail Sheet 60.

3.6.19 Encasement of ACM

****
NOTE: Delete items not required for the project.
****

Prior to applying the first layer of the polymer system, the structural stability of the ACM shall be verified. Encasement materials shall not be applied until all removal work within the regulated area has been completed and materials to be encased have been decontaminated. The asbestos substrate shall be completely encased. A polymer finish containing fiberglass shall be applied over the low density cellular foam to a thickness of 25 mm 1 inch. All system components shall be applied according to the system manufacturer's instructions and data. Encasement shall be applied to:

a. Beams and Decking: See Detail Sheet 66

b. Columns: See Detail Sheet 67

c. Acoustical Ceiling Insulation: See Detail Sheet 69

d. Storage Tank and Boiler Breeching: See Detail Sheet 90.

3.6.20 Sealing Contaminated Items Designated for Disposal

****
NOTE: Use this paragraph only when asbestos contaminated items are also designated for removal and disposal.
****

Contaminated items designated for removal shall be coated with an asbestos lockdown encapsulant before being removed from the asbestos control area. The asbestos lockdown encapsulant shall be tinted a contrasting color and shall be spray applied by airless method. Thoroughness of sealing operation shall be visually gauged by the extent of colored coating on exposed surfaces.

3.7 FINAL CLEANING AND VISUAL INSPECTION

After completion of all asbestos removal work and the gross amounts of asbestos have been removed from every surface, any remaining visible accumulations of asbestos shall be collected. For all classes of indoor asbestos abatement projects a final cleaning shall be performed using HEPA vacuum and wet cleaning of all exposed surfaces and objects in the regulated area. Upon completion of the cleaning, conduct a visual pre-inspection of the cleaned area in preparation for a final inspection before final air clearance monitoring. The Contractor and the CO shall conduct a final visual inspection of the cleaned regulated area in accordance with ASTM E 1368 and document the results on the Final Cleaning and Visual Inspection as specified on the SET-UP DETAIL SHEET 19. If the CO rejects the clean regulated area as not meeting final cleaning requirements, reclean as necessary and have a follow-on inspection conducted with the CO. Recleaning and follow-up reinspection shall be at the Contractor's expense.

3.8 LOCKDOWN

Prior to removal of plastic barriers and after final visual inspection, a (lockdown) encapsulant shall be spray applied to ceiling, walls, floors, and other surfaces in the regulated area.

3.9 EXPOSURE ASSESSMENT AND AIR MONITORING

****
NOTE: Air sampling regimen depends on the abatement techniques specified and applicable laws. Consult the state, local and customer requirements and edit accordingly.
****

3.9.1 General Requirements

a. Exposure assessment, air monitoring and analysis of airborne concentration of asbestos fibers shall be performed in accordance with 29 CFR 1926.1101, and the Contractor's air monitoring plan. Results of breathing zone samples shall be posted at the job site and made available to the CO. Submit all documentation regarding initial exposure assessments, negative exposure assessments, and air-monitoring results.

b. Worker Exposure.

(1) The Contractor's Designated IH shall collect samples representative of the exposure of each employee who is assigned to work within a regulated area. Breathing zone samples shall be taken for at least 25 percent of the workers in each shift, or a minimum of 2, whichever is greater. Air monitoring results at the 95 percent confidence level shall be calculated as shown in Table 2 at the end of this section.

(2) [[Provide][The CO willprovide] an onsite independent testing laboratory with qualified analysts and appropriate equipment to conduct sample analyses of air samples using the methods prescribed in 29 CFR 1926.1101, to include NIOSH 94-113 Method 7400.]

(3) Workers shall not be exposed to an airborne fiber concentration in excess of 1.0 f/cc, as averaged over a sampling period of 30 minutes. Should a personal excursion concentration of 1.0 f/cc expressed as a 30-minute sample occur inside a regulated work area, stop work immediately, notify the Contracting Officer, and implement additional engineering controls and work practice controls to reduce airborne fiber levels below prescribed limits in the work area. Do not restart workuntil authorized by the CO.

c. Environmental Exposure

(1) All environmental air monitoring shall be performed by [the Contractor's Designated IH] [and] [Contracting Officer's IH].

(2) Environmental and final clearance air monitoring shall be performed using NIOSH 94-113 Method 7400 (PCM) with optional confirmation of results by [OSHA] [or] [EPA] TEM.

(3) For environmental and final clearance, air monitoring shall be conducted at a sufficient velocity and duration to establish the limit of detection of the method used at 0.005 f/cc.

(4) When confirming asbestos fiber concentrations (asbestos f/cc) from environmental and final clearance samples, use TEM in accordance with NIOSH 94-113 Method 7402. When such confirmation is conducted, it shall be from the same sample filter used for the NIOSH 94-113 Method 7400 PCM analysis. All confirmation of asbestos fiber concentrations, using NIOSH 94-113 Method 7402, shall be at the Contractor's expense.

(5) Monitoring may be duplicated by the Government at the discretion of the CO and at the Government's expense.

(6) Maintain a fiber concentration inside a regulated area less than or equal to 0.1 f/cc expressed as an 8 hour, time-weighted average (TWA) during the conduct of the asbestos abatement.

(7) At the discretion of the Contracting Officer, fiber concentration may exceed 0.1 f/cc but shall not exceed 1.0 f/cc expressed as an 8-hour TWA. Should an environmental concentration of 1.0 f/cc expressed as an 8-hour TWA occur inside a regulated work area, stop work immediately, notify the Contracting Officer, and implement additional engineering controls and work practice controls to reduce airborne fiber levels below prescribed limits in the work area. Work shall not restart until authorized by the CO.

3.9.2 Initial Exposure Assessment

****
NOTE: Delete last sentence if not applicable.

****

The Contractor's Designated IH shall conduct an exposure assessment immediately before or at the initiation of an asbestos abatement operation to ascertain expected exposures during that operation. The assessment shall be completed in time to comply with the requirements, which are triggered by exposure data or the lack of a negative exposure assessment, and to provide information necessary to assure that all control systems planned are appropriate for that operation. The assessment shall take into consideration both the monitoring results and all observations, information or calculations which indicate employee exposure to asbestos, including any previous monitoring conducted in the workplace, or of the operations of the Contractor which indicate the levels of airborne asbestos likely to be encountered on the job. [For Class I asbestos work, until the employer conducts exposure monitoring and documents that employees on that job will not be exposed in excess of PELs, or otherwise makes a negative exposure assessment, presume that employees are exposed in excess of the PEL-TWA and PEL-Excursion Limit.]

3.9.3 Negative Exposure Assessment

Provide a negative exposure assessment for the specific asbestos job which will be performed within [_____] days of the initiation of the project and conform to the following criteria:

[a. Objective Data: Objective data demonstrating that the product or material containing asbestos minerals or the activity involving such product or material cannot release airborne fibers in concentrations exceeding the PEL-TWA and PEL-Excursion Limit under those work conditions having the greatest potential for releasing asbestos.]

[b. Prior Asbestos Jobs: Where the Contractor has monitored prior asbestos jobs for the PEL and the PEL-Excursion Limit within 12 months of the current job, the monitoring and analysis were performed in compliance with asbestos standard in effect; the data were obtained during work operations conducted under workplace conditions closely resembling the processes, type of material, control methods, work practices, and environmental conditions used and prevailing in the Contractor's current operations; the operations were conducted by employees whose training and experience are no more extensive than that of employees performing the current job; and these data show that under the conditions prevailing and which will prevail in the current workplace, there is a high degree of certainty that the monitoring covered exposure from employee exposures will not exceed the PEL-TWA and PEL-Excursion Limit.]

c. Initial Exposure Monitoring: The results of initial exposure monitoring of the current job, made from breathing zone air samples that are representative of the 8-hour PEL-TWA and 30-minute short-term exposures of each employee. The monitoring covered exposure from operations which are most likely during the performance of the entire asbestos job to result in exposures over the PELs.

3.9.4 Independent Environmental Monitoring

****

NOTE: Select the bracketed paragraph and edit if the Government plans to retain an independent air monitoring firm to perform any of the following environmental air monitoring activities ,pre-abatement, during abatement, or final clearance.

****

[The Government has retained an independent air monitoring firm to perform [pre-abatement] [during abatement][final clearance air monitoring]. The air monitoring Contractor has been provided a copy of the contract that includes this abatement work. The abatement Contractor will provide the air monitoring Contractor with an up-to-date copy of the accepted AHAP, APP and pertinent detailed drawings. The air monitoring Contractor is required to comply with the abatement Contractor's safety and health requirements. The abatement Contractor will coordinate all onsite activities with the air monitoring Contractor, the COR, and other affected parties as directed by the COR. The abatement Contractor will provide the air monitoring Contractor with an up-to-date schedule of abatement Contractor work activities. The air monitoring Contractor will coordinate with the abatement Contractor and the COR during the performance Government required air monitoring. The abatement Contractor is responsible for performing exposure assessment and personal air monitoring of abatement Contractor's work. The air monitoring Contractor is responsible for performing these tasks for its employee.]

3.9.5 Preabatement Environmental Air Monitoring

****

NOTE: The designer shall research the state, regional and local laws, regulations, statutes, etc., to determine air monitoring requirements. Demolition projects may not require clearance monitoring.

****

Preabatement environmental air monitoring shall be established [1 day] [_____] prior to the masking and sealing operations for each regulated area to determine background concentrations before abatement work begins. As a minimum, preabatement air samples shall be collected using NIOSH 94-113 Method 7400, PCM at these locations: outside the building; inside the building, but outside the regulated area perimeter; and inside each regulated work area. One sample shall be collected for every 185 square meters 2000 square feet of floor space. At least 2 samples shall be collected outside the building: at the exhaust of the HEPA unit; and downwind from the abatement site. The PCM samples shall be analyzed within 24 hours; and if any result in fiber concentration greater than 0.01 f/cc, asbestos fiber concentration shall be confirmed using NIOSH 94-113 Method 7402 (TEM).

3.9.6 Environmental Air Monitoring During Abatement

Until an exposure assessment is provided to the CO, environmental air monitoring shall be conducted at locations and frequencies that will accurately characterize any evolving airborne asbestos fiber concentrations. The assessment shall demonstrate that the product or material containing asbestos minerals, or the abatement involving such product or material, cannot release airborne asbestos fibers in concentrations exceeding 0.01 f/cc as a TWA under those work conditions having the greatest potential for releasing asbestos. The monitoring shall

be at least once per shift at locations including, but not limited to, close to the work inside a regulated area; preabatement sampling locations; outside entrances to a regulated area; close to glovebag operations; representative locations outside of the perimeter of a regulated area; inside clean room; and at the exhaust discharge point of local exhaust system ducted to the outside of a containment (if used). If the sampling outside regulated area shows airborne fiber levels have exceeded background or 0.01 f/cc, whichever is greater, work shall be stopped immediately, and the Contracting Officer notified. The condition causing the increase shall be corrected. Work shall not restart until authorized by the CO.

3.9.7 Final Clearance Air Monitoring

****
NOTE: The designer will research the state, regional and local laws, regulations, statutes, etc., and consult with the customers to determine final air clearance monitoring requirements. (Demolition projects may not require clearance sampling). Remove and/or edit the subparagraphs accordingly.
****

[The Contractor's Designated IH shall] [The CO's IH will] conduct final clearance air monitoring using aggressive air sampling techniques as defined in 40 CFR 763, Subpart E, Appendix A, Unit III, TEM Method B.7(d-f) and Table 4 of this section for all indoor asbestos abatement projects. Clearance air monitoring is not required for outside work or for soil cleanups.

3.9.7.1 Final Clearance Requirements, NIOSH PCM Method

For PCM sampling and analysis using NIOSH 94-113 Method 7400, the fiber concentration inside the abated regulated area, for each airborne sample, shall be less than 0.01 f/cc. The abatement inside the regulated area is considered complete when every PCM final clearance sample is below the clearance limit. If any sample result is greater than 0.01 total f/cc, the asbestos fiber concentration (asbestos f/cc) shall be confirmed from that same filter using NIOSH 94-113 Method 7402 (TEM) at Contractor's expense. If any confirmation sample result is greater than 0.01 asbestos f/cc, abatement is incomplete and cleaning shall be repeated. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria shall be done.

3.9.7.2 Final Clearance Requirements, EPA TEM Method

For EPA TEM sampling and analysis, using the EPA Method specified in 40 CFR 763, abatement inside the regulated area is considered complete when the arithmetic mean asbestos concentration of the 5 inside samples is less than or equal to 70 structures per square millimeter (70 S/mm). When the arithmetic mean is greater than 70 S/mm, the 3 blank samples shall be analyzed. If the 3 blank samples are greater than 70 S/mm, resampling shall be done. If less than 70 S/mm, the 5 outside samples shall be analyzed and a Z-test analysis performed. When the Z-test results are less than 1.65, the decontamination shall be considered complete. If the Z-test results are more than 1.65, the abatement is incomplete and cleaning shall be repeated. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria shall be done.

3.9.7.3 Air Clearance Failure

If clearance sampling results fail to meet the final clearance requirements, pay all costs associated with the required recleaning, resampling, and analysis, until final clearance requirements are met.

3.9.8 Air-Monitoring Results and Documentation

****

NOTE: Consult with customer on turn around time for sample results in the blank. This is sometimes dependent upon the location of the abatement project and the availability of testing laboratories to turn sample results quickly. Some state or local regulators, Corps of Engineer districts or customers may require the CO retain an air sampling firm to provide air monitoring quality assurance.

****

Air sample fiber counting shall be completed and results provided within 24 hours (breathing zone samples), and [_____] hours (environmental/clearance monitoring) after completion of a sampling period. The CO shall be notified immediately of any airborne levels of asbestos fibers in excess of established requirements. Written sampling results shall be provided within 5 working days of the date of collection. The written results shall be signed by testing laboratory analyst, testing laboratory principal and the [Contractor's Designated IH] [CO's IH]. The air sampling results shall be documented on a Contractor's daily air monitoring log. The daily air monitoring log shall contain the following information for each sample:

a. Sampling and analytical method used;

b. Date sample collected;

c. Sample number;

d. Sample type: BZ = Breathing Zone (Personal), P = Preabatement, E = Environmental, C = Abatement Clearance;

e. Location/activity/name where sample collected;

f. Sampling pump manufacturer, model and serial number, beginning flow rate, end flow rate, average flow rate (L/min);

g. Calibration date, time, method, location, name of calibrator, signature;

h. Sample period (start time, stop time, elapsed time (minutes);

i. Total air volume sampled (liters);

j. Sample results (f/cc and S/mm square) if EPA methods are required for final clearance;

k. Laboratory name, location, analytical method, analyst, confidence level. In addition, the printed name and a signature and date block for the Industrial Hygienist who conducted the sampling and for the Industrial Hygienist who reviewed the daily air monitoring log verifying the accuracy of the information.

3.10 CLEARANCE CERTIFICATION

When asbestos abatement is complete, ACM waste is removed from the regulated areas, and final clean-up is completed, the CO will allow the warning signs and boundary warning tape to be removed. After final clean-up and acceptable airborne concentrations are attained, but before the HEPA unit is turned off and the containment removed, the [Contractor shall] [Government will] remove all pre-filters on the building HVAC system and provide new pre-filters. Dispose of such filters as asbestos contaminated materials. HVAC, mechanical, and electrical systems shall be re-established in proper working order. The Contractor and the CO shall visually inspect all surfaces within the containment for residual material or accumulated debris. Reclean all areas showing dust or residual materials. The CO will certify in writing that the area is safe before unrestricted entry is permitted. The Government will have the option to perform monitoring to certify the areas are safe before entry is permitted.

3.11 CLEANUP AND DISPOSAL

3.11.1 Title to ACM Materials

ACM material resulting from abatement work, except as specified otherwise, shall become the property of the Contractor and shall be disposed of as specified and in accordance with applicable federal, state and local regulations.

3.11.2 Collection and Disposal of Asbestos

****
NOTE: Consult 40 CFR 61, Subpart M, customer, state, regional and local requirements.
****

All ACM waste shall be collected including contaminated wastewater filters, scrap, debris, bags, containers, equipment, and asbestos contaminated clothing and placed in leak-tight containers. Waste within the containers shall be wetted in case the container is breeched. Asbestos-containing waste shall be disposed of [at an EPA, state and local approved asbestos landfill] [off Government property]. For temporary storage, sealed impermeable containers shall be stored in an asbestos waste load-out unit or in a storage/transportation conveyance (i.e., dumpster, roll-off waste boxes, etc.) in a manner acceptable to and in an area assigned by the CO. Procedure for hauling and disposal shall comply with 40 CFR 61, Subpart M, state, regional, and local standards. Submit manufacturer's catalog data for all materials and equipment to be used, including brand name, model, capacity, performance characteristics and any other pertinent information. Test results and certificates from the manufacturer of encapsulants substantiating compliance with performance requirements of this specification. Material Safety Data Sheets for all chemicals to be used onsite in the same format as implemented in the Contractor's HAZARD COMMUNICATION PROGRAM. Data shall include, but shall not be limited to, the following items:

a. High Efficiency Filtered Air (HEPA) local exhaust equipment

b. Vacuum cleaning equipment

c. Pressure differential monitor for HEPA local exhaust

equipment

d. Air monitoring equipment

e. Respirators

f. Personal protective clothing and equipment

g. Glovebags. Written manufacturer's proof that glovebags will not break down under expected temperatures and conditions.

h. Duct Tape

i. Disposal Containers

j. Sheet Plastic

k. Wetting Agent

l. Strippable Coating

m. Prefabricated Decontamination Unit

n. Material Safety Data Sheets (for all chemicals proposed)

3.11.3 Records and Management Plan

3.11.3.1 Asbestos Waste Shipment Records

Complete and provide the CO final completed copies of the Waste Shipment Record for all shipments of waste material as specified in 40 CFR 61, Subpart M and other required state waste manifest shipment records, within 3 days of delivery to the landfill. Each Waste Shipment Record shall be signed and dated by the [Contractor] [CO], the waste transporter and disposal facility operator.

3.11.3.2 Asbestos Management Plan

Provide a summary, in electronic form, of site activities (bulk samples, asbestos removed, repaired, encased, etc.) for updating the installation Asbestos Management Plan.

TABLE 1

INDIVIDUAL WORK TASK DATA ELEMENTS

Sheet_____ of _____

There is a separate data sheet for each individual work task.

1. WORK TASK DESIGNATION NUMBER _____
2. LOCATION OF WORK TASK_____
_____
3. BRIEF DESCRIPTION OF MATERIAL TO BE ABATED:_____
_____

a. Type of Asbestos _____
b. Percent asbestos content _____%

4. ABATEMENT TECHNIQUE TO BE USED_____
5. OSHA ASBESTOS CLASS DESIGNATION FOR WORK TASK_____
6. EPA NESHAP FRIABILITY DESIGNATION FOR WORK TASK
Friable _____ Non-friable Category I _____
Non-friable Category II_____
7. FORM _____ and CONDITION OF ACM: GOOD_____ FAIR_____ POOR_____
8. QUANTITY: METERS_____, SQUARE METERS_____
8a. QUANTITY: LINEAR FT._____, SQUARE FT._____
9. RESPONSE ACTION DETAIL SHEET NUMBER FOR WORK TASK_____
10. SET-UP DETAIL SHEET NUMBERS
FOR WORK TASK _____, _____, _____, _____,
_____, _____, _____, _____.

NOTES:

(1) Numeric sequence of individual work tasks (1,2,3,4, etc.) for each regulated area. Each category of EPA friability/OSHA class has a separate task.

(2) Specific location of work (building, floor, area, e.g., Building 1421, 2nd Floor, Rm 201)

(3) A description of material to be abated (example: horizontal pipe, cement wall panels, tile, stucco, etc.) type of asbestos (chrysotile, amosite, crocidolite, etc.); and % asbestos content.

(4) Technique to be used: Removal = REM; Encapsulation = ENCAP; Encasement = ENCAS; Enclosure = ENCL; Repair = REP.

(5) Class designation: Class I, II, III, or IV (OSHA designation).

(6) Friability of materials: Check the applicable EPA NESHAP friability designation.

(7) Form: Interior or Exterior Architectural = IA or EA; Mechanical/Electrical = ME.
Condition: Good = G; Fair = F; Poor = P.

(8) Quantity of ACM for each work task in meters or square meters.

(8a) Quantity of ACM for each work task in linear feet or square feet.

(9) Response Action Detail Sheet specifies the material to be abated and the methods to be used. There is only one Response Action Detail Sheet for each abatement task.

(10) Set-up Detail Sheets indicate containment and control methods used in support of the response action (referenced in the selected Response Action Detail Sheet).

TABLE 2

FORMULA FOR CALCULATION OF THE 95 PERCENT CONFIDENCE LEVEL
(Reference: NIOSH 7400)

Fibers/cc(01.95 percent CL) = X + [(X) * (1.645) * (CV)]

Where: X = ((E)(AC))/((V)(1000))

E = ((F/Nf) - (B/Nb))/Af

CV = The precision value; 0.45 shall be used unless the analytical laboratory provides the Contracting Officer with documentation (Round Robin Program participation and results) that the laboratory's precision is better.

AC = Effective collection area of the filter in square millimeters

V = Air volume sampled in liters

E = Fiber density on the filter in fibers per square millimeter

F/Nf = Total fiber count per graticule field

B/Nb = Mean field blank count per graticule field

Af = Graticule field area in square millimeters

TWA = C1/T1 + C2/T2 = Cn/Tn

Where: C = Concentration of contaminant

T = Time sampled.

TABLE 3

NIOSH METHOD 7400

PCM ENVIRONMENTAL AIR SAMPLING PROTOCOL (NON-PERSONAL)

Sample Location	Minimum No. of Samples	Filter Pore Size (Note 1)	Min. Vol. (Note 2) (Liters)	Sampling Rate (liters/min.)
Inside Abatement Area	0.5/140 Square Meters (Notes 3 & 4)	0.45 microns	3850	2-16
Each Room in 1 Abatement Area Less than 140 Square meters		0.45 microns	3850	2-16
Field Blank	2	0.45 microns	0	0
Laboratory Blank	1	0.45 microns	0	0

Notes:

1. Type of filter is Mixed Cellulose Ester.

2. Ensure detection limit for PCM analysis is established at 0.005 fibers/cc.

3. One sample shall be added for each additional 140 square meters. (The corresponding I-P units are 5/1500 square feet).

4. A minimum of 5 samples are to be taken per abatement area, plus 2 field blanks.

TABLE 4

EPA AHERA METHOD: TEM AIR SAMPLING PROTOCOL

Location Sampled	Minimum No. of Samples	Filter Pore Size	Min. Vol. (Liters)	Sampling Rate (liters/min.)
Inside Abatement Area	5	0.45 microns	1500	2-16
Outside Abatement Area	5	0.45 microns	1500	2-16
Field Blank	2	0.45 microns	0	0
Laboratory Blank	1	0.45 microns	0	0

Notes:

1. Type of filter is Mixed Cellulose Ester.

2. The detection limit for TEM analysis is 70 structures/square mm.

CERTIFICATE OF WORKER'S ACKNOWLEDGMENT

PROJECT NAME _____ CONTRACT NO. _____
PROJECT ADDRESS _____
CONTRACTOR FIRM NAME _____
EMPLOYEE'S NAME _____,_____,_____,
(Print) (Last) (First) (MI)

Social Security Number: _____-_____-_____,__(Optional)

WORKING WITH ASBESTOS CAN BE DANGEROUS. INHALING ASBESTOS FIBERS HAS BEEN LINKED WITH TYPES OF LUNG DISEASE AND CANCER. IF YOU SMOKE AND INHALE ASBESTOS FIBERS, THE CHANCE THAT YOU WILL DEVELOP LUNG CANCER IS GREATER THAN THAT OF THE NONSMOKING PUBLIC.

Your employer's contract for the above project requires that you be provided and you complete formal asbestos training specific to the type of work you will perform and project specific training; that you be supplied with proper personal protective equipment including a respirator, that you be trained in its use; and that you receive a medical examination to evaluate your physical capacity to perform your assigned work tasks, under the environmental conditions expected, while wearing the required personal protective equipment. These things are to be done at no cost to you. By signing this certification, you are acknowledging that your employer has met these obligations to you. The Contractor's Designated Industrial Hygienist will check the block(s) for the type of formal training you have completed. Review the checked blocks prior to signing this certification.

FORMAL TRAINING:

_____ a. For Competent Persons and Supervisors: I have completed EPA's Model Accreditation Program (MAP) training course, "Contractor/Supervisor", that meets this State's requirements.

b. For Workers:

_____ (1) For OSHA Class I work: I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

_____ (2) For OSHA Class II work (where there will be abatement of more than one type of Class II materials, i.e., roofing, siding, floor tile, etc.): I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

(3) For OSHA Class II work (there will only be abatement of one type of Class II material):

_____ (a) I have completed an 8-hour training class on the elements of 29 CFR 1926.1101(k)(9)(viii), in addition to the specific work practices and engineering controls of 29 CFR 1926.1101(g) and hands-on training.

_____ (b) I have completed EPA's MAP training course, "Worker", that meets this State's requirements.

_____ (4) For OSHA Class III work: I have completed at least a 16-hour course consistent with EPA requirements for training of local education agency maintenance and custodial staff at 40 CFR 763, Section .92(a)(2) and the elements of 29 CFR 1926.1101(k)(9)(viii), in addition to the specific work practices and engineering controls at 29 CFR 1926.1101, and hands-on training.

CERTIFICATE OF WORKER'S ACKNOWLEDGMENT

_____ (5) For OSHA Class IV work: I have completed at least a 2-hr course consistent with EPA requirements for training of local education agency maintenance and custodial staff at 40 CFR 763, (a)(1), and the elements of 29 CFR 1926.1101(k)(9)(viii), in addition to the specific work practices and engineering controls at 29 CFR 1926.1101(g) and hands-on training.

_____ c. Workers, Supervisors and the Designated Competent Person: I have completed annual refresher training as required by EPA's MAP that meets this State's requirements.

PROJECT SPECIFIC TRAINING:
_____ I have been provided and have completed the project specific training required by this Contract. My employer's Designated Industrial Hygienist and Designated Competent Person conducted the training.

RESPIRATORY PROTECTION:
_____ I have been trained in accordance with the criteria in the Contractor's Respiratory Protection program. I have been trained in the dangers of handling and breathing asbestos dust and in the proper work procedures and use and limitations of the respirator(s) I will wear. I have been trained in and will abide by the facial hair and contact lens use policy of my employer.

RESPIRATOR FIT-TEST TRAINING:
_____ I have been trained in the proper selection, fit, use, care, cleaning, maintenance, and storage of the respirator(s) that I will wear. I have been fit-tested in accordance with the criteria in the Contractor's Respiratory Program and have received a satisfactory fit. I have been assigned my individual respirator. I have been taught how to properly perform positive and negative pressure fit-check upon donning negative pressure respirators each time.

EPA/[STATE] CERTIFICATION/LICENSE

I have an EPA/[_____] certification/license as:
Building Inspector/Management Planner; Certification #_____
Contractor/Supervisor, Certification # _____
Project Designer, Certification # _____
Worker, Certification # _____

MEDICAL EXAMINATION:
_____ I have had a medical examination within the last twelve months which was paid for by my employer. The examination included: health history, pulmonary function tests, and may have included an evaluation of a chest x-ray. A physician made a determination regarding my physical capacity to perform work tasks on the project while wearing personal protective equipment including a respirator. I was personally provided a copy and informed of the results of that examination. My employer's Industrial Hygienist evaluated the medical certification provided by the physician and checked the appropriate blank below. The physician determined that there:

_____ were no limitations to performing the required work tasks.
_____ were identified physical limitations to performing the required work tasks.

CERTIFICATE OF WORKER'S ACKNOWLEDGMENT

Date of the medical examination _____

Employee Signature _____ date _____

Contractor's Industrial
Hygienist Signature _____ date _____

-- End of Section --

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USACE / NAVFAC / AFCESA / NASA **UFGS-02 83 13.00 20 (April 2006)**

Preparing Activity: NAVFAC **Replacing without change UFGS-13282 (August 2003)**

UNIFIED FACILITIES GUIDE SPECIFICATIONS

References are in agreement with UMRL dated January 2011
****

SECTION TABLE OF CONTENTS

DIVISION 02 - EXISTING CONDITIONS

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LEAD IN CONSTRUCTION

04/06

-- End of Section Table of Contents --

****
USACE / NAVFAC / AFCESA / NASA | UFGS-02 83 13.00 20 (April 2006)

Preparing Activity: NAVFAC | Replacing without change UFGS-13282 (August 2003)

UNIFIED FACILITIES GUIDE SPECIFICATIONS

References are in agreement with UMRL dated January 2011
****

SECTION 02 83 13.00 20

LEAD IN CONSTRUCTION
04/06

****
NOTE: This guide specification covers the requirements for protection of workers, disposal of lead painted material.

Edit this guide specification for project specific requirements by adding, deleting, or revising text. For bracketed items, choose applicable items(s) or insert appropriate information.

Remove information and requirements not required in respective project, whether or not brackets are present.

Comments, suggestions and recommended changes for this guide specification are welcome and should be submitted as a Criteria Change Request (CCR).
****

****
NOTE: This guide specification also provides guidelines/recommendations for cleanup of lead on construction projects impacting material containing lead and/or lead based paint. This guide specification does not apply to abatement of lead hazards in target housing or child occupied facilities. Section 02 82 33.13 20 REMOVAL/CONTROL AND DISPOSAL OF PAINT WITH LEAD is to be used for abatement or control of lead hazards in 40 CFR 745 defined child occupied facilities or target housing.
****

****
NOTE: Obtain project specific information and appropriate sampling of Paint with Lead (PWL) or Material Containing Lead (MCL) that will be removed or disturbed.
****

****
NOTE: When historic preservation work will disturb PWL, refer to the Secretary of the Interior's

Standards for the Treatment of Historic Properties and/or Brief 37, "Appropriate Methods for Reducing Lead-Paint Hazards in Historic Housing" as appropriate.

****

****

NOTE: Projects involving housing improvement, maintenance, or repair are not considered a lead-based paint hazard abatement action even if the effect of the work removes (or reduces) lead exposure potentials to the occupants. However, appropriate precautions for protecting occupants and leaving the housing clean (clearance) after concluding any work disturbing lead must be considered. Specific training and certification requirements (40 CFR 745 or authorized state program requirements) may not be necessary for all projects. However, it is strongly recommended that the specification editor have appropriate training regarding lead.

****

PART 1 GENERAL

1.1 REFERENCES

****

NOTE: This paragraph is used to list the publications cited in the text of the guide specification. The publications are referred to in the text by basic designation only and listed in this paragraph by organization, designation, date, and title.

Use the Reference Wizard's Check Reference feature when you add a RID outside of the Section's Reference Article to automatically place the reference in the Reference Article. Also use the Reference Wizard's Check Reference feature to update the issue dates.

References not used in the text will automatically be deleted from this section of the project specification when you choose to reconcile references in the publish print process.

****

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI)

ANSI Z88.2 (1992) Respiratory Protection

STATE OF VIRGINIA ADMINISTRATIVE CODE (VAC)

16 VAC 25-35 Title 16, Agency 25, Chapter 35:

	Regulation Concerning Certified Lead Contractor's Notification, Lead Project Permits And Permit Fees
18 VAC 15-30	Title 18, Agency 15, Chapter 30: Virginia Lead-Based Paint Activities Regulations

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

HUD 6780	(1995; Errata Aug 1996;Rev Ch. 7 - 1997) Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1926.103	Respiratory Protection
29 CFR 1926.21	Safety Training and Education
29 CFR 1926.33	Access to Employee Exposure and Medical Records
29 CFR 1926.55	Gases, Vapors, Fumes, Dusts, and Mists
29 CFR 1926.59	Hazard Communication
29 CFR 1926.62	Lead
29 CFR 1926.65	Hazardous Waste Operations and Emergency Response
40 CFR 260	Hazardous Waste Management System: General
40 CFR 261	Identification and Listing of Hazardous Waste
40 CFR 262	Standards Applicable to Generators of Hazardous Waste
40 CFR 263	Standards Applicable to Transporters of Hazardous Waste
40 CFR 264	Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 265	Interim Status Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
40 CFR 268	Land Disposal Restrictions
40 CFR 745	Lead-Based Paint Poisoning Prevention in Certain Residential Structures
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements

49 CFR 178	Specifications for Packagings

UNDERWRITERS LABORATORIES (UL)

UL 586	(2009) Standard for High-Efficiency Particulate, Air Filter Units

1.2 DEFINITIONS

1.2.1 Action Level

Employee exposure, without regard to use of respirators, to an airborne concentration of lead of 30 micrograms per cubic meter of air averaged over an 8 hour period.

1.2.2 Area Sampling

Sampling of lead concentrations within the lead control area and inside the physical boundaries which is representative of the airborne lead concentrations but is not collected in the breathing zone of personnel (approximately 1.5 to 1.8 meters 5 to 6 feet above the floor).

1.2.3 Competent Person (CP)

As used in this section, refers to a person employed by the Contractor who is trained in the recognition and control of lead hazards in accordance with current federal, State, and local regulations and has the authority to take prompt corrective actions to control the lead hazard. A Certified Industrial Hygienist (CIH) certified by the American Board of Industrial Hygiene or a Certified Safety Professional (CSP) certified by the Board of Certified Safety Professionals is the best choice.

1.2.4 Contaminated Room

Refers to a room for removal of contaminated personal protective equipment (PPE).

1.2.5 Decontamination Shower Facility

That facility that encompasses a clean clothing storage room, and a contaminated clothing storage and disposal rooms, with a shower facility in between.

1.2.6 High Efficiency Particulate Arrestor (HEPA) Filter Equipment

HEPA filtered vacuuming equipment with a UL 586 filter system capable of collecting and retaining lead-contaminated particulate. A high efficiency particulate filter demonstrates at least 99.97 percent efficiency against 0.3 micron or larger size particles.

1.2.7 Lead

Metallic lead, inorganic lead compounds, and organic lead soaps. Excludes other forms of organic lead compounds.

1.2.8 Lead Control Area

A system [of control methods] to prevent the spread of lead dust, paint

chips or debris to adjacent areas that may include temporary containment, floor or ground cover protection, physical boundaries, and warning signs to prevent unauthorized entry of personnel. HEPA filtered local exhaust equipment may be used as engineering controls to further reduce personnel exposures or building/outdoor environmental contamination.

1.2.9 Lead Permissible Exposure Limit (PEL)

Fifty micrograms per cubic meter of air as an 8 hour time weighted average as determined by 29 CFR 1926.62. If an employee is exposed for more than eight hours in a work day, the PEL shall be determined by the following formula:

PEL (micrograms/cubic meter of air) = 400/No. hrs worked per day

1.2.10 Material Containing Lead/Paint with Lead (MCL/PWL)

Any material, including paint, which contains lead as determined by the testing laboratory using a valid test method. The requirements of this section does not apply if no detectable levels of lead are found using a quantitative method for analyzing paint or MCL using laboratory instruments with specified limits of detection (usually 0.01 percent). An X-Ray Fluorescence (XRF) instrument is not considered a valid test method.

1.2.11 Personal Sampling

Sampling of airborne lead concentrations within the breathing zone of an employee to determine the 8 hour time weighted average concentration in accordance with 29 CFR 1926.62. Samples shall be representative of the employees' work tasks. Breathing zone shall be considered an area within a hemisphere, forward of the shoulders, with a radius of 150 to 225 mm 6 to 9 inches and centered at the nose or mouth of an employee.

1.2.12 Physical Boundary

Area physically roped or partitioned off around lead control area to limit unauthorized entry of personnel.

1.3 DESCRIPTION

1.3.1 Description of Work

****
NOTE: Specify the construction activities that will impact lead based paint or lead containing material. Show the location of MCL/PWL impacted construction activities on the contract drawings and indicate its condition (well adhered sheets or wrappings, solid, aggregates, bricks or blocks, powdered, liquid, sludge, etc.). Example activities include: preparing surfaces for painting, saw cutting through painted material, sanding painted surfaces, scabbling painted or otherwise leaded concrete surfaces, blast cleaning painted surfaces, torch cutting through painted metal.
****

Construction activities impacting PWL or material containing lead which are covered by this specification include the demolition and/or removal of

material containing lead in [_____] condition, located [_____] and as indicated on the drawings. [_____]

1.3.2 Coordination with Other Work

The contractor shall coordinate with work being performed in adjacent areas. Coordination procedures shall be explained in the Plan and shall describe how the Contractor will prevent lead exposure to other contractors and/or Government personnel performing work unrelated to lead activities.

1.4 SUBMITTALS

****
NOTE: Review submittal description (SD) definitions in Section 01 33 00 SUBMITTAL PROCEDURES and edit the following list to reflect only the submittals required for the project. Submittals should be kept to the minimum required for adequate quality control.

A "G" following a submittal item indicates that the submittal requires Government approval. Some submittals are already marked with a "G". Only delete an existing "G" if the submittal item is not complex and can be reviewed through the Contractor's Quality Control system. Only add a "G" if the submittal is sufficiently important or complex in context of the project.

For submittals requiring Government approval on Army projects, a code of up to three characters within the submittal tags may be used following the "G" designation to indicate the approving authority. Codes for Army projects using the Resident Management System (RMS) are: "AE" for Architect-Engineer; "DO" for District Office (Engineering Division or other organization in the District Office); "AO" for Area Office; "RO" for Resident Office; and "PO" for Project Office. Codes following the "G" typically are not used for Navy, Air Force, and NASA projects.

Choose the first bracketed item for Navy, Air Force and NASA projects, or choose the second bracketed item for Army projects.
****

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are [for Contractor Quality Control approval.][for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government.] The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

[Occupational and Environmental Assessment Data Report (if objective data is used to justify excluding the initial occupational exposure assessment); G]

Lead Compliance Plan including CP approval (signature, date, and certification number); G

Competent Person qualifications; G

Training Certification of workers and supervisors; G

lead waste management plan; G

[written evidence that TSD is approved for lead disposal; G]

Certification of Medical Examinations; G

SD-06 Test Reports

sampling results; G

Occupational and Environmental Assessment Data Report; G

SD-07 Certificates

Testing laboratory qualifications; G

[Occupant Notification; G]

****
NOTE: See Criteria Notes in paragraphs entitled "Air and Wipe Sampling" and "Clearance Certification" to determine whether these items should be included in the project.
****

[Third party consultant qualifications; G]

[Clearance Certification; G]

SD-11 Closeout Submittals

Completed and signed hazardous waste manifest from treatment or disposal facility; G

[Waste turn-in documents or weight tickets for non-hazardous wastes that are disposed of at sanitary or construction and demolition landfills; G]

1.5 QUALITY ASSURANCE

1.5.1 Qualifications

1.5.1.1 Competent Person (CP)

Submit name, address, and telephone number of the CP selected to perform responsibilities specified in paragraph entitled "Competent Person (CP) Responsibilities." Provide documented construction project-related experience with implementation of OSHA's Lead in Construction standard (29 CFR 1926.62) which shows ability to assess occupational and environmental exposure to lead, experience with the use of respirators, personal protective equipment and other exposure reduction methods to protect employee health. Submit proper documentation that the CP is

trained [and licensed] [and certified] in accordance with federal, State [(18 VAC 15-30)] and local laws. [The competent person shall be a licensed lead-based paint abatement Supervisor/Project Designer in the [State of _____][Commonwealth of Virginia]].

1.5.1.2 Training Certification

****
NOTE: State or local regulations may consider PWL or MCL removal work as "lead based paint hazard reduction activities" even if the work does not include lead based paint. The training provider may be required to be "accredited" by either the State or the United States Environmental Protection Agency (USEPA).
****

Submit a certificate for each worker and supervisor, signed and dated by the [accredited] training provider, stating that the employee has received the required lead training specified in 29 CFR 1926.62(l)[and is certified to perform or supervise deleading, lead removal or demolition activities] [in the state of [ ]].

1.5.1.3 Testing Laboratory

Submit the name, address, and telephone number of the testing laboratory selected to perform the air [and wipe] analysis, testing, and reporting of airborne concentrations of lead. Use a laboratory participating in the EPA National Lead Laboratory Accreditation Program (NLLAP) by being accredited by either the American Association for Laboratory Accreditation (A2LA) or the American Industrial Hygiene Association (AIHA) and that is successfully participating in the Environmental Lead Proficiency Analytical Testing (ELPAT) program to perform sample analysis. Laboratories selected to perform blood lead analysis shall be OSHA approved.

[1.5.1.4 Third Party Consultant Qualifications

****
NOTE: See Criteria Notes in paragraphs entitled "Air and Wipe Sampling" and "Clearance Certification" to determine whether this paragraph should be included in the project.
****

Submit the name, address and telephone number of the third party consultant selected to perform the wipe sampling for determining concentrations of lead in dust. Submit proper documentation that the consultant is trained and certified as an inspector technician or inspector/risk assessor by the USEPA authorized State (or local) certification and accreditation program.

]1.5.2 Requirements

1.5.2.1 Competent Person (CP) Responsibilities

a. Verify training meets all federal, State, and local requirements.

b. Review and approve Lead Compliance Plan for conformance to the applicable referenced standards.

c. Continuously inspect PWL or MCL work for conformance with the approved plan.

d. Perform (or oversee performance of) air sampling. Recommend upgrades or downgrades (whichever is appropriate based on exposure) on the use of PPE (respirators included) and engineering controls.

e. Ensure work is performed in strict accordance with specifications at all times.

f. Control work to prevent hazardous exposure to human beings and to the environment at all times.

g. Supervise final cleaning of the lead control area, take clearance wipe samples if necessary; review clearance sample results and make recommendations for further cleaning.

h. Certify the conditions of the work as called for elsewhere in this specification.

1.5.2.2 Lead Compliance Plan

****
NOTE: State or local regulations may have specific requirements for written project designs. Research specific State or local requirements for public, commercial buildings or structures. Consider the bracketed occupant protection plan for high profile sensitive work such as present in family housing, childcare facilities, administrative buildings, kitchens, etc.
****

Submit a detailed job-specific plan of the work procedures to be used in the disturbance of PWL or MCL. The plan shall include a sketch showing the location, size, and details of lead control areas, critical barriers, physical boundaries, location and details of decontamination facilities, viewing ports, and mechanical ventilation system. Include a description of equipment and materials, work practices, controls and job responsibilities for each activity from which lead is emitted. Include in the plan, eating, drinking, smoking, hygiene facilities and sanitary procedures, interface of trades, sequencing of lead related work, collected waste water and dust containing lead and debris, air sampling, respirators, personal protective equipment, and a detailed description of the method of containment of the operation to ensure that lead is not released outside of the lead control area. Include site preparation, cleanup and clearance procedures. Include occupational and environmental sampling, training and strategy, sampling and analysis strategy and methodology, frequency of sampling, duration of sampling, and qualifications of sampling personnel in the air sampling portion of the plan. Include a description of arrangements made among contractors on multicontractor worksites to inform affected employees and to clarify responsibilities to control exposures.

[The plan shall be developed by a certified planner/project designer in the State of [_____].]

[In occupied buildings, the plan shall also include an occupant protection program that describes the measures that will be taken during the work to

[notify and] protect the building occupants.]

1.5.2.3 Occupational and Environmental Assessment Data Report

****
NOTE: Sampling results of previous jobs or initial monitoring during the job determine the requirements for further monitoring and the need to fully implement the control and protective requirements. Some PWL or MCL work may not require full implementation of the requirements of 29 CFR 1926.62. Based on the experience of the Contractor or the use of a specific process or method for performing the work, the Contractor may be able to provide historic data (previous 12 months) to demonstrate that airborne exposures are controlled below the action level. Such methods or controls shall be fully presented in the Lead Compliance Plan.
****

If initial monitoring is necessary, submit occupational and environmental sampling results to the Contracting Officer within three working days of collection, signed by the testing laboratory employee performing the analysis, the employee that performed the sampling, and the CP.

[In order to reduce the full implementation of 29 CFR 1926.62, the Contractor shall provide documentation. Submit a report that supports the determination to reduce full implementation of the requirements of 29 CFR 1926.62 and supporting the Lead Compliance Plan.]

a. The initial monitoring shall represent each job classification, or if working conditions are similar to previous jobs by the same employer, provide previously collected exposure data that can be used to estimate worker exposures per 29 CFR 1926.62. The data shall represent the worker's regular daily exposure to lead for stated work.

b. Submit worker exposure data gathered during the task based trigger operations of 29 CFR 1926.62 with a complete process description. This includes manual demolition, manual scraping, manual sanding, heat gun, power tool cleaning, rivet busting, cleanup of dry expendable abrasives, abrasive blast enclosure removal, abrasive blasting, welding, cutting and torch burning where lead containing coatings are present.

c. The initial assessment shall determine the requirement for further monitoring and the need to fully implement the control and protective requirements including the lead compliance plan per 29 CFR 1926.62.

1.5.2.4 Medical Examinations

Initial medical surveillance as required by 29 CFR 1926.62 shall be made available to all employees exposed to lead at any time (1 day) above the action level. Full medical surveillance shall be made available to all employees on an annual basis who are or may be exposed to lead in excess of the action level for more than 30 days a year or as required by 29 CFR 1926.62. Adequate records shall show that employees meet the medical surveillance requirements of 29 CFR 1926.33, 29 CFR 1926.62 and 29 CFR 1926.103. Provide medical surveillance to all personnel exposed to lead as

indicated in 29 CFR 1926.62. Maintain complete and accurate medical records of employees for the duration of employment plus 30 years.

1.5.2.5 Training

****
NOTE: Use training requirements for location. Include 18 VAC 15-30 for Virginia projects.
****
Train each employee performing work that disturbs lead, who performs MCL/PWL disposal, and air sampling operations prior to the time of initial job assignment and annually thereafter, in accordance with 29 CFR 1926.21, 29 CFR 1926.62, and State [(18 VAC 15-30)] and local regulations where appropriate.

1.5.2.6 Respiratory Protection Program

a. Provide each employee required to wear a respirator a respirator fit test at the time of initial fitting and at least annually thereafter as required by 29 CFR 1926.62.

b. Establish and implement a respiratory protection program as required by ANSI Z88.2, 29 CFR 1926.103, 29 CFR 1926.62, and 29 CFR 1926.55.

1.5.2.7 Hazard Communication Program

Establish and implement a Hazard Communication Program as required by 29 CFR 1926.59.

1.5.2.8 Lead Waste Management

****
NOTE: Research local requirements. The EPA has clarified waste requirements where lead-based paint debris generated by contractors in households is excluded from RCRA Subtitle C hazardous waste regulations. Contractors may dispose of LBP-wastes as household wastes subject to applicable State regulations. Determination of the expected waste materials as hazardous or solid waste for disposal should be performed in conjunction with site work. Some construction waste contains lead at lower concentrations, which may be disposed of at local sanitary landfills or Construction and Demolition (C&D) landfills, which are not approved by EPA.
****

The Lead Waste Management Plan shall comply with applicable requirements of federal, State, and local hazardous waste regulations. and address:

a. Identification and classification of wastes associated with the work.

b. Estimated quantities of wastes to be generated and disposed of.

****
NOTE: Reference 16 VAC 25-35 for projects in the

Commonwealth of Virginia.
****

c. Names and qualifications of each contractor that will be transporting, storing, treating, and disposing of the wastes. Include the facility location [and operator] and a 24-hour point of contact. Furnish two copies of [USEPA] [State (in accordance with 16 VAC 25-35)] [and] [local] hazardous waste [permit applications] [permits] [manifests] [and] [USEPA Identification numbers].

d. Names and qualifications (experience and training) of personnel who will be working on-site with hazardous wastes.

e. List of waste handling equipment to be used in performing the work, to include cleaning, volume reduction, and transport equipment.

f. Spill prevention, containment, and cleanup contingency measures including a health and safety plan to be implemented in accordance with 29 CFR 1926.65.

g. Work plan and schedule for waste containment, removal and disposal. Proper containment of the waste includes using acceptable waste containers (e.g., 55-gallon drums) as well as proper marking/labeling of the containers. Wastes shall be cleaned up and containerized daily.

h. Include any process that may alter or treat waste rendering a hazardous waste non hazardous.

i. Unit cost for hazardous waste disposal according to this plan.

1.5.2.9 Environmental, Safety and Health Compliance

****
NOTE: Include applicable State, regional, and local laws, regulations, and statutes. Do careful research since not all State and local laws are similar. Verify with the State or local authorities whether the city, county, State and/or the USEPA has jurisdiction and whether licensing and/or certification is required. Also identify the authority or code sponsor and the laws, regulations and statutes cited under paragraph entitled "References" using complete title and number.
****

In addition to the detailed requirements of this specification, comply with laws, ordinances, rules, and regulations of federal, State, and local authorities regarding lead. Comply with the applicable requirements of the current issue of 29 CFR 1926.62. Submit matters regarding interpretation of standards to the Contracting Officer for resolution before starting work. Where specification requirements and the referenced documents vary, the most stringent requirement shall apply. [The following [local] [and] [State] laws, ordinances, criteria, rules and regulations regarding removing, handling, storing, transporting, and disposing of lead-contaminated materials apply:

a. [_____]

b. [_____]

c. [_____]

[[Licensing] [and certification] in the state of [_____] is required.]]

1.5.3 Pre-Construction Conference

Along with the CP, meet with the Contracting Officer to discuss in detail the Lead Waste Management Plan and the Lead Compliance Plan, including procedures and precautions for the work.

1.6 EQUIPMENT

1.6.1 Respirators

Furnish appropriate respirators approved by the National Institute for Occupational Safety and Health (NIOSH), Department of Health and Human Services, for use in atmospheres containing lead dust, fume and mist. Respirators shall comply with the requirements of 29 CFR 1926.62.

1.6.2 Special Protective Clothing

Furnish personnel who will be exposed to lead-contaminated dust with proper [disposable] [uncontaminated, reusable] protective whole body clothing, head covering, gloves, eye, and foot coverings as required by 29 CFR 1926.62. Furnish proper disposable plastic or rubber gloves to protect hands. Reduce the level of protection only after obtaining approval from the CP.

1.6.3 Rental Equipment Notification

If rental equipment is to be used during PWL or MCL handling and disposal, notify the rental agency in writing concerning the intended use of the equipment.

1.6.4 Vacuum Filters

UL 586 labeled HEPA filters.

1.6.5 Equipment for Government Personnel

****
NOTE: Verify the number of sets required with the Contracting Officer.
****

Furnish the Contracting Officer with [two] [_____] complete sets of personal protective equipment (PPE) daily, as required herein, for entry into and inspection of the lead removal work within the lead controlled area. Personal protective equipment shall include disposable whole body covering, including appropriate foot, head, eye, and hand protection. PPE shall remain the property of the Contractor. The Government will provide respiratory protection for the Contracting Officer.

1.7 PROJECT/SITE CONDITIONS

1.7.1 Protection of Existing Work to Remain

Perform work without damage or contamination of adjacent areas. Where

existing work is damaged or contaminated, restore work to its original condition or better as determined by the Contracting Officer.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 PREPARATION

3.1.1 Protection

3.1.1.1 Notification

a. Notify the Contracting Officer [20] [_____] days prior to the start of any lead work.

[b. Occupant Notification

****
NOTE: Projects in target housing involving improvement, or maintenance (renovation or repair), that disrupt more than 2 square feet of painted surface while being occupied requires occupant notification prior to work.
****

Submit occupant written acknowledgment of the delivery of lead hazard information pamphlet (EPA 747-K-99-001 "Protect Your Family From Lead in Your Home") prior to commencing the renovation work for each affected unit using language provided in 40 CFR 745 Subpart E.]

3.1.1.2 Lead Control Area

a. Physical Boundary - Provide physical boundaries around the lead control area by roping off the area designated in the work plan or providing curtains, portable partitions or other enclosures to ensure that lead will not escape outside of the lead control area.

b. Warning Signs - Provide warning signs at approaches to lead control areas. Locate signs at such a distance that personnel may read the sign and take the necessary precautions before entering the area. Signs shall comply with the requirements of 29 CFR 1926.62.

3.1.1.3 Furnishings

****
NOTE: Verify with the activity furniture or equipment requirements.
****

[The Government will remove furniture and equipment from the building before lead work begins.]

[Furniture [_____] and equipment will remain in the [building] [lead control

area]. Protect and cover furnishings or remove furnishings from the work area and store in a location approved by the Contracting Officer.]

[Existing [furniture] [and] [equipment] is lead contaminated, [decontaminate] [dispose of as lead contaminated waste].]

3.1.1.4 Heating, Ventilating and Air Conditioning (HVAC) Systems

Shut down, lock out, and isolate HVAC systems that supply, exhaust, or pass through the lead control areas. Seal intake and exhaust vents in the lead control area with 0.15 mm 6 mil plastic sheet and tape. Seal seams in HVAC components that pass through the lead control area. [Provide temporary HVAC system for areas in which HVAC has been shut down outside the lead control area.]

3.1.1.5 Decontamination Shower Facility

Provide clean and contaminated change rooms and shower facilities in accordance with this specification and 29 CFR 1926.62.

3.1.1.6 Eye Wash Station

Where eyes may be exposed to injurious corrosive materials, suitable facilities for quick drenching or flushing of the eyes shall be provided within the work area.

3.1.1.7 Mechanical Ventilation System

a. To the extent feasible, use local exhaust ventilation or other collection systems, approved by the CP. Local exhaust ventilation systems shall be evaluated and maintained in accordance with 29 CFR 1926.62.

b. Vent local exhaust outside the building and away from building ventilation intakes or ensure system is connected to HEPA filters.

c. Use locally exhausted, power actuated tools or manual hand tools.

3.1.1.8 Personnel Protection

Personnel shall wear and use protective clothing and equipment as specified herein. Eating, smoking, or drinking or application of cosmetics is not permitted in the lead control area. No one will be permitted in the lead control area unless they have been appropriately trained and provided with protective equipment.

3.2 ERECTION

3.2.1 Lead Control Area Requirements

****

NOTE: Choose the first paragraph if PWL or MCL will be removed by means that will not create airborne, dust containing lead (such as carefully unfastening sheets containing lead from walls). Choose the second paragraph if removal practice will create airborne, dust containing lead (such as sanding, sawing, grinding, thermal cutting or digging or demolition activities). Select the control method

that will ensure efficiency and prevents lead from escaping outside of the lead control area.
****

[Establish a lead control area by completely establishing barriers and physical boundaries around the area or structure where PWL or MCL removal operations will be performed.]

****
NOTE: The Designer should consider the use of viewing ports for lead control areas under 100 square meters 1,000 square feet to save inspection time.
****

[Full containment - Contain removal operations by the use of [critical barriers] [and HEPA filtered exhaust] [a negative pressure enclosure system with decontamination facilities and with HEPA filtered exhaust if required by the CP]. For containment areas larger than 100 square meters 1,000 square feet install a minimum of two 450 mm 18 inch square viewing ports. Locate ports to provide a view of the required work from the exterior of the enclosed contaminated area. Glaze ports with laminated safety glass.]

3.3 APPLICATION

3.3.1 Lead Work

Perform lead work in accordance with approved Lead Compliance Plan. Use procedures and equipment required to limit occupational exposure and environmental contamination with lead when the work is performed in accordance with 29 CFR 1926.62 [or 40 CFR 745], and as specified herein. Dispose of all PWL or MCL and associated waste in compliance with federal, State, and local requirements.

3.3.2 Paint with Lead or Material Containing Lead Removal

****
NOTE: Use bracketed prohibition on manual and power sanding/grinding of lead surfaces/materials when appropriate. Large scale manual or power sanding/grinding of lead containing surfaces should never be allowed in family housing, child care facilities, administrative buildings, galleys, barracks, etc., due to problems associated with the resulting dust fallout/contamination of crevices and cracks which may retain unseen quantities of lead-contaminated dust. Use of these techniques for exteriors should be limited because the resulting airborne dust could result in significant contamination of the ground in the immediate vicinity of the facility. Manual or power sanding/grinding of lead containing surfaces may be an acceptable work method only if appropriate engineering controls for personnel/environmental protection are in place.
****

****
NOTE: For commercial/public buildings and industrial

buildings, the designer will have to ascertain appropriate procedures, methods and techniques to control lead hazards. The use of enclosure or soil barriers as a control system requires the input of engineering/ architectural experts familiar with these controls. Add additional paragraphs to address unique local or state requirements.

****

[Manual or power sanding or grinding of lead surfaces or materials is not permitted unless tools are equipped with HEPA attachments or wet methods. The dry sanding or grinding of surfaces that contain lead is prohibited.] Provide methodology for removing lead in the Lead Compliance Plan. Select lead removal processes to minimize contamination of work areas outside the control area with lead-contaminated dust or other lead-contaminated debris or waste and to ensure that unprotected personnel are not exposed to hazardous concentrations of lead. Describe this removal process in the Lead Compliance Plan. [ ]

3.3.2.1 Paint with Lead or Material Containing Lead - Indoor Removal

Perform [manual] [mechanical] removal [and thermal cutting] in the lead control areas using enclosures, barriers or containments [and powered locally exhausted tools]. Collect residue [debris] for disposal in accordance with federal, State, and local requirements.

3.3.2.2 Paint with Lead or Material Containing Lead - Outdoor Removal

Perform outdoor removal as indicated in federal, State, and local regulations and in the Lead Compliance Plan. The worksite preparation (barriers or containments) shall be job dependent and presented in the Lead Compliance Plan.

3.3.3 Personnel Exiting Procedures

Whenever personnel exit the lead-controlled area, they shall perform the following procedures and shall not leave the work place wearing any clothing or equipment worn in the control area:

a. Vacuum all clothing before entering the contaminated change room.

b. Remove protective clothing in the contaminated change room, and place them in an approved impermeable disposal bag.

****

NOTE: Showering is the preferred method of personal decontamination. However, extenuating circumstances may prevent the use of a shower at the work site. In that event, choose the alternate selection. Note that the alternate is generally a very expensive method and should be used only when showering at the site is unfeasible.

****

[c. Shower.
]
[c. Wash hands and face at the site, don appropriate disposable or uncontaminated reusable clothing, move to an appropriate shower facility, shower.]

d. Change to clean clothes prior to leaving the clean clothes storage area.

3.4 FIELD QUALITY CONTROL

3.4.1 Tests

3.4.1.1 Air and Wipe Sampling

Conduct sampling for lead in accordance with 29 CFR 1926.62 and as specified herein. Air and wipe sampling shall be directed or performed by the CP.

a. The CP shall be on the job site directing the air and wipe sampling and inspecting the PWL or MCL removal work to ensure that the requirements of the contract have been satisfied during the entire PWL or MCL operation.

b. Collect personal air samples on employees who are anticipated to have the greatest risk of exposure as determined by the CP. In addition, collect air samples on at least twenty-five percent of the work crew or a minimum of two employees, whichever is greater, during each work shift.

c. Submit results of air samples, signed by the CP, within 72 hours after the air samples are taken.

d. Conduct area air sampling daily, on each shift in which lead-based paint removal operations are performed, in areas immediately adjacent to the lead control area. Sufficient area monitoring shall be conducted to ensure unprotected personnel are not exposed at or above 30 micrograms per cubic meter of air. If 30 micrograms per cubic meter of air is reached or exceeded, stop work, correct the conditions(s) causing the increased levels. Notify the Contracting Officer immediately. Determine if condition(s) require any further change in work methods. Removal work shall resume only after the CP and the Contracting Officer give approval.

****
NOTE: Include the following paragraph for high profile, sensitive work such as present in family housing, child care facilities, administrative buildings, kitchens, barracks, etc. Use the following paragraph along with clearance certification by a third party consultant specified in paragraph entitled "Clearance Certification" to determine if significant contamination was due to the contract work. Surface dust sampling to determine clearance (i.e., that the work has not contaminated surfaces within and adjacent to the control area) should be performed by a third party to reduce a conflict of interest. Samples must be conducted by an individual not paid or employed or otherwise compensated by the lead Contractor. State or local regulations may require third party.
****

[e. Before any work begins, [a third party consultant shall] collect and analyze baseline wipe [and soil] samples in accordance with methods

defined by federal, State, and local standards inside and outside of the physical boundary to assess the degree of dust contamination in the facility prior to lead disturbance or removal.]

****
NOTE: Lead hazard control area containment adequacy should be checked by surface wipe sampling of floors in all buildings that are or will be occupied. The exceptions being buildings to be demolished or industrial buildings.
****

[f. Surface Wipe Samples - Collect surface wipe samples on floors at a location no greater than 3 m 10 feet outside the lead control area at a frequency of once per day while lead removal work is conducted in occupied buildings. Surface wipe results shall meet criteria in paragraph "Clearance Certification.]

3.4.1.2 Sampling After Removal

After the visual inspection, [conduct soil sampling if bare soil is present during external removal operations and] collect wipe [and soil] samples according to the HUD protocol contained in HUD 6780 to determine the lead content of settled dust in micrograms per square meter foot of surface area [and micrograms per gram (ug/g) parts per million (ppm) for soil].

[3.4.1.3 Testing of Material Containing Lead Residue

****
NOTE: Include this paragraph when the residue is questionable with respect to its lead content, otherwise delete.
****

Test residue in accordance with 40 CFR 261 for hazardous waste.

]3.5 CLEANING AND DISPOSAL

3.5.1 Cleanup

Maintain surfaces of the lead control area free of accumulations of dust and debris. Restrict the spread of dust and debris; keep waste from being distributed over the work area. Do not dry sweep or use pressurized air to clean up the area. At the end of each shift and when the lead operation has been completed, clean the controlled area of visible contamination by vacuuming with a HEPA filtered vacuum cleaner, wet mopping the area and wet wiping the area as indicated by the Lead Compliance Plan. Reclean areas showing dust or debris. After visible dust and debris is removed, wet wipe and HEPA vacuum all surfaces in the controlled area. If adjacent areas become contaminated at any time during the work, clean, visually inspect, and then wipe sample all contaminated areas. The CP shall then certify in writing that the area has been cleaned of lead contamination before clearance testing.

3.5.1.1 Clearance Certification

****
NOTE: The second paragraph must be used for high profile, sensitive work such as present in family

housing, child care facilities, kitchens, etc. For work in administrative buildings or the conversion of industrial lead work areas (e.g., firing ranges) into non-industrial work areas open for public access, use the third paragraph otherwise delete. For industrial buildings, use visual clearance only. Surface dust sampling to determine clearance (i.e., that the work has not contaminated surfaces within and adjacent to the control area) should be performed by a third party to reduce a conflict of interest.

****

The CP shall certify in writing that air samples collected outside the lead control area during paint removal operations are less than 30 micrograms per cubic meter of air; the respiratory protection used for the employees was adequate; the work procedures were performed in accordance with 29 CFR 1926.62; and that there were no visible accumulations of material and dust containing lead left in the work site. Do not remove the lead control area or roped off boundary and warning signs prior to the Contracting Officer's acknowledgement of receipt of the CP certification.

[The third party consultant shall certify surface wipe sample results collected inside and outside the work area are [less than 40 micrograms per 0.1 square meter square foot on floors, less than 250 micrograms per 0.1 square meter square foot on interior window sills and less than 400 micrograms per 0.1 square meter square foot on window troughs] [not significantly greater than the initial surface loading determined prior to work].]

[The third party consultant shall certify surface wipe sample results collected inside and outside the work area are less than 200 micrograms per 0.1 square meter square foot on floors or horizontal surfaces.]

[Certify surface wipe samples are not significantly greater than the initial surface loading determined prior to work.]

[Clear the lead control area in industrial facilities of all visible dust and debris.]

[For exterior work, soil samples taken at the exterior of the work site shall be used to determine if soil lead levels had increased at a statistically significant level (significant at the 95 percent confidence limit) from the soil lead levels prior to the operation. If soil lead levels either show a statistically significant increase above soil lead levels prior to work or soil lead levels above any applicable federal or state standard for lead in soil, the soil shall be remediated.]

3.5.2 Disposal

****

NOTE: Notify the activity that Federal regulations (40 CFR 260-265) require a USEPA generator identification number for use on the Uniform Hazardous Waste Manifest prior to commencement of removal work. A USEPA generator identification number will not be required if it is certain that the work will not generate HW.

****

****
NOTE: Research State, regional, and local laws, regulations, and statutes and revise the specifications accordingly. Proper segregation and handling of waste can significantly reduce the generated volume (and cost) of disposing hazardous wastes.
****

****
NOTE: Research State, regional, and local requirements regarding the recycling of lead wastes. Ensure that other hazardous components are not present. The entire waste stream or discreet portions of the waste may be appropriately packaged and transported for recycling (Consider Section 01 74 19 CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT). If waste is eligible for sanitary landfill or C&D landfill disposal, some of these requirements are not applicable.
****

a. All material, whether hazardous or non-hazardous shall be disposed in accordance with all laws and provisions and all federal, State or local regulations. Ensure all waste is properly characterized. The result of each waste characterization (TCLP for RCRA materials) will dictate disposal requirements.

b. Contractor is responsible for segregation of waste. Collect lead-contaminated waste, scrap, debris, bags, containers, equipment, and lead-contaminated clothing that may produce airborne concentrations of lead particles. Label the containers in accordance with 29 CFR 1926.62 and 40 CFR 261.

c. Dispose of lead-contaminated material classified as hazardous waste at an [EPA] [or] [State] approved hazardous waste treatment, storage, or disposal facility off Government property.

d. Store waste materials in U.S. Department of Transportation (49 CFR 178) approved 208 liter 55 gallon drums. Properly label each drum to identify the type of waste (49 CFR 172) and the date the drum was filled. For hazardous waste, the collection drum requires marking/labeling in accordance with 40 CFR 262 during the accumulation/collection timeframe. The Contracting Officer or an authorized representative will assign an area for interim storage of waste-containing drums. Do not store hazardous waste drums in interim storage longer than 90 calendar days from the date affixed to each drum.

e. Handle, store, transport, and dispose lead or lead-contaminated waste in accordance with 40 CFR 260, 40 CFR 261, 40 CFR 262, 40 CFR 263, 40 CFR 264, and 40 CFR 265. Comply with land disposal restriction notification requirements as required by 40 CFR 268.

3.5.2.1 Disposal Documentation

****
NOTE: Include the following paragraph if the Contractor is to dispose of waste.

****

Submit written evidence to demonstrate the hazardous waste treatment, storage, or disposal facility (TSD) is approved for lead disposal by the EPA, State or local regulatory agencies. Submit one copy of the completed hazardous waste manifest, signed and dated by the initial transporter in accordance with 40 CFR 262. Contractor shall provide a certificate that the waste was accepted by the disposal facility. [Provide turn-in documents or weight tickets for non-hazardous waste disposal.]

3.5.2.2 Payment for Hazardous Waste

Payment for disposal of hazardous and non-hazardous waste will not be made until a signed copy of the manifest from the treatment or disposal facility certifying the amount of lead-containing materials or non-hazardous waste delivered is returned and a copy is furnished to the Government.

-- End of Section --